

CITY OF PALM COAST  
COUNCIL MEETING  
CITY HALL  
160 LAKE AVENUE  
PALM COAST, FL 32164  
TUESDAY, JUNE 2, 2020  
6:00 p.m.

Mayor Milissa Holland  
Vice Mayor Nick Klufas  
Council Member Eddie Branquinho  
Council Member Robert G. Cuff  
Council Member Jack D. Howell, II  
MINUTES

City Staff

Matthew Morton, City Manager  
William Reischmann, City Attorney  
Virginia A. Smith, City Clerk

Public Participation shall be in accordance with Section 286.0114 Florida Statutes.

Other matters of concern may be discussed as determined by City Council.

If you wish to obtain more information regarding the City Council's agenda, please contact the City Clerk's Office at 386-986-3713.

In accordance with the Americans with Disabilities Act, persons needing assistance to participate in any of these proceedings should contact the City Clerk at 386-986-3713, at least 48 hours prior to the meeting.

City Council Meetings are streamed live on YouTube

All pagers and cell phones are to remain OFF while City Council is in session.

A. CALL TO ORDER

Mayor Holland called the meeting to order at 6:00 pm. Mayor Holland read the procedures of this virtual meeting into the records.

B. PLEDGE OF ALLEGIANCE TO THE FLAG

C. ROLL CALL

City Clerk Virginia Smith called the roll. All members were present.

#### D. COVID-19

##### 1. DISCUSSION UPDATES ON COVID-19

Mr. Morton open the item and gave a brief summary of how the City has responded for the opening plan for City facilities. Fire Captain Ascone provided an update to COVID-19. He expected to hear about a Phase II opening from the Governor's office in the near future.

##### 2. PRESENTATION COMMUNICATIONS PLAN

Mr. Tyler Jarnigan presented the Communications Plan to Council. The presentation is attached to these minutes.

#### E. PUBLIC PARTICIPATION

Public Participation shall be held in accordance with Section 286.0114 Florida Statutes. After the Mayor calls for public participation each member of the audience interested in speaking on any topic or proposition not on the agenda or which was discussed or on a previous City Council Workshop, shall come to the podium and state their name. Each speaker will have up to three (3) minutes each to speak. The Mayor will advise when the three (3) minutes are up and the speaker will be asked to take a seat and wait until all public comments are finished to hear answers to all questions. Once all members of the audience have spoken, the Mayor will close public participation and no other questions/comments shall be heard. Council and staff will then respond to questions posed by members of the audience. Should you wish to provide Council with any material, all items shall be given to the City Clerk and made part of the record. If anyone is interested in discussing an issue further or ask additional questions, individual Council Members and staff will be available after the meeting to discuss the matter and answer questions.

There were no public comments.

#### F. MINUTES

##### 3. MINUTES OF THE CITY COUNCIL FOR MAY 19, 2020 BUSINESS MEETING

Motion by Council Member Branquinho, seconded by Vice Mayor Klufas to approve the minutes. The motion carried unanimously after a roll call vote.

## G. RESOLUTIONS

4. RESOLUTION 2020-XX APPROVING A FACILITY USE AGREEMENT WITH PALM COAST LITTLE LEAGUE, INC., FOR USE OF THE BASEBALL/SOFTBALL FIELDS AT HOLLAND PARK AND THE INDIAN TRAILS SPORTS COMPLEX

Ms. Lauren Johnston, Director of Parks and Recreation presented on the Palm Coast Little League history and future with Palm Coast. Mayor Holland thanked Ms. Johnston and her team for all that they have done to insure safety during this time. Mayor Holland asked for consensus from Council to have wifi at the Indian Trails Sports Complex. Consensus was given.

Public Comments:

There were none.

Motion by Council Member Branquinho and seconded by Council Member Cuff to adopt the Resolution. The motion carried unanimously after a roll call vote.

5. RESOLUTION 2020-XX APPROVING THE SELECTION OF BROWN AND BROWN OF FLORIDA, INC., AS THE AGENT OF RECORD FOR EMPLOYEE BENEFIT SERVICES

Mr. Morton introduced Ms. Renina Fuller as the City's new Human Resources Director and gave a brief overview. Ms. Fuller reviewed the process for the contract and made herself available for any questions.

Public Comments:

There were none.

Motion by Council Member Branquinho, seconded by Council Member Cuff to adopt the resolution. The motion carried unanimously after a roll call vote.

6. RESOLUTION 2020-XX APPROVING A CONTRACT WITH WASTEWATER SOLUTIONS, LLC FOR WWTP 1 VERTICAL TURBINE PUMP REPLACEMENT

Mr. Blake provided a brief overview to this item. Vice Mayor Klufas asked for clarification on the bid sheet. Mr. Blake provided the information to Vice Mayor Klufas.

Public Comments:

There were none.

Motion made to by Vice Mayor Klufas, seconded by Council Member Cuff to adopt the Resolution. The motion carried unanimously after a roll call vote.

7. RESOLUTION 2020-XX APPROVING MASTER SERVICES AGREEMENTS WITH TFR ENTERPRISES, INC., & DRC EMERGENCY SERVICES, LLC FOR DISASTER DEBRIS REMOVAL & DISPOSAL SERVICES

Mr. Matt Morton and Mr. Matt Mancill presented an overview to this item. Mayor Holland asked if they are a FEMA vendor and will they be quantifying their pick-ups. Mr. Mancill indicated that they are vendor recognized by FEMA and are familiar with the FEMA guidelines. She asked if there has been anything coordinated with Grand Haven or any of the other gated communities. Chief Forte addressed how the Fire Department responds to the Community during a storm event. Mr. Morton assured the Mayor that discussions will be held.

Public Comments:

There were none.

Motion by Council Member Branquinho, seconded by Council Member Howell, II to adopt the resolution. The motion carried unanimously after a roll call vote

8. RESOLUTION 2020-XX APPROVING A CONTRACT WITH PAUL CULVER CONSTRUCTION FOR CONSTRUCTION SERVICES FOR THE PALM HARBOR GOLF CLUBHOUSE IMPROVEMENTS PROJECT

Mr. Cote provided an overview to this item.

Public Comments:

There were none.

Motion made by Vice Mayor Klufas and seconded by Council Member Branquinho adopt the resolution. The motion carried unanimously after a roll call vote.

9. RESOLUTION 2020-XX CITY MANAGER PERFORMANCE EVALUATION

Ms. Alves provided a brief overview of this item to Council.

Each Council Member provided their thoughts and opinions on the performance of the City Manager.

Mr. Morton thanked Council for the opportunity and support of Council to serve Palm Coast. He thanked the Executive Team for their work and support. He requested Council not pass the resolution with an increase to his salary and appreciated the feedback.

Motion by Council Member Branquinho, seconded by Council Member Howell, to adopt the resolution and per the City Manager's request, removing the pay increase from the resolution. The motion carried unanimously after a roll call vote.

Public Comment:

John Brady requested Council wait a little longer to receive public comments as there is a delay in the broadcasting.

H. PUBLIC PARTICIPATION

Remainder of Public Comments is limited to three (3) minutes each.

There were no public comments.

I. DISCUSSION BY CITY COUNCIL OF MATTERS NOT ON THE AGENDA

Council Member Branquinho thanked staff for all their good work through this ordeal. Vice Mayor Klufas want to give a shout out to our Firefighters and was very impressed by the information he received by the department earlier in the week. He also thanked staff for keeping the City running.

Council Member Cuff thanked our City Manager for leading by example. He was also grateful for staff for keeping things going during this period of time.

Council Member Howell spoke of the event on Saturday; the world witnessed the US going back into space. Space X proves that commercialization of going into space is possible. One of his projects was to solicit aviation to come to Palm Coast. The moratorium on small box stores has driven away a company that wanted to come here. Council Member Howell has one more company on the cusp to come here.

Mayor Holland-thanked everyone in our community for remaining patient with the City and the reopening strategies. We are remaining consistent with the Governor's orders. She was pleased that there has not been any service disruption to the residents as the staff teleworks.

The Mayor issued a message of unity today to recognize what had occurred in recent events in Minnesota that have changed the landscape around the Country and it is important that we all come together to recognize the loss that occurred with a peaceful message. She recognized the safety of our first responders and do not ignore their message. Mayor Holland read her letter of unity into the record.

K. DISCUSSION BY CITY ATTORNEY OF MATTERS NOT ON THE AGENDA

Nothing at this time.

L. DISCUSSION BY CITY MANAGER OF MATTERS NOT ON THE AGENDA

Nothing at this time.

M. ADJOURNMENT

The meeting was adjourned at 7:22 p.m.

Respectfully submitted by:  
Virginia A. Smith, MMC  
City Clerk