

CITY OF PALM COAST  
COUNCIL MEETING  
CITY HALL  
160 LAKE AVENUE  
PALM COAST, FL 32164  
TUESDAY, JUNE 16, 2020  
9:00 a.m.

Mayor Milissa Holland  
Vice Mayor Nick Klufas  
Council Member Eddie Branquinho  
Council Member Robert G. Cuff  
Council Member Jack D. Howell, II  
MINUTES

City Staff

Matthew Morton, City Manager  
William Reischmann, City Attorney  
Virginia A. Smith, City Clerk

Public Participation shall be in accordance with Section 286.0114 Florida Statutes.

Other matters of concern may be discussed as determined by City Council.

If you wish to obtain more information regarding the City Council's agenda, please contact the City Clerk's Office at 386-986-3713.

In accordance with the Americans with Disabilities Act, persons needing assistance to participate in any of these proceedings should contact the City Clerk at 386-986-3713, at least 48 hours prior to the meeting.

City Council Meetings are streamed live on YouTube

All pagers and cell phones are to remain OFF while City Council is in session.

A. CALL TO ORDER

Mayor Holland called the meeting to order at 9:00 a.m. Mayor Holland read the procedures of this virtual meeting into the records.

B. PLEDGE OF ALLEGIANCE TO THE FLAG

C. ROLL CALL

City Clerk Virginia Smith called the roll. All members were present.

#### D. PUBLIC PARTICIPATION

Public Participation shall be held in accordance with Section 286.0114 Florida Statutes. After the Mayor calls for public participation each member of the audience interested in speaking on any topic or proposition not on the agenda or which was discussed or on a previous City Council Workshop, shall come to the podium and state their name. Each speaker will have up to three (3) minutes each to speak. The Mayor will advise when the three (3) minutes are up and the speaker will be asked to take a seat and wait until all public comments are finished to hear answers to all questions. Once all members of the audience have spoken, the Mayor will close public participation and no other questions/comments shall be heard. Council and staff will then respond to questions posed by members of the audience. Should you wish to provide Council with any material, all items shall be given to the City Clerk and made part of the record. If anyone is interested in discussing an issue further or ask additional questions, individual Council Members and staff will be available after the meeting to discuss the matter and answer questions.

There were none.

#### E. MINUTES

1. MINUTES OF THE CITY COUNCIL FOR  
MINUTES OF CITY COUNCIL BUSINESS MEETING OF JUNE 2, 2020  
MINUTES OF CITY COUNCIL WORKSHOP MEETING OF JUNE 9, 2020

Motion by Council Member Cuff, seconded by Council Member Klufas to approve the minutes as presented. The motion carried unanimously after a roll call vote.

#### F. PRESENTATIONS COVID-19

2. PRESENTATION COVID-19 UPDATES

Chief Forte and Captain Ascone presented Council an overview to this item. They reported that there are 167 cases in Palm Coast. Ms. Lauren Johnston, Director of Parks n Rec presented Council with the opening of the parks and a summer camp and the measures they are taking to keep in line with the Governor's order which include sanitizing, temperature checks and social distancing. The Mayor asked that staff be creative and find ways for the seniors to have a little more socialization during this time.

#### G. ORDINANCES SECOND READ

3. ORDINANCE 2020-05 ESTABLISHING A TEMPORARY MORATORIUM ON REVIEW AND CONSIDERATION OF APPLICATIONS FOR APPROVAL OF SMALL BOX DISCOUNT STORES

City Attorney Reischmann read the title into the record.

Mr. Morton gave a brief overview of the item.

Mr. DeLorenzo provided a summary to this item. He reported on a tentative timeline for introducing new legislation that would be looking at the zoning areas and procedures for special exceptions. Attorney Reischmann made it clear that the temporary moratorium was in place for 150 days (November 13, 2020) and it was to give staff enough time to evaluate and to give the community an opportunity to give their input.

Public Comment

Anna Marie Abad from Home Builders Association felt the wording of the title of the ordinance did not reflect the spirit of the ordinance.

Motion by Council Member Branquinho, seconded by Vice Mayor Klufas to adopt the ordinance allowing for a temporary moratorium on small box stores. The motion carried after a roll call vote with Council Member Howell voting no.

H. ORDINANCES FIRST READING

4. ORDINANCE 2020-04 AMENDING CHAPTER 29 IMPACT FEES, ARTICLE IV FIRE AND RESCUE SYSTEM IMPACT FEE

City Attorney Reischmann read the title into the record.

Mr. Morton gave a brief summary of the item and the purpose of the ordinance is to insure that the residents of Palm Coast receive the same level of service and still accommodate growth.

Chief Forte provided Council with a presentation reviewing the research and the data compile prior to the presentation of the ordinance. The City's consultant provided additional information to Council. A question and answer period followed.

Public Comment

Mark Langelo of Flagler Homebuilders Association representative- concerned with the commercial side of this fee.

Anna-Maria Abad-Flagler Homebuilders Association representative was also concerned with the commercial side of this fee.

Motion by Council Member Branquinho, seconded by Council Member Howell to adopt the ordinance for Fire Impact Fees on first reading. Motion carried unanimously after a roll call vote.

5. ORDINANCE 2020-03 AMENDING CHAPTER 29 PARK IMPACT FEES SECTIONS 29-76 AND ADOPTION OF IMPACT FEE FORMULA, AMOUNT OF PARK IMPACT AND USE OF PROCEEDS

City Attorney Reischmann read the title into the record.

Mr. Morton gave a brief summary of the item and reported that Parks in the City are a wonderful asset for our community. Lauren Johnston and Carl Cote gave a presentation to Council. A question and answer period followed.

### Public Comment

Mark Langelo doesn't agree the plan 12 years ago was the impact this will have on current building may have an effect on future growth. He requested Council table this item.

Anna Marie Abad indicated that the issue is not with the legality of the item or the study; the issue is the impact study was done on 2008 timeframe. She would like more input from the public and to re-evaluate by survey the needs and wants of the public.

Scott Sowers, President of the Home Builders Association read an email he sent into the record. He requested that to table the item until face to face meetings are allowed.

Council held additional discussion on this item.

Motion by Council Member Branquinho, seconded by Vice Mayor Klufas to adopt the ordinance for Park Impact Fees on first reading. The motion carried after a roll call vote with Council Member Howell voting no.

## I. RESOLUTIONS

### 6. RESOLUTION 2020- 60 THE STATE REVOLVING FUND LOAN APPLICATION FOR ENGINEERING DESIGN SERVICES FOR THE EXPANSION OF WASTEWATER TREATMENT PLANT #2

Mr. Morton provided a brief overview to this item.

#### Public Comment

There were no comments received.

Motion by Council Member Branquinho, seconded by Council Member Howell to adopt the resolution for the State Revolving Fund Application for Engineering Design Services for the Expansion of Wastewater Treatment Plant 2. The motion carried unanimously after a roll call vote.

### 7. RESOLUTION 2020-67 APPROVING - CITY COUNCIL STRATEGIC ACTION PLAN ADDITIONAL PRIORITIES FOR FISCAL YEAR 2020-2021

Mr. Morton presented a brief overview to this item. Ms. Bevan provided Council with a presentation to this item. She reported on preparing next steps, timelines and to get Council information before budget adoption.

#### Public Comments:

There were none.

Motion by Vice Mayor Klufas, seconded by Council Member Branquinho to adopt the resolution of the Council's Strategic Action Plan Additional Priorities for

Fiscal Year 2020-2021. Motion carried unanimously after a roll call vote.

8. RESOLUTION 2020-62 APPROVAL OF THE E-SECTION CANAL IMPROVEMENTS

Mr. Morton presented a brief overview to this item. Mr. Mike Peel was available for questions from Council.

Public Comments:

There were none.

Motion by Council Member Branquinho, seconded by Council Member Cuff to adopt the resolution approving the E Section Canal Improvements. The motion carried unanimously after a roll call vote.

J. CONSENT

9. RESOLUTION 2020-61 AUTHORIZING THE CITY'S FINANCE DIRECTOR TO CERTIFY AND EXECUTE THE PROPOSED CAPITAL FINANCING PLAN FOR THE E-SECTION CANAL IMPROVEMENTS

10. RESOLUTION 2020-63 APPROVING A LICENSE AGREEMENT WITH FLAGLER COUNTY FOR THE CONSTRUCTION PHASE OF THE E-SECTION CANAL DRAINAGE IMPROVEMENTS

11. RESOLUTION 2020- 64 APPROVING A MASTER PRICE AGREEMENT WITH PENTAIR FILTRATION SOLUTIONS, L.L.C., FOR THE PURCHASE OF ULTRAFILTRATION MODULES

12. RESOLUTION 2020-65 APPROVING A MASTER SERVICES AGREEMENT WITH PARKSON CORPORATION FOR THE PURCHASE AND INSTALLATION OF A DEWATERING SCREW PRESS

13. RESOLUTION 2020-66 APPROVING A CONTRACT WITH A.W.A. CONTRACTING CO., INC., FOR THE K-6 WEIR AT SMITH TRAIL

Motion by Council Member Branquinho, seconded by Council Member Cuff to adopt the Consent Agenda. The motion carried unanimously after a roll call vote.

K. PUBLIC PARTICIPATION

Remainder of Public Comments is limited to three (3) minutes each.

There were no public comments.

L. DISCUSSION BY CITY COUNCIL OF MATTERS NOT ON THE AGENDA

Council Member Branquinho was impressed and happy at how the Fire Department takes care of its' family. And how they take care of all of us. He spoke of how the humbleness of Chief and Deputy Chief. He asked that Council Member Howell share the information of the lost businesses he spoke of earlier.

Vice Mayor Klufas concurred with Council Member Branquinho that the Fire Department is selfless. He encouraged Council Member Howell to reach out to City leadership to coordinate those efforts regarding soliciting businesses to come to the area.

Council Member Cuff thanked City staff for opening safely. He urged all to stay safe and healthy.

Mayor Holland thanked the citizens for their cooperation during this time and to our first responders for the work they are doing to keep all us safe. She offered to give any support to businesses looking to come to our area.

M. DISCUSSION BY CITY ATTORNEY OF MATTERS NOT ON THE AGENDA

Nothing at this time.

N. DISCUSSION BY CITY MANAGER OF MATTERS NOT ON THE AGENDA

Mr. Morton hoped to be testing our Wastewater for COVID-19 and hoped to bring it back to Council soon. The next Town Hall will be held tomorrow at noon.

He presented the list to Council for emergency and sole source purchasing during the month of May.

M. ADJOURNMENT

The meeting was adjourned at 12:15 p.m.

Respectfully submitted by:

Virginia A. Smith, MMC

City Clerk