

CITY OF PALM COAST
COUNCIL MEETING
CITY HALL
160 LAKE AVENUE
PALM COAST, FL 32164
TUESDAY, AUGUST 11, 2020
9:00 a.m.

Mayor Milissa Holland
Vice Mayor Nick Klufas
Council Member Eddie Branquinho
Council Member Robert G. Cuff
Council Member Jon Netts

MINUTES

City Staff

Matthew Morton, City Manager
William Reischmann, City Attorney
Virginia A. Smith, City Clerk

Public Participation shall be in accordance with Section 286.0114 Florida Statutes.

Other matters of concern may be discussed as determined by City Council.

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City Council Meetings are streamed live on YouTube

All pagers and cell phones are to remain OFF while City Council is in session.

A. CALL TO ORDER

Mayor Holland called the meeting to order 9:00 a.m.

B. PLEDGE OF ALLEGIANCE TO THE FLAG

C. ROLL CALL

City Clerk Virginia Smith called the roll. All members were present.

D. PUBLIC PARTICIPATION

Public Participation shall be held in accordance with Section 286.0114 Florida Statutes. After the Mayor calls for public participation each member of the audience interested in speaking on any topic or proposition not on the agenda or which was discussed or on a previous City Council Workshop, shall come to the podium and state their name. Each speaker will have up to three (3) minutes each to speak. The Mayor will advise when the three (3) minutes are up and the speaker will be asked to take a seat and wait until all public comments are finished to hear answers to all questions. Once all members of the audience have spoken, the Mayor will close public participation and no other questions/comments shall be heard. Council and staff will then respond to questions posed by members of the audience. Should you wish to provide Council with any material, all items shall be given to the City Clerk and made part of the record. If anyone is interested in discussing an issue further or ask additional questions, individual Council Members and staff will be available after the meeting to discuss the matter and answer questions.

Public Comments were opened.

There were no public comments.*

E. PRESENTATIONS

1. PRESENTATION OF THE FY 2021 PROPOSED BUDGET FOR INTERNAL SERVICES, CAPITAL (CIP), SPECIAL REVENUE AND ALL OTHER REMAINING FUNDS

Ms. Alves provided a brief overview to this item. Ms.Gwen Ragsdale, Mr.Carl Cote, Mr. Matt Mancill, and Mr.Doug Akins presented this item to council.

Discussion was held on the cross-training and Enterprise Resource Planning processes for IT Department.

2. RESOLUTION 2020-XX APPROVING THE OLD KINGS ROAD SPECIAL ASSESSMENT ROLL TO BE TRANSMITTED TO THE FLAGLER COUNTY TAX COLLECTOR

Ms. Alves presented an overview to this item. There were no changes suggested to this item. This item was continued to the next business meeting.

3. ORDINANCE 2020-XX AMENDING ARTICLE IV, "COMMUNICATIONS RIGHT-OF-WAY" OF CHAPTER 42, "STREETS, ROADS, BRIDGES, AND OTHER PUBLIC PLACES", OF THE CODE OF ORDINANCES OF THE CITY OF PALM COAST

Mr. Morton presented a brief overview to item 3 and item 4. Mr. Kewley and Ms. Borkert, Assistant City Attorney, provided an overview to these two items as well.

There were no changes suggested to this item. This item is continued to the next business meeting.

4. ORDINANCES 2020-XX AMENDING SECTION 4-20, "WIRELESS TELECOMMUNICATIONS" OF CHAPTER 4, "CONDITIONS FOR LIMITED SPECIFIC USES AND ACTIVITIES" OF THE CITY OF PALM COAST UNIFIED LAND DEVELOPMENT REGULATIONS TO REVISE THE DEFINITION OF "COLLOCATION"

This item was heard with Item 3. There were no changes suggested to this item. This item will be continued to the next business meeting.

F. WRITTEN ITEMS

5. RESOLUTION 2020-XX APPROVING PROCUREMENT OF THE CITY'S INSURANCE PROGRAM, INCLUDING PROPERTY, GENERAL LIABILITY, AUTO AND WORKERS COMPENSATION COVERAGE, AND RELATED SERVICES, FROM PUBLIC RISK INSURANCE ADVISORS

Mr. Morton presented a brief introduction to this item. Assistant City Attorney provided further details on insurance details FMIT vs PGIT. Ms. Fuller and Mr. Wilsey presented an overview to this item.

Mr. Morton would like to confirm with Legal and the evaluation team the comparison conducted prior to Council's approval.

6. RESOLUTION 2020-XX APPROVING THE FINAL NUISANCE ABATEMENT ASSESSMENT

Mr. Morton presented a brief introduction to this item. Mr. DeLorenzo provided an overview to this item. This item is continued to the next business meeting.

7. RESOLUTION 2020-XX APPROVING A CONTRACT WITH S.E.CLIN CONSTRUCTION, INC. AND A WORK ORDER WITH CPH FOR THE CITATION PARKWAY IMPROVEMENT PROJECT

Mr. Morton presented a brief introduction to this item. Mr. Cote provided an overview to this item. This item is continued to the next business meeting.

8. RESOLUTION 2020-XX APPROVING A WORK ORDER WITH ENGLAND-THIMS & MILLER, INC. TO PROVIDE ENGINEERING SERVICES FOR PHASE 1 DEVELOPMENT OF THE WATER QUALITY MONITORING PROGRAM

Mr. Morton presented a brief introduction to this item. Mr. Peel provided an overview to this item. This item will be continued to the next business meeting.

9. RESOLUTION 2020-XX APPROVING A CONTRACT AND A WORK ORDER WITH TEXAS AQUATIC HARVESTING, INC. FOR THE

REPAIR/REPLACEMENT OF A SEAWALL LOCATED ALONG THE CITY ROW ON CLUBHOUSE DR.BETWEEN CASTLE CT. AND CAROL CT.

Mr. Morton presented a brief introduction to this item. Mr. Schrage provided an overview to this item. This item will be continued to the next business meeting.

10. RESOLUTION 2020-XX APPROVING PIGGYBACKING THE SOURCEWELL CONTRACT WITH STAPLES CONTRACT & COMMERCIAL, LLC., FOR THE PURCHASE OF OFFICE SUPPLIES

Mr. Morton presented a brief introduction to this item. This item is continued to the next business meeting.

G. PUBLIC PARTICIPATION

Remainder of Public Comments is limited to three (3) minutes each.

No comments were received.

H. DISCUSSION BY CITY COUNCIL OF MATTERS NOT ON THE AGENDA

Council Member Branquinho welcomed and thanked Council Member Netts for joining Council and serving the community.

Council Member Netts thanked Council Branquinho for the welcome.

Vice Mayor Klufas reiterated the welcome to Council Member Netts.

Mayor Holland asked what the relationship of the new owner of the former property known as the Matanzas Golf Course to maintenance the property. Mr. DeLorenzo described the agreement between code and the new property owner to maintain the ROW's, which is more than a regular vacant land owner.

Mayor Holland thought it would be appropriate to contact the citizens in that area and for staff to use geo fencing in order to get direct communication around that golf course area. Council concurred unanimously to provide direct communication to the residents.

I. DISCUSSION BY CITY ATTORNEY OF MATTERS NOT ON THE AGENDA

Ms. Borkert-briefing described the process for Quasi-judicial hearings during COVID-19.

Options

1. In person with COVID precautions. Setting a time certain for when the items will be heard and not just on the agenda. Choosing alternate location that has a larger capacity for those that may bring in a large gatherings.

2. All virtual option but provide opportunity to provide public comments. Call in for comments, time certain for each item, pre tape applicants presentation or appearance virtually, accepting email comments and reading into record. Swearing in those that will comment.

3. Hybrid-physical quorum present and virtual platform staff and applicant with public attendees in person or call in to the meeting.

Must provide good communication and opportunity for all to be heard. Include information in agenda and other public communications.

Mayor Holland said, the City adopted a resolution requiring masks in public and here in City Hall would apply, correct? Ms. Borkert stated options for mask mandates here at City Hall and thought that the mask wearing should be put into the procedures.

Council Member Cuff suggested the City provide technology for those who do not have technology to participate in the quasi-judicial hearings in other areas other than the space where the hearing is held.

J. DISCUSSION BY CITY MANAGER OF MATTERS NOT ON THE AGENDA

Mr Morton reported on August 24 debt free financial meeting with our consultant. We met with PFM, our financial consultant, last week and we are doing pretty well but not near our best benchmark.

He announced that tomorrow is the Virtual Town Hall meeting. Please send in your questions.

K. ADJOURNMENT

The meeting was adjourned at 11:29 A.M.

Respectfully submitted by:
Virginia A. Smith, MMC
City Clerk