



City of Palm Coast Minutes COUNCIL WORKSHOP

City Hall
160 Lake Avenue
Palm Coast, FL 32164
www.palmcoastgov.com

Mayor David Alfin
Vice Mayor Eddie Branquinho
Council Member Victor Barbosa
Council Member Ed Danko
Council Member Nick Klufas

Tuesday, October 12, 2021

9:00 AM

COMMUNITY WING

City Staff

Denise Bevan, Interim City Manager

William Reischmann, City Attorney

Virginia A. Smith, City Clerk

- Public Participation shall be in accordance with Section 286.0114 Florida Statutes.
- Other matters of concern may be discussed as determined by City Council.
- If you wish to obtain more information regarding the City Council's agenda, please contact the City Clerk's Office at 386-986-3713.
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- City Council Meetings are streamed live on YouTube at <https://www.youtube.com/user/PalmCoastGovTV/live>.
- All pagers and cell phones are to remain OFF while City Council is in session.

A CALL TO ORDER

Mayor Alfin called the meeting to order at 9 a.m.

B PLEDGE OF ALLEGIANCE TO THE FLAG

C ROLL CALL

Deputy City Clerk Leslie Howington called the roll. All members were present.

D PUBLIC PARTICIPATION

Public Participation shall be held in accordance with Section 286.0114 Florida Statutes. And pursuant to the City Council's Meeting Policies and Procedures:

- (1) Each speaker shall at the podium, provide their name and may speak for up to 3 minutes.
- (2) The Public may provide comments to the City Council relative to matters not on the agenda at the times indicated in this Agenda. Following any comments from the public, there may be discussion by the City Council.
- (3) When addressing the City Council on specific, enumerated Agenda items, speakers shall:
 - (a) direct all comments to the Mayor;
 - (b) make their comments concise and to the point;
 - (c) not speak more than once on the same subject;

- (d) not, by speech or otherwise, delay or interrupt the proceedings or the peace of the City Council;
- (e) obey the orders of the Mayor or the City Council; and
- (f) not make any irrelevant, impertinent or slanderous comments while addressing the City Council; which pursuant to Council rules, shall be considered disorderly.
- (4) Any person who becomes disorderly or who fails to confine his or her comments to the identified subject or business, shall be cautioned by the Mayor and thereafter must conclude his or her remarks on the subject within the remaining designated time limit.

Any speaker failing to comply, as cautioned, shall be barred from making any additional comments during the meeting and may be removed, as necessary, for the remainder of the meeting.

Robert McDonald spoke directly to the Mayor regarding the behavior at the dais in the October 5, 2021 meeting.

Dr. Daniel Bryant spoke regarding Cimmaron Drive and a possibility of a walkway and bike path. He recommended a digital speedometer be placed on the street. Dr. Bryant appreciates the Council's efforts.

E PRESENTATIONS

1 PRESENTATION ON THE NATIONAL CITIZEN SURVEY CUSTOM QUESTIONS

Ms. Brittany Kershaw presented the National Citizen Survey Custom Questions. The vendor provided input on how to formulate questions that would continue in tandem with the Strategic Action Plan.

The Council discussed the following points:

- The three proposed topics meet the known concerns of citizens.*
- Dredging Canals -- possible federal or state funding; Citywide amenity few use*

The Council reached consensus that the street lighting question has a predictable outcome and suggested the question on infrastructure be broadened to include street widening and canal dredging.

Ms. Kershaw is meeting with the vendor today and will pursue this.

2 PRESENTATION ON LITTER CONTROL AND PROGRAMS

Mr. Jason DeLorenzo and Mr. Matt Mancill shared information on litter control programs advising that the City of Palm Coast does not need local laws on litter because the State of Florida has a very strenuous statute in place. Mayor Alfin verified that all citizens can call Customer Service at the City and report litter. A work order will be created for staff to pick it up.

Staff recommends a branding contest to come up with a catch phrase for a springtime clean up that will draw attention to anti-littering.

Council Member Klufas suggested collecting data on historical citations for littering to find the hot spots.

Vice Mayor Branquinho stated that the Florida Statute dictates that littering is a criminal act.

Mr. Mancill confirmed that there are known areas where the sheriff is helping out in sting-like operations against littering.

Mayor Alfin suggested reaching out to the school superintendent for volunteer hours for students who are seniors. Mayor Alfin also recommended inviting a representative from the sheriff's office to discuss how they can aid, and asked what metric we would use to measure the level of service and to set expectations.

Council Member Danko asked who keeps the income from the fines. City Attorney Bill Reischmann advised that it is a state law; therefore, the state collects the fines. A fine for violating a local ordinance would be collected by the City. The issues are education and enforcement; Attorney Reischmann recommended the Council create signs to enforce state law.

Mayor Alfin requested Mr. DeLorenzo and Mr. Mancill bring back proposed changes to the code relating to the penalty.

3 RESOLUTION 2021-XX APPROVING A RECAPTURE ENHANCED VALUE GRANT AGREEMENT WITH GROUND UP, INC.

Mr. Jason DeLorenzo presented on this matter providing details on the new company coming to town, Ground Up, Inc. Council Member Barbosa suggested we offer REV funds to other potential companies to pursue more employers.

After discussing how the announcement was made, Mayor Alfin pointed out that with Economic Development there are rules that cover confidentiality.

Council Member Barbosa asked about how business owners hire. Is it a part of Palm Coast Connect? Mr. DeLorenzo shared that our Communications Department has worked closely with Ground Up and will possibly hold a job fair.

Mayor Alfin stated that CareerSource is available and there could be a crossover. Attorney Reischmann confirmed it would not be a conflict noting how the City has been working with this employer, and we could offer more help.

Mayor Alfin acknowledge that the Staff spent 10 months working on this, and Council Member Barbosa suggested we could use this as a template for future companies.

Mr. DeLorenzo stated that we await Group Up, Inc.'s Florida incorporation documents.

Council Member Barbosa stated that this is good for Palm Coast, bringing jobs. It is a good investment.

Council Member Klufas thanked the staff for its hard work and notated how this can move forward our future projects.

Council Member Barbosa and Council Member Danko complimented the staff for the accomplishments in this matter.

Mayor Alfin asked how internet sales tax would affect Group Up, Inc. It was unknown if the City would be able to collect locally. Mayor Alfin asked staff to research this topic for their next presentation.

4 RESOLUTION 2021-XX SEMINOLE PALMS IMPACT FEE PREPAYMENT, CITATION BOULEVARD EXTENSION AND LAND EXCHANGE AGREEMENT

Mr. Jason DeLorenzo and Mr. Ray Tyner presented details on the Seminole Palms land exchange agreement. One of the benefits to the public is that the City can cover both areas by the fire department with the new exchange being built.

Vice Mayor Branquinho noted the positive traffic impact this will have and asked if the residents should be contacted to avoid an incident like Slow Way. Mr. Lorenzo shared that this is undeveloped area. The west end has an 80 foot right of way for planned utilities in this area. The impact will be minimal. It will have a positive impact on SR 100 and Belle Terre. It is an arterial from the south side to the beach. Mr. Tyner advised there was a residents' meeting for all who would be impacted.

Mayor suggested the City share information in the weekly updates to keep citizens informed.

5 RESOLUTION 2021-XX APPROVING A WORK ORDER WITH ENGLAND-THIMS & MILLER INC., FOR DESIGN SERVICES RELATED TO THE WHITEVIEW PARKWAY IMPROVEMENT PROJECT

Mr. Carl Cote updated his September presentation to bring the Council the latest on this ongoing project with what we are doing, why we are doing it and what we have done.

After the presentation, Council Member Branquinho stated that this project has been ongoing for years, and he does not agree with the reduction from four lanes to two lanes. The signage, landscaping, and street lighting is great, but the reduction of lanes does not reduce accidents in his opinion.

Council Member Barbosa suggested there are other streets more in need of going from two lanes to four lanes.

Council Member Danko agreed with Council Member Branquinho.

Mr. Cote stated that the TPO proposes to add turn lanes and some portions of four lanes are reduced to two lanes as a safety factor.

Council Member Klufas, who served on the TPO, noted that this is a report from the TPO on the severity of the danger on this roadway when a car is turning left without a turn lane. When cars are stationary and are hit by cars going 50 mph, the injury is significant.

Council Member Barbosa pointed out that this study is from 2017; perhaps an updated study is needed to show most current stats.

Mayor Alfin currently serves on the TPO. The City does not interact with the studies. They are performed and in this case indicated that there is a serious situation and this was one of the most severe.

Project funding and matching funds were discussed.

Mayor Alfin confirmed that if we do not move forward on this project, it will not affect the chance for other potential projects, and clarified that the question at hand is do we want to move forward on this project, rather than an opportunity to propose another location than the proposed project.

Council Member Barbosa asked if there was a way to change the proposal of reducing from four lanes to two. Mr. Coted responded that this will be a part of the feasibility study.

The cost of adjusting the plan was discussed. Mr. Cote advised that this project will be potentially funded July 2022.

Mayor Alfin pointed out that this is a different process than making a decision to spend General Fund monies. It is a TPO project.

6 RESOLUTION 2021-XX APPROVING THE PURCHASE OF MATERIALS, EQUIPMENT, CONSULTING SERVICES AND RELATED EXPENSES TO THE ENTERPRISE RESOURCE PLATFORM (ERP) UPDATE

Mr. Doug Akins presented the project and plan for the Enterprise Resource Platform or ERP as it is known.

Mr. Akins pointed out that a recent policy of the City has all IT purchases run through the IT Department so solutions are compatible and not duplicative.

One highlight of the new ERP is that customer payments will reflect immediately on their bill account.

Mayor Alfin asked for a report on comparable cities using MUNIS and asked if we have won awards from GFOA for 14 years, why are we making changes. Mr. Akins responded that the fact that our Finance Department is able to create the budget they have with the tools they have is simply amazing. Mayor Alfin thanked Ms. Alves for her department's consistent excellence.

F WRITTEN ITEMS

7 RESOLUTION 2021-XX APPROVING THE PURCHASE OF MATERIALS, EQUIPMENT, CONSULTING SERVICES AND RELATED EXPENSES FOR SCADA NETWORK SECURITY PHASE II

Mr. Doug Akins reported that 89% of the SCADA Phase I is done and the City is now ready for Phase II.

8 RESOLUTION 2021-XX APPROVING THE PURCHASE OF MATERIALS, EQUIPMENT, CONSULTING SERVICES AND RELATED EXPENSES TO THE MICROSOFT 365 IMPLEMENTATION

Mr. Doug Akins reported that Microsoft 365 and SCADA are both budgeted and approved.

9 RESOLUTION 2021-XX APPROVING THE COLLECTIVE BARGAINING AGREEMENT WITH IAFF LOCAL 4807 FOR OCTOBER 1, 2021 - SEPTEMBER 30, 2024

Mr. Tim Wilsey advised that the Bargaining Agreement with IAFF Local 4807 is reviewed every three years. There are very minor changes, and it is ready for final presentation.

This agreement has undergone legal review and been reviewed and received recommendation by staff in Finance and Human Resources.

G PUBLIC PARTICIPATION

Remainder of Public Comments is limited to three (3) minutes each.

There were no public comments.

H DISCUSSION BY CITY COUNCIL OF MATTERS NOT ON THE AGENDA

Vice Mayor Branquinho attended the Flagler County Corvette Show on October 10, 2021. It was very successful, and they appreciated being allowed to hold it in Central Park. Council Member Branquinho thanked the citizens who participated in the program.

Vice Mayor Branquinho announced that City of Pam Coast is on a naughty list.

Mayor Alfin congratulated Sheriff Staly who was recently elected Committee Chair for the Florida Commission on Law Enforcement Accreditation.

Mayor Alfin inquired about deputies added. Six were pre-phased and paid out of the sheriff's prior budget. In this new fiscal year, we are getting full service of all 10.

I DISCUSSION BY CITY ATTORNEY OF MATTERS NOT ON THE AGENDA

Attorney Bill Reischmann had nothing to add.

J DISCUSSION BY CITY MANAGER OF MATTERS NOT ON THE AGENDA

Interim City Manager Denise Bevan had nothing to add.

K ADJOURNMENT

The meeting was adjourned at 11:29 a.m.

*Respectfully submitted by:
Deputy City Clerk, Leslie Howington, CMC*