

CITY OF PALM COAST
COUNCIL WORKSHOP MEETING
HYBRID MEETING
160 LAKE AVENUE
PALM COAST, FL 32164
TUESDAY, May 11, 2021
9:00 AM

Mayor Milissa Holland
Vice Mayor Eddie Branquinho
Council Member Victor Barbosa
Council Member Ed Danko
Council Member Nick Klufas

MINUTES

City Staff

Matthew Morton, City Manager
William Reischmann, City Attorney
Virginia A. Smith, City Clerk

Public Participation shall be in accordance with Section 286.0114 Florida Statutes.

Other matters of concern may be discussed as determined by City Council.

If you wish to obtain more information regarding the City Council's agenda, please contact the City Clerk's Office at 386-986-3713.

In accordance with the Americans with Disabilities Act, persons needing assistance to participate in any of these proceedings should contact the City Clerk at 386-986-3713, at least 48 hours prior to the meeting.

All pagers and cell phones are to remain OFF while City Council is in session.

A. CALL TO ORDER

Mayor Holland called the meeting to order at 9:00 a.m.

B. PLEDGE OF ALLEGIANCE TO THE FLAG

C. ROLL CALL

Interim Deputy City Clerk Kaley Cook called the roll. All members were present.

D. PUBLIC PARTICIPATION

Public Participation shall be held in accordance with Section 286.0114 Florida Statutes. And pursuant to the City Council's Meeting Policies and Procedures:

- (1) Each speaker shall at the podium, provide their name and may speak for up to 3 minutes.
- (2) The Public may provide comments to the City Council relative to matters not on the agenda at the times indicated in this Agenda. Following any comments from the public, there may be discussion by the City Council.
- (3) When addressing the City Council on specific, enumerated Agenda items, speakers shall:
 - (a) direct all comments to the Mayor;
 - (b) make their comments concise and to the point;
 - (c) not speak more than once on the same subject;
 - (d) not, by speech or otherwise, delay or interrupt the proceedings or the peace of the City Council;

- (e) obey the orders of the Mayor or the City Council; and
 - (f) not make any irrelevant, impertinent or slanderous comments while addressing the City Council; which pursuant to Council rules, shall be considered disorderly.
- (4) Any person who becomes disorderly or who fails to confine his or her comments to the identified subject or business, shall be cautioned by the Mayor and thereafter must conclude his or her remarks on the subject within the remaining designated time limit.

Any speaker failing to comply, as cautioned, shall be barred from making any additional comments during the meeting and may be removed, as necessary, for the remainder of the meeting.

Pete Minervini spoke of the love he has for riding bikes in Palm Coast, including rides from the C Section to US-1. Mr. Minervini discussed traffic concerns on Cimmaron Drive and urged Council to not wait for a tragedy to do something.

Samantha Mendez, a resident off of Cimmaron spoke of lots of cars, bicyclists, people walking, and school bus stops all along the road. Ms. Mendez shared concern for all walking or biking in the area due to speeding traffic.

Authelia Minervini stated that it is a risk to walk or bike down Cimmaron Drive and requested sidewalks to enhance safety for all ages.

Janie Holley discussed traffic concerns on Slow Way. Ms. Holley shared about a prior proposed development on US-1 near Slow Way and expressed concerns for continued traffic on Slow Way if a similar proposed development were approved.

Frances Vaccaro called in to share concerns for the approved Pickleball Courts. Ms. Vaccaro requested to know how many residents approve of the development and suggested using funds for other projects like street lighting and improved safety.

Mayor Holland thanked public speakers for their comments.

Mr. Morton addressed the requests for a pedestrian path on Cimmaron Drive. Mr. Morton explained that he has visited the area and City staff is working through potential options for ideas and solutions.

Mayor Holland reiterated Mr. Morton's comments to explain that City Staff is moving forward with ideas and solutions for Cimmaron Drive and has requested that the TPO director, who lives in the area, go for a site visit as well. Additionally, Mayor Holland suggested notifications be sent to residents in the area on this matter.

Mr. Morton explained that staff is still working on a resolution for the Slow Way comment.

Mayor Holland requested clarification on pricing of the court facility project and explained that the courts are not solely pickleball courts. Mayor Holland also briefly explained fund sources which are being used for this project.

Mr. Morton explained the funding to state that some of the funds come from Park Impact fees which are unable to be used on ideas provided by public speakers. Park Impact fees may only be used for specified projects.

Vice Mayor Branquinho spoke of incorrect information being shared, and reminded Council to share accurate information.

E. PRESENTATIONS

1. BUSINESS FRIENDLY INITIATIVE UPDATES

Mr. Morton provided a brief overview of the item.

Jason Delorenzo, Chief Development Officer, presented to Council on this item.

Topics included: information collected from Charrettes and Customer Service Satisfaction Survey; Business Friendly Initiative priorities; and next steps.

Council commended staff on their efforts.

2. WEBSITE AND PALM COAST CONNECT ENHANCEMENTS

Mr. Morton provided a brief overview of the item.

Blake Kershaw and Doug Akins presented to Council on the item. Topics included project goals; features and functionality; phased roll-out strategy; and projected implementation timeline.

Mayor Holland requested to know who will be responsible for Knowledge Based Articles.

Mr. Morton responded to explain that the Communications and Citizen Engagement Departments will be responsible for such information.

3. OVERVIEW OF FUND ACCOUNTING AND REVENUE RESTRICTIONS

Mr. Morton provided a brief overview of the item.

Helena Alves and Gwen Ragsdale presented the topic to Council.

Topics discussed: budget timeline; fund types; fund classifications; fund balance; revenue restrictions; and details on where the public can access this information.

Mayor Holland requested to move to Written Item Number 7. Council concurred.

4. STRATEGIC ACTION PLAN EVALUATION RESULTS

Mr. Morton provided a brief overview of the item.

Denise Bevan, Chief of Staff, presented to Council on the item. Topics included: evaluation steps; summary; and next steps.

Mayor Holland thanked staff for their efforts.

5. BUSINESS PROCESS REVIEW AND ERP UPDATE

Mr. Morton provided a brief overview of the item. GFOA representative Eva Olsaker presented to Council on the item. Topics discussed: overview of the project; key findings; and recommendations.

Council Member Klufas discussed the need to track labor cost associated with projects, which we are not currently able to do.

Mayor Holland asked Mr. Morton what he sees as concerns from the outdated systems

Mr. Morton explained that his concern is time spent on manual effort that is required due to the inefficient systems currently utilized. Mr. Morton discussed the potential benefits of the options presented. Mr. Morton is in agreement with recommendation number 5, as presented by Ms. Olsaker.

F. WRITTEN ITEMS

6. ORDINANCE 2021-XX AMENDING SECTION 49-38 CODE OF ORDINANCES

Mr. Morton provided a brief overview of the item.

This item will be continued at the next business meeting.

7. APPROVING ADOPTING THE FLAGLER COUNTY LOCAL MITIGATION STRATEGY PLAN

Council concurred to hear the item at 10:10 a.m.

Mr. Morton provided a brief overview of the item.

Jonathan Lord, Flagler County Emergency Management Director, presented to Council on the item.

Mayor Holland discussed the need for City buildings to be prepared for natural disasters. Mayor Holland requested to know if dollars could be used for the public works facility to enhance safety and preparedness.

Mr. Lord explained that the funds can be used for safety enhancements to City buildings.

Mr. Lord also discussed disaster preparedness guides and availability to find the preparedness guides at facilities around the county.

This item will be continued at the next business meeting.

Council moved to Agenda Item number 3.

8. APPROVING THE CITY MANAGER PERFORMANCE EVALUATION AND SALARY INCREASE FOR FY2022

Mr. Morton provided a brief overview of the item.

This item will be continued at the next business meeting.

G. PUBLIC PARTICIPATION (Remainder of Public Comments is limited to three (3) minutes each.)
There were no comments.

H. DISCUSSION BY CITY COUNCIL OF MATTERS NOT ON THE AGENDA

Vice Mayor Branquinho reminded Council the importance of presenting accurate information to residents.

Council Member Klufas wished a belated Happy Mother's Day, and discussed the reputation of City Hall and its employees and commended the efforts.

Mayor Holland discussed happenings at the City Council Meeting last week to explain statutory requirement she must abide by during the meetings. Mayor Holland asked Council to focus on the business of the day, safety of employees, and to be engaged with the public in a responsible and positive way.

I. DISCUSSION BY CITY ATTORNEY OF MATTERS NOT ON THE AGENDA

Nothing at this time.

J. DISCUSSION BY CITY MANAGER OF MATTERS NOT ON THE AGENDA

Mr. Morton explained that Disaster Preparedness Guides will be handed out very soon. Additionally, Mr. Morton reminded residents that we are almost to hurricane season.

Mr. Morton also spoke of a KPI Summit last Friday, which had a goal of working past silos and to discuss organization benchmarks, goals, and support the City's mission. Results of the KPI's will come back to Council.

K. ADJOURNMENT

The meeting was adjourned at 11:53 a.m.

Respectfully submitted by:

Kaley Cook, Interim Deputy City Clerk