



# City of Palm Coast Minutes VOLUNTEER FIREFIGHTER PENSION BOARD

City Hall – Community Wing  
160 Lake Avenue  
Palm Coast, FL 32164  
[www.palmcoastgov.com](http://www.palmcoastgov.com)

*Board Member Timothy Wilsey  
Board Member Martin Dusel  
Board Member Robert Schroeder  
Board Member Robert MacDonald  
Board Member Patrick Delsordo*

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**Friday, August 13, 2021**

**8:30 AM**

**COMMUNITY WING**

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**Staff: Helena Alves, Finance Director  
Kaley Cook, Records Coordinator**

>Public comment will be allowed consistent with Senate Bill 50, codified at the laws of Florida, 2013 – 227, creating Section 286.0114, Fla. Stat. (with an effective date of October 1, 2013). The public will be given a reasonable opportunity to be heard on a proposition before the City's Volunteer Fire Fighters Pension Board, subject to the exceptions provided in §286.0114(3), Fla. Stat.

>Public comment on issues on the agenda or public participation shall be limited to 3 minutes.

>If any person decides to appeal a decision made by the Volunteer Fire Fighters Pension Board with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings, including all testimony and evidence upon which the appeal is to be based. To that end, such person will want to ensure that a verbatim record of the proceedings is made.

>The City of Palm Coast is not responsible for any mechanical failure of recording equipment.

>Other matters of concern may be discussed as determined by the Volunteer Fire Fighters Pension Board.

>If you wish to obtain more information regarding agenda, please contact the City Clerk @ 386-986-3713.

>In accordance with the Americans with Disabilities Act, persons needing assistance to participate in any of these proceedings should contact the City Clerk at 386-986-3713 at least 48 hours prior to the meeting.

>All pagers and cell phones are to remain OFF while City Council is in session.

## **A CALL TO ORDER**

*Chair Wilsey called the meeting to order at 8:35 a.m.*

## **B PLEDGE OF ALLEGIANCE**

## **C ROLL CALL**

*Records Coordinator Kaley Cook called the roll. Member MacDonald was absent.*

## **D BOARD OF TRUSTEES : NAMES & ORGANIZATIONS OF OTHER PARTICIPANTS**

*Member Wilsey introduced Pedro Herrera, who attended remotely.*

## **E MINUTES**

### **1 MINUTES MAY 14, 2021**

**Pass**

**Motion made to approve made by Board Member Dusel and seconded by Board Member Schroeder**

## **F FINANCIAL STATUS OF PLAN ACCOUNTS**

### **2 FINANCIAL REPORT FOR THE QUARTER ENDING JUNE 30, 2021**

*Ginger Norberg presented to the members on the Financial Status and outstanding invoices. There were two invoices for Sugarman & Susskind, and one for Foster & Foster.*

*Motion to approve payment of the invoices. The motion carried unanimously.*

### **3 PROPOSED FISCAL YEAR 2022 BUDGET**

*Ms. Norberg presented to the board on this item. Motion to adopt the proposed Fiscal Year 2022 budget as presented. Motion carried unanimously.*

## **G LEGAL REVIEW**

### **4 DISCUSSION AND REVIEW OF SUMMARY PLAN DESCRIPTION**

*Attorney Pedro Herrera presented to the board members.*

*Mr. Herrera reminded board members that the Financial Disclosures were due July 1st. Discussion was held on proper process for conflicts of interest, first responder check distribution, educational opportunities for board members, summary plan description changes, and process and role of the board for summary plan changes.*

*Motion to approve the summary plan description as written in the February 12, 2021 version. Motion carried unanimously.*

## **H ACTUARIAL**

### **5 REVIEW OF FINDINGS FROM STEP PROGRAM FOR DEFINED BENEFIT, THREE PERCENT (3%) COLA, AND ALL OTHER OPTIONS**

*Mr. Lozen was absent. Items H 5-7 will be continued to the next meeting.*

### **6 PROPOSED ONE-TIME CHECK OR COLA**

### **7 REVIEW FINDINGS OF THE 13TH CHECK OR AD HOC ADJUSTMENT OF 20%**

### **8 UPDATES ON UNION MOVING FORWARD WITH PLAN TO MERGE**

*Chair Wilsey provided information about the item to state that the City has heard the presentation from the union and the City will conduct an actuarial review. This item is tabled until further notice.*

*The meeting then moved to item J - Old Business.*

## **I NEW BUSINESS**

*Nothing new at this time.*

## **J OLD BUSINESS**

*Chair Member Wilsey provided each member with proposed verbiage for the plaque.*

*Board members held discussion on the plaque.*

*Chair Wilsey will get that ordered and work with the City Clerks office for presentation of the plaque to Mr. Esposito.*

## **K PUBLIC COMMENTS**

*There were no public comments.*

## **L DISCUSSION BY BOARD OF ITEMS NOT ON THE AGENDA**

*Member DelSordo discussed longevity and appeal for new Volunteer Firefighters. Mr. DelSordo asked the board for thoughts on how to go about having long lasting volunteers.*

*Chair Wilsey provided details on the process and duties of volunteer firefighters.*

**M        ADJOURNMENT**

*The meeting was adjourned at 9:05 a.m.*

*Respectfully submitted by: Records Coordinator, Kaley cook*