



City of Palm Coast Agenda COUNCIL WORKSHOP

City Hall
160 Lake Avenue
Palm Coast, FL 32164
www.palmcoastgov.com

Mayor David Alfin
Vice Mayor Eddie Branquinho
Council Member Victor Barbosa
Council Member Ed Danko
Council Member Nick Klufas

Tuesday, January 11, 2022

9:00 AM

COMMUNITY WING

City Staff

Denise Bevan, Interim City Manager

Neysa Borkert, City Attorney

Virginia A. Smith, City Clerk

- Public Participation shall be in accordance with Section 286.0114 Florida Statutes.
- Other matters of concern may be discussed as determined by City Council.
- If you wish to obtain more information regarding the City Council's agenda, please contact the City Clerk's Office at 386-986-3713.
- In accordance with the Americans with Disabilities Act, persons needing assistance to participate in any of these proceedings should contact the City Clerk at 386-986-3713, at least 48 hours prior to the meeting.
- City Council Meetings are streamed live on YouTube at <https://www.youtube.com/user/PalmCoastGovTV/live>.
- All pagers and cell phones are to remain OFF while City Council is in session.

A CALL TO ORDER

B PLEDGE OF ALLEGIANCE TO THE FLAG

C ROLL CALL

D PUBLIC PARTICIPATION

Public Participation shall be held in accordance with Section 286.0114 Florida Statutes. And pursuant to the City Council's Meeting Policies and Procedures:

- (1) Each speaker shall at the podium, provide their name and may speak for up to 3 minutes.
- (2) The Public may provide comments to the City Council on any matter, including those on this Workshop agenda. Following any comments from the public, there may be discussion by the City Council. Citizens' comments in this Workshop are limited to the times noted on the agenda.
- (3) When addressing the City Council on specific, enumerated Agenda items, speakers shall:
 - (a) direct all comments to the Mayor;
 - (b) make their comments concise and to the point;
 - (c) not speak more than once on the same subject;
 - (d) not, by speech or otherwise, delay or interrupt the proceedings or the peace of the City Council;

- (e) obey the orders of the Mayor or the City Council; and
 - (f) not make any irrelevant, impertinent or slanderous comments while addressing the City Council; which pursuant to Council rules, shall be considered disorderly.
- (4) Any person who becomes disorderly or who fails to confine his or her comments to the identified subject or business, shall be cautioned by the Mayor and thereafter must conclude his or her remarks on the subject within the remaining designated time limit.

Any speaker failing to comply, as cautioned, shall be barred from making any additional comments during the meeting and may be removed, as necessary, for the remainder of the meeting.

E PRESENTATIONS

- 1 PRESENTATION - COVID 19 UPDATE**
- 2 PRESENTATION - WORKSHOP STREAMING OPTIONS**
- 3 DISCUSSION - CITY MANAGER EXECUTIVE SEARCH FIRM REQUEST FOR QUOTE (RFQ)**
- 4 PRESENTATION - FIREWORKS 2022 DISCUSSION**
- 5 ORDINANCE 2022-XX SLOW WAY ROAD CLOSURE**
- 6 PRESENTATION OF STORMWATER BI-ANNUAL UPDATE**
- 7 PRESENTATION - STRATEGIC ACTION PLAN COUNCIL PRIORITY UPDATES**

F PUBLIC PARTICIPATION

Remainder of Public Comments is limited to three (3) minutes each.

G DISCUSSION BY CITY COUNCIL OF MATTERS NOT ON THE AGENDA

H DISCUSSION BY CITY ATTORNEY OF MATTERS NOT ON THE AGENDA

I DISCUSSION BY CITY MANAGER OF MATTERS NOT ON THE AGENDA

J ADJOURNMENT

- 8 WORKSHEET**

City of Palm Coast, Florida Agenda Item

Agenda Date : January 11, 2022

Department CITY CLERK Item Key 12990	Amount Account #
Subject PRESENTATION - COVID 19 UPDATE	
Presenter : Fire Department and FDOH	
Background : The Fire Department and the Flagler Department of Health will provide City Council with an update on Covid-19.	
Recommended Action : For presentation only.	

City of Palm Coast, Florida Agenda Item

Agenda Date: January 11, 2022

Department	INFORMATION TECHNOLOGY	Amount
Item Key	12993	Account
Subject	PRESENTATION - WORKSHOP STREAMING OPTIONS	
Background:	City Council has expressed a desire to start video streaming workshop meetings, as well as moving workshops to the small room at the back of Council Chambers. Staff will present options that are available for Council's consideration and direction.	
Recommended Action:	For presentation and City Council direction.	

City of Palm Coast, Florida Agenda Item

Agenda Date : January 11, 2022

Department CITY CLERK Item Key 12991	Amount Account #
Subject DISCUSSION - CITY MANAGER EXECUTIVE SEARCH FIRM REQUEST FOR QUOTE (RFQ)	
Presenter : Renina Fuller, HR Director	
Background : At the December 14, 2021 Council Workshop Meeting, Council requested staff to prepare a Request for Quote (RFQ) for an Executive Search Firm for the City manager position. On December 22, 2021, staff provided Council a draft of the RFQ for review of the scope of services.	
Recommended Action : For Council discussion and direction.	

City of Palm Coast, Florida Agenda Item

Agenda Date : January 11, 2022

Department PARK & RECREATION Item Key 12987	Amount Account #
Subject PRESENTATION - FIREWORKS 2022 DISCUSSION	
Presenter : Jared Dawson, Recreation Supervisor & Lauren Johnston, Chief of Staff	
Background : The City of Palm Coast traditionally has hosted the July 3 rd Fireworks in Central Park. Attendance for this event has ranged from 5,000-10,000 people as estimated by City staff and the Flagler County Sheriff's Office (FCSO). In 2021, the park reached a capacity of over 5,000 people, not including the people in the streets, sidewalks, and other parking areas. This resulted in some concerns about parking and traffic control. City staff have met to evaluate the event and present two options for the July 3, 2022 event. Option 1 is for the Parks & Recreation Department to continue hosting the fireworks at Central Park as has been tradition for many years. City staff has full access to the location and utilizes both FCSO and our internal Public Works Department for traffic control. FCSO provides security for the event as well. Due to parking and the capacity of the location, this could limit attendance. Also, this location limits the size of fireworks that we can launch. Option 2 is to partner with Flagler County and the Flagler Executive Airport to host the event at the Flagler Executive Airport. Having the fireworks at this location gives us ample parking and viewing, as well as the ability to launch larger fireworks. The FCSO would have better control of the area and traffic flow due to the larger venue. This option would result in it being a joint event where responsibilities and resources will need to be shared between Flagler County and the City of Palm Coast.	
Recommended Action : For presentation only and direction.	

City of Palm Coast, Florida Agenda Item

Agenda Date: January 11, 2022

Department ENGINEERING Item Key 9744	Amount Account
Subject ORDINANCE 2022-XX SLOW WAY ROAD CLOSURE	
Presenter: Jason DeLorenzo, Michael Grunewald	
BACKGROUND: THIS IS AN EXECUTIVE MATTER. <u>UPDATE TO THE JULY 6, 2021 BUSINESS MEETING.</u> This item was heard by City Council at their July 6, 2021 Business Meeting. The item was tabled for 6 months to measure the effectiveness of installing signs. In August 2021, the “No Truck” signs were installed within City limits. At the end of August 2021, the City provided Flagler County with “No Truck Zone” signs for installation on the County Road. The County installed the signs in September 2021. Traffic count studies were performed in October and again in December with similar results. Staff will present sign locations and traffic data to City Council and look for further direction. <u>UPDATE TO THE JUNE 8, 2021 WORKSHOP.</u> This item was heard by City Council at their June 8, 2021 workshop. There were no changes requested to this item. <u>UPDATE TO THE APRIL 20, 2021 BUSINESS MEETING:</u> This item was heard by the City Council at the April 20, 2021 Business Meeting. City Council continued this item. City Council requested staff provide additional information to address the concerns raised at the meeting. Staff was asked to coordinate with Flagler County administration on the closure of Slow Way, necessary signage and an alternative to closure including truck routes. City staff and County administration met on-site on May 9 th . County administration was not opposed to the closure of Slow Way. County staff will install the signs if the City provides a plan and the signs. Truck turn around areas are not generally provided on County roadways including both termini of CR 330 near Slow Way. Palm Coast Code of Ordinances Sec. 44-304 established heavy truck routes on City thoroughfares including Seminole Woods Boulevard. All heavy trucks traveling in the City shall travel on a designated heavy truck route and may deviate from the heavy truck route only as allowed in section 44-303 which includes making a delivery, providing services, or to reach a personal residence with other limitations. Signage and enforcement of the heavy truck route is an option on City roadways. Flagler County has not established a heavy truck route and as such signage and enforcement will be an issue.	

UPDATE TO THE MARCH 2, 2021 BUSINESS MEETING:

This item was heard by the City Council at the March 16, 2021 Business Meeting. City Council tabled this item. City Council requested staff provide additional information to address the concerns raised at the meeting.

UPDATE TO THE FEBRUARY 16, 2021 BUSINESS MEETING:

This item was heard by the City Council at the February 16, 2020 Business Meeting. There were no changes suggested to this item.

UPDATE TO THE FEBRUARY 9, 2021 WORKSHOP MEETING:

This item was heard by the City Council at the February 9, 2020 Workshop. There were no changes suggested to this item.

ORIGINAL BACKGROUND FROM THE FEBRUARY 9, 2021 WORKSHOP MEETING:

On October 12, 2020, City officials met with residents in the neighborhood of Slow Way. The purpose of the discussion was a neighborhood demand to close the road, Slow Way. At the time of the request, an emergency closure of Seminole Woods Parkway was in effect. The assigned detour did not include Slow Way, but local traffic, including a large percentage of commercial trucks, used this route to a great extent.

Slow Way has been a known concern as a roadway that brought aggressive long distance traffic through the surrounding neighborhoods. Evidence of the aggressive driving included ruts in the northeast quadrant of Slow Way at Slow Drift Turn. Drivers left behind ruts from leaving the roadway making a right hand turn. In the previous 15 months, the City had replaced a knocked down stop sign and post in that quadrant four times. The residents stated they have made this same appeal to the City, approximately every two years, for the last 15 years.

Slow Way connects to an unpaved county roadway at the edge of the City of Palm Coast boundary. A review of the City network indicates that Slow Way does not provide critical arterial flow through the City. It is an inappropriate route to be seeing commercial vehicle traffic.

This presentation is a design to close Slow Way. The intent is a permanent closure with emergency response access via a Know Box lock (ER standard lock). The proposed Ordinance is attached to this agenda item to close Slow Way and will be presented to City Council at the next business meeting for consideration.

Recommended Action :
FOR COUNCIL CONSIDERATION AND DIRECTION.

City of Palm Coast, Florida Agenda Item

Agenda Date: January 11, 2022

Department STORMWATER Item Key 12986	Amount Account #
Subject PRESENTATION OF STORMWATER BI-ANNUAL UPDATE	
Presenter: Mike Peel	
Background : COUNCIL PRIORITY: D. Service Delivery and Efficiency 5.) Provide biannual updates to City Council and the public regarding the master Stormwater plan to communicate how projects are being managed and prioritized. Updates shall include details of infrastructure hardening and benefits to the community. Staff will provide City Council with an update regarding the Master Stormwater Plan.	
Recommended Action : FOR COUNCIL PRESENTATION ONLY.	

City of Palm Coast, Florida Agenda Item

Agenda Date : January 11, 2022

Department Item Key	Amount Account #
Subject PRESENTATION - STRATEGIC ACTION PLAN COUNCIL PRIORITY UPDATES	
Presenter : Lauren Johnston, Chief of Staff	
Background : On an annual basis, staff coordinates an evaluation of the Strategic Action Plan. Staff will provide a comprehensive update on the implementation of Fiscal Year 21-22 Focus Areas and Priorities adopted by Resolution on May 18, 2021. The update will include a timeline regarding the Strategic Action Plan annual evaluation process.	
Recommended Action : For presentation only.	