



City of Palm Coast
Agenda
COUNCIL BUSINESS
MEETING
AMENDED AGENDA

City Hall
160 Lake Avenue
Palm Coast, FL 32164
www.palmcoastgov.com

Mayor David Alfin
Vice Mayor Eddie Branquinho
Council Member Ed Danko
Council Member John Fanelli III
Council Member Nick Klufas

Tuesday, October 4, 2022

6:00 PM

COMMUNITY WING

City Staff

Denise Bevan, City Manager

Neysa Borkert, City Attorney

Virginia A. Smith, City Clerk

- Public Participation shall be in accordance with Section 286.0114 Florida Statutes.
- Other matters of concern may be discussed as determined by City Council.
- If you wish to obtain more information regarding the City Council's agenda, please contact the City Clerk's Office at 386-986-3713.
- In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons needing a reasonable accommodation to participate in any of these proceedings or meeting should contact the City Clerk at 386-986-3713, at least 48 hours prior to the meeting.
- City Council Meetings are streamed live on YouTube at <https://www.youtube.com/user/PalmCoastGovTV/live>.
- It is proper meeting etiquette to silence all electronic devices, including cell phones while Council is in session.
- Any person who decides to appeal any decision of the City Council with respect to any matter considered at this meeting will need a record of the proceedings, and for such purpose, may need to hire a court reporter to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE TO THE FLAG

C. ROLL CALL

D. PUBLIC PARTICIPATION

Public Participation shall be held in accordance with Section 286.0114 Florida Statutes. And pursuant to the City Council's Meeting Policies and Procedures:

- (1) Each speaker shall at the podium, provide their name and may speak for up to 3 minutes.
- (2) The Public may provide comments to the City Council relative to matters not on the

agenda at the times indicated in this Agenda. Following any comments from the public, there may be discussion by the City Council.

(3) When addressing the City Council on specific, enumerated Agenda items, speakers shall:

- (a) direct all comments to the Mayor;
 - (b) make their comments concise and to the point;
 - (c) not speak more than once on the same subject;
 - (d) not, by speech or otherwise, delay or interrupt the proceedings or the peace of the City Council;
 - (e) obey the orders of the Mayor or the City Council; and
 - (f) not make any irrelevant, impertinent or slanderous comments while addressing the City Council; which pursuant to Council rules, shall be considered disorderly.
- (4) Any person who becomes disorderly or who fails to confine his or her comments to the identified subject or business, shall be cautioned by the Mayor and thereafter must conclude his or her remarks on the subject within the remaining designated time limit.

Any speaker failing to comply, as cautioned, shall be barred from making any additional comments during the meeting and may be removed, as necessary, for the remainder of the meeting.

E. MINUTES

- 1. MINUTES OF THE CITY COUNCIL:**
 - SEPTEMBER 20, 2022 BUSINESS MEETING**
 - SEPTEMBER 21, 2022 SPECIAL BUDGET MEETING**

F. PRESENTATIONS AND PROCLAMATIONS

- 2. PRESENTATION - HURRICANE IAN UPDATE**
- 3. PROCLAMATION - FIRE PREVENTION WEEK**
- 4. PROCLAMATION - DOMESTIC VIOLENCE AWARENESS MONTH**
- 5. PRESENTATION - 2022 INTRACOASTAL WATERWAY CLEANUP RESULTS**

G. ORDINANCES SECOND READ

- 6. ORDINANCE 2022- XX AMENDING THE BOUNDARIES OF THE SEMINOLE PALMS COMMUNITY DEVELOPMENT DISTRICT - APPLICATION # 5188**
- 7. ORDINANCE 2022-XX AMENDING SECTION 2-36, MEETINGS, OF THE CODE OF ORDINANCES OF THE CITY OF PALM COAST**

H. ORDINANCES FIRST READ

8. ORDINANCE 2022-XX OAK TRAILS ALF REZONING – APPLICATION #5153

I. RESOLUTIONS

9. RESOLUTION 2022-XX APPROVING AN INTERLOCAL AGREEMENT FOR PUBLIC SCHOOL FACILITY PLANNING

10. RESOLUTION 2022-XX OCEAN VILLAGE MASTER SITE PLAN-APPLICATION #5143

11. RESOLUTION 2022-XX APPROVING A CONTRACT WITH CUSTOM BUILT MARINE CONSTRUCTION, INC., AND A WORK ORDER WITH CPH, INC., FOR THE L-4 WEIR REPLACEMENT PROJECT

J. CONSENT

12. RESOLUTION 2022-XX APPROVING THE CONTRACT FOR ANIMAL SHELTER SERVICES WITH THE FLAGLER HUMANE SOCIETY, INC.

13. RESOLUTION 2022-XX APPROVING THE FIFTH AMENDMENT TO THE FLAGLER COUNTY SHERIFF'S OFFICE INTERLOCAL AGREEMENT RELATING TO LAW ENFORCEMENT SERVICES

14. RESOLUTION 2022-XX APPROVING A PURCHASE AND SALE LAND (DONATION) AGREEMENT WITH TRAVIS BACON, OWNER

15. RESOLUTION 2022-XX APPROVING MASTER SERVICE AGREEMENTS WITH B&B UNDERGROUND AND DRILLING, INC., AND COASTAL CABLE CONSTRUCTION FOR DIRECTIONAL BORING SERVICES

16. RESOLUTION 2022-XX APPROVING THE PROCUREMENT AND INSTALLATION OF THE REPLACEMENT OF THE TELEMTRY FOR WATER TREATMENT PLANT#3 FROM HYDRA SERVICE, INC

K. PUBLIC PARTICIPATION

Remainder of Public Comments is limited to three (3) minutes each.

L. DISCUSSION BY CITY COUNCIL OF MATTERS NOT ON THE AGENDA

M. DISCUSSION BY CITY ATTORNEY OF MATTERS NOT ON THE AGENDA

N. DISCUSSION BY CITY MANAGER OF MATTERS NOT ON THE AGENDA

O. ADJOURNMENT

17. AGENDA WORKSHEET AND CALENDAR

City of Palm Coast, Florida Agenda Item

Agenda Date : October 4, 2022

Department	CITY ADMINISTRATION	Amount
Division		Account
		#
Subject	MINUTES OF THE CITY COUNCIL: SEPTEMBER 20, 2022 BUSINESS MEETING SEPTEMBER 21, 2022 SPECIAL BUDGET MEETING	
Presenter : Virginia Smith, City Clerk		
Background :		
Recommended Action : ADOPT MINUTES OF THE CITY COUNCIL: SEPTEMBER 20, 2022 BUSINESS MEETING SEPTEMBER 21, 2022 SPECIAL BUDGET MEETING		

City of Palm Coast, Florida Agenda Item

Agenda Date : October 4, 2022

Department	CITY ADMINISTRATION	Amount
Division		Account
		#
Subject	PRESENTATION - HURRICANE IAN UPDATE	
Presenter :	Chief Berryhill	
Background :	Chief Berryhill will provide City Council with an update to Hurricane Ian.	
Recommended Action :	For presentation.	

City of Palm Coast, Florida Agenda Item

Agenda Date: October 4, 2022

Department	CITY ADMINISTRATION	Amount
Division		Account
		#
Subject	PROCLAMATION - FIRE PREVENTION WEEK	
Presenter: Mayor & City Council		
Background : The City of Palm Coast and the Palm Coast Fire Department are committed to ensuring the safety and security of all those living and visiting in our City. This year is the 100 th anniversary of Fire Prevention Week and the 2022 Fire Prevention theme for this year is “Fire Won’t Wait. Plan Your Escape”.		
Recommended Action : PROCLAIM OCTOBER 9, 2022, THROUGH OCTOBER 15, 2022, AS FIRE PREVENTION WEEK		

City of Palm Coast, Florida Agenda Item

Agenda Date : October 4, 2022

Department	CITY ADMINISTRATION	Amount
Division		Account
		#
Subject	PROCLAMATION - DOMESTIC VIOLENCE AWARENESS MONTH	
Presenter : Mayor and City Council		
Background : The Family Life Center and the Flagler County Advocates Alliance requested the City proclaim October as Domestic Violence Awareness Month.		
Recommended Action : PROCLAIM OCTOBER AS DOMESTIC VIOLENCE AWARENESS MONTH		

City of Palm Coast, Florida Agenda Item

Agenda Date: October 4, 2022

Department	COMMUNITY DEVELOPMENT	Amount
Division	PLANNING	Account #
Subject	PRESENTATION - 2022 INTRACOASTAL WATERWAY CLEANUP RESULTS	
Presenter: Jordan Myers, Environmental Planner, CFM		
Background: Staff will be presenting the results of the 2022 Intracoastal Waterway Cleanup event.		
Recommended Action: FOR PRESENTATION		

City of Palm Coast, Florida Agenda Item

Agenda Date: October 4, 2022

Department	COMMUNITY DEVELOPMENT	Amount
Division	PLANNING	Account #
Subject	ORDINANCE 2022- XX AMENDING THE BOUNDARIES OF THE SEMINOLE PALMS COMMUNITY DEVELOPMENT DISTRICT - APPLICATION # 5188	
Presenter: Jordan Myers, Environmental Planner, CFM		
Background: <u>UPDATE FROM THE SEPTEMBER 20, 2022 BUSINESS MEETING</u> This item was heard by City Council at their September 20, 2022 Business Meeting. There were no changes suggested to this item. <u>UPDATE FROM THE SEPTEMBER 13, 2022 WORKSHOP</u> This item was heard by City Council at their September 13, 2022, workshop. There were no changes suggested to this item. <u>ORIGINAL BACKGROUND FROM SEPTEMBER 13, 2022 WORKSHOP</u> On January 4, 2022, City Council approved the creation of the Seminole Palms Community Development District. In June 2022, the applicant submitted a petition to amend the boundaries of the Seminole Palms Community Development District (CDD), which is primarily a mechanism for funding the significant costs of providing infrastructure for a residential community. This amendment would add 70.18+/- acres to the existing 239.63+/- acre district. <u>Public Participation:</u> The two required newspaper ads will run approximately two weeks prior to each of the two City Council public hearings.		
Recommended Action: ADOPT ORDINANCE 2022-XX AMENDING THE BOUNDARIES OF THE SEMINOLE PALMS COMMUNITY DEVELOPMENT DISTRICT – APPLICATION #5188		

City of Palm Coast, Florida

Agenda Item

Agenda Date : October 4, 2022

Department	CITY ADMINISTRATION	Amount
Division	CITY CLERK	Account
		#
Subject	ORDINANCE 2022-XX AMENDING SECTION 2-36, MEETINGS, OF THE CODE OF ORDINANCES OF THE CITY OF PALM COAST	
Presenter : Virginia Smith, City Clerk		
Background :		
<u>UPDATE FROM THE SEPTEMBER 20, 2022 BUSINESS MEETING</u>		
This item was heard by City Council at their September 20, 2022 Business Meeting. There were no changes suggested to this item.		
<u>UPDATE FROM THE SEPTEMBER 13, 2022, WORKSHOP</u>		
This item was heard by City Council at their September 13, 2022, workshop. There were no changes suggested to this item. There was Council consensus to hold the organizational meeting this year on December 6, 2022 if this proposed Ordinance is adopted.		
<u>ORIGINAL BACKGROUND FROM SEPTEMBER 13, 2022, WORKSHOP</u>		
In 2011, a charter amendment was proposed to the voters to provide savings in the cost to conduct City elections and enhance voter turnout. The amendment related to the schedule of regular elections to correspond with State elections and primaries, to be held in even-numbered years and to reschedule candidate qualifying accordingly.		
In 1999, City Council adopted Ordinance 99-1 establishing Council meeting times, which was subsequently amended by Ordinances 2000-4, 2007-18 and 2017-13. This proposed amendment relates to the timing of the organizational meeting for induction of members into office after receipt of the Official Election results from the Supervisor of Elections.		
The Federal Write In Absentee Ballot (FWAB) is for overseas voters and provides 10 extra days from election day for a vote-by-mail ballot to be received. This 10-day extension only applies in presidential preference primary elections, general elections, special elections and special primary elections (by operation of section 100.191, Florida Statutes). The overseas voter's vote-by-mail ballot must be postmarked or dated by Election Day and received within 10 days of the election in order to be counted, provided the ballot is otherwise proper. Once the 10 days has passed, the Flagler County Canvassing Boards canvasses the ballots received from FWAB and thereby finalizes and certifies the official results.		
The proposed amendment is necessary as the Official Election results cannot be finalized until 10 days after the General Election is held due to the FWAB. The 2022 General Election is held on November 8, 2022. The Flagler County Canvassing Board will hold its' last canvassing of FWAB until November 18, 2022 to certify the election. This date is after the third Tuesday of the month, where the City of Palm Coast would normally certify election results and conduct the oath of office for the newly elected officials. The proposed amendment language will provide for a new oath of office date for 2022 to be during the regularly scheduled December 6, 2022,		

business meeting, unless a special meeting is called for the oath of office of newly elected officials after November 18, 2022.

Future elections are affected by FWAB's and this proposed language would clarify and assist in the scheduling of the oath of offices for all future elections.

Recommended Action :

ADOPT ORDINANCE 2022-XX AMENDING SECTION 2-36, MEETINGS, OF THE CODE OF ORDINANCES OF THE CITY OF PALM COAST

City of Palm Coast, Florida

Agenda Item

Agenda Date: October 4, 2022

Department	COMMUNITY DEVELOPMENT	Amount
Division	PLANNING	Account #
Subject	ORDINANCE 2022-XX OAK TRAILS ALF REZONING – APPLICATION #5153	
Presenter: Jordan Myers, Environmental Planner, CFM		
Background:		
THIS IS A QUASI-JUDICIAL ITEM		
<p>This is an application to amend the zoning map designation for 9.81 +/- acres of real property from Suburban Estate (EST-1) to Public/Semipublic (PSP) zoning district. The project is located at the intersection of Old Kings Road and Oak Trails Boulevard. The subject property was purchased in July 2018 by Kings Business Center, LLC from Palm Coast Holdings, Inc. A portion of the parcels were rezoned in 2018 from COM-1 to MFR-2, which is the existing zoning. The portion of the parcels that are part of this rezoning application were not affected.</p>		
<p><u>Public Participation:</u> The developer notified the neighboring property owners via standard USPS mail of an upcoming neighborhood meeting that was held on August 29, 2022, at 6:00 pm at the Palm Coast Community Center, 305 Palm Coast Parkway NE, Palm Coast, Florida. The developer erected a city provided sign on Oak Trails Blvd., notifying the public of all upcoming public hearings. Newspaper ads will be run approximately two weeks before each of the three public hearings.</p>		
<p>On September 20, 2022, PLDRB voted 6-0 to recommend approval to City Council.</p>		
<p><u>Summary:</u> Staff has reviewed this project in accordance with 2.05.05 & 2.06.03 of the Land Development Code and find that it is in compliance. The project is not contrary to the public interest; it is consistent with the Comprehensive Plan, and it has compatibility with proximate uses.</p>		
Recommended Action:		
THE PLANNING AND LAND DEVELOPMENT REGULATION BOARD RECOMMENDED BY A VOTE OF 6 TO 0 FOR CITY COUNCIL TO DETERMINE THE PROPOSED REZONING OF OAK TRAILS ALF (APPLICATION NO. 5153) IS CONSISTENT WITH THE COMPREHENSIVE PLAN AND REZONE 9.81+/- ACRES FROM SUBURBAN ESTATE (EST-1) TO PUBLIC/SEMIPUBLIC (PSP) ZONING DISTRICT		

City of Palm Coast, Florida

Agenda Item

Agenda Date: October 4, 2022

Department	COMMUNITY DEVELOPMENT	Amount
Division		Account #
Subject	RESOLUTION 2022-XX APPROVING AN INTERLOCAL AGREEMENT FOR PUBLIC SCHOOL FACILITY PLANNING	

Presenter: Jason DeLorenzo, Chief of Staff

LEGISLATIVE

Background:

The City of Palm Coast entered an Interlocal Agreement (ILA) between the School Board of Flagler County, the Flagler County Board of County Commissioners, City Commission of the City of Bunnell, and the City Commission of the City of Flagler Beach for Public School Facility Planning in 2008. The School Board and Local Governments are required to enter into this Agreement pursuant to Sections 163.31777, 1013.33, and 163.3177(6)(h)3., Florida Statutes, to jointly establish the specific ways in which the plans and processes of the School Board and Local Governments are to be coordinated. The benefits of the ILA are to recognize joint mutual obligations for the appropriate planning of educational facilities and recognize the benefits that will flow to the citizens and students of Flagler County by more closely coordinating their comprehensive land use and school facilities planning programs.

The ILA established a Working Group consisting of staff of the School Board and the local governments whose purpose is to facilitate the planning of educational facilities on behalf of the governing bodies of the parties to the ILA. The working group meets at least once a year and will make recommendations to the Oversight Committee.

The Oversight Committee consists of representatives from the School Board and the governing bodies of the Local Governments that monitor the implementation of the ILA. The Oversight Committee is comprised of three delegates of the School Board and two delegates from each of the governing bodies of the Local Governments. The Oversight Committee reviews the Annual Report of the Working Group and makes policy and technical recommendations to their respective governing bodies regarding the implementation of the ILA. Mayor Alfin and Council Member Klufas are the Palm Coast representatives for the Oversight Committee.

On September 8, 2022, the Oversight Committee approved the attached interlocal agreement for consideration and ratification by each participating government. Changes include:

- A schedule for mitigation payments when required
- Dollar for Dollar impact fee credit to educational impact fees will be issued via voucher at the time of actual payment of proportionate share mitigation
- Local Planning Agencies and Capacity Reporting
- Shared Use of Facilities
- Safe Paths to School Program

Recommended Action: ADOPT RESOLUTION 2022-XX APPROVING AN INTERLOCAL AGREEMENT FOR PUBLIC SCHOOL FACILITY PLANNING

City of Palm Coast, Florida Agenda Item

Agenda Date: October 4, 2022

Department	COMMUNITY DEVELOPMENT	Amount
Division	PLANNING	Account #
Subject	RESOLUTION 2022-XX OCEAN VILLAGE MASTER SITE PLAN-APPLICATION #5143	
Presenter: Jordan Myers, Environmental Planner, CFM		
Background: A Master Site Plan (AR#5143) has been submitted by the Applicant for Ocean Village, a proposed 416-unit multi-family community located on 45.82 +/- acres along the north side of State Road 100 and west of Colbert Lane. The applicant submitted a Master Site Plan for 416 units across seven buildings. Three of the buildings will be four-story and four of the buildings will be three-story. There will be a clubhouse with a pool and other amenities. In addition, there will be a dog park and multiple walking trails throughout the project. The property has 4 conservation easements that are preserving a large portion of the site. Since the number of units is above the 100-unit threshold, the Master Site Plan is considered a “Major” (Tier 3) development, requiring review and recommendation by the PLDRB followed by review and final determination by the City Council. If the City Council approves the Master Site Plan, the applicant will follow with a Technical Site Plan application that will require administrative review of detailed engineering drawings. The Master Site Plan process recognizes that up to 25% cumulative design changes may be allowed after further engineering. <u>Public Participation:</u> A neighborhood meeting was held on August 17, 2022, at the Hilton Garden Inn, 55 Town Center Boulevard. No citizens attended this meeting. The PLDRB heard this item on September 20, 2022 and voted 6-0 to recommend approval to City Council.		
Recommended Action: THE PLANNING AND LAND DEVELOPMENT REGULATION BOARD RECOMMENDED, BY A VOTE OF 6 TO 0, CITY COUNCIL DETERMINE THE PROPOSED MASTER SITE PLAN IS IN COMPLIANCE WITH THE COMPREHENSIVE PLAN AND APPROVE APPLICATION #5143, OCEAN VILLAGE A MASTER SITE PLAN FOR 416 UNITS SO THE DEVELOPER MAY APPLY FOR A TECHNICAL SITE PLAN		

City of Palm Coast, Florida

Agenda Item

Agenda Date : October 4, 2022

Department	CONSTRUCTION MANAGEMENT & ENGINEERING	Amount	\$2,477,680.97
Division	STORMWATER	Account	#54205509-063000-99013
Subject	RESOLUTION 2022-XX APPROVING A CONTRACT WITH CUSTOM BUILT MARINE CONSTRUCTION, INC., CEI EXPENSES AND A PROJECT CONTINGENCY FOR THE L-4 WEIR REPLACEMENT PROJECT		
Presenter : Carmelo Morales, Stormwater Engineer			
Background : This item is for standard operations. Stormwater and Engineering has identified the L-4 Weir structure needs to be removed and replaced. This project will consist of the removal of an existing concrete weir structure (L-4) and the construction of a new concrete weir. The new weir will be equipped with an electronically controlled gate structure which can be operated remotely using our SCADA system. The new weir will be constructed in approximately the same location along the Royal Palms Waterway and is located east of Belle Terre Pkwy at the approximate intersection of Royal Palms Pkwy and Town Center Pkwy. The primary objectives of this project are to restore the structural integrity of the weir, increase the drawdown rate to be 3.4 ft drop in water level within a 48-hour period and, increase recovery rate of structure. City staff advertised the project (ITB-SWE-22-52) and received four (4) bids that were deemed responsive and responsible. City staff recommends awarding the contract, in the amount of \$2,080,139.70, to the low bidder Custom Built Marine Construction, Inc. In addition, staff is requesting approval of a work order in a not-to-exceed amount of \$189,527.30, for construction engineering and inspection services (CEI). Based on past experience with similar construction projects, staff is requesting a 10% contingency of \$208,013.97, be approved in case of unforeseen circumstances and/or unknown conditions, for a total project cost of \$2,477,680.97. Funds for this project are budgeted out of the Stormwater Engineering Fund and are included in the 5-Year Capital Improvement Plan.			
SOURCE OF FUNDS WORKSHEET FY 2023			
SW Engineering 54205509-063000-99013			\$ 2,477,680.97
Total Expended/Encumbered to Date.....		\$	0
Pending Work Orders/Contracts.....		\$	0
Current (WO/Contract).....		\$	2,477,680.97
Balance.....		\$	0
Recommended Action : RESOLUTION 2022-XX APPROVING A CONTRACT WITH CUSTOM BUILT MARINE CONSTRUCTION, INC. & CEI EXPENSES AND A PROJECT CONTINGENCY FOR THE L-4 WEIR REPLACEMENT PROJECT			

City of Palm Coast, Florida Agenda Item

Agenda Date : October 4, 2022

Department	CITY ADMINISTRATION	Amount
Division		Account
		#
Subject	RESOLUTION 2022-XX APPROVING THE CONTRACT FOR ANIMAL SHELTER SERVICES WITH THE FLAGLER HUMANE SOCIETY, INC.	
Presenter : Jason DeLorenzo, Chief of Staff		
Background :		
<p>The Flagler Humane Society, Inc., has been providing animal shelter services to the City of Palm Coast. The current contract with the Flagler Humane Society, Inc., expired on September 30, 2022. City staff has negotiated the attached proposed contract for animal shelter services through September 30, 2025.</p> <p>The City's Animal Control Division has budgeted \$96,000.00 for FY 23 year for the services provided by the Flagler Humane Society, Inc.</p>		
SOURCE OF FUNDS WORKSHEET FY 2022-2023		
Code Enforcement Other Contractual Svc. 10013508-034000.....		\$96,000.00
Total Expenses/Encumbered to Date.....		11,000.00
Pending Work Orders/Contracts.....		<u>85,000.00</u>
Balance.....		\$ 0.00
Recommended Action :		
ADOPT RESOLUTION 2022-XX APPROVING THE CONTRACT FOR ANIMAL SHELTER SERVICES WITH THE FLAGLER HUMANE SOCIETY, INC.		

City of Palm Coast, Florida Agenda Item

Agenda Date : October 4, 2022

Department	CITY ADMINISTRATION	Amount
Division		Account
		#
Subject	RESOLUTION 2022-XX APPROVING THE FIFTH AMENDMENT TO THE FLAGLER COUNTY SHERIFF'S OFFICE INTERLOCAL AGREEMENT RELATING TO LAW ENFORCEMENT SERVICES	
Presenter : Helena Alves, Finance Director		
Background : On October 25, 2017, the City of Palm Coast and the Flagler County Sheriff's Office (FCSO) entered into an Interlocal Agreement (ILA) for Law Enforcement Services. The ILA has been amended from time to time to provide additional funding for increases in the number of deputies engaging in law enforcement services under the ILA. City Council adopted the first amendment Resolution 2018-87 on July 20, 2018, the second amendment Resolution 2021-09 on January 19, 2021, which approved funding for two (2) additional law enforcement deputies, the third amendment Resolution 2021-59 on April 20, 2021, which approved funding for two (2) additional law enforcement deputies, and the fourth amendment Resolution 2021-138 on September 21, 2021, which approved funding for ten (10) additional law enforcement deputies. The City and FCSO desire to enter into the fifth amendment to the Interlocal Agreement with the Flagler County Sheriff for Law Enforcement Services for five (5) additional law enforcement deputies to be funded in two phases: two (2) additional deputies funded on October 1, 2022, and the remaining three (3) deputies funded in January 2023.		
Recommended Action : ADOPT RESOLUTION 2022-XX APPROVING THE FIFTH AMENDMENT TO THE FLAGLER COUNTY SHERIFF'S OFFICE INTERLOCAL AGREEMENT RELATING TO LAW ENFORCEMENT SERVICES		

City of Palm Coast, Florida Agenda Item

Agenda Date : October 4, 2022

Department	CITY ADMINISTRATION	Amount	
Division		Account	54205509 – 061000
		#	
Subject	RESOLUTION 2022-XX APPROVING A PURCHASE AND SALE LAND (DONATION) AGREEMENT WITH TRAVIS BACON, OWNER		
Presenter : Carl Cote, Engineering and Stormwater Director			
Background : The City was approached by Owner, Mr. Travis Bacon to donate four (4) lots to the City of Palm Coast that he currently owns in the “Z” section most closely to Zephyrlily Trail. These specific lots are known as “drop lots” under the property use code on the Property Appraiser’s website. The City has determined it would be in the best interest to accept the donation of these four (4) lots. The benefits from obtaining these specific lots are for potential stormwater system storage areas. There will be limited closing costs associated with the closing, including satisfaction of four stormwater liens, in the approximate amount of \$2800.			
Recommended Action : ADOPT RESOLUTION 2022-XX APPROVING A PURCHASE AND SALE LAND (DONATION) AGREEMENT WITH TRAVIS BACON, OWNER			

City of Palm Coast, Florida

Agenda Item

Agenda Date: October 4, 2022

Department UTILITY Division	Amount PURCHASES AS NEEDED Account # 54019090 063000 81001 # 54019090 034000 # 54029082 063000 82001										
Subject RESOLUTION 2022-XX APPROVING MASTER SERVICE AGREEMENTS WITH B&B UNDERGROUND AND DRILLING, INC., AND COASTAL CABLE CONSTRUCTION FOR DIRECTIONAL BORING SERVICES											
Presenter: Peter Roussel, Utility Deputy Director											
<p>Background:</p> <p>This item is for standard operations.</p> <p>The City of Palm Coast Utility Division requires casting and piping to be installed under roadways, driveways, and waterways for water and wastewater service lines, transmission lines, and irrigation lines for both new installations and replacements. The pipe sizes range from 1-1/2" to 8" in diameter.</p> <p>The contract requires the contractor to provide vehicles, equipment, materials, and an experienced directional boring crew to perform the installation of casting and piping in a timely and professional manner. The contractor will adhere to the scope of work provided for in the bid documents.</p> <p>In accordance with the City's purchasing policy, City staff advertised and solicited bids for directional boring services on an as-needed basis under bid ITB-UT-22-54. The project bid overview and Notice of Intent to Award are attached. Staff recommends City Council approve the Master Service Agreements with B&B Underground and Drilling, Inc., and Coastal Cable Construction for directional boring services for three (3) years and allow for two (2) annual renewals.</p> <p>City staff will purchase services on an as-needed basis using budgeted funds appropriated by City Council. The Fiscal Year 2023 Budget includes funds within the Utilities budget to purchase these services.</p> <p>SOURCE OF FUNDS WORKSHEET FY 2023</p> <table> <tr> <td>Improvements – Water Meter Installs 54019090 063000 81001.....</td><td style="text-align: right;">\$3,500,000.00</td></tr> <tr> <td>Total Expended/Encumbered to Date.....</td><td style="text-align: right;">0.00</td></tr> <tr> <td>Pending Work Orders/Contracts.....</td><td style="text-align: right;">0.00</td></tr> <tr> <td>Current (WO/Contract).....</td><td style="text-align: right;">\$400,000.00</td></tr> <tr> <td>Balance.....</td><td style="text-align: right;">\$3,100,000.00</td></tr> </table>		Improvements – Water Meter Installs 54019090 063000 81001.....	\$3,500,000.00	Total Expended/Encumbered to Date.....	0.00	Pending Work Orders/Contracts.....	0.00	Current (WO/Contract).....	\$400,000.00	Balance.....	\$3,100,000.00
Improvements – Water Meter Installs 54019090 063000 81001.....	\$3,500,000.00										
Total Expended/Encumbered to Date.....	0.00										
Pending Work Orders/Contracts.....	0.00										
Current (WO/Contract).....	\$400,000.00										
Balance.....	\$3,100,000.00										

SOURCE OF FUNDS WORKSHEET FY 2023

Water Dist. Other Contractual SVCS – 54019090 034000.....	\$629,233.00
Total Expended/Encumbered to Date.....	0.00
Pending Work Orders/Contracts	
Current (WO/Contract).....	<u>35,000.00</u>
Balance.....	\$594,233.00

SOURCE OF FUNDS WORKSHEET FY 2023

Improvements – PEP Service Installs 54029082 063000 82001.....	\$4,200,000.00
Total Expended/Encumbered to Date.....	0.00
Pending Work Orders/Contracts.....	0.00
Current (WO/Contract).....	<u>150,000.00</u>
Balance.....	\$4,050,000.00

Recommended Action :

ADOPT RESOLUTION 2022-XX APPROVING MASTER SERVICE AGREEMENTS WITH B&B UNDERGROUND AND DRILLING, INC., AND COASTAL CABLE CONSTRUCTION FOR DIRECTIONAL BORING SERVICES

City of Palm Coast, Florida

Agenda Item

Agenda Date: October 4, 2022

Department	UTILITY	Amount	\$85,292.50
Division	WATER	Account	#54029088 063000 84004
Subject	RESOLUTION 2022-XX APPROVING THE PROCUREMENT AND INSTALLATION OF THE REPLACEMENT OF THE TELEMTRY FOR WATER TREATMENT PLANT#3 FROM HYDRA SERVICE, INC		
Presenter: Peter Roussell, Utility Deputy Director			
Background :			
This item is for standard operations.			
<p>Water Treatment Plant #3 uses telemetry to control the wellfield’s monitoring and operation. A portion of the current system’s components are unreliable, unrepairable, and no longer supported by the manufacturer. Water Treatment Plant #3 utilizes a unique network regarding IP addresses and gateway designations that is not aligned with the upcoming IT Department’s cyber project standards. These services will be used to replace our SCADA network components to properly function as designed and to integrate with the cyber applications at build-out.</p> <p>In accordance with the City’s purchasing policy, City staff advertised and solicited bids under RFP-UT-22-67 for the procurement and installation of communication hardware and RS-view software to replace existing wellfield telemetry for Water Treatment Plant #3. City staff recommends approving the bid from Hydra Service, Inc. The project bid overview and Notice of Intent to Award are attached.</p> <p>The proposal amount from Hydra Service, Inc., is \$85,292.50. The Fiscal Year 2023 Budget includes available funding appropriated by City Council to replace existing wellfield telemetry for Water Treatment Plant #3.</p>			
SOURCE OF FUNDS WORKSHEET FY 2023			
Improvements – General Plant R&R 54029088 063000 84004.....		\$700,000.00	
Total Expended/Encumbered to Date.....		0.00	
Pending Work Orders/Contracts.....		0.00	
Current (WO/Contract).....		\$85,292.50	
Balance.....		\$614,707.50	
Recommended Action:			
ADOPT RESOLUTION 2022-XX APPROVING THE PROCUREMENT AND INSTALLATION OF COMMUNICATION HARDWARE AND RS-VIEW SOFTWARE TO REPLACE EXISTING WELLFIELD TELEMTRY FOR WATER TREATMENT PLANT 3 FROM HYDRA SERVICE, INC.			