



**City of Palm Coast**  
**Agenda**  
**CITY COUNCIL SPECIAL**  
**MEETING**

City Hall  
160 Lake Avenue  
Palm Coast, FL 32164  
www.palmcoastgov.com

*Mayor David Alfin*  
*Vice Mayor Eddie Branquinho*  
*Council Member Ed Danko*  
*Council Member Nick Klufas*

---

**Tuesday, March 22, 2022**

**9:00 AM**

**COMMUNITY WING**

---

**City Staff**

**Denise Bevan, City Manager**

**Neysa Borkert, City Attorney**

**Virginia A. Smith, City Clerk**

- Public Participation shall be in accordance with Section 286.0114 Florida Statutes.
- Other matters of concern may be discussed as determined by City Council.
- If you wish to obtain more information regarding the City Council's agenda, please contact the City Clerk's Office at 386-986-3713.
- In accordance with the Americans with Disabilities Act, persons needing assistance to participate in any of these proceedings should contact the City Clerk at 386-986-3713, at least 48 hours prior to the meeting.
- City Council Meetings are streamed live on YouTube at <https://www.youtube.com/user/PalmCoastGovTV/live>.
- All pagers and cell phones are to remain OFF while City Council is in session.

**A. CALL TO ORDER**

**B. PLEDGE OF ALLEGIANCE TO THE FLAG**

**C. ROLL CALL**

**D. RESOLUTION**

- 1. RESOLUTION 2022-XX APPROVING THE NEWLY APPOINTED CITY MANAGER'S CONTRACT**

**E. APPOINTMENT TO VACANT SEAT DISTRICT 2**

- 2. APPOINTMENT OF THE VACANT DISTRICT 2 SEAT**

**F. OATH OF OFFICE**

- 3. OATH OF OFFICE OF NEWLY APPOINTED COUNCIL MEMBER TO DISTRICT 2 VACANT SEAT FOR THE LIMITED TERM TO NOVEMBER 2022**

**G. ADJOURNMENT**

# City of Palm Coast, Florida Agenda Item

Agenda Date : MARCH 22, 2022

<b>Department</b> CITY MAYOR AND COUNCIL	<b>Amount</b>
<b>Division</b>	<b>Account</b>
	<b>#</b>
<b>Subject</b> RESOLUTION 2022-XX APPROVING THE CITY MANAGER'S CONTRACT WITH MS. DENISE BEVAN	
<b>Presenter : MAYOR AND CITY COUNCIL</b>	
<b>Background :</b> At the February 15, 2022 Business Meeting, the City Council voted unanimously to appoint Ms. Denise Bevan as the new City Manager. Ms. Bevan accepted. City Council approved the City Attorney, the City Clerk, and Mayor Alfin (as the Council liaison) to negotiate the terms of the contract to be brought back to Council for consideration at a future business meeting.  Attached for Council reference is a salary comparison chart from the Florida League of Cities and the draft contract negotiated with Ms. Bevan.	
<b>Recommended Action :</b> <b>ADOPT RESOLUTION 2022-XX APPROVING THE CITY MANAGER'S CONTRACT WITH MS. DENISE BEVAN</b>	

# City of Palm Coast, Florida Agenda Item

Agenda Date : MARCH 22, 2022

<b>Department</b> CITY MAYOR AND COUNCIL	<b>Amount</b>
<b>Division</b> CITY CLERK	<b>Account #</b>
<b>Subject</b> APPOINTMENT OF THE VACANT DISTRICT 2 SEAT	
<b>Presenter : MAYOR AND CITY COUNCIL</b>	
<b>Background :</b> On March 1, 2022, City Council Member Victor Barbosa resigned from the District 2 seat. At the City Council meeting on March 1, 2022, City Council called a special meeting to appoint an applicant to the vacant District 2 seat. The appointment is for a limited time to fill the remainder of the term of the vacant District 2 seat, which will be through November 15, 2022.  The City Clerk advertised the vacant seat in media outlets, through emails to previous Citizen's Academy graduates in the district, as well as posted on the City website. Applications were due on March 16, 2022.  There were nine applications received. One applicant did not qualify by noon on Wednesday, March 16, 2022. The other eight applicants who qualified are as follows:  Antonio Amaral Jr.      Robert Coffman      John Fanelli      Hung Hilton Carl Jones              Larry Gross              Perry Mitrano      William Schreiber  All applicants were invited to attend the special meeting. The appointee will be sworn in at the March 22, 2022 Special Business meeting and will attend the Special Budget Workshop immediately following.	
<b>Recommended Action :</b> <b>APPOINT AN APPLICANT TO THE VACANT DISTRICT 2 SEAT</b>	

# City of Palm Coast, Florida Agenda Item

Agenda Date : MARCH 22, 2022

<b>Department</b>	CITY MAYOR AND COUNCIL	<b>Amount</b>
<b>Division</b>	CITY CLERK	<b>Account</b>
		<b>#</b>
<b>Subject</b>	OATH OF OFFICE OF NEWLY APPOINTED COUNCIL MEMBER TO DISTRICT 2 VACANT SEAT FOR THE LIMITED TERM TO NOVEMBER 2022	
<b>Presenter :</b>	<b>MAYOR AND CITY COUNCIL</b>	
<b>Background :</b>	At the March 22, 2022 Special Business meeting, City Council appointed a Council Member to fulfill the remainder of the term of vacant seat District 2. The City Clerk will provide the oath of office to the newly appointed Council Member.	
<b>Recommended Action :</b>	<b>OATH OF OFFICE</b>	