



City of Palm Coast
Agenda
COUNCIL BUSINESS
MEETING

City Hall
160 Lake Avenue
Palm Coast, FL 32164
www.palmcoastgov.com

Mayor David Alfin
Vice Mayor Eddie Branquinho
Council Member Ed Danko
Council Member John Fanelli III
Council Member Nick Klufas

Tuesday, April 5, 2022

6:00 PM

COMMUNITY WING

City Staff

Denise Bevan, City Manager

Neysa Borkert, City Attorney

Virginia A. Smith, City Clerk

- Public Participation shall be in accordance with Section 286.0114 Florida Statutes.
- Other matters of concern may be discussed as determined by City Council.
- If you wish to obtain more information regarding the City Council's agenda, please contact the City Clerk's Office at 386-986-3713.
- In accordance with the Americans with Disabilities Act, persons needing assistance to participate in any of these proceedings should contact the City Clerk at 386-986-3713, at least 48 hours prior to the meeting.
- City Council Meetings are streamed live on YouTube at <https://www.youtube.com/user/PalmCoastGovTV/live>.
- All pagers and cell phones are to remain OFF while City Council is in session.

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE TO THE FLAG

C. ROLL CALL

D. PUBLIC PARTICIPATION

Public Participation shall be held in accordance with Section 286.0114 Florida Statutes. And pursuant to the City Council's Meeting Policies and Procedures:

- (1) Each speaker shall at the podium, provide their name and may speak for up to 3 minutes.
- (2) The Public may provide comments to the City Council relative to matters not on the agenda at the times indicated in this Agenda. Following any comments from the public, there may be discussion by the City Council.
- (3) When addressing the City Council on specific, enumerated Agenda items, speakers shall:
 - (a) direct all comments to the Mayor;
 - (b) make their comments concise and to the point;
 - (c) not speak more than once on the same subject;

(d) not, by speech or otherwise, delay or interrupt the proceedings or the peace of the City Council;

(e) obey the orders of the Mayor or the City Council; and

(f) not make any irrelevant, impertinent or slanderous comments while addressing the City Council; which pursuant to Council rules, shall be considered disorderly.

(4) Any person who becomes disorderly or who fails to confine his or her comments to the identified subject or business, shall be cautioned by the Mayor and thereafter must conclude his or her remarks on the subject within the remaining designated time limit.

Any speaker failing to comply, as cautioned, shall be barred from making any additional comments during the meeting and may be removed, as necessary, for the remainder of the meeting.

E. MINUTES

- 1. MINUTES OF THE CITY COUNCIL:
MARCH 15, 2022 BUSINESS MEETING
MARCH 22, 2022 SPECIAL BUSINESS MEETING
MARCH 22, 2022 SPECIAL BUDGET WORKSHOP**

F. PRESENTATIONS AND PROCLAMATIONS

- 2. PRESENTATION-PUBLIC SAFETY RECOGNITION AWARDS**
- 3. PROCLAMATION-APRIL AS WATER CONSERVATION MONTH**

G. ORDINANCES FIRST READ

- 4. ORDINANCE 2022-XX PURSUANT TO ARTICLE IV, SECTION 6 OF THE CITY OF PALM COAST CHARTER, ADOPTING AN INCREASE TO THE MAYOR AND CITY COUNCIL MEMBERS' COMPENSATION**

H. RESOLUTIONS

- 5. RESOLUTION 2022-XX APPROVING THE NEWLY APPOINTED CITY MANAGER'S CONTRACT**
- 6. RESOLUTION 2022-XX AUTHORIZING A BANK LOAN WITH SOUTHSTATE BANK FOR THE PURPOSE OF FINANCING STORMWATER IMPROVEMENTS**

I. CONSENT

- 7. RESOLUTION 2022-XX APPROVING A CONSTRUCTION CONTRACT WITH RJ SULLIVAN CORPORATION; A WORK ORDER WITH CPH, INC., FOR ENGINEERING SERVICES AND**

**AN INCREASE OF SRF LOAN AMOUNT FOR THE WASTEWATER TREATMENT FACILITY 2
EXPANSION PROJECT**

- 8. RESOLUTION 2022-XX APPROVING A CONTRACT WITH TB LANDMARK
CONSTRUCTION, INC., FOR CONSTRUCTION OF THE L-SECTION PEP MAIN
IMPROVEMENTS**
- 9. RESOLUTION 2022-XX APPROVING A CONTRACT WITH PBM CONSTRUCTORS, INC.,
FOR CONSTRUCTION OF THE RELOCATION OF CHEMICAL INJECTION AT WATER
TREATMENT PLANT 2**
- 10. RESOLUTION 2022-XXX APPROVING THE EXTENSION OF THE CONTRACT WITH
MEDIQUICK WALK-IN EMPLOYEE CLINIC**
- 11. RESOLUTION 2022-XX APPROVING THE PURCHASE OF TWO (2) FIRST PRODUCTS VC
60 3 POINT HITCH VERTICUTTERS/CARBIDE TIP BLADES**

J. PUBLIC PARTICIPATION

Remainder of Public Comments is limited to three (3) minutes each.

K. DISCUSSION BY CITY COUNCIL OF MATTERS NOT ON THE AGENDA

L. DISCUSSION BY CITY ATTORNEY OF MATTERS NOT ON THE AGENDA

M. DISCUSSION BY CITY MANAGER OF MATTERS NOT ON THE AGENDA

N. ADJOURNMENT

12. WORKSHEET

City of Palm Coast, Florida Agenda Item

Agenda Date : April 5, 2022

Department CITY ADMINISTRATION	Amount
Division CITY CLERK	Account #
Subject MINUTES OF THE CITY COUNCIL: MARCH 15, 2022 BUSINESS MEETING MARCH 22, 2022 SPECIAL BUSINESS MEETING MARCH 22, 2022 SPECIAL BUDGET WORKSHOP	
Presenter : Virginia A. Smith, City Clerk	
Background :	
Recommended Action : APPROVE THE MINUTES OF THE CITY COUNCIL: MARCH 15, 2022 BUSINESS MEETING MARCH 22, 2022 SPECIAL BUSINESS MEETING MARCH 22, 2022 SPECIAL BUDGET WORKSHOP	

City of Palm Coast, Florida Agenda Item

Agenda Date: April 5, 2022

Department	COMMUNICATIONS & MARKETING	Amount	
Division		Account #	
Subject	PRESENTATION-PUBLIC SAFETY RECOGNITION AWARDS		
Presenter: Brittany Kershaw, Communications & Marketing Director			
<p>Background: The Palm Coast City Council will recognize several City employees for outstanding service to their communities and contributions to their profession.</p> <p>On March 2, Jericho Taylor, a lifeguard with Parks and Recreation and a volunteer with the Palm Coast Fire Department, was traveling home one evening when he came across a motor vehicle accident. Jericho stopped and began performing CPR and lifesaving measures in an attempt to save the life of the patient. The patient regained a pulse prior to being transported to the hospital, all due to the selfless actions of Jericho Taylor. We'd like to thank Jericho for his actions that day.</p> <p>On March 17, four Palm Coast Firefighters were activated within three hours of receiving a call from the Florida Emergency Operations Center in Tallahassee requesting assistance with the Chipola Complex wildfires in Bay County. Lieutenant Matthew Stevens, Driver Engineer Daniel Bouillon, Driver Engineer Joseph Fajardo, and Firefighter Paramedic Bill Kerek deployed with Florida State Task Force 3301. We thank them for their assistance to our neighbors in the Panhandle.</p> <p>Over the past few months, the Palm Coast Animal Control Division has safely rescued many beloved animals throughout Palm Coast. Our Animal Control Division is comprised of three extremely dedicated animal lovers: Heather Priestap, Shelley Burton, and Kasey Hagan. In mid-February, our Animal Control Officers helped our Fire Department rescue a dog named Jake that had gotten trapped beneath a shed in a backyard. In March, Heather Priestap rescued a mini-horse who was living in unsafe and toxic conditions and found a safe place to relocate him. Mayor Alfin was able to assist in providing some initial supplies to help care for the horse. And, most recently, Shelley Burton recovered a pup named Ginger after she had been missing for eleven days and safely returned her home. These are just a few examples of the selfless actions of our Animal Control Officers. Thank you to our incredible Animal Control Division for looking out for our four-legged friends and keeping them safe.</p> <p>Each employee recognized will receive a Certificate to commemorate their actions.</p>			
Recommended Action : FOR PRESENTATION ONLY			

City of Palm Coast, Florida Agenda Item

Agenda Date : April 5, 2022

Department UTILITY Division	Amount Account #
Subject PROCLAMATION-APRIL AS WATER CONSERVATION MONTH	
Presenter : Brittany Kershaw, Communications and Marketing Director	
Background : The St. John's River Water Management and the City of Palm Coast desire to proclaim the month of April as Water Conservation Month and to take part in the National Mayor's Challenge for Water Conservation.	
Recommended Action : PROCLAIM APRIL AS WATER CONSERVATION MONTH	

City of Palm Coast, Florida Agenda Item

Agenda Date : April 5, 2022

Department	MAYOR AND CITY COUNCIL	Amount
Division	CITY CLERK	Account
		#
Subject	ORDINANCE 2022-XX PURSUANT TO ARTICLE IV, SECTION 6 OF THE CITY OF PALM COAST CHARTER, ADOPTING AN INCREASE TO THE MAYOR AND CITY COUNCIL MEMBERS' COMPENSATION	
Presenter : Mayor David Alfin		
Background : On February 15, 2022, Mayor Alfin requested and received Council concurrence to amend the Council's compensation by Ordinance. Council requested the City Attorney draft the proposed Ordinance and the City Clerk to place on an agenda. The City of Palm Coast incorporated in December 1999. The initial City Charter and the amended Charter in 2002 provided for the "City Council; Composition, Qualifications for Office including Compensation and Expenses." Section 6a of the initial Charter stated "The Council and Mayor shall receive compensation as established by ordinance..." As such the Council's compensation has been amended by Ordinance in 2003 and in 2007 to provide for equitable adjustments. The demands upon the City Council result in a large amount of time to be devoted toward fulfilling responsibilities and duties to the City and such activities preclude these public officials from engaging in other activities and endeavors. The City Council of the City of Palm Coast has reviewed the salaries of the mayors and city councils and commissions of various comparable municipalities located in the State of Florida along with the salaries of local officials in Flagler County. The Council has concluded that the compensation of the Mayor and the members of the City Council of the City of Palm Coast merit an adjustment and that the current compensation structure is disproportionate to the time and effort required for such public service to the City of Palm Coast. This proposed increase in Council compensation is to ensure that public officials are not required to have undue costs and financial burdens cast upon them as a result of public service. It is, further, recognized that some reasonable level of compensation to public officials will encourage those who might not otherwise be able to participate in local government to participate and expand the potential pool of candidates for City office. The proposed Ordinance would set the Mayor's compensation at \$46,470 and \$44,670 for City Council's compensation.		
Recommended Action : FOR COUNCIL CONSIDERATION ADOPT ORDINANCE 2022-XX PURSUANT TO ARTICLE IV, SECTION 6 OF THE CITY OF PALM COAST CHARTER, ADOPTING AN INCREASE TO THE MAYOR AND CITY COUNCIL MEMBERS' COMPENSATION		

City of Palm Coast, Florida Agenda Item

Agenda Date : April 5, 2022

Department MAYOR AND CITY COUNCIL	Amount
Division	Account
	#
Subject RESOLUTION 2022-XX APPROVING THE CITY MANAGER'S CONTRACT WITH MS. DENISE BEVAN	
Presenter : Mayor and City Council	
Background : UPDATE TO THE MARCH 22, 2022 SPECIAL BUSINESS MEETING This item was heard by City Council at their March 22, 2022 Special Business Meeting. City Council tabled this item to allow for further review by City Council. ORIGINAL BACKGROUND FROM THE MARCH 22, 2022 SPECIAL BUSINESS MEETING At the February 15, 2022 Business Meeting, the City Council voted unanimously to appoint Ms. Denise Bevan as the new City Manager. Ms. Bevan accepted. City Council approved the City Attorney, the City Clerk, and Mayor Alfin (as the Council liaison) to negotiate the terms of the contract to be brought back to Council for consideration at a future business meeting. Attached for Council reference is a salary comparison chart from the Florida League of Cities and the draft contract negotiated with Ms. Bevan.	
Recommended Action : ADOPT RESOLUTION 2022-XX APPROVING THE CITY MANAGER'S CONTRACT WITH MS. DENISE BEVAN	

City of Palm Coast, Florida Agenda Item

Agenda Date : April 5, 2022

Department FINANCIAL SERVICES Division	Amount Account #
Subject RESOLUTION 2022-XX AUTHORIZING A BANK LOAN WITH SOUTHSTATE BANK FOR THE PURPOSE OF FINANCING STORMWATER IMPROVEMENTS	
Presenter : Helena Alves, Finance Director	
Background : On September 18, 2018, City Council approved the rate resolution as outlined in the 2018 Stormwater Rate Study to adopt an accelerated plan for expediting Stormwater rehabilitation and improvement projects, to include debt funded projects. On January 11, 2022, staff provided City Council with the update regarding the Master Stormwater Plan and outlined the projects budgeted with the Series 2022 loan as included in the Adopted Fiscal Year 2022 Budget. On February 25, 2022 the City's Financial Advisor, Mark Galvin with Hilltop Securities Inc. prepared a Request for Proposals (RFP) to finance up to \$8 million to fund certain capital improvements to the Stormwater System consisting of clearing, dredging, materials, erosion control, sod and/or seed, MOT signage, concrete pipes and headwalls, earthwork and CEI services. On March 17, 2022 the City received 5 responses from banks to provide a fixed rate loan for 20 years. The interest rates ranged from a low of 2.59% to a high of 3.05%. Mr. Galvin has evaluated responses received and will provide Council with recommendations. After review the RFPs, Mr. Galvin recommends the SouthState Bank proposal that included an \$8 million qualified tax exempt loan with 20 year term, fixed rate of 2.59% for Series 2022. The loan allows the City to prepay the loan from existing funds at any time without a penalty and with a 1% prepayment penalty if the loan is refinanced. The loan will be secured solely by Stormwater Net Revenues. City Staff requests approval of the SouthState Bank proposal of a tax-exempt bank loan in an aggregate principal amount not to exceed \$8,000,000 based on Series 2022 at a fixed rate of 2.59% with final maturity at 10/1/2041. The maximum annual debt service on the 20-year loan will be approximately \$541,458. It is expected the loan will close on April 7, 2022.	
Recommended Action : ADOPT RESOLUTION 2022-XX AUTHORIZING A BANK LOAN WITH SOUTHSTATE BANK FOR THE PURPOSE OF FINANCING STORMWATER IMPROVEMENTS	

City of Palm Coast, Florida Agenda Item

Agenda Date: April 5, 2022

Department	CONSTRUCTION MANAGEMENT & ENGINEERING	Amount	\$29,115,100.00
Division	STORMWATER	Account	54029082-063000-88020
Subject	RESOLUTION 2022-XX APPROVING A CONSTRUCTION CONTRACT WITH RJ SULLIVAN CORPORATION, A WORK ORDER WITH CPH, INC., FOR ENGINEERING SERVICES, AND AN INCREASE OF SRF LOAN AMOUNT FOR THE WASTEWATER TREATMENT FACILITY 2 EXPANSION PROJECT		
Presenter : Alex Blake, Utility Engineer			
COUNCIL PRIORITY: D. Service Delivery and Efficiency			
4.) Continue to implement water and wastewater utility improvements to harden facilities to mitigate the impacts of flooding and other hazards.			
Background :			
<p>Wastewater Treatment Facility 2 (WWTF2) is currently rated to treat 2 million gallons per day (MGD) of domestic wastewater. In 2015, WWTF2 was placed into operation. Since then, the City has experienced rapid growth. In order to accommodate additional wastewater demand, it is necessary to expand the plant. The facility was planned to include 2 MGD future expansions. The Wastewater Treatment Facility 2 expansion was designed to increase treatment capacity to a new rating of 4 MGD. CPH, Inc. provided the design of the WWTF2 expansion.</p> <p>The City previously approved and entered Agreement for State Revolving Fund (SRF) loan (through the Florida Department of Environmental Protection (FDEP)) at 0% interest, as twenty (20) year loan, to provide funding for the cost of design and construction of the WWTF2 expansion project. In July 2020, the construction cost was estimated at approximately \$18 million and the initial loan was based on this amount and including the design cost the total current loan amount is \$19,620,000.00. The plant expansion design was completed in October 2021 and the project was prepared for bidding.</p> <p>Bidding for the project (ITB-SWE-21-21) was advertised on November 19, 2021. Bids were received on December 3, 2021. Three (3) bids were received ranging from \$24,695,000.00 to \$26,845,300.00. City staff recommends awarding the contract to the low bidder RJ Sullivan Corporation, of Pompano Beach, FL, in the amount of \$24,695,000.00 and a 10% contingency, (\$2,469,500.00).</p> <p>City staff requested CPH, Inc., to provide construction engineering and inspection (CEI) and SRF loan compliance management services throughout the construction of the project for the negotiated amount of \$1,950,600.00.</p> <p>The City requested that FDEP increase the SRF loan for the project in the amount of \$9,495,100.00, in order to cover the cost of construction and CEI services. FDEP committed the requested additional SRF funds and authorized the City to award the contract to the low bidder. The FDEP will provide the additional funding over two funding periods, \$2,468,001.00 in</p>			

February 2022 and \$7,027,099.00 in August 2022.

This project and the costs associated with it are within the Utility 5-Year Capital Improvement Plan and budgeted for Fiscal Years 2022-2023, and are also funded through the FDEP SRF loan program. The notice of intent to award, a project bid overview, SRF loan approval letter and the CPH scope of services are attached.

SOURCE OF FUNDS WORKSHEET FY 2022

WWCOLL WWTP #2 Expansion 54029082-063000-88020	\$11,180,000.00
Total Expended/Encumbered to Date.....	\$ 0
Pending Work Orders/Contracts.....	\$ 0
Current (WO/Contract).....	\$ 11,180,000.00
Balance	\$ 0

SOURCE OF FUNDS WORKSHEET FY 2023

WWCOLL WWTP #2 Expansion 54029082-063000-88020	\$17,935,100.00
Total Expended/Encumbered to Date.....	\$ 0
Pending Work Orders/Contracts.....	\$ 0
Current (WO/Contract).....	\$ 17,935,100.00
Balance	\$ 0

Recommended Action :

ADOPT RESOLUTION 2022-XX APPROVING A CONSTRUCTION CONTRACT WITH RJ SULLIVAN CORPORATION, A WORK ORDER WITH CPH, INC., FOR ENGINEERING SERVICES, AND AN INCREASE OF SRF LOAN AMOUNT FOR THE WASTEWATER TREATMENT FACILITY 2 EXPANSION PROJECT

City of Palm Coast, Florida Agenda Item

Agenda Date: April 5, 2022

Department	CONSTRUCTION MANAGEMENT & ENGINEERING	Amount	\$815,722.00
Division	STORMWATER	Account	54029082-63000- 2015
Subject	RESOLUTION 2022-XX APPROVING A CONTRACT WITH TB LANDMARK CONSTRUCTION, INC., FOR CONSTRUCTION OF THE L-SECTION PEP MAIN IMPROVEMENTS		
Presenter : Alex Blake, Utility Engineer			
Background :			
COUNCIL PRIORITY:			
D. Service Delivery and Efficiency			
4.) Continue to implement water and wastewater utility improvements to harden facilities to mitigate the impacts of flooding and other hazards.			
<p>The City of Palm Coast wastewater collection system utilizes pretreatment effluent pumping (PEP) in various areas throughout the city. As residential growth has increased demand on the PEP system pipe mains, it has become necessary to increase flow capacity by adding additional parallel mains, in order to efficiently carry the sewage flow and reduce pump run times of the PEP tanks.</p> <p>Phase 1 & 2 R section PEP main improvements were completed in FY2019/2020. Phase 3 will consist of the installation of parallel piping on portions of London Dr., Leaver Dr., Lee Dr. Lema Lane, and Leidel Dr. The project will add approximately 6,000 ft of new PEP main. City staff prepared the design and bidding manual for the project.</p> <p>The project, ITB-SWE-22-31, was advertised on February 9, 2022. Two (2) bids were received on March 10, 2022. City staff recommends awarding the contract to the low bidder TB Landmark Construction, Inc., of Pompano Beach, FL, for \$741,722.00, with a 10% contingency of \$74,000.00, for a total of \$815,722.00.</p> <p>This project is in the utility 5-Year Capital Improvement Plan and the construction is budgeted for in FY22.</p>			
SOURCE OF FUNDS WORKSHEET FY 2022			
	Pep Main Improvements 54029082-063000-82015		\$ 825,000.00
	Total Expended/Encumbered to Date.....		\$ 7,813.66
	Pending Work Orders/Contracts.....		\$ 0.00
	Current (WO/Contract).....		<u>\$ 815,722.00</u>
	Balance		\$ 1,464.34

Recommended Action :

ADOPT RESOLUTION 2022-XX APPROVING A CONTRACT WITH TB LANDMARK CONSTRUCTION, INC., FOR CONSTRUCTION OF THE L-SECTION PEP MAIN IMPROVEMENTS

City of Palm Coast, Florida Agenda Item

Agenda Date: April 5, 2022

Department	CONSTRUCTION MANAGEMENT & ENGINEERING	Amount	\$165,000.00
Division	STORMWATER	Account	#54029087-063000-84003
Subject	RESOLUTION 2022-XX APPROVING A CONTRACT WITH PBM CONSTRUCTORS, INC., FOR CONSTRUCTION OF THE RELOCATION OF CHEMICAL INJECTION AT WATER TREATMENT PLANT 2 (WTP 2)		
Presenter: Alex Blake, Utility Engineer			
<p>COUNCIL PRIORITY: D. Service Delivery and Efficiency 4.) Continue to implement water and wastewater utility improvements to harden facilities to mitigate the impacts of flooding and other hazards.</p> <p>Background : Water Treatment Plant No. 2 uses ultrafiltration in the treatment process. The existing backwash and chemical injection system is comprised of an extensive plumbing network, primarily which is located overhead within the building. In order to improve safety, routine maintenance and needed replacement of some of the system components, the backwash system will need to be reconfigured and lowered towards the floor of the building.</p> <p>The City tasked McKim & Creed, a continuing contract-engineering consultant(RFSQ-CD-19-12), to design the piping reconfiguration of the chemical injection plumbing system for the Water Treatment Plant No. 2. This project falls in line with City Council's goals to ensure that all infrastructure is a priority regarding maintenance and performance. The design was completed in early FY22.</p> <p>The project (ITB-SWE-22-02) was advertised on January 19, 2022, and received one (1) bid on February 24, 2022. City staff recommends awarding the contract to the low bidder PBM Constructors, Inc., of Jacksonville, FL, in the amount of \$165,000.00.</p> <p>This project is in the utility 5-Year Capital Improvement Plan and the construction is budgeted for Fiscal Year 2022.</p>			
SOURCE OF FUNDS WORKSHEET FY 2022			
WTP#2 GENERAL PLANT 54029087-063000-84003			\$ 2,600,000.00
Total Expended/Encumbered to Date.....			\$ 1,068,416.25
Pending Work Orders/Contracts.....			\$ 0.00
Current (WO/Contract).....			\$ 165,000.00
Balance.....			\$ 1,366,583.75
<p>Recommended Action: ADOPT RESOLUTION 2022-XX APPROVING A CONTRACT WITH PBM CONSTRUCTORS, INC., FOR CONSTRUCTION OF THE RELOCATION OF CHEMICAL INJECTION AT WTP 2</p>			

City of Palm Coast, Florida Agenda Item

Agenda Date : April 5, 2022

Department HUMAN RESOURCES	Amount \$74,584
Division	Account # 65002124 - 034000
Subject RESOLUTION 2022-XXX APPROVING THE EXTENSION OF THE CONTRACT WITH MEDIQUICK WALK-IN EMPLOYEE CLINIC	
Presenter : Renina Fuller, Human Resources Director	
Background : This item is for standard operations. In December 2016, the City entered into a 5 year contract with Mediquick for employee "Clinic" services. Whereby employees and dependents enrolled in the City's health insurance program could seek care with no out-of-pocket expense (co-pay) and the City would pay a flat, annual fee of \$111,876 for specific hours of availability. Due to the fact the Contract expired mid-year, we are requesting this extension to remain in line with the Fiscal Year 2022.	
Recommended Action : ADOPT RESOLUTION 2022-XXX APPROVING THE EXTENSION OF THE CONTRACT WITH MEDIQUICK WALK-IN EMPLOYEE CLINIC	

City of Palm Coast, Florida Agenda Item

Agenda Date : April 5, 2022

Department	PUBLIC WORKS	Amount	\$25,860.00										
Division	FLEET	Account #	65010071-064000										
Subject	RESOLUTION 2022-XX APPROVING THE PURCHASE OF TWO (2) FIRST PRODUCTS VC 60 3 POINT HITCH VERTICUTTERS/CARBIDE TIP BLADES												
Presenter : Matt Mancill, Public Works Director													
<p>Background : COUNCIL PRIORITY: This item is for standard operations.</p> <p>The City of Palm Coast Public Works Fleet Division is seeking approval to purchase (2) First Products VC 60 3 Point Hitch VertiCutters/Carbide Tip Blades. These will be attachments to the Brouwer Vacuum, which was approved for purchase in place of item #ER21-22 Harper Self Propel Vacuum, from the FY2022 Fleet replacement purchase list.</p> <p>Fleet intended to purchase a Harper Self Propel Vacuum, which was on the Fleet replacement approved budget in September 2021. After availability issues, dealership customer service issues, and further market research, staff determined the Brouwer Turf Vacuum, rather than the Harper, would be more appropriate for our application. A purchase order has been issued for the Brouwer Turf Vacuum, was scheduled to arrive at the end of March. This request is to complete the upfitting of this equipment item by purchasing two (2) First Products VC 60 3 Point Hitch Verticutters/Carbide tip blades. Staff is requesting two of the attachments. Each attachment will be kept at different locations, thus saving time in equipment mobilization, reducing man-hours, and transportation costs during operations. The original price would have totaled \$79,775.00; the new total for all three pieces of alternative purchases is \$67,203.50, a savings of \$12,571.50.</p>													
<p>SOURCE OF FUNDS WORKSHEET FY 2022</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">MACHINERY & EQUIPMENT OVER \$5K 65010071-064000</td> <td style="text-align: right;">\$ 5,225,620.00</td> </tr> <tr> <td>Total Expended/Encumbered to Date.....</td> <td style="text-align: right;">3,267,190.74</td> </tr> <tr> <td>Pending Work Orders/Contracts.....</td> <td style="text-align: right;">0.00</td> </tr> <tr> <td>Current (WO/Contract).....</td> <td style="text-align: right;">1,823,020.04</td> </tr> <tr> <td>Balance.....</td> <td style="text-align: right;">\$ 135,409.22</td> </tr> </table>				MACHINERY & EQUIPMENT OVER \$5K 65010071-064000	\$ 5,225,620.00	Total Expended/Encumbered to Date.....	3,267,190.74	Pending Work Orders/Contracts.....	0.00	Current (WO/Contract).....	1,823,020.04	Balance	\$ 135,409.22
MACHINERY & EQUIPMENT OVER \$5K 65010071-064000	\$ 5,225,620.00												
Total Expended/Encumbered to Date.....	3,267,190.74												
Pending Work Orders/Contracts.....	0.00												
Current (WO/Contract).....	1,823,020.04												
Balance	\$ 135,409.22												
<p>Recommended Action : RESOLUTION 2022-XX APPROVING THE PURCHASE OF TWO (2) FIRST PRODUCTS VC 60 3 POINT HITCH VERTICUTTERS/CARBIDE TIP BLADES</p>													

City of Palm Coast, Florida Agenda Item

Agenda Date : April 5, 2022

Department	CITY ADMINISTRATION	Amount
Division	CITY CLERK	Account
		#
Subject	WORKSHEET	
Presenter :		
Background :		
Recommended Action :		