



City of Palm Coast
Agenda
CITY COUNCIL SPECIAL
BUDGET WORKSHOP

City Hall
160 Lake Avenue
Palm Coast, FL 32164
www.palmcoastgov.com

Mayor David Alfin
Vice Mayor Eddie Branquinho
Council Member Ed Danko
Council Member John Fanelli III
Council Member Nick Klufas

Tuesday, May 24, 2022

9:00 AM

COMMUNITY WING

City Staff

Denise Bevan, City Manager

Neysa Borkert, City Attorney

Virginia A. Smith, City Clerk

- Public Participation shall be in accordance with Section 286.0114 Florida Statutes.
- Other matters of concern may be discussed as determined by City Council.
- If you wish to obtain more information regarding the City Council's agenda, please contact the City Clerk's Office at 386-986-3713.
- In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons needing a reasonable accommodation to participate in any of these proceedings or meeting should contact the City Clerk at 386-986-3713, at least 48 hours prior to the meeting.
- City Council Meetings are streamed live on YouTube at <https://www.youtube.com/user/PalmCoastGovTV/live>.
- It is proper meeting etiquette to silence all electronic devices, including cell phones while Council is in session.
- Any person who decides to appeal any decision of the City Council with respect to any matter considered at this meeting will need a record of the proceedings, and for such purpose, may need to hire a court reporter to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

A CALL TO ORDER

B PLEDGE OF ALLEGIANCE TO THE FLAG

C ROLL CALL

D PUBLIC PARTICIPATION

Public Participation shall be held in accordance with Section 286.0114 Florida Statutes. And pursuant to the City Council's Meeting Policies and Procedures:

- (1) Each speaker shall at the podium, provide their name and may speak for up to 3 minutes.
- (2) The Public may provide comments to the City Council relative to matters not on the agenda at the times indicated in this Agenda. Following any comments from the public, there may be discussion by the City Council.

- (3) When addressing the City Council on specific, enumerated Agenda items, speakers shall:
- (a) direct all comments to the Mayor;
 - (b) make their comments concise and to the point;
 - (c) not speak more than once on the same subject;
 - (d) not, by speech or otherwise, delay or interrupt the proceedings or the peace of the City Council;
 - (e) obey the orders of the Mayor or the City Council; and
 - (f) not make any irrelevant, impertinent or slanderous comments while addressing the City Council; which pursuant to Council rules, shall be considered disorderly.
- (4) Any person who becomes disorderly or who fails to confine his or her comments to the identified subject or business, shall be cautioned by the Mayor and thereafter must conclude his or her remarks on the subject within the remaining designated time limit.

Any speaker failing to comply, as cautioned, shall be barred from making any additional comments during the meeting and may be removed, as necessary, for the remainder of the meeting.

Members of the public may make comments during the public comment portion of the meeting. Please be advised that public comment will only be permitted during the public comment portions of the agenda at the times indicated by the Chair during the meeting.

E PRESENTATIONS

- 1 PRESENTATION - FLAGLER COUNTY PROPERTY APPRAISER**
- 2 PRESENTATION - FLAGLER COUNTY TAX COLLECTOR**
- 3 PRESENTATION - OVERVIEW OF FUND ACCOUNTING AND REVENUE RESTRICTIONS**
- 4 PRESENTATION - PUBLIC WORKS OVERVIEW**
- 5 PRESENTATION - UTILITY OVERVIEW**
- 6 PRESENTATION - STORMWATER & ENGINEERING OVERVIEW**

F PUBLIC PARTICIPATION

Remainder of Public Comments is limited to three (3) minutes each.

G DISCUSSION BY CITY COUNCIL OF MATTERS NOT ON THE AGENDA

H DISCUSSION BY CITY ATTORNEY OF MATTERS NOT ON THE AGENDA

I DISCUSSION BY CITY MANAGER OF MATTERS NOT ON THE AGENDA

J ADJOURNMENT

City of Palm Coast, Florida Agenda Item

Agenda Date : May 24, 2022

Department CITY ADMINISTRATION Division	Amount Account #
Subject PRESENTATION - FLAGLER COUNTY PROPERTY APPRAISER	
Presenter : Jay Gardner, Property Appraiser	
Background : The Flagler County Property Appraiser, Jay Gardner, will provide an overview to assist City Council during the upcoming budget preparations.	
Recommended Action : FOR PRESENTATION ONLY	

City of Palm Coast, Florida Agenda Item

Agenda Date : May 24, 2022

Department CITY ADMINISTRATION Division	Amount Account #
Subject PRESENTATION - FLAGLER COUNTY TAX COLLECTOR	
Presenter : Suzanne Johnston, Tax Collector	
Background : The Flagler County Tax Collector, Suzanne Johnston, will provide an overview to assist City Council during the upcoming budget preparations.	
Recommended Action : FOR PRESENTATION ONLY	

City of Palm Coast, Florida Agenda Item

Agenda Date : May 24, 2022

Department FINANCIAL SERVICES Division	Amount Account #
Subject PRESENTATION - OVERVIEW OF FUND ACCOUNTING AND REVENUE RESTRICTIONS	
Presenter : Helena Alves, Finance Director and Gwen Ragsdale, Budget and Procurement Manager	
Background : On September 22, 2021, City Council adopted Resolution 2021-136, approving the Fiscal Year 2022 Budget, in the amount of \$248,635,694. At the April 26, 2022 Special Budget Workshop, City Council was presented with the Year to Date Budget results for operating departments for Fiscal Year 2022, October through March. Financial Services Director, Helena Alves, and Budget & Procurement Manager, Gwen Ragsdale, will be presenting to City Council on fund accounting and revenue source restrictions to prepare for the upcoming Fiscal Year 2023 budget.	
Recommended Action : FOR PRESENTATION ONLY	

City of Palm Coast, Florida Agenda Item

Agenda Date : May 24, 2022

Department	PUBLIC WORKS	Amount
Division	STREETS & DRAINAGE	Account
		#
Subject	PRESENTATION - PUBLIC WORKS OVERVIEW	
Presenter :	Matthew Mancill, Public Works Director	
Background :	Staff will present City Council with the Public Works department overview to assist Council during the upcoming budget preparations. This overview will detail current operational effectiveness, successful Public Works service provisions, and future opportunities.	
Recommended Action :	FOR PRESENTATION ONLY	

City of Palm Coast, Florida Agenda Item

Agenda Date: May 24, 2022

Department UTILITY Division	Amount Account #
Subject PRESENTATION - UTILITY OVERVIEW	
Presenter : Steve Flanagan, Utility Director and Pete Roussell, Deputy Utility Director	
Background : Staff will present to City Council an overview of potential budget challenges along with cost escalation examples to assist the Council for the upcoming budget session. The presentation will include examples of Safe and Reliable services, Data Driven Metrics, Succession Planning and more.	
Recommended Action : FOR PRESENTATION ONLY	

City of Palm Coast, Florida Agenda Item

Agenda Date: May 24, 2022

Department	CONSTRUCTION MANAGEMENT & ENGINEERING	Amount
Division	STORMWATER	Account
Subject	PRESENTATION - STORMWATER & ENGINEERING OVERVIEW	
Presenter: Carl Cote, Stormwater & Engineering Director, and Don Schrage, Stormwater Operations Manager		
Background : Staff will present City Council with an overview of the Stormwater & Engineering Department to assist Council during the upcoming budget preparations. This overview will detail current operational effectiveness, challenges, and future opportunities.		
Recommended Action : FOR PRESENTATION ONLY		