



**City of Palm Coast  
Minutes  
CITY COUNCIL SPECIAL  
BUDGET WORKSHOP**

City Hall  
160 Lake Avenue  
Palm Coast, FL 32164  
www.palmcoastgov.com

**Mayor David Alfin  
Vice Mayor Eddie Branquinho  
Council Member Ed Danko  
Council Member John Fanelli III  
Council Member Nick Klufas**

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**Tuesday, June 28, 2022**

**9:00 AM**

**COMMUNITY WING**

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**City Staff**

**Denise Bevan, City Manager  
Neysa Borkert, City Attorney  
Virginia A. Smith, City Clerk**

- Public Participation shall be in accordance with Section 286.0114 Florida Statutes.
- Other matters of concern may be discussed as determined by City Council.
- If you wish to obtain more information regarding the City Council's agenda, please contact the City Clerk's Office at 386-986-3713.
- In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons needing a reasonable accommodation to participate in any of these proceedings or meeting should contact the City Clerk at 386-986-3713, at least 48 hours prior to the meeting.
- City Council Meetings are streamed live on YouTube at <https://www.youtube.com/user/PalmCoastGovTV/live>.
- It is proper meeting etiquette to silence all electronic devices, including cell phones while meeting is in session.
- Any person who decides to appeal any decision of the City Council with respect to any matter considered at this meeting will need a record of the proceedings, and for such purpose, may need to hire a court reporter to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

**A CALL TO ORDER**

*Mayor Alfin called the meeting to order at 9:00 a.m.*

**B PLEDGE OF ALLEGIANCE TO THE FLAG**

**C ROLL CALL**

*Mayor Alfin called the roll. Council Member Klufas was excused as discussed in a previous meeting.*

**D PUBLIC PARTICIPATION**

Public Participation shall be held in accordance with Section 286.0114 Florida Statutes. And pursuant to the City Council's Meeting Policies and Procedures:

- (1) Each speaker shall at the podium, provide their name and may speak for up to 3 minutes.
- (2) The Public may provide comments to the City Council relative to matters not on the agenda at the times indicated in this Agenda. Following any comments from the public, there may be discussion by the City Council.
- (3) When addressing the City Council on specific, enumerated Agenda items, speakers shall:
  - (a) direct all comments to the Mayor;
  - (b) make their comments concise and to the point;
  - (c) not speak more than once on the same subject;
  - (d) not, by speech or otherwise, delay or interrupt the proceedings or the peace of the City Council;
  - (e) obey the orders of the Mayor or the City Council; and
  - (f) not make any irrelevant, impertinent or slanderous comments while addressing the City Council; which pursuant to Council rules, shall be considered disorderly.
- (4) Any person who becomes disorderly or who fails to confine his or her comments to the identified subject or business, shall be cautioned by the Mayor and thereafter must conclude his or her remarks on the subject within the remaining designated time limit.

Any speaker failing to comply, as cautioned, shall be barred from making any additional comments during the meeting and may be removed, as necessary, for the remainder of the meeting.

Members of the public may make comments during the public comment portion of the meeting. Please be advised that public comment will only be permitted during the public comment portions of the agenda at the times indicated by the Chair during the meeting.

*Mayor Alfin provided the rules and procedures for public comment.*

## **E PRESENTATIONS**

### **1 PRESENTATION - 2022 LEGISLATIVE OVERVIEW BY THE SOUTHERN GROUP**

*Laura Boehmer, The Southern Group, presented legislative updates to Council.*

*Topics presented included stats, budget highlights, City of Palm Coast appropriation requests, home rule issues, revenue issues, other legislative issues, grants and funding opportunities, special session, and what's next.*

*Council discussion included infrastructure appropriations, grants, future assistance from The Southern Group, home rule, relief benefits, relationship building, insurance, regular updates to Council.*

### **2 PRESENTATION - STRATEGIC ACTION PLAN PROJECT PLANS**

*Lauren Johnston, Assistant City Manager, presented to Council.*

*Topics presented included a timeline, mission, vision, and values, focus areas, project progress to date, and projected outcomes.*

*Council discussion included project managers, Council meeting with community stakeholders, staff hours, multifamily housing, procedure for the survey, defining survey questions, social media ambassadors, hardening of infrastructure, communication with partners regarding YMCA for an aquatic center, and compliments to staff.*

*Vice Mayor Branquinho proposed two questions for consideration.*

*Council Member Danko asked what occurs after results of the survey or referendum on the proposed topics.*

*City Attorney Borkert shared comments.*

*Vice Mayor Branquinho provided questions to Attorney Borkert and requested additional discussion.*

### **3 PRESENTATION - REGIONAL RECREATION FACILITY VISION**

*Ms. Johnston provided a background of the item.*

*James Hirst, Parks & Recreation Director, presented to Council.*

*Topics presented included Parks & Recreation "Why" statement, visioning process, map of current facilities and capacities, and southern area needs.*

*Council discussion included Council TDC liaison and potential for grant funding and adding mental health as a priority.*

### **4 PRESENTATION - IT CYBERSECURITY AND INITIATIVES**

*Doug Akins, Information Technology Director, presented to Council on the topic.*

*Topics presented included information regarding cybersecurity, analysis of the type of attacks by industry, breach investigation reports, social engineering and phishing, potential consequences of a cyberattack, Cyber Security Bill, and general strategies.*

*Council discussion included benefits of current infrastructure, proximity and public buildings, and compliments to staff.*

### **5 PRESENTATION - COMMUNITY DEVELOPMENT DEPARTMENT UPDATE**

*Ray Tyner, Deputy Chief Development Officer, and Patrick Buckley, Chief Building Official, presented the topic to Council.*

*Topics presented included the department's vision and mission, strategies for success, outline of the divisions and duties within Community Development, fiscal year to date for development orders issued, fiscal year site development permits, current staffing matters, key performance indicators, customer*

*satisfaction survey, report on building permits for the past 24 months, report on inspections for the past 24 months, succession planning.*

*Council discussion included site development permits, possibilities for the increase in permits, history of updates to Council regarding the building department, budget concerns regarding staffing and overtime, and compliments and thanks to staff.*

*Ms. Bevan shared information about succession planning.*

**F WRITTEN ITEMS**

**G PUBLIC PARTICIPATION**

Remainder of Public Comments is limited to three (3) minutes each.

*Alan Lowe was pleased with the customer survey results discussed today. Mr. Lowe commented on the Southern Recreation presentation and shared about land that was donated and asked if there are future plans for the Seminole Woods area.*

*Cathy Heighter spoke about emails that she sent to Code Enforcement- the emails and photos were provided to Council and are also attached to these minutes. Ms. Heighter also asked why the State legislation regarding code enforcement complaints had changed.*

*Gene Dowd spoke about a downed light pole in his neighborhood and the emergency staff requirements to repair the pole. Mr. Dowd spoke about City repairs that were handled timely and complimented all staff involved.*

*Greg Blose, President & CEO of the Flagler-Palm Coast Regional Chamber of Commerce, complimented the Strategic Action Plan and shared about a Florida Healthcare Plan office opening in Palm Coast. Mr. Blose shared the invitation and ribbon cutting with Council.*

**H DISCUSSION BY CITY COUNCIL OF MATTERS NOT ON THE AGENDA**

*Vice Mayor Branquinho shared the sentiments of Mr. Dowd and reminded the public about the July 3<sup>rd</sup> celebrations.*

*Council Member Danko asked Ms. Bevan to meet with Ms. Heighter.*

*Council Member Fanelli commented on the July 3<sup>rd</sup> celebrations.*

*Mayor Alfin shared about the upcoming Flagler Food- A-Thon event.*

**I DISCUSSION BY CITY ATTORNEY OF MATTERS NOT ON THE AGENDA**

*There were none.*

**J DISCUSSION BY CITY MANAGER OF MATTERS NOT ON THE AGENDA**

*There were none.*

**K ADJOURNMENT**

*The meeting was adjourned at 11:40 a.m.*

*Respectfully submitted by: Kaley Cook, Deputy City Clerk*