



**City of Palm Coast**  
**Agenda**  
**COUNCIL BUSINESS**  
**MEETING**

City Hall  
160 Lake Avenue  
Palm Coast, FL 32164  
www.palmcoastgov.com

**Mayor David Alfin**  
**Vice Mayor Eddie Branquinho**  
**Council Member Ed Danko**  
**Council Member John Fanelli III**  
**Council Member Nick Klufas**

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**Tuesday, July 5, 2022**

**6:00 PM**

**COMMUNITY WING**

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**City Staff**

**Denise Bevan, City Manager**

**Neysa Borkert, City Attorney**

**Virginia A. Smith, City Clerk**

- Public Participation shall be in accordance with Section 286.0114 Florida Statutes.
- Other matters of concern may be discussed as determined by City Council.
- If you wish to obtain more information regarding the City Council's agenda, please contact the City Clerk's Office at 386-986-3713.
- In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons needing a reasonable accommodation to participate in any of these proceedings or meeting should contact the City Clerk at 386-986-3713, at least 48 hours prior to the meeting.
- City Council Meetings are streamed live on YouTube at <https://www.youtube.com/user/PalmCoastGovTV/live>.
- It is proper meeting etiquette to silence all electronic devices, including cell phones while Council is in session.
- Any person who decides to appeal any decision of the City Council with respect to any matter considered at this meeting will need a record of the proceedings, and for such purpose, may need to hire a court reporter to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

**A CALL TO ORDER**

**B PLEDGE OF ALLEGIANCE TO THE FLAG**

**C ROLL CALL**

**D PUBLIC PARTICIPATION**

Public Participation shall be held in accordance with Section 286.0114 Florida Statutes. And pursuant to the City Council's Meeting Policies and Procedures:

- (1) Each speaker shall at the podium, provide their name and may speak for up to 3 minutes.
- (2) The Public may provide comments to the City Council relative to matters not on the agenda at the times indicated in this Agenda. Following any comments from the public, there may be discussion by the City Council.

- (3) When addressing the City Council on specific, enumerated Agenda items, speakers shall:
- (a) direct all comments to the Mayor;
  - (b) make their comments concise and to the point;
  - (c) not speak more than once on the same subject;
  - (d) not, by speech or otherwise, delay or interrupt the proceedings or the peace of the City Council;
  - (e) obey the orders of the Mayor or the City Council; and
  - (f) not make any irrelevant, impertinent or slanderous comments while addressing the City Council; which pursuant to Council rules, shall be considered disorderly.
- (4) Any person who becomes disorderly or who fails to confine his or her comments to the identified subject or business, shall be cautioned by the Mayor and thereafter must conclude his or her remarks on the subject within the remaining designated time limit.

Any speaker failing to comply, as cautioned, shall be barred from making any additional comments during the meeting and may be removed, as necessary, for the remainder of the meeting.

## **E MINUTES**

- 1 MINUTES OF THE CITY COUNCIL:  
JUNE 21, 2022 BUSINESS MEETING  
JUNE 28, 2022 SPECIAL BUDGET MEETING**

## **F PROCLAMATIONS AND PRESENTATIONS**

- 2 PROCLAMATION - JULY AS PARKS AND RECREATION MONTH**
- 3 PRESENTATION - SMITHSONIAN WATERWAYS EXHIBIT**
- 4 PRESENTATION - 2022 WYLAND NATIONAL MAYOR'S CHALLENGE FOR WATER CONSERVATION RESULTS**
- 5 PRESENTATION - FLAGLER COUNTY SCHOOL PLANNING INTERLOCAL AGREEMENT UPDATE**

## **G ORDINANCES SECOND READ**

- 6 ORDINANCE 2022-XX TOWN CENTER TRACTS 16 & 17 FUTURE LAND USE MAP AMENDMENT- APPLICATION #5080**
- 7 ORDINANCE 2022-XX AMENDING THE TOWN CENTER AT PALM COAST MASTER PLANNED DEVELOPMENT-DEVELOPMENT AGREEMENT**
- 8 ORDINANCE 2022-XX OLD KINGS ROAD MULTI-FAMILY REZONING-APPLICATION #5059**

**9 ORDINANCE 2022-XX AMENDING SECTION 2-1 (b) CITY OF PALM COAST CORPORATE SEAL; LOGO; USE OF, CODE OF ORDINANCES OF THE CITY OF PALM COAST**

**H RESOLUTIONS**

**10 RESOLUTION 2022-XX APPROVING A CONTRACT WITH FCC ENVIRONMENTAL SERVICES FLORIDA LLC, FOR RESIDENTIAL SOLID WASTE COLLECTION AND DISPOSAL OF RESIDENTIAL SOLID WASTE, YARD WASTE, BULK WASTE, AND RECYCLING**

**11 RESOLUTION 2022-XX APPROVING THE FISCAL SUSTAINABILITY PLAN FOR THE E-SECTION IMPROVEMENT PROJECT**

**12 RESOLUTION 2022-XX APPROVING A MASTER PRICE AGREEMENT WITH ALPHA GENERAL SERVICES, INC. FOR PEP TANK PUMP PANEL ASSEMBLIES**

**13 RESOLUTION 2022-XX APPROVING A LAND EXCHANGE AGREEMENT BETWEEN KINGS BUSINESS CENTER LLC AND THE CITY OF PALM COAST**

**I PUBLIC PARTICIPATION**

Remainder of Public Comments is limited to three (3) minutes each.

**J DISCUSSION BY CITY COUNCIL OF MATTERS NOT ON THE AGENDA**

**K DISCUSSION BY CITY ATTORNEY OF MATTERS NOT ON THE AGENDA**

**L DISCUSSION BY CITY MANAGER OF MATTERS NOT ON THE AGENDA**

**M ADJOURNMENT**

**14 CALENDAR AND WORKSHEET**

# City of Palm Coast, Florida Agenda Item

Agenda Date : July 5, 2022

<b>Department</b> CITY ADMINISTRATION	<b>Amount</b>
<b>Division</b>	<b>Account</b>
	<b>#</b>
<b>Subject</b> MINUTES OF THE CITY COUNCIL: JUNE 21, 2022 BUSINESS MEETING JUNE 28, 2022 SPECIAL BUDGET MEETING	
<b>Presenter : Virginia Smith, City Clerk</b>	
<b>Background :</b>	
<b>Recommended Action :</b> <b>APPROVE MINUTES OF THE CITY COUNCIL:</b> <b>JUNE 21, 2022 BUSINESS MEETING</b> <b>JUNE 28, 2022 SPECIAL BUDGET MEETING</b>	

# Agenda Item

Agenda Date: July 5, 2022

<b>Department</b>	PARKS AND RECREATION	<b>Amount</b>
<b>Division</b>	PARK & RECREATION	<b>Account #</b>
<b>Subject</b>	PROCLAMATION – JULY AS PARKS AND RECREATION MONTH	
<b>Presenter : James Hirst, Parks &amp; Recreation Director</b>		
<b>Background :</b>  Since 1985, America has recognized July as Parks and Recreation Month. A celebration hosted by the National Recreation and Parks Association (NRPA), the goal is to raise awareness of the vital impact that parks, recreation, and conservation have on communities across the U.S. This July, Palm Coast Parks & Recreation and the National Recreation and Parks Association are celebrating the parks and recreation professionals throughout the country who keep our national, state, community parks and recreational facilities a safe and fun place to Explore, Connect, and Play.		
<b>Recommended Action :</b> <b>PROCLAIM JULY AS PARKS AND RECREATION MONTH</b>		

# City of Palm Coast, Florida Agenda Item

Agenda Date: July 5, 2022

<b>Department</b>	CITY ADMINISTRATION	<b>Amount</b>
<b>Division</b>	COMMUNICATIONS & MARKETING	<b>Account</b> #
<b>Subject</b>	PRESENTATION-SMITHSONIAN WATERWAYS EXHIBIT	
<b>Presenter: Brittany Kershaw, Communications &amp; Marketing Director</b>		
<b>Background :</b> The Smithsonian Waterways Exhibit is a traveling exhibit that is being showcased at the African American Cultural Society in Palm Coast from July 9 through September 3, 2022. This dynamic exhibit features free-standing exhibitions, as well as interactive components that focus on the tremendous impact water has on humans that goes far beyond biological and environmental. Event organizers have requested to share a brief presentation with City Council to showcase this one-of-a-kind exhibit that is right here in Palm Coast.  You can view the website at the link below: <a href="https://aacsmuseum.org/waterways">https://aacsmuseum.org/waterways</a>		
<b>Recommended Action :</b> <b>FOR PRESENTATION</b>		

# City of Palm Coast, Florida Agenda Item

Agenda Date: July 5, 2022

<b>Department</b>	CITY ADMINISTRATION	<b>Amount</b>
<b>Division</b>	COMMUNICATIONS & MARKETING	<b>Account #</b>
<b>Subject</b>	PRESENTATION - 2022 WYLAND NATIONAL MAYOR'S CHALLENGE FOR WATER CONSERVATION RESULTS	
<b>Presenter: Brittany Kershaw, Communications &amp; Marketing Director</b>		
<b>Background:</b> The City of Palm Coast was named one of five national winners in the 11 <sup>th</sup> Annual Wyland National Mayor's Challenge for Water Conservation by pledging to reduce water use by 51.5 million gallons over the next year. The annual campaign to promote water quality and water resource resiliency ended on April 30 <sup>th</sup> with mayors from 40 states vying to see whose city could be the nation's most "water wise."  In addition to reducing overall water waste, residents from Palm Coast pledged to reduce their use of single-use plastic water bottles by 119,543 and eliminate 3,152 pounds of hazardous waste from entering watersheds. By altering daily lifestyle choices, residents also pledged to put 1,382,020 fewer pounds of waste in landfills. Potential savings of 194 million pounds of carbon dioxide, 3.4 million kilowatt hours of electricity, and \$646,977 in consumer cost savings rounded out the final pledge results.  Residents from Palm Coast who took the pledge will now be entered into a drawing for thousands of dollars in water-saving or eco-friendly prizes, including \$3,000 toward their annual home utility bill, home irrigation equipment from The Toro Company, gift cards for online shopping at Hobie Surf Shops, and eco-friendly bathroom hand soaps from Petal. A \$500 home improvement store-shopping spree will also be chosen from among the entire pool of U.S. participants.  About the Wyland Foundation Founded in 1993 by environmental artist Wyland (best known for his series of 100 monumental marine life murals), the Wyland Foundation, a 501c3 non-profit organization dedicated to promoting, protecting, and preserving the world's ocean, waterways, and marine life. The foundation encourages environmental awareness through community events, education programs, and public art projects. <a href="http://www.wylandfoundation.org">Learn more at www.wylandfoundation.org</a>		
<b>Recommended Action :</b> <b>FOR PRESENTATION</b>		

# City of Palm Coast, Florida Agenda Item

Agenda Date: July 5, 2022

<b>Department</b>	COMMUNITY DEVELOPMENT	<b>Amount</b>
<b>Division</b>	PLANNING	<b>Account #</b>
<b>Subject</b>	PRESENTATION - FLAGLER COUNTY SCHOOL PLANNING INTERLOCAL AGREEMENT UPDATE	
<b>Presenter: Ray Tyner, Deputy Chief Community Development Officer and Jose Papa, ACIP, Senior Planner</b>		
<p><b>Background :</b></p> <p>The City of Palm Coast entered into an Interlocal Agreement (ILA) between the School Board of Flagler County, the Flagler County Board of County Commissioners, City Commission of the City of Bunnell, and the City Commission of the City of Flagler Beach for Public School Facility Planning in 2008. The School Board and Local Governments are required to enter into this Agreement pursuant to Sections 163.31777, 1013.33, and 163.3177(6)(h)3., Florida Statutes, to jointly establish the specific ways in which the plans and processes of the School Board and Local Governments are to be coordinated. The benefits of the ILA are to recognize joint mutual obligations for the appropriate planning of educational facilities and recognize the benefits that will flow to the citizens and students of Flagler County by more closely coordinating their comprehensive land use and school facilities planning programs.</p> <p>The ILA established a Working Group consisting of staff of the School Board and the local governments whose purpose is to facilitate the planning of educational facilities on behalf of the governing bodies of the parties to the ILA. The working group meets at least once a year and will make recommendations to the Oversight Committee.</p> <p>The Oversight Committee consists of representatives from the School Board and the governing bodies of the Local Governments that monitor the implementation of the ILA. The Oversight Committee is comprised of three delegates of the School Board and two delegates from each of the governing bodies of the Local Governments. The Oversight Committee reviews the Annual Report of the Working Group and make policy and technical recommendations to their respective governing bodies regarding the implementation of the ILA. Mayor Alfin and Council Member Klufas are the Palm Coast representatives for the Oversight Committee.</p> <p>The Oversight Committee held a meeting on June 9, 2022 and received recommendations from the Working Group. In preparation for the July 8<sup>th</sup> Oversight Committee, Council will need to provide direction and consensus to the City's Oversight Committee representatives. City Staff will provide a presentation summarizing the recommended changes to the current ILA and Flagler County proposal for the newly drafted ILA.</p>		
<b>Recommended Action :</b> <b>FOR PRESENTATION</b>		



# City of Palm Coast, Florida Agenda Item

Agenda Date: July 5, 2022

<b>Department</b>	COMMUNITY DEVELOPMENT	<b>Amount</b>
<b>Division</b>	PLANNING	<b>Account #</b>
<b>Subject</b>	ORDINANCE 2022-XX TOWN CENTER TRACTS 16 & 17 FUTURE LAND USE MAP AMENDMENT- APPLICATION #5080	
<b>Presenter: Jordan Myers, Environmental Planner, CFM</b>		
<p><b>Background:</b> <b>THIS IS A LEGISLATIVE ITEM.</b></p> <p><b><u>UPDATE FROM THE JUNE 21, 2022 BUSINESS MEETING.</u></b> This item was heard by City Council at their June 21, 2022 Business Meeting. There were no changes suggested to the item.</p> <p><b><u>ORIGINAL BACKGROUND FROM THE JUNE 21, 2022 BUSINESS MEETING.</u></b></p> <p>An application was submitted to amend the Town Center Tracts 16 and 17 Future Land Use Map (FLUM) – Application #5080. This property is part of the Town Center Development of Regional Impact and as such has existing entitlements. This amendment is not changing any of the entitlements, only the physical area which is designated Conservation. A recent wetland delineation to ground-truth existing site conditions, the application is requesting to change 29.42 +/- acres from Conservation to DRI Urban-Core.</p> <p>No impacts are anticipated with the proposed FLUM Amendment. As stated above, a wetland delineation was conducted by Carter Environmental Services on February 8, 2022 and found that the on-site wetlands differed from the Conservation FLUM. Per Policy 6.1.9.9 in the Comprehensive Plan, Conservation FLUM “will require field verification to determine wetland quality and boundaries with precision.” As the existing Conservation FLUM delineation was done via aerial interpretation, this new data more accurately shows the existing on-site wetlands per the mentioned policy.</p> <p>Public notification: A sign was posed on the property at least 14 days prior to the Planning and Land Development Regulation Board (PLDRB) meeting held on May 18, 2022. The PLDRB voted 5-0 to recommend approval to City Council at that meeting.</p>		
<p><b>Recommended Action:</b> <b>The Planning and Land Development Regulation Board (PLDRB) find Application #5080 consistent with the Comprehensive Plan and recommend that City Council approve Application #5080, a FLUM amendment due to ground truthing of on-site wetlands of 29.42+/- acres from Conservation to DRI Urban-Core. The PLDRB voted 5-0 to recommend approval to City Council.</b></p>		

# City of Palm Coast, Florida Agenda Item

Agenda Date : July 5, 2022

<b>Department</b>	COMMUNITY DEVELOPMENT	<b>Amount</b>
<b>Division</b>	PLANNING	<b>Account #</b>
<b>Subject</b>	ORDINANCE 2022-XX AMENDING THE TOWN CENTER AT PALM COAST MASTER PLANNED DEVELOPMENT-DEVELOPMENT AGREEMENT	
<b>Presenter : Jose Papa, AICP, Senior Planner</b>		
<p><b>Background :</b>  <b>THIS IS A QUASI-JUDICIAL ITEM. PLEASE REMEMBER TO DISCLOSE ANY EX-PARTE COMMUNICATIONS AT THE MEETING.</b></p> <p><b><u>UPDATE FROM THE JUNE 21, 2022 BUSINESS MEETING.</u></b>  This item was heard by City Council at their June 21, 2022 Business Meeting. There were no changes suggested to the item.</p> <p><b><u>ORIGINAL BACKGROUND FROM THE JUNE 21, 2022 BUSINESS MEETING.</u></b>  <b><u>PLDRB Public Hearing</u></b>  The Planning and Land Development Regulation Board held a public hearing on this item on May 18, 2022. There were no recommended changes from the Board and there were no public comments on the item. The PLDRB voted 5-0 to recommend approval to City Council.</p> <p>Town Center Palm Coast Master Planned Development is a 1,601+/- acre Master Planned Development. The proposed amendment seeks to clarify permitted uses in certain tracts and to provide additional flexibility in the permitted uses within certain tracts. The amendment also includes changes based on on-going development of Town Center MPD as a medical hub combined with institutes of higher learning.</p> <p>In summary, the Development Agreement amendment will accomplish the following:</p> <ul style="list-style-type: none"> <li>• Clarify that Town Center development is subject to a Town Center Architectural Review Board (ARB) review,</li> <li>• Clarify that Tracts in “Town Business Areas” along with Tract 18A permit Institutional Uses,</li> <li>• Amend designation for Tracts 16 &amp; 17 from Town Business to Town Residential,</li> <li>• Permit certain personal service uses within “Urban Core” areas (dry cleaning, medical clinics),</li> <li>• Clarify that hospitals are permitted in Tracts that also permit public facilities,</li> <li>• Create a definition for student housing and permitting such uses in tracts that also permit colleges and universities,</li> <li>• Reduce minimum lot sizes in Town Core Areas (to accommodate live, work, learn, play development),</li> <li>• Reduce minimum lot sizes in Town Residential Areas,</li> <li>• Establish minimum living area for residential uses,</li> </ul>		

- Amend parking requirements for multi-family development on certain parcels,
- Regulate overnight parking along on-street parking,
- Clarify rules for construction fences, and
- Combine and update Exhibits.

The proposed amendment is consistent with criteria established in the Land Development Code (LDC) based on the following:

- Consistency with the following Comprehensive Plan policies – promote opportunities to provide housing opportunities near services; direct development in areas served by infrastructure (no expansion of development area); provide variety of housing types and opportunities.
- Amendment is not in conflict to public interest or creates a hazard or nuisance – the amendment promotes opportunities for institutional uses such as hospitals, colleges & universities to locate in Town Center, which is envisioned as a mixed use development community to serve as an “urban center” for Palm Coast.
- No significant financial liability or hardship – amendment is in area served by infrastructure and does not increase density/intensity within Town Center.
- The amendment furthers the vision within the MPD to create a mixed use community with a variety of housing types along with a mix of non-residential uses, and
- The amendment will not result in additional impacts to environmental or natural resources since the amendment does not propose to increase the developable area of the project.
- Consistency with surrounding land uses – Town Center is a compact planning area bordered by arterial roadways. The standards established for Town Center are based on the vision of Town Center as a mixed use “urban center” for Palm Coast. The proposed amendment does not stray from this vision but rather enhances the potential to complete the vision of Town Center as an area to live, work, and play within an “urban center” in Palm Coast.

**Recommended Action :**

**The Planning and Land Development Regulation Board (PLDRB) finds the proposed amendment to the Town Center MPD-DA (Application #4438) consistent with the Comprehensive Plan and recommends that City Council APPROVE the proposed amendments to the Town Center MPD-DA. The PLDRB voted 5-0 to recommend approval to City Council.**

# City of Palm Coast, Florida Agenda Item

Agenda Date: July 5, 2022

<b>Department</b>	COMMUNITY DEVELOPMENT	<b>Amount</b>
<b>Division</b>	PLANNING	<b>Account #</b>
<b>Subject</b>	ORDINANCE 2022-XX OLD KINGS ROAD MULTI-FAMILY REZONING APPLICATION #5059	
<b>Presenter: Jordan Myers, Planner, CFM</b>		
<b>Background:</b>		
<b>THIS IS A QUASI-JUDICIAL ITEM. PLEASE REMEMBER TO DISCLOSE ANY EX-PARTE COMMUNICATIONS AT THE MEETING.</b>		
<b><u>UPDATE FROM THE JUNE 21, 2022 BUSINESS MEETING.</u></b>		
This item was heard by City Council at their June 21, 2022 Business Meeting. There were no changes suggested to the item.		
<b><u>ORIGINAL BACKGROUND FROM THE JUNE 21, 2022 BUSINESS MEETING.</u></b>		
The project is located about 0.75 mile south of Utility Drive, and about 2 miles north of the intersection of Town Center Blvd and Old Kings Rd. The parcel is bisected by City property that was intended for the Whiteview Parkway flyover that would connect to Old Kings Road. This piece of City property is where the zoning of the parcel is also bisected between OFC-2 and MFR-2. The intent of the rezoning is to eliminate the two zonings and just have one MFR-2 zoned property. There is also a separate land exchange agreement proposed to move the Whiteview flyover from the middle of the property to the north side of the parcel.		
In an analysis of the property, based on 2.05.05 of the Unified Land Development Code (ULDC), half of the property is already zoned MFR-2, being such, this rezoning would not be in conflict or contrary to the public interest. Also, staff has determined this application for the proposed development is consistent with the Comprehensive Plan and the provisions of the ULDC. The proposed development must not impose a significant financial liability or hardship for the City. The public infrastructure needed to support the project in place or close to the site and any extensions of utilities, construction of neighborhood roads; stormwater systems, etc. will be provided and constructed by the developer at the developer's expense.		
The proposed development poses no unreasonable hazard, nuisance, nor does it constitute a threat to the general health, welfare, or safety of the City's inhabitants as the proposed rezoning will be compatible with the overall neighborhood as half of the property is already zoned MFR-2. Furthermore, all improvements will be newly constructed and/or developed in compliance with the relevant Land Development Code, Building Code and other review agency requirements.		
The subject property will be required to comply with the City's Land Development Code,		

Comprehensive Plan, and the requirements of all other applicable local, state and federal agencies throughout the development process.

The request will be consistent with all applicable portions of the LDC and the Comprehensive Plan.

An environmental report will be required at the next stage of development. It is the applicant's intent to put all wetlands on the east side of the property in a conservation easement to be preserved in perpetuity.

Impacts to the Palm Coast economy are anticipated to be positive since the project will provide numerous construction jobs and will provide additional tax revenues to the City.

The impact on the necessary governmental services including: concurrency regulations and impact fees paid by the developer during the Technical Site Plan and construction drawing review process will cover wastewater, potable water, drainage, fire and police protection, solid waste and transportation systems.

There are no changes in circumstances or conditions that would affect the area.

As previously described, the proposed zoning will be compatible with the existing multi-family uses.

The subject property has existing MFR-2 zoning on half of the property. Which is an allowable use in Mixed Use FLUM. The rezoning to MFR-2 would be consistent with the Mixed-Use FLUM and compatible with the adjacent properties.

Public Participation:

The developer notified the neighboring property owners via standard USPS mail of an upcoming neighborhood meeting that was held on April 9, 2022 at 3:00 P.M. at the Palm Coast Community Center located at 305 Palm Coast Parkway NE. The developer erected a City provided sign on Old Kings Road, notifying the public of the upcoming public hearing for the Planning and Land Development Regulation Board by May 4. Newspaper ads will be run approximately two weeks before each of the three public hearings.

At the May 18, 2022 Planning and Land Development Regulation Board meeting, the Board voted 4-1 to recommend approval to City Council.

**Recommended Action:**

**The Planning and Land Development Regulation Board determine the proposed rezoning of Old Kings Road Multi-Family (Application No. 5059) is consistent with the Comprehensive Plan and recommend approval to City Council to rezone 12.07 +/- acres from the General Office (OFC-2) Zoning District to the Multi-family Residential (MFR-2) Zoning District.**

# City of Palm Coast, Florida Agenda Item

Agenda Date: July 5, 2022

<b>Department</b>	CITY ADMINISTRATION	<b>Amount</b>
<b>Division</b>	COMMUNICATIONS & MARKETING	<b>Account #</b>
<b>Subject</b>	ORDINANCE 2021-XX AMENDING SECTION 2-1 (b) CITY OF PALM COAST CORPORATE SEAL; LOGO; USE OF, CODE OF ORDINANCES OF THE CITY OF PALM COAST	
<b>Presenter: Brittany Kershaw, Communications &amp; Marketing Director</b>		
<b>Background:</b>  <b><u>UPDATE FROM THE JUNE 21, 2022 BUSINESS MEETING.</u></b> This item was heard by City Council at their June 21, 2022 Business Meeting. There were no changes suggested to the item.  <b><u>ORIGINAL BACKGROUND FROM THE JUNE 21, 2022 BUSINESS MEETING.</u></b> With the increasing digital environment sweeping the nation, it became a practical necessity for the City of Palm Coast to adopt a modern, responsive marketing logo design that could be used across various platforms from commercial vehicles to uniforms to digital experiences. The logo is scalable, meaning that it will maintain its clarity regardless of size, without losing any detail.  The City's marketing logo was created entirely in-house by members of the Communications & Marketing department in 2019 and can be seen throughout the City's branding initiatives including the website, marketing materials, apparel, promotional items, City vehicles, and more. With the addition of the new marketing logo, the City's Code of Ordinances must be updated.  The old language adopted in 2004 stated: The City of Palm Coast Logo shall be similar to the corporate seal but in an oval shape with or without the "Palm Coast Incorporated 1999" band.  The new proposed language states: The City logo may be revised by the City Manager from time to time. The most updated version of the City logo shall be kept on file with the City Clerk.  <b><u>*The City seal will not be affected or changed in any way.</u></b>		
<b>Recommended Action :</b> <b>ADOPT ORDINANCE 2021-XX AMENDING SECTION 2-1 (b) CITY OF PALM COAST CORPORATE SEAL; LOGO; USE OF, CODE OF ORDINANCES OF THE CITY OF PALM COAST</b>		

# City of Palm Coast, Florida Agenda Item

Agenda Date: July 5, 2022

<b>Department</b> PUBLIC WORKS	<b>Amount</b> \$32,172,987
<b>Division</b>	<b>Account #</b> 54105010-034000
<b>Subject</b> RESOLUTION 2022-XX APPROVING A CONTRACT WITH FCC ENVIRONMENTAL SERVICES FLORIDA LLC, FOR RESIDENTIAL SOLID WASTE COLLECTION AND DISPOSAL OF RESIDENTIAL SOLID WASTE, YARD WASTE, BULK WASTE, AND RECYCLING	
<b>Presenter : Matt Mancill, Public Works Director, and Allison Trulock, NewGen Strategies and Solutions, Solid Waste Consultant</b>	
<b>Background:</b>  <b>COUNCIL PRIORITY:</b> <b>C. Safe and Reliable Services</b> <b>4. On high value service contracts, provide adequate quality control to ensure contractual compliance.</b>	
<p>The Public Works Streets Division is responsible for the oversight of the City of Palm Coast Solid Waste Collection Services contract. On February 15, 2022 City Council provided direction to City staff on the required services to be included in the request for proposals (RFP) for residential solid waste services. In summary, City Council requested we solicit identical services currently being provided to residents through the current contract addendum.</p> <p>On February 23, 2022, City staff issued RFP-CE-22-17 Residential Solid Waste Services consistent with City Council direction. The City received three bids that were deemed to be responsive and responsible. The Evaluation Committee evaluated and ranked the three proposals per the RFP and City Purchasing Policy and Procedures, ranking FCC Environmental Services Florida, LLC as the highest-rated bidder.</p> <p>On May 31, 2022, The Notice of Intent to Award was provided to FCC Environmental Services Florida, LLC. No protests were received in response to the Notice of Intent to Award. On June 3, 2022, Contract negotiations began with FCC Environmental Services Florida, LLC, reviewing services and monthly costs to residents.</p> <p>The contract with FCC includes the services requested by City Council as outlined in the RFP and the attached service agreement. The contract performance will begin on June 1, 2023, with a base contract term set at seven (7) years and three (3) optional one-year extensions. In addition, the agreement allows for an annual CPI adjustment utilizing the National Garbage and Trash Collection Index capped at a maximum of 4% increase per year. The monthly price per household for this service will be \$32.12 plus a .20 per household administrative fee to cover the city's administrative costs for a total of \$32.32 per household per month.</p>	

SOURCE OF FUNDS WORKSHEET FY2023-2024

Account #54105010-034000

**Balance**.....\$4,596,141

**Recommended Action :**

**RESOLUTION 2022-XX APPROVING A CONTRACT WITH FCC ENVIRONMENTAL SERVICES FLORIDA LLC, FOR RESIDENTIAL SOLID WASTE COLLECTION AND DISPOSAL OF RESIDENTIAL SOLID WASTE, YARD WASTE, BULK WASTE, AND RECYCLING**



# City of Palm Coast, Florida Agenda Item

Agenda Date: July 5, 2022

<b>Department</b>	CONSTRUCTION MANAGEMENT & ENGINEERING	<b>Amount</b>
<b>Division</b>	STORMWATER	<b>Account #</b>
<b>Subject</b>	RESOLUTION 2022-XX APPROVING THE FISCAL SUSTAINABILITY PLAN FOR THE E-SECTION IMPROVEMENT PROJECT	
<b>Presenter: Mike Peel, Engineer</b>		
<b>Background :</b>		
<p>On June 4, 2019, City Council approved a work order with DRMP, a continuing services provider for the City of Palm Coast, for engineering design services related to the E-Section stormwater improvement project. These services consisted of creating a drainage plan to perform dredging, canal, culvert, ditch improvements, and redirect drainage in a portion of the west area of the E-Section. These improvements will increase capacity and conveyance, and improve water quality, for both canals. Design services and plans have been completed and we are ready for phase one of construction which will include dredging of Easthampton (7,700 linear feet) and Eisenhower Waterways (5,500 linear feet). Staff recommended financing the proposed capital improvement project with a Florida Department of Environmental Protection (FDEP) State Revolving Fund (SRF) loan.</p> <p>On June 16, 2020, City Council authorized the approval of the City's Finance Director to certify and execute the proposed Capital Financing Plan and to submit to the FDEP a request for inclusion. The approved Capital Finance Plan identified the sources of revenue in support of repayment for the proposed SRF loan.</p> <p>On June 16, 2020, City Council authorized approval to submit the loan application with the FDEP under the SRF Loan Program, Construction Loan Agreement #SW180400. The requested loan amount is \$1,621,830.00 with an interest rate of 0% for a term of 20 years.</p> <p>On March 2, 2021, City Council authorized the execution of the SRF Loan for the E-Section Improvement Project.</p> <p>One of the requirements to participate in the SRF Loan Program is to obtain City Council approval for the E-Section Improvement Project Fiscal Sustainability Plan. This item is to request approval of the Fiscal Sustainability Plan.</p>		
<b>Recommended Action :</b>		
<b>ADOPT RESOLUTION 2022-XX APPROVING THE FISCAL SUSTAINABILITY PLAN FOR THE E SECTION IMPROVEMENT PROJECT</b>		

# City of Palm Coast, Florida Agenda Item

Agenda Date: July 5, 2022

<b>Department</b>	WATER AND WASTEWATER UTILITY	<b>Amount</b>	\$650,000.00
<b>Division</b>		<b>Account</b>	#54029082 063000 82001

**Subject** RESOLUTION 2022-XX APPROVING A MASTER PRICE AGREEMENT WITH ALPHA GENERAL SERVICES, INC. FOR PEP TANK PUMP PANEL ASSEMBLIES

**Presenter : Danny Ashburn, Utility Systems Manager**

**Background :**

The City of Palm Coast Utility Department maintains and operates a Pretreatment Effluent Pumping (PEP) system and is seeking a master price agreement for PEP tank pump panel assemblies. The current contract with Alpha General Services, Inc. is set to expire.

City staff advertised and solicited bids for PEP tank pump panel assemblies in accordance with the City's Purchasing Policy. Alpha General Services was the only respondent to the bid. City staff recommends entering into an agreement with the sole bidder, Alpha General Services, Inc., at \$4,608.00 per package. The notice of intent to award and project bid overview is attached.

Since this is a price agreement, City staff will purchase PEP tank pump panel assemblies using budgeted funds appropriated by City Council. The Fiscal Year 2022 Budget includes funding within the Utility Fund to pay for these services. City staff estimate that the City will expend approximately \$4,000,000.00 annually under this contract. The total estimated amount for the remainder of this fiscal year is \$650,000.00.

The City revenues are currently over \$7,000,000 for wastewater capacity fees due to the high growth rate we have experienced in the current fiscal year, based on this growth rate funds are needed to be added to the corresponding capital budget account. Projected revenues versus expenses for FY22 are shown below.

<b>SOURCE OF FUNDS WORKSHEET FY 2022</b>	
PEP SERVICE INSTALLS 54029082-063000-82001	\$3,900,000.00
SOURCE OF FUNDS FY 2022 ADDITIONAL FUNDING	2,500,000.00
Total Expended/Encumbered to Date.....	5,607,483.00
Pending Work Orders/Contracts.....	0.00
Current (WO/Contract).....	650,000.00
<b>Balance</b> .....	<b>\$ 142,517.00</b>

**Recommended Action :**  
**ADOPT RESOLUTION 2022-XX APPROVING A MASTER PRICE AGREEMENT WITH ALPHA GENERAL SERVICES, INC. FOR PEP TANK PUMP PANEL ASSEMBLIES**



# City of Palm Coast, Florida Agenda Item

Agenda Date: July 5, 2022

<b>Department</b>	COMMUNITY DEVELOPMENT	<b>Amount</b>
<b>Division</b>	PLANNING	<b>Account #</b>
<b>Subject</b>	RESOLUTION 2022-XX APPROVING A LAND EXCHANGE AGREEMENT BETWEEN KINGS BUSINESS CENTER LLC AND THE CITY OF PALM COAST	
<b>Presenter: Jordan Myers, Environmental Planner, CFM</b>		
<b>Background:</b>  <b>THIS IS A LEGISLATIVE ITEM.</b>  <b><u>UPDATED BACKGROUND FROM THE JUNE 14, 2022 WORKSHOP</u></b> This item was heard by City Council at their June 14, 2022 Workshop. There were no changes suggested to the item.  <b><u>ORIGINAL BACKGROUND FROM THE JUNE 14, 2022 WORKSHOP</u></b> In early 2004, property was deeded to the City of Palm Coast for a future flyover that would connect Whiteview Parkway with Old Kings Road. Recently, Kings Business Center LLC submitted a rezoning application to the City. Upon receipt and review of the application, staff advised the applicant to provide the City with a land exchange agreement for 1.4 acres of land plus an additional 100 foot easement adjacent to exchanged property. The Agreement has been reviewed by legal and City staff, including our Director of Stormwater & Engineering and Site Development Engineer. Staff is in agreeance with this land exchange as the revised layout will impact less wetlands and could decrease future infrastructure costs to the City.		
<b>Recommended Action:</b> <b>ADOPT RESOLUTION 2022-XX APPROVING A LAND EXCHANGE AGREEMENT BETWEEN KINGS BUSINESS CENTER LLC AND THE CITY OF PALM COAST</b>		

# City of Palm Coast, Florida Agenda Item

Agenda Date : July 5, 2022

<b>Department</b>	CITY ADMINISTRATION	<b>Amount</b>
<b>Division</b>	CITY CLERK	<b>Account</b>
		<b>#</b>
<b>Subject</b>	CALENDAR AND WORKSHEET	
<b>Presenter :</b>		
<b>Background :</b>		
<b>Recommended Action :</b>		