

City of Palm Coast Minutes COUNCIL BUSINESS MEETING

City Hall 160 Lake Avenue Palm Coast, FL 32164 www.palmcoastgov.com

Mayor David Alfin Vice Mayor Eddie Branquinho Council Member Ed Danko Council Member John Fanelli III Council Member Nick Klufas

Tuesday, July 5, 2022 6:00 PM COMMUNITY WING

City Staff
Denise Bevan, City Manager
Neysa Borkert, City Attorney
Virginia A. Smith, City Clerk

- Public Participation shall be in accordance with Section 286.0114 Florida Statutes.
- Other matters of concern may be discussed as determined by City Council.
- If you wish to obtain more information regarding the City Council's agenda, please contact the City Clerk's Office at 386-986-3713.
- In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons needing a reasonable accommodation to participate in any of these proceedings or meeting should contact the City Clerk at 386-986-3713, at least 48 hours prior to the meeting.
- City Council Meetings are streamed live on YouTube at https://www.youtube.com/user/PalmCoastGovTV/live.
- It is proper meeting etiquette to silence all electronic devices, including cell phones while meeting is in session.
- Any person who decides to appeal any decision of the City Council with respect to any matter considered at this meeting will
 need a record of the proceedings, and for such purpose, may need to hire a court reporter to ensure that a verbatim record of
 the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

A CALL TO ORDER

Mayor Alfin called the meeting to order at 6:00 p.m.

B PLEDGE OF ALLEGIANCE TO THE FLAG

C ROLL CALL

City Clerk Virginia Smith called the roll. All members were present. Attorney Borkert appeared via zoom.

D PUBLIC PARTICIPATION

Public Participation shall be held in accordance with Section 286.0114 Florida Statutes. And pursuant to the City Council's Meeting Policies and Procedures:

- (1) Each speaker shall at the podium, provide their name and may speak for up to 3 minutes.
- (2) The Public may provide comments to the City Council relative to matters not on the agenda at the times indicated in this Agenda. Following any comments from the public, there may be discussion by the City Council.
- (3) When addressing the City Council on specific, enumerated Agenda items, speakers shall:
- (a) direct all comments to the Mayor;
- (b) make their comments concise and to the point;
- (c) not speak more than once on the same subject;
- (d) not, by speech or otherwise, delay or interrupt the proceedings or the peace of the City Council;
- (e) obey the orders of the Mayor or the City Council; and
- (f) not make any irrelevant, impertinent or slanderous comments while addressing the City Council; which pursuant to Council rules, shall be considered disorderly.
- (4) Any person who becomes disorderly or who fails to confine his or her comments to the identified subject or business, shall be cautioned by the Mayor and thereafter must conclude his or her remarks on the subject within the remaining designated time limit.

Any speaker failing to comply, as cautioned, shall be barred from making any additional comments during the meeting and may be removed, as necessary, for the remainder of the meeting.

Shirley Navarro-senior living complaints. Complaint against Kelly Eckhart, Community Director in charge of her residence. Issues with building maintenance. Requests Council advocate for the residents.

Celia Pugliese-two issues, Lake Forest HOA and Cell Towers. Who insures the towers? Concerned about property values going down if a tower is in the neighborhood. Wants Council to reconsider the location.

Burgess Stone, Cimmaron Dr-the City added signs on Cimmaron Drive but it is not helping. There is no place to walk. The City also added a caution school bus sign but a tree is blocking it. There are many potholes in the street, and the residents do not understand why you can't paint the curb and give a little walking space.

Robert MacDonald-coming to these meetings for 6 or 7 years and have seen disastrous meetings and civil meetings. There are some major issues coming up - housing, police, overcrowded schools. Please remember whatever your attitude is towards each other, leave it at the door. This is sacred land. Let's make this City the best in Florida.

Paul Vargo, 21 Colorado-seawall at condominiums on Clubhouse Dr. Litigation document is in the courts. Palm Club vs SE Cline Construction. Questionable things he did to repair the seawall. Is the City paying attention to this case due to asbestos? Repairs have not been completed. Submitted documents to the Council.

Dell Arneaud, manages Winnerz Circle Youth sports-Need to have a recreation center here for the youth. Lack of facilities in Palm Coast. Beneficial to the community to have a rec center in addition to new courts and pools.

Steve Carr-will the 'decorations' put on a cell tower to make it look like a tree be able to sustain the winds of a hurricane? Projects – what do residents do if land use projects impact the residents after the projects are completed? Submitted documents, which are attached to these minutes.

George Mayo-please remind everyone to mute their cell phones so as not to interrupt the meeting. I use Frieda Zamba pool with my wife and want to give kudos to the staff that keeps the pool so nice, and kudos to the public works department for keeping our city looking good. Excellent job at the fireworks display. Drones instead of fireworks may be a better solution.

Al Krier-Committee on Safety on Cimmaron. Gave Council an update on a recanvassing of the residents on Cimmaron. Submitted documents, which are attached to these minutes.

Dan Bryant, Crossgate Ct.-Committee on Safety on Cimmaron. Pleased with the results we received from talking with people in the community. They like the idea of a walkable community. Asked Council for a timeline and budget regarding improvements on Cimmaron.

Responses to comments:

VM Branquinho-With regards to Robert MacDonald, no matter which side of the door I am on, I am the same person. I follow the Sunshine Law.

CM Klufas-Cell towers. In 2016, establishing the Master Plan, we eliminated the tree limbs. There will not be any cell phone towers that look like trees.

CM Fanelli-Addressed Mr. Krier and Mr. Bryant. Thank you for continuing to seek solutions.

E MINUTES

1 MINUTES OF THE CITY COUNCIL: JUNE 21, 2022 BUSINESS MEETING JUNE 28, 2022 SPECIAL BUDGET MEETING

Pass

Motion made to approve by Council Member Danko and seconded by Vice Mayor Branquinho

Approved - 5 - Mayor David Alfin, Vice Mayor Eddie Branquinho, Council Member Ed Danko, Council Member Nick Klufas, Council Member John Fanelli III

F PROCLAMATIONS AND PRESENTATIONS

2 PROCLAMATION - JULY AS PARKS AND RECREATION MONTH

CM Klufas presented this Proclamation to representatives of the City's Parks and Recreation Department. Mayor Alfin thanked staff for the historic event (Fireworks). Mr. James Hirst presented to Council on the accomplishments of Parks and Rec.

3 PRESENTATION - SMITHSONIAN WATERWAYS EXHIBIT

Ms. Sybil Dodson-Lucas from the African American Cultural Society of Palm Coast presented to Council on this exhibit.

4 PRESENTATION - 2022 WYLAND NATIONAL MAYOR'S CHALLENGE FOR WATER CONSERVATION RESULTS

Ms. Brittany Kershaw presented the results to the 2022 Mayor's Challenge for Water Conservation.

5 PRESENTATION - FLAGLER COUNTY SCHOOL PLANNING INTERLOCAL AGREEMENT UPDATE

Mr. Ray Tyner and Mr. Jose Papa presented to City Council on this item.

Mayor Alfin requested CM Klufas be the spokesperson for the Committee meeting as Mayor Alfin is the chair of the Committee.

Ms. Borkert provided Council with guidance on the proposed options.

CM Fanelli-Due to my relationship with the School Board, I am recusing myself from voting and discussion on this item. Mayor Alfin requested confirmation from the City Attorney. Ms. Borkert confirmed she has discussed this with CM Fanelli and he is fine not to vote or participate.

Mr. Sean Moylan, Assistant County Attorney provided an overview of the proposed changes to the Interlocal Agreement.

Mayor Alfin requested clarification in legal risk regarding the funding options. Mr. Sean Moylan provided a response to Council.

Ms. Borkert provided an overview of the approval process for a new ILA and how this moves forward.

CM Danko-what happens during an economic downturn? Are developers required to make payments if the development is slowed or not finished?

Ms. Patty Bott, Coordinator of Planning and Intergovernmental Relations for the School Board. Provided Council with an overview of negotiated timeframes with the developers. The developers asked for the 40/30/30 schedule proposed under Prop Share. Also gave an overview of how the funds can be utilized, and how getting more money upfront is necessary to qualify for bonding. Concerned that

spreading out the funding would lead to using temporary buildings to meet student population increases instead of the county being able to build permanent structures.

The direction given to CM Klufus for the July 8 meeting is that there is a consensus on the process of reservation, that there is an ongoing discussion on the phasing of the percentages, and that they certainly will ask the question are those percentages chosen arbitrarily or do they have some backup or some meaning?

G ORDINANCES SECOND READ

6 ORDINANCE 2022-XX TOWN CENTER TRACTS 16 & 17 FUTURE LAND USE MAP AMENDMENT- APPLICATION #5080

O20220011

City Attorney Borkert read the title into the record. This is a legislative item.

Mr. Tyner advised this item is at 2nd read and there were no changes suggested to this item.

Public Comment

There were none.

Pass

Motion made to be adopted on second reading by Council Member Klufas and seconded by Council Member Danko

Approved - 4 - Mayor David Alfin, Council Member Ed Danko, Council Member Nick Klufas, Council Member John Fanelli III

Denied - 1 - Vice Mayor Eddie Branquinho

7 ORDINANCE 2022-XX AMENDING THE TOWN CENTER AT PALM COAST MASTER PLANNED DEVELOPMENT-DEVELOPMENT AGREEMENT

O20220012

City Attorney Borkert read the title into the record. Ms. Borkert reminded Council this is a quasi-judicial item and called for any ex-parte communications. There were none.

Mr. Tyner reminded Council this item is at 2nd read. There were no changes made to this item.

Council held a brief discussion and asked questions of Mr. Tyner and Mr. Papa.

Public Comment

There were none.

Pass

Motion made to be adopted on second reading by Council Member Danko and seconded by Council Member Klufas

Approved - 4 - Mayor David Alfin, Council Member Ed Danko, Council Member Nick Klufas, Council Member John Fanelli III

Denied - 1 - Vice Mayor Eddie Branquinho

8 ORDINANCE 2022-XX OLD KINGS ROAD MULTI-FAMILY REZONING-APPLICATION #5059

O20220013

City Attorney Borkert read the title into the record. Ms. Borkert reminded Council this is a quasi-judicial item and called for any ex-parte communications. Mayor Alfin received an email as did VM Branquinho. Both disclosed they would base their decisions on what is presented before them today.

Mr. Tyner advised this is second reading, prepared to present and the applicant is available for questions.

Public Comment:

Celia Pugliese-we are adding more multi-family housing on Old Kings Road, it is a narrow road. When will the City, County, State widen Old Kings Road?

Robert MacDonald-where on Old Kings Road will this be? What are the setbacks? How far back in the woods will this development be located?

Darlene Shelley, Hidden Lakes-opposes this rezoning. Requested Council deny this request.

Pass

Motion made to be adopted on second reading by Council Member Klufas and seconded by Council Member Danko

Approved - 4 - Mayor David Alfin, Council Member Ed Danko, Council Member Nick Klufas, Council Member John Fanelli III

Denied - 1 - Vice Mayor Eddie Branquinho

9 ORDINANCE 2022-XX AMENDING SECTION 2-1 (b) CITY OF PALM COAST CORPORATE SEAL; LOGO; USE OF, CODE OF ORDINANCES OF THE CITY OF PALM COAST

O20220014

City Attorney Borkert read the title into the record.

Public Comment:

Robert MacDonald-what do you plan to change? If it is not broken, please don't fix it. Whose bright idea was this and how much will this cost? Concerned about Council not being responsive to the residents on a host of issues.

Celia Pugliese-it is expensive to change our looks. I want to have the assurance it is not costing the City for the fleet vehicles to change the logo. It is expensive.

Pass

Motion made to be adopted on second reading by Vice Mayor Branquinho and seconded by Council Member Fanelli III

Approved - 5 - Mayor David Alfin, Vice Mayor Eddie Branquinho, Council Member Ed Danko, Council Member Nick Klufas, Council Member John Fanelli III

H RESOLUTIONS

10 RESOLUTION 2022-XX APPROVING A CONTRACT WITH FCC ENVIRONMENTAL SERVICES FLORIDA LLC, FOR RESIDENTIAL SOLID WASTE COLLECTION AND DISPOSAL OF RESIDENTIAL SOLID WASTE, YARD WASTE, BULK WASTE, AND RECYCLING

R20220084

Ms. Borkert read the title into the record.

Mr. Mancill presented to Council. Ms. Alyson Trulock, Consultant also presented to Council.

FCC is available for Council questions.

CM Danko requested why WastePro was not chosen if it was the low bidder. Mr. Mancill provided the evaluation teams criteria.

CM Fanelli-what is the advantage of an increase in routes? Ans: Mr. Dan Brazil from FCC explained that this impacts customer service. Labor is challenging, but we do have a buffer built into our network to maintain pickup schedules.

CM Fanelli-More routes means you will employ more people? Ans: Yes.

VM Branquinho-Where is your landfill? Ans: Volusia County. Mr. Mancill advised there is an Interlocal Agreement with Volusia County.

VM Branquinho-Video recordings from the trucks and public records. Mr. Brazil explained how the video technology works, and what records are available to the City.

Mayor Alfin-when you are negotiating on the future use of a dump site, are you also considering a short dump site? Ans: Mr. Mancill-Yes, that will be part of the analysis for the future.

Mayor Alfin-Current contract or Agreement did not have any increment or CPI increase? Ans: Mr. Mancill-Correct, it does not contain a rate increase.

Council held a lengthy discussion on local preference, and the RFP process.

Public Comments:

Heather Badger-Felmet, longtime resident of Palm Coast. I stand here today with employees who will stand with WastePro. We are committed to Palm Coast. WastePro employees want work-life balance, they are happy to live, work, and play in Palm Coast. Local payroll exceeds \$5 million and 75+ dedicated employees. WastePro has shorter driving times to landfills. Our technology is the same as FCC. Submitted documents to Council.

Eric Thomas-Lives here and works for WastePro. WastePro wages are higher. Fuel costs-I will not drive to Daytona to get a truck and drive around picking up Palm Coast garbage. WastePro is improving, changing the culture, new manager. You're taking our money and giving it to Daytona.

Richie Mercer, resident and WastePro employee-our equipment is second to none. Driving to Daytona does not make sense, drivers are limited to driving 14 hours per day. Fees do not add up.

Robert MacDonald-Does not understand, the question about the money, how much will this now cost us, more? Why didn't the residents have input?

Michael Morea, owns Environmental Land Services of Flagler County-was not asked to participate or quote a price to use his landfill property. More routes are because you have to truck the trash to Volusia. Really look at what is going on. You should re-evaluate. Also, look at the Interlocal Agreement and evaluate.

Greg Blose-urges Council to support the local company and keep WastePro. When WastePro is asked to participate or contribute, they always come through. They are local, they spend local, and live here. Discussed the City's process in selecting FCC. WastePro was not asked to negotiate. Why would you give up the economic impact funds of a company as large as WastePro?

Gene Dowd-no association with WastePro but this is a company that was hired in 2007. Wants to thank WastePro.

Jason (no last name given), longtime resident-believes WastePro will stick with it. Small business owner, works hand in hand with WastePro, they give back to the Community. Google rating 3.9 for FCC and WastePro is 4.6. These are employees that we need to give back to in our community. FCC hires temps and WastePro hires full time employees.

Chad Felnitz, WastePro employee-they get the job done. They participate in local events and support the community. It makes no sense to change company.

Celia Pugliese-I have been served in an excellent manner by WastePro. What about the city policy of buy local? They do an excellent job. Keep WastePro.

Shawn Sanchez, homeowner and resident of Palm Coast and an employee of WastePro. When you tell me you want to take my job away from me and give it to a foreign company – I've already tried them, they didn't work out for me. The members of the community believe in us. You guys are ready to throw us away. We have given all we have to be out there. I am WastePro for life.

Steve Carr-toured the WastePro facility. They are proud of their employees.

VM Branquinho continued Public Comment for Mayor Alfin:

Danielle (no last name provided)-resident since 1992 and a WastePro employee. WastePro cares about their employees. We will remain a team.

Dennis McDonald-there should be a sense of fairness on the five of you to do the right thing here. These people had the lowest bid. Then FCC was concocted to be \$.20 lower. Are you going to change contracts for less than one percent? This is absolute insanity. This isn't fair.

Mayor Alfin returned to Public Comment:

Brian Wintjen, RVP for WastePro-thanked Council for the opportunity to serve the community; thanked Council for the opportunity to bid. We are very disappointed in how the ranking and scoring was completed. WastePro was not afforded the same opportunity for a negotiated fee. Why weren't we given the same opportunity to negotiate the best and final price? We can operate with fewer trucks because we utilize local facilities. Requested Council award WastePro and enter into negotiations.

Kimberly Thomas-Her husband and her son work for WastePro. WastePro has become a family to us. They treat us well. WastePro is where they will stay.

Carolyn Rakoczy-this is my family (WastePro); this company has taught me so much. These guys all back each other. We want to be here.

Charles Murkley, FCC regional sales-we have heard a lot tonight. FCC went through this process twice. We will ingrain ourselves in the community. We are excited about coming here. We understand what community is. We understand relationships. We can start those relationships. FCC is looking forward to being your partner. You will have a local flavor and local people working this contract.

Ron Sanders, WastePro employee-if a storm hits, we are here because we live here. Anything can happen with garbage.

Ron Wilson, former FCC employee now works for WastePro-very happy, great pay and great piece of mind; the garbage is cleaner up here than in Volusia County.

Lauren Jones-WastePro invested in the community, they sponsor my bowling league; the comments are positive now for WastePro. You have a company with a proven track record.

Anonymous resident of Palm Coast (did not state her name)-never had an issue with WastePro. Works for Flagler County in the air conditioning. Has never experienced what these employees experience. She is now the wife of a WastePro driver. He is a dedicated employee. Works until the job is done. WastePro loves this community, and they do a good job.

Mindy Mercer-I have seen both sides of the complaints and comments. 90% of the time, the customers understand. We live here and want to be here.

Ted Phillips-WastePro employee. To be a garbage man, you need to have dedication, loyalty, commitment, and customer service. After doing a ten hour day in the heat today, we are here to support. Let's keep this and give WastePro what they deserve. They have a family heart.

Gary Kunnas, Palm Coast resident-I think it would be a big mistake to change. Our driver picks up paper that falls out, and the neighbors wine bottles that blow around. They are good people, they try. People that complain aren't putting their trash out properly. If they were trained and put out their trash correctly, there wouldn't be any complaints.

Dave Ramirez, FCC-thanked the City for the opportunity to bid. We want to reassure everyone there is a reason why we designed our plan the way we did. Please follow the recommendation of your City staff.

Tim Dolan, VP WastePro-Talked about service during COVID, and how WastePro made adjustments then and now, to routes and trucks. More trucks, more employees equal more breakdowns, more call outs. Travel time to Volusia is a factor.

Mitch Dahlstrom, Director at FCC-I respect the comments made and the passion. I will assure you, we put our people first, and their safety first.

Council held further discussion on this item.

Ms. Borkert provided a scenario of what happens if they do not approve the contract with FCC. Are there other metrics that the City needs to review from the RFP? If the contract is not approved, Council needs to provide direction in accordance with the procurement process.

CM Danko-The metric not presented is what is right in front of us here tonight. All of you folks live, work, play, and spend here in Palm Coast. You are part of this community. I cannot vote for this contract.

CM Fanelli-WastePro, not having to run to Volusia and pay for all that drive time, why did WastePro not come in lower?

CM Klufas-Same boat here, we are looking at the result of a fortified process that is in place, we can't put a value on all these employees. Again, I fall back to the metric, resources unchanged. Our bid process is outlined. At the end of the day, FCC was a penny lower. The lack of a bid protest tells me the process was good.

VM Branquinho-it is our job to make a decision. One side you have a company that did everything by the book and the other side states they were not afforded the opportunity. This decision tears you inside.

Mayor Alfin-requested Ms. Borkert, regarding the loyalty of the employees of WastePro. Has there been transactional engagement between FCC and WastePro? Can I ask that question? Ans: Yes, you can ask for informational purposes. Mayor: Council is looking at the employment of the residents as extremely important. Are you aware of any consolidations? Ans: Mr. Mancill - I do not have any knowledge.

Council held another discussion on the item.

Pass

Motion made to approve by Vice Mayor Branquinho and seconded by Council Member Klufas

Approved - 4 - Mayor David Alfin, Vice Mayor Eddie Branquinho, Council Member Nick Klufas, Council Member John Fanelli III

Denied - 1 - Council Member Ed Danko

11 RESOLUTION 2022-XX APPROVING THE FISCAL SUSTAINABILITY PLAN FOR THE E-SECTION IMPROVEMENT PROJECT

R20220087

Ms. Borkert read the tile of this item into the record.

Ms. Andrea Mudryak presented to Council on this item.

Public Comment:

Robert MacDonald-Canals and seawalls. I remember asking who is responsible to fix the sea walls or canals?

Pass

Motion made to approve by Vice Mayor Branquinho and seconded by Council Member Klufas

Approved - 5 - Mayor David Alfin, Vice Mayor Eddie Branquinho, Council Member Ed Danko, Council Member Nick Klufas, Council Member John Fanelli III

12 RESOLUTION 2022-XX APPROVING A MASTER PRICE AGREEMENT WITH ALPHA GENERAL SERVICES, INC. FOR PEP TANK PUMP PANEL ASSEMBLIES

R20220086

City Attorney Borkert read the title into the record.

Steve Flanagan, Utility Director provided an overview to Council on this item.

Public Comment

There were none.

Pass

Motion made to approve by Vice Mayor Branquinho and seconded by Council Member Danko

Approved - 5 - Mayor David Alfin, Vice Mayor Eddie Branquinho, Council Member Ed Danko, Council Member Nick Klufas, Council Member John Fanelli III

13 RESOLUTION 2022-XX APPROVING A LAND EXCHANGE AGREEMENT BETWEEN KINGS BUSINESS CENTER LLC AND THE CITY OF PALM COAST

R20220085

Mayor Alfin reminded Council of the 11:00 pm deadline issue. Passed Gavel to VM Branquinho to motion to extend the meeting to 11:30 pm this evening, which was seconded by CM Danko. Motion passed unanimously.

City Attorney Borkert read the title into the record.

Mr. Tyner and Ms. Jordan Myers presented to Council on this item.

Public Comment

There were no comments.

Pass

Motion made to approve by Council Member Danko and seconded by Council Member Klufas

Approved - 5 - Mayor David Alfin, Vice Mayor Eddie Branquinho, Council Member Ed Danko, Council Member Nick Klufas, Council Member John Fanelli III

I PUBLIC PARTICIPATION

Remainder of Public Comments is limited to three (3) minutes each.

Robert MacDonald-question for the City Attorney, when a bid gets put in by anyone, and then it is awarded, does anyone from the City or the Attorney's office go over the contract to make sure every question was answered equally by both parties? If there is a mistake, then the contract should be null and void. How can you award the contract if Column A is different? CM Klufas was showing us the mistake. Wants all to be treated fair and honestly.

J DISCUSSION BY CITY COUNCIL OF MATTERS NOT ON THE AGENDA

VM Branquinho-Congratulations to Mr. Jonathan Simmons on his new job. Tell Brian we will miss him. Fireworks were great.

CM Klufas-Clarification, I was not saying there were mistakes, I wanted to know if they came in lower, how would that have affected the outcome.

CM Klufas-asking for Council to realize there is more to the Green Lion as an asset. Motion to extend the Green Lion's Agreement execution time to the next Council meeting and have a workshop with them to clarify the Agreement. Invite them in for an agendaed item to allow them to speak. Mayor Alfin requested clarification from the City Attorney on the motion.

CM Klufas would like to give the Green Lion more time to work with us. Seconded by CM Fanelli for conversation.

CM Fanelli-disappointed they stopped negotiating two weeks prior. We have to do what is in the best interest of Palm Coast. The current leasee is good.

CM Danko-tonight all the WastePro supporters were very respectful, they left peacefully. The treatment we were subject to is inexcusable from the Marlows.

VM Branquinho-I do not like to be called a crook. I am not a crook. I think we should do what we should do and protect the people of Palm Coast. I think we should do what I suggested, get the meter for the kitchen. We cannot provide free utilities.

Mayor Alfin encouraged the Green Lion to respond to the RFP. If they are the best service and business model, then they will win the RFP. Motion failed 3 to 2. Dissenting VM Branquinho, CM Danko, and Mayor Alfin. Approved CM Fanelli and CM Klufas.

Danko-congratulated the Fire Department and Animal Control for rescuing a kitten trapped in an engine compartment of a car.

Fanelli-fireworks, great event.

Alfin-Food-A-Thon.

K DISCUSSION BY CITY ATTORNEY OF MATTERS NOT ON THE AGENDA

Nothing at this time.

L DISCUSSION BY CITY MANAGER OF MATTERS NOT ON THE AGENDA

Nothing at this time.

M ADJOURNMENT

The meeting was adjourned at 11:20 p.m.

Respectfully submitted by: Virginia A. Smith, MMC

14 CALENDAR AND WORKSHEET