



City of Palm Coast Minutes COUNCIL WORKSHOP

City Hall
160 Lake Avenue
Palm Coast, FL 32164
www.palmcoastgov.com

Mayor David Alfin
Vice Mayor Eddie Branquinho
Council Member Ed Danko
Council Member John Fanelli III
Council Member Nick Klufas

Tuesday, July 12, 2022

9:00 AM

COMMUNITY WING

City Staff

Denise Bevan, City Manager

Neysa Borkert, City Attorney

Virginia A. Smith, City Clerk

- Public Participation shall be in accordance with Section 286.0114 Florida Statutes.
- Other matters of concern may be discussed as determined by City Council.
- If you wish to obtain more information regarding the City Council's agenda, please contact the City Clerk's Office at 386-986-3713.
- In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons needing a reasonable accommodation to participate in any of these proceedings or meeting should contact the City Clerk at 386-986-3713, at least 48 hours prior to the meeting.
- City Council Meetings are streamed live on YouTube at <https://www.youtube.com/user/PalmCoastGovTV/live>.
- It is proper meeting etiquette to silence all electronic devices, including cell phones while meeting is in session.
- Any person who decides to appeal any decision of the City Council with respect to any matter considered at this meeting will need a record of the proceedings, and for such purpose, may need to hire a court reporter to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

A CALL TO ORDER

Mayor Alfin called the meeting to order at 9 a.m.

B PLEDGE OF ALLEGIANCE TO THE FLAG

C ROLL CALL

*Deputy City Clerk Kaley Cook called the roll. All members were present.
City Attorney Neysa Borkert attended virtually.*

D PUBLIC PARTICIPATION

Public Participation shall be held in accordance with Section 286.0114 Florida Statutes. And pursuant to the City Council's Meeting Policies and Procedures:

- (1) Each speaker shall at the podium, provide their name and may speak for up to 3 minutes.

(2) The Public may provide comments to the City Council relative to matters not on the agenda at the times indicated in this Agenda. Following any comments from the public, there may be discussion by the City Council.

(3) When addressing the City Council on specific, enumerated Agenda items, speakers shall:

(a) direct all comments to the Mayor;

(b) make their comments concise and to the point;

(c) not speak more than once on the same subject;

(d) not, by speech or otherwise, delay or interrupt the proceedings or the peace of the City Council;

(e) obey the orders of the Mayor or the City Council; and

(f) not make any irrelevant, impertinent or slanderous comments while addressing the City Council; which pursuant to Council rules, shall be considered disorderly.

(4) Any person who becomes disorderly or who fails to confine his or her comments to the identified subject or business, shall be cautioned by the Mayor and thereafter must conclude his or her remarks on the subject within the remaining designated time limit.

Any speaker failing to comply, as cautioned, shall be barred from making any additional comments during the meeting and may be removed, as necessary, for the remainder of the meeting.

Mayor Alfin provided the rules and procedures for public comment.

Public Comment:

Robert MacDonald spoke about increased safety and requested a metal detector at the public entrances of City Hall.

Steve Carr spoke about increased traffic in Palm Coast and on I-95. Mr. Carr requested that staff review emergency evacuation out of the City. What are the City, County, and State doing to address the issue?

Pete Minervini spoke about the current garage door ordinance and lack of a variance process. Mr. Minervini spoke about the inconveniences of storing travel trailers and recreational vehicles at storage facilities and requested a variance process for case-by-case review of projects.

Scott Korum spoke about sidewalks in the area of Cimmaron and handicap accessibility concerns.

E PRESENTATIONS

Mayor Alfin outlined the purpose of Council Workshops.

1 RESOLUTION 2022-XX APPROVING THE NUISANCE ABATEMENT INITIAL ASSESSMENT

City Attorney Neysa Borkert read the Resolution into the record.

Barbara Grossman, Code Enforcement Manger, and Ray Tyner, Deputy Chief Development Officer, presented to Council on the topic.

Topics presented included a history of the item, yearly process, types of nuisance abatement violations, and nuisance abatement assessments billed and collected.

Council discussed the issue and provided a suggestion to determine deterrents to the offenses.

2 PRESENTATION - DIVERSITY OF HOUSING SURVEY QUESTIONS

Brittany Kershaw, Communications & Marketing Director, presented to Council on the topic.

Topics presented included a background of the item, process for the survey, survey options, and sample questions.

Council held discussion on survey questions and provided suggestions, format of the survey, interpretation of questions, and clarity of wording for the suggested questions.

City Attorney Neysa Borkert provided additional details to Council regarding utilizing the information from the survey for decision on Quasi- Judicial matters.

Council held discussion on the survey options available and concurred to put the suggested questions on the comprehensive plan survey.

Vice Mayor Branquinho left at the conclusion of this item and was absent from the rest of the Council Meeting.

3 PRESENTATION - CITY SPECIAL EVENTS OVERVIEW

Jared Dawson, Recreation Supervisor, and James Hirst, Parks & Recreation Director, presented to Council on the topic.

Topics presented included the recurring annual City events, event attendance, expenditures and revenues, next year's events, and background of the special events review team.

Council discussion included costs and revenue, reducing City expense by engaging the community, additional event opportunities from the community which are self-sufficient, and suggestion to increase senior friendly events, and the process for adding or sunsetting activities.

4 PRESENTATION - FLORIDA PARK DRIVE MEDIANS PROJECT UPDATE

Mike Grunewald, Traffic Engineer, presented to Council on the topic.

Topics presented included proposed median locations, road detour, approximate closure duration, project bid highlights, and requested Council direction.

Council held discussion on cause for pricing increase, potential to phase the project, economic conditions, reallocation of funds designated for this project, renegotiation of the project and quote, and traffic theory.

Council concurred that they would not like to move the project forward at this time.

5 RESOLUTION 2022-XX APPROVING A CONTRACT WITH P&S PAVING FOR THE BELLE TERRE PARKWAY RIGHT TURN LANE AT EASTHAMPTON BOULEVARD PROJECT

City Attorney Neysa Borkert read the title into the record.

Mike Grunewald, Traffic Engineer, presented the topic to Council.

Topics presented included a description of the project, location of the project, project bid highlights, and funding source.

Council requested information regarding impact fee fund priorities.

Carl Cote, Stormwater & Engineering Director, provided additional information to Council regarding the Capital Improvements Projects.

Council concurred to move forward with this project.

6 RESOLUTION 2022-XX APPROVING A CONTRACT WITH PAUL CULVER CONSTRUCTION, INC., A CONTRACT WITH DRMP, INC., A WORK ORDER WITH CPH ENGINEERS, AND A 10.11% PROJECT CONTINGENCY FOR THE LEHIGH TRAILHEAD PROJECT

City Attorney Neysa Borkert read the title into the record.

Carl Cote, Stormwater & Engineering Director, presented items 6 & 7 at this time.

Topics presented included Southern Recreation Area amenities, facility property, master plan implementation, construction funding, project timeline, and Council actions.

Council discussion included a request for information regarding the number of residents in the area along with the demographic of residents in the area, dog park concerns, and staffing increases.

7 PRESENTATION - REGIONAL RACQUET CENTER GUARANTEED MAXIMUM PRICE (GMP) AMENDMENT

Item 7 was presented with item 6.

8 PRESENTATION – PROPOSED FISCAL YEAR 2023 GENERAL FUND BUDGET AND TRIM RATE OPTIONS

Ms. Bevan provided a background of the item.

Helena Alves, Financial Services Director, and Gwen Ragsdale, Budget & Procurement Manager, presented the topic to Council.

Topics presented included budget presentation timeline, TRIM process timeline, 2023 maximum proposed millage rate, general fund budget full time positions, personnel changes, general fund revenues and expenditures, department overviews, ad valorem tax history, millage rate and property tax history, and millage rate options.

Council discussion included increased property values, and a suggestion from Mayor Alfin for Council to complete a thorough review of the budget in preparation for next week's meeting.

F PUBLIC PARTICIPATION

Remainder of Public Comments is limited to three (3) minutes each.

Alan Lowe spoke about Florida Park Drive, proposed projects, and slowing down traffic in the area. Mr. Lowe suggested reducing the speed limit and installing speed humps.

Steve Carr spoke about traffic on Florida Park Drive and the difference between health and safety, and shared health concerns due to increased traffic.

Cathy Heighter complimented Parks & Recreation staff and Council for their efforts and discussion.

G DISCUSSION BY CITY COUNCIL OF MATTERS NOT ON THE AGENDA

Council Member Danko discussed the absence of Vice Mayor Branquinho today.

H DISCUSSION BY CITY ATTORNEY OF MATTERS NOT ON THE AGENDA

There were none.

I DISCUSSION BY CITY MANAGER OF MATTERS NOT ON THE AGENDA

There were none.

J ADJOURNMENT

*The meeting was adjourned at 12:17 p.m.
Respectfully submitted by: Kaley Cook, FCRM
Deputy City Clerk*