



**City of Palm Coast**  
**Minutes**  
**CITY COUNCIL SPECIAL**  
**BUDGET WORKSHOP**

City Hall  
160 Lake Avenue  
Palm Coast, FL 32164  
[www.palmcoastgov.com](http://www.palmcoastgov.com)

*Mayor David Alfin*  
*Vice Mayor Eddie Branquinho*  
*Council Member Ed Danko*  
*Council Member John Fanelli III*  
*Council Member Nick Klufas*

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**Tuesday, August 30, 2022**

**9:00 AM**

**CITY HALL**

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**City Staff**

**Denise Bevan, City Manager**  
**Neysa Borkert, City Attorney**  
**Virginia A. Smith, City Clerk**

- Public Participation shall be in accordance with Section 286.0114 Florida Statutes.
- Other matters of concern may be discussed as determined by City Council.
- If you wish to obtain more information regarding the City Council's agenda, please contact the City Clerk's Office at 386-986-3713.
- In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons needing a reasonable accommodation to participate in any of these proceedings or meeting should contact the City Clerk at 386-986-3713, at least 48 hours prior to the meeting.
- City Council Meetings are streamed live on YouTube at <https://www.youtube.com/user/PalmCoastGovTV/live>.
- It is proper meeting etiquette to silence all electronic devices, including cell phones while meeting is in session.
- Any person who decides to appeal any decision of the City Council with respect to any matter considered at this meeting will need a record of the proceedings, and for such purpose, may need to hire a court reporter to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

**A CALL TO ORDER**

*Mayor Alfin called the meeting to order at 9 a.m.*

**B PLEDGE OF ALLEGIANCE TO THE FLAG**

**C ROLL CALL**

*Deputy City Clerk Kaley Cook called the roll. Vice Mayor Branquinho appeared virtually.*

**D PUBLIC PARTICIPATION**

Public Participation shall be held in accordance with Section 286.0114 Florida Statutes. And pursuant to the City Council's Meeting Policies and Procedures:

- (1) Each speaker shall at the podium, provide their name and may speak for up to 3 minutes.
- (2) The Public may provide comments to the City Council relative to matters not on the agenda at the times indicated in this Agenda. Following any comments from the public, there may be discussion by the City Council.
- (3) When addressing the City Council on specific, enumerated Agenda items, speakers shall:
  - (a) direct all comments to the Mayor;
  - (b) make their comments concise and to the point;
  - (c) not speak more than once on the same subject;
  - (d) not, by speech or otherwise, delay or interrupt the proceedings or the peace of the City Council;
  - (e) obey the orders of the Mayor or the City Council; and
  - (f) not make any irrelevant, impertinent or slanderous comments while addressing the City Council; which pursuant to Council rules, shall be considered disorderly.
- (4) Any person who becomes disorderly or who fails to confine his or her comments to the identified subject or business, shall be cautioned by the Mayor and thereafter must conclude his or her remarks on the subject within the remaining designated time limit.

Any speaker failing to comply, as cautioned, shall be barred from making any additional comments during the meeting and may be removed, as necessary, for the remainder of the meeting.

Members of the public may make comments during the public comment portion of the meeting. Please be advised that public comment will only be permitted during the public comment portions of the agenda at the times indicated by the Chair during the meeting.

*Mayor Alfin provided the rules and procedures of public comment. Mayor Alfin also provided the purpose of Council Workshops.*

*Jeffrey Seib spoke about the Comprehensive Plan and potential revision of the plan. Presented two procedures to increase public information and input in the process.*

## **E PRESENTATIONS**

### **1 PRESENTATION – FINAL PROPOSED BUDGET FOR ALL APPROPRIATED FUNDS**

*Helena Alves, Finance Director, presented the topic to Council.*

*Topics presented included Budget Presentations, Departmental Goals, Departmental Challenges, General Fund Revenues and Expenditures, General Fund Positions, and General Fund Expenditures Summary.*

*Various department directors presented their department budgets to Council.*

### **2 RESOLUTION 2022-XX APPROVING THE FISCAL YEAR 2023 FLEET REPLACEMENT/PURCHASE PROGRAM AND ASSOCIATED PURCHASE ORDERS FOR FLEET VEHICLES AND EQUIPMENT AS APPROVED IN THE FISCAL YEAR 2023 BUDGET**

*Kevin Brinkley, Public Works Coordinator, presented the topic to Council.*

*Mr. Brinkley informed Council of a change from the agenda packet to note that the replacement assets are at 43 vehicles/equipment items, 4 fire items, and the purchase of 27 new assets.*

*Mayor Alfin spoke about his review of the budget and shared thoughts and goals for the Fiscal Year 2023 budget. Mayor Alfin discussed his vote in favor of staff recommendation at 4.61 mills and shared the 3-legged stool theory of the budgeting process. Three pillars: Revenue/Ad Valorem, Expenses/Operations, Quality of Life. Mayor Alfin asked Council to stand beside him for smart managed growth.*

*Council held additional discussion regarding individuals on fixed incomes, the potential of a rollback rate, the current level of service and sacrifice that may be required to roll back the rate, and the implications of asking staff to do more with less.*

*Mayor Alfin asked if Council has specific questions for staff.*

*Council Member Fanelli asked about fund balance contingency, is the budgeted amount enough?*

*Ms. Alves provided an explanation.*

*Mayor Alfin requested a summary of County funded projects and commented on reserve contingency, the increase in the City Manager's budget, and asked Ms. Bevan to comment on the budget process.*

*Ms. Bevan thanked staff for working with each of the Council Members and for their efforts on the various budgets.*

## **F PUBLIC PARTICIPATION**

Remainder of Public Comments is limited to three (3) minutes each.

*Amy Listowski thanked Council for a beautiful City. Ms. Listowski also spoke on the budget discussion and keeping the millage rate the same. Ms. Listowski spoke about various tax increases and shared citizens are hurting.*

*Gene Dowd thanked various City departments and staff. It is the job of the City Manager and Directors to make recommendations to Council. Mr. Dowd shared an endorsement for the City Manager and Directors.*

## **G DISCUSSION BY CITY COUNCIL OF MATTERS NOT ON THE AGENDA**

*Mayor Alfin shared about turbulence in the Atlantic and emphasized preparation.*

*Vice Mayor Branquinho spoke about an email from James Manfre regarding the possibility of hiring inhouse legal counsel. Asked Mayor Alfin to elaborate on the discussion.*

*There were no additional comments from Council.*

**H DISCUSSION BY CITY ATTORNEY OF MATTERS NOT ON THE AGENDA**

*There were none.*

**I DISCUSSION BY CITY MANAGER OF MATTERS NOT ON THE AGENDA**

*There were none.*

**J ADJOURNMENT**

*The meeting was adjourned at 10:27 a.m.*

*Respectfully submitted by: Kaley Cook, Deputy City Clerk*