



City of Palm Coast
Agenda
COUNCIL BUSINESS
MEETING

City Hall
160 Lake Avenue
Palm Coast, FL 32164
www.palmcoastgov.com

Mayor David Alfin
Vice Mayor Eddie Branquinho
Council Member Ed Danko
Council Member John Fanelli III
Council Member Nick Klufas

Tuesday, September 6, 2022

6:00 PM

COMMUNITY WING

City Staff

Denise Bevan, City Manager

Neysa Borkert, City Attorney

Virginia A. Smith, City Clerk

- Public Participation shall be in accordance with Section 286.0114 Florida Statutes.
- Other matters of concern may be discussed as determined by City Council.
- If you wish to obtain more information regarding the City Council's agenda, please contact the City Clerk's Office at 386-986-3713.
- In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons needing a reasonable accommodation to participate in any of these proceedings or meeting should contact the City Clerk at 386-986-3713, at least 48 hours prior to the meeting.
- City Council Meetings are streamed live on YouTube at <https://www.youtube.com/user/PalmCoastGovTV/live>.
- It is proper meeting etiquette to silence all electronic devices, including cell phones while Council is in session.
- Any person who decides to appeal any decision of the City Council with respect to any matter considered at this meeting will need a record of the proceedings, and for such purpose, may need to hire a court reporter to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE TO THE FLAG

C. ROLL CALL

D. PUBLIC PARTICIPATION

Public Participation shall be held in accordance with Section 286.0114 Florida Statutes. And pursuant to the City Council's Meeting Policies and Procedures:

- (1) Each speaker shall at the podium, provide their name and may speak for up to 3 minutes.
- (2) The Public may provide comments to the City Council relative to matters not on the agenda at the times indicated in this Agenda. Following any comments from the public,

there may be discussion by the City Council.

(3) When addressing the City Council on specific, enumerated Agenda items, speakers shall:

(a) direct all comments to the Mayor;

(b) make their comments concise and to the point;

(c) not speak more than once on the same subject;

(d) not, by speech or otherwise, delay or interrupt the proceedings or the peace of the City Council;

(e) obey the orders of the Mayor or the City Council; and

(f) not make any irrelevant, impertinent or slanderous comments while addressing the City Council; which pursuant to Council rules, shall be considered disorderly.

(4) Any person who becomes disorderly or who fails to confine his or her comments to the identified subject or business, shall be cautioned by the Mayor and thereafter must conclude his or her remarks on the subject within the remaining designated time limit.

Any speaker failing to comply, as cautioned, shall be barred from making any additional comments during the meeting and may be removed, as necessary, for the remainder of the meeting.

E. MINUTES

1 MINUTES OF THE CITY COUNCIL:

AUGUST 16, 2022 BUSINESS MEETING

AUGUST 30, 2022 SPECIAL BUDGET MEETING

F. PRESENTATIONS AND PROCLAMATIONS

2 PROCLAMATION - HALF CENT FOR FLAGLER SCHOOLS

3 PROCLAMATION - SEPTEMBER AS NATIONAL RECOVERY MONTH

4 PRESENTATION - PHOTO CONTEST WINNERS & AWARDS

G. ORDINANCES SECOND READ

5 ORDINANCE 2022-XX ESTABLISHING THE LANDINGS COMMUNITY DEVELOPMENT DISTRICT - APPLICATION # 5110

H. ORDINANCES FIRST READ

6 ORDINANCE 2022-XX AMENDING THE VOLUNTEER FIREFIGHTER RETIREMENT SYSTEM

I. RESOLUTIONS

7 RESOLUTION 2022-XX APPROVING EXPENSES RELATED TO THE HOLLAND PARK SPLASH

PAD REPAIR

- 8 RESOLUTION 2022-XX APPROVING AN INTERLOCAL AGREEMENT WITH FLAGLER COUNTY FOR COUNTYWIDE PARKS & RECREATION MASTER PLAN**
- 9 RESOLUTION 2022-XX APPROVING THE PURCHASE AND SALE CONTRACT WITH ROBERT D. ALBERT AND GAIL B. ALBERT, TRUSTEES OF THE ROBERT D. ALBERT AND GAIL B. ALBERT REVOCABLE TRUST DATED MAY 8, 2018 FOR THE PROPERTY LOCATED AT 350 PALM COAST PARKWAY NE**
- 10 RESOLUTION 2022-XX CERTIFYING THE 2022 PRIMARY ELECTION RESULTS**

J. CONSENT

- 11 RESOLUTION 2022-XX APPROVING MASTER PRICE AGREEMENTS WITH FERGUSON WATERWORKS AND FORTILINE INC., TO PURCHASE VARIOUS UTILITY SUPPLIES**
- 12 RESOLUTION 2022-XX APPROVING THE INSTALLATION OF FIBER AND PURCHASE OF EQUIPMENT TO CONNECT THE I-95 WATER TANK**
- 13 RESOLUTION 2022-XX APPROVING A CONTRACT WITH UNITI FIBER LLC TO PROVIDE DATA TRANSPORT SERVICES**

K. PUBLIC PARTICIPATION

Remainder of Public Comments is limited to three (3) minutes each.

L. DISCUSSION BY CITY COUNCIL OF MATTERS NOT ON THE AGENDA

M. DISCUSSION BY CITY ATTORNEY OF MATTERS NOT ON THE AGENDA

N. DISCUSSION BY CITY MANAGER OF MATTERS NOT ON THE AGENDA

O. ADJOURNMENT

- 14 AGENDA WORKSHEET AND CALENDAR**

City of Palm Coast, Florida Agenda Item

Agenda Date : September 6, 2022

Department CITY ADMINISTRATION	Amount
Division	Account
	#
Subject MINUTES OF THE CITY COUNCIL: AUGUST 16, 2022 BUSINESS MEETING AUGUST 30, 2022 SPECIAL BUDGET MEETING	
Presenter : Virginia Smith, City Clerk	
Background :	
Recommended Action : APPROVE MINUTES OF THE CITY COUNCIL: AUGUST 16, 2022 BUSINESS MEETING AUGUST 30, 2022 SPECIAL BUDGET MEETING	

City of Palm Coast, Florida Agenda Item

Agenda Date : September 6, 2022

Department CITY MAYOR AND COUNCIL	Amount
Division	Account
	#
Subject PROCLAMATION - HALF CENT FOR FLAGLER SCHOOLS	
Presenter : City Council	
Background : The City of Palm Coast received a request to proclaim September 2022 through November 2022 as "Half Cent for Flagler Schools Months".	
Recommended Action : PROCLAIM SEPTEMBER THROUGH NOVEMBER 2022 AS "HALF CENT FOR FLAGLER SCHOOLS MONTHS"	

City of Palm Coast, Florida Agenda Item

Agenda Date: September 6, 2022

Department	COMMUNICATIONS AND MARKETING	Amount
Division		Account #
Subject	PRESENTATION - PHOTO CONTEST WINNERS & AWARDS	
Presenter: Brittany Kershaw, Director of Communication		
Background: The Communications & Marketing Department hosts an annual photo contest where residents can enter to win prizes. This year's categories were Pets, Recreation, Nature, Events, and Residents. All photos must be taken inside the city limits of Palm Coast. Residents may submit up to 20 entries. One winner per category is selected and honored at a City Council business meeting. The photographs submitted for the contest are then used by the city for marketing, promotional, and public relations purposes.		
Recommended Action : FOR PRESENTATION		

City of Palm Coast, Florida Agenda Item

Agenda Date: September 6, 2022

Department	COMMUNITY DEVELOPMENT	Amount
Division	PLANNING	Account #

Subject ORDINANCE 2022- XX ESTABLISHING THE LANDINGS COMMUNITY DEVELOPMENT DISTRICT - APPLICATION # 5110

Presenter: Jordan Myers, CFM, Environmental Planner

Background:

UPDATE FROM THE AUGUST 16, 2022 BUSINESS MEETING

This item was heard by City Council at their August 16, 2022 Business Meeting. There were no changes suggested to this item.

UPDATE FROM THE AUGUST 9, 2022 WORKSHOP

This item was heard by City Council at their August 9, 2022 Workshop. There were no changes suggested to this item.

ORIGINAL BACKGROUND FROM THE AUGUST 9, 2022 WORKSHOP

On May 18, 2005, Flagler County approved The Grand Landings Planned Unit Development Agreement. The City of Palm Coast then annexed the project in March of 2007. Grand Landings is located on the west side of Seminole Woods Boulevard, south of the Flagler County Executive Airport and north of the new Sesame Boulevard. The Landings portion is on the south side of Citation Boulevard just east of Water Treatment Plant #2.

In April 2022, the applicant submitted a petition to establish the Landings Community Development District (CDD) which is primarily a mechanism for funding the significant costs of providing infrastructure for a residential community. In this case, the applicant estimates there would be 399 homes in the Landings.

Florida Statutes Chapter 190 – Community Development Districts sets forth the standards for a CDD, and more specifically, Section 190.005, Fla. Stat. provides the standards for a local government to adopt an ordinance establishing a CDD. The following six factors are to be used by the City in determining if the City Council will grant or deny the CDD petition:

1. Whether all the statements within the petition have been found to be true and correct.
2. Whether the establishment of the district is inconsistent with any applicable element or portion of the State’s comprehensive plan or of the City’s comprehensive plan.
3. Whether the land area within the proposed district is of sufficient size, is sufficiently compact and is sufficiently contiguous to be developable as one functional interrelated community.
4. Whether the district is the best alternative available for delivering CDD services and facilities for the project.
5. Whether the CDD services and facilities of the district will be incompatible with the capacity and uses of existing local and regional community development services and facilities.

6. Whether the area that will be served by the district is amenable to separate special district government.

A CDD is a special purpose unit of government that is utilized to acquire, finance, operate and maintain the infrastructure within a planned development. A key advantage for the developer is that low cost financing can be obtained by issuing tax-exempt bonds to finance the infrastructure improvements. The City or County approving such ordinance establishing the CDD is not a party to the financing and does not incur any obligation for this infrastructure debt.

Once the infrastructure is completed, the CDD is managed by a 5-member Board of Supervisors. Florida law requires the Board of Supervisors to operate under public record laws and provide annual audits. Additionally, Florida laws require that potential property owners within the CDD be notified upfront in writing of the infrastructure costs and annual payments associated with the applicable property. These payments would be made to the Flagler County Tax Collector's office as an assessment.

Public Participation: Newspaper ads are required to be run approximately two weeks prior to each of the two City Council public hearings. The applicant is also required to run four consecutive weekly newspaper ads advising the public of the second City Council public hearing.

Recommended Action:

PLANNING STAFF RECOMMENDS THAT CITY COUNCIL DETERMINE THE LANDINGS COMMUNITY DEVELOPMENT DISTRICT PETITION IS IN COMPLIANCE WITH FLORIDA STATUTES CHAPTER 190 AND THE CITY'S COMPREHENSIVE PLAN AND APPROVE THE ORDINANCE ESTABLISHING THE LANDINGS COMMUNITY DEVELOPMENT DISTRICT, APPLICATION NO. 5110

City of Palm Coast, Florida Agenda Item

Agenda Date : September 6, 2022

Department	CITY ADMINISTRATION	Amount
Division		Account #
Subject	ORDINANCE 2022-XX AMENDING CHAPTER 2, ADMINISTRATION, ARTICLE VI, RETIREMENT, DIVISION 2, VOLUNTEER FIREFIGHTER RETIREMENT SYSTEM AND TRUST FUND; AMENDING SECTION 2-531, BENEFIT AMOUNTS AND ELIGIBILITY; AMENDING SECTION 2-549, SUPPLEMENTAL BENEFIT	
Presenter : Tim Wilsey, Human Resources Manager		
Background : Since 1973, Palm Coast Volunteer Fire Fighters have been providing Fire Protection and EMS services. In 1993, the Palm Coast Volunteer Fire Fighters developed a Charter for the Volunteers. Then in 2002, Palm Coast Volunteer Fire Rescue was incorporated, as a 501c3 non-profit corporation. Today, the corporation continues operations and support to the Palm Coast Fire Department. The support given from the Volunteers provide public safety and awareness through City events, as well as support staff for fire operations. The Fire Safety trailer is available for events to encourage and train on fire safety and evacuation planning. Since inception, the Volunteer Corporation is 100% funded by donations and does not utilize City dollars. The raised funds are used to provide educational opportunities, purchase fire prevention materials in collaboration with the Fire Marshall and provides funding for the annual Hall of Terror and many other community services. The Volunteer corporation also funded the graphics on the Fire Safety Trailer when the City received this as part of a Federal grant. PCVFR also maintains the intern program, keeping potential future firefighters ready when a position opens. The intern program ensures no lapse in operations or services when a vacancy presents itself. To recruit and maintain membership, the Length of Service Awards Program (LOSAP) was developed. PCVFR receives 50% of the available state monies granted by FS 175 to fund this program. The commitment of this program was to never have a financial impact on the City. The program has remained committed and City funds have not been used to this day. Many safeguards are in place to prevent the use of City funds. The following updates are proposed to enhance this program, prepare for current economic conditions, and plan for the future:		
<ul style="list-style-type: none">• Increase ALL retirees to a \$75 per month benefit• Increase Defined Benefit:<ul style="list-style-type: none">○ \$65 to \$85 for members with up to 10 years○ \$65 to \$100 for members with over 10 years• Add Graduated Vesting to Share Plan:<ul style="list-style-type: none">○ 20% per year if hired by COPC		

Remaining committed to never have a financial impact on the City, all of the above items continue to have no dollar impacts on the City.

Recommended Action :
ADOPT ORDINANCE 2022-XX AMENDING CHAPTER 2, ADMINISTRATION, ARTICLE VI, RETIREMENT, DIVISION 2, VOLUNTEER FIREFIGHTER RETIREMENT SYSTEM AND TRUST FUND; AMENDING SECTION 2-531, BENEFIT AMOUNTS AND ELIGIBILITY; AMENDING SECTION 2-549, SUPPLEMENTAL BENEFIT

City of Palm Coast, Florida Agenda Item

Agenda Date : September 6, 2022

Department	CONSTRUCTION AND ENGINEERING MANAGEMENT	Amount	\$92,470.00
Division		Account	
Subject	RESOLUTION 2022-XX APPROVING EXPENSES RELATED TO THE HOLLAND PARK SPLASH PAD REPAIR		
Presenter : Carl Cote, Construction and Engineering Management Director			
Background : On April 12, 2022, City staff specialized legal representative, Mr. Trevor B. Arnold of Gray Robinson, P.A. presented Council with an update on the Splash Pad located at Holland Park. On June 7, 2022, City staff and legal representative provided City Council with another update regarding the Splash Pad located at Holland Park. In addition, City Council approved piggybacking the Collier County Contract (#18-7432-Aq) with Martin Aquatic Design & Engineering, through June 4, 2025, for professional aquatic design and engineering services. City staff negotiated a scope and fee per Florida Statute 287.055 'Consultants' Competitive Negotiation Act' (CCNA) to complete an assessment of the splash pad. This initial analysis had been completed and a report identifying the deficiencies is contained within the report. During the assessment, it was determined that complete removal of the splash pad surfacing material that has failed be removed, so that further analysis could be conducted. This would be to determine if there were any concrete deck or drainage issues. The removal occurred the week of August 22, 2022, and survey work was conducted the week of August 29 th . A revised report will be issued in September. A mediation date with involved parties has been established for October 5, 2022. This item is to approve a not-to-exceed amount of \$92,470 with Martin Aquatic Design & Engineering to complete the design to correct the deficiencies and prepare a bid package to be issued for construction. The intent is to have this design completed prior to the mediation date so that the costs to correct the deficiencies can be accurately defined as part of the mediation process. The costs for the design services will be included as part of the costs the City is seeking to recover as part of mediation. Having the design completed will assist moving forward with the repair process so that the park will be functioning in time for next season in 2023. These expenses will be included as part of the potential mediation/settlement recovery costs.			
Recommended Action : ADOPT RESOLUTION 2022-XX APPROVING EXPENSES RELATED TO THE HOLLAND PARK SPLASH PAD REPAIR			

City of Palm Coast, Florida Agenda Item

Agenda Date : September 6, 2022

Department Division	PARKS AND RECREATION	Amount Account #
Subject	RESOLUTION 2022-XX APPROVING AN INTERLOCAL AGREEMENT WITH FLAGLER COUNTY FOR COUNTYWIDE PARKS & RECREATION MASTER PLAN	
Presenter : Lauren Johnston, Assistant City Manager		
Background : Flagler County and the City of Palm Coast are proposing this comprehensive Interlocal Agreement for Countywide Parks and Recreation to serve the communities of Flagler County and Palm Coast. Staff has been working with Flagler County staff developing a Master Plan for Countywide Parks and Recreation. The City and County's collaborating efforts to provide a Parks and Recreation Master Plan will enhance services for the needs of the local communities. The City prepared a Request for Statement of Qualifications ("RFSQ") to obtain a consultant to develop a Countywide Recreational and Parks Facilities Master Plan. The Master Plan will assess the needs and priorities of the City and County. The plan will contain an inventory, as well as digital maps of the existing public parks, trails, and available recreational facilities within the County. This will include school district facilities, and privately owned facilities which are open to the public. The City and County propose each will contribute \$100,000 toward the cost of the preparation of the Master Plan pursuant to the RFSQ contingent upon adoption of the FY 2023 budget. Project Objectives will include: <ul style="list-style-type: none">• Review the scope for Countywide Parks & Recreation Master Plan and collect data on current and future inventory of recreation spaces, current partnerships, demographics, etc.• Flagler County and City of Palm Coast are proposing to each set aside \$100,000 in respective CIP budgets for consultant services for the FY 2023• Establish an Interlocal Agreement (ILA)• Flagler County and City of Palm Coast to review data and select committee members (5 total) for review of RFSQ for consultant services in August 2022• City of Palm Coast to initiate procurement process for RFSQ• Work order for consultant services to be initiated October 2022• Consultant services to start in 2023 and Parks & Recreation Master Plan to be completed.		

City and County staff have determined that by obtaining the Master Plan as outlined in this Agreement, and as prepared in accordance with the RFSQ, it will result in the most efficient use of City and County resources, allowing both parties to realize economies of scale while at the same time, avoiding the duplication of efforts and is in the best interests of the residents of both the City and County.

Recommended Action :

ADOPT RESOLUTION 2022-XX APPROVING AN INTERLOCAL AGREEMENT WITH FLAGLER COUNTY FOR COUNTYWIDE PARKS & RECREATION MASTER PLAN

City of Palm Coast, Florida Agenda Item

Agenda Date : September 6, 2022

<p>Department FIRE Division</p>	<p>Amount \$435,000 plus closing costs Account # 21074000-061000-49013</p>										
<p>Subject RESOLUTION 2022-XX APPROVING THE PURCHASE AND SALE CONTRACT WITH ROBERT D. ALBERT AND GAIL B. ALBERT, TRUSTEES OF THE ROBERT D. ALBERT AND GAIL B. ALBERT REVOCABLE TRUST DATED MAY 8, 2018 FOR THE PROPERTY LOCATED AT 350 PALM COAST PARKWAY NE</p>											
<p>Presenter : Kyle Berryhill, Incoming Fire Chief</p>											
<p>Background : COUNCIL PRIORITIES: C3) Seek opportunities for the Community Center to help relieve parking pressures through the following approaches.</p> <ul style="list-style-type: none"> -Evaluating the utilization of the Community Center playground, basketball courts and tree area for additional parking. - Conducting a detailed analysis of city-owned lands and facilities in the vicinity of the Community Center to determine optimum use value. -Repurpose FS22, to preserve historical value and expand visitor awareness of Palm Coast. <p>City Council adopted the FY 22 Budget, which included funding to purchase land for Fire Station 22 replacement. Fire administration and city staff analyzed potential sites in the area and sought an appraisal for the land at 350 Palm Coast Parkway NE. Staff and the property owner have agreed to the appraised price pending City Council approval.</p>											
<p>SOURCE OF FUNDS WORKSHEET FY 2022</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Fire Station #22 Replacement 21074000-061000-49013.....</td> <td style="text-align: right;">\$ 595,000.00</td> </tr> <tr> <td>Total Expended/Encumbered to Date.....</td> <td style="text-align: right;">\$ 4,485.00</td> </tr> <tr> <td>Pending Work Orders/Contracts.....</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>Current (WO/Contract).....</td> <td style="text-align: right;">\$ 435,000.00</td> </tr> <tr> <td>Balance.....</td> <td style="text-align: right;">\$ 155,515.00</td> </tr> </table>		Fire Station #22 Replacement 21074000-061000-49013.....	\$ 595,000.00	Total Expended/Encumbered to Date.....	\$ 4,485.00	Pending Work Orders/Contracts.....	\$	Current (WO/Contract).....	\$ 435,000.00	Balance	\$ 155,515.00
Fire Station #22 Replacement 21074000-061000-49013.....	\$ 595,000.00										
Total Expended/Encumbered to Date.....	\$ 4,485.00										
Pending Work Orders/Contracts.....	\$										
Current (WO/Contract).....	\$ 435,000.00										
Balance	\$ 155,515.00										
<p>Incoming Fire Chief Kyle Berryhill will be presenting on replacing Station 22, the selected location for replacement, and closing on the property.</p>											
<p>Recommended Action : ADOPT RESOLUTION 2022-XX APPROVING THE PURCHASE AND SALE CONTRACT WITH ROBERT D. ALBERT AND GAIL B. ALBERT, TRUSTEES OF THE ROBERT D. ALBERT AND GAIL B. ALBERT REVOCABLE TRUST DATED MAY 8, 2018 FOR THE PROPERTY LOCATED AT 350 PALM COAST PARKWAY NE</p>											

City of Palm Coast, Florida Agenda Item

Agenda Date : September 6, 2022

Department	CITY ADMINISTRATION	Amount
Division	CITY CLERK	Account
		#
Subject	RESOLUTION 2022-XX CERTIFYING THE 2022 PRIMARY ELECTION RESULTS	
Presenter :	Virginia A. Smith, City Clerk	
Background :	<p>On August 23, 2022, the District 2 seat was on the primary election ballot. In accordance with the City's Charter Article VII, the City Clerk shall immediately report the results back to the City Council to certify and file the results.</p> <p>The Official Primary Election results received from the Supervisor of Elections is attached to this agenda item.</p> <p>No candidate for District 2 seat received the required number of votes to take the seat during the primary election. Therefore, the top two candidates with the highest votes will move on to the General Election in November. The candidates for the November General Election District 2 seat will be Theresa Carli Pontieri and Alan Lowe.</p>	
Recommended Action :	ADOPT RESOLUTION 2022-XX CERTIFYING THE 2022 PRIMARY ELECTION RESULTS	

City of Palm Coast, Florida Agenda Item

Agenda Date: September 6, 2022

Department	WATER AND WASTEWATER UTILITY	Amount	\$1,700,00.00 Purchases as needed
Division	UTILITY	Account	# 5401-various # 5402-various
Subject	RESOLUTION 2022-XX APPROVING MASTER PRICE AGREEMENTS WITH FERGUSON WATERWORKS AND FORTILINE INC., TO PURCHASE VARIOUS UTILITY SUPPLIES		
Presenter: Peter Roussell, Utility Deputy Director			
Background: This item is for standard operations. The City of Palm Coast's Utility Department manages multiple water and wastewater facilities throughout the City's service area and utilizes a wide variety of parts to provide service and maintain infrastructure. To ensure continuous, high-quality water and wastewater service to the City's customers, it is necessary to purchase various utility supplies on an as needed basis. The City of Palm Coast bid the annual supply of utility parts through bid ITB-UT-22-58. The length of the contract term will be one (1) year and allows for two (2) annual renewals. City staff advertised ITB-UT-22-58 utility supplies in accordance with the City's Purchasing Policy. Staff recommends approval a master price agreement with Ferguson Waterworks and Fortiline Inc., for the purchase of various utility supplies based on bid ITB-UT-22-58. The Notice of Intent to Award and Project Bid Overview are attached to this agenda item. This contract will be used to purchase utility supplies on as-needed basis during Fiscal Year 2023. Funds will be expended as approved on the FY 2023 budget. This contract will not affect the Fiscal Year 2022 budget.			
Recommended Action: ADOPT RESOLUTION 2022-XX APPROVING MASTER PRICE AGREEMENTS WITH FERGUSON WATERWORKS AND FORTILINE INC., FOR THE PURCHASE OF VARIOUS UTILITY SUPPLIES			

City of Palm Coast, Florida

Agenda Item

Agenda Date : September 6, 2022

Department	Information Technology	Amount	\$102,479.82
Division		Account #	54029000-034000-89002
Subject	RESOLUTION 2022-XX APPROVING THE INSTALLATION OF FIBER AND PURCHASE OF EQUIPMENT TO CONNECT THE I-95 WATER TANK		
Presenter : Doug Akins, IT Director			
Background :			
<p>The iconic water tank located just west of I-95 is not connected to the City's technology infrastructure. Staff must physically go to the location to make changes or take readings. Connecting this site to the City's private Utility network will allow it to be securely accessed and monitored by Utility personnel.</p> <p>Utility and IT staff are requesting the use of funds to physically connect this location to City fiber, and to provide redundancy through radio connectivity.</p> <p>The fiber design and construction work are being done by Danella Construction Corporation of Florida, Inc., under a Master Services Agreement approved by City Council on July 6, 2021, as Resolution 2021-94. The Work Order for fiber design and installation was quoted at \$59,620.07.</p> <p>The radios were quoted at \$16,864.00 and will be purchased through an existing piggyback contract with Empire Computing and Consulting, previously approved by City Council on August 18, 2020, as Resolution 2020-120.</p> <p>We received multiple quotes for the switches and selected Server Monkey due to cost and availability. The switches were quoted at \$5,995.75.</p> <p>We are also requesting a \$20,000.00 contingency fund for any unforeseen costs.</p>			
SOURCE OF FUNDS WORKSHEET FY22			
Utility Capital Technology - 54029000-034000-89002			\$ 570,000.00
Total Expended/Encumbered to Date.....			\$ 422,795.22
Pending Work Orders/Contracts.....		\$	0.00
Fiber Design/Installation.....		\$	59,620.07
Radios.....		\$	16,864.00
Switches.....		\$	5,995.75
Contingency.....		\$	20,000.00
Balance.....		\$	44,724.96
Recommended Action :			
ADOPT RESOLUTION 2022-XX APPROVING THE INSTALLATION OF FIBER AND PURCHASE OF EQUIPMENT TO CONNECT THE I-95 WATER TANK			

City of Palm Coast, Florida Agenda Item

Agenda Date : September 6, 2022

Department	Information Technology	Amount	\$124,800.00
Division	Information Technology	Account #	54702525-064000 54702525-034000

Subject RESOLUTION 2022-XX APPROVING A CONTRACT WITH UNITI FIBER LLC TO PROVIDE DATA TRANSPORT SERVICES

Presenter : Doug Akins, IT Director

**Background :
FOR STANDARD OPERATIONS.**

The City of Palm Coast uses rack space at an SBA colocation facility in Jacksonville for offsite backups of City data. The City connects to it though transport services it currently has with Florida High Speed Internet, but needs a secondary connection to the location for redundancy.

Uniti Fiber LLC provides various fiber and network services nationwide. Utilizing their transport services will give us both carrier and physical path diversity creating more robust redundancy to our backup location.

Uniti will also install 2 conduits for the City to SBA's Palm Coast location under this service order. This will allow the City to connect to that location to deliver the transport services there.

The one-time cost of \$60,000 will be paid out of the IT Enterprise Funds Capital budget (064000), and the monthly reoccurring cost of \$1,800 will be taken from the Other Contractual Services budget (034000), with one month being paid the current fiscal year. Additional funds were budgeted beginning in FY22 for the City to secure these redundant connections.

SOURCE OF FUNDS WORKSHEET FY22	
Internet Services - 54702525-034000	\$ 315,842.00
Total Expended/Encumbered to Date.....	215,071.65
Pending Work Orders/Contracts.....	0.00
Current (WO/Contract).....	1,800.00
Balance	\$ 98,970.35
FiberNET Capital - 54702525-064000	\$ 172,954.00
Total Expended/Encumbered to Date.....	0.00
Pending Work Orders/Contracts.....	0.00
Current (WO/Contract).....	60,000.00
Balance	\$ 112,954.00

Recommended Action :
ADOPT RESOLUTION 2022-XX APPROVING A CONTRACT WITH UNITI FIBER TO PROVIDE DATA TRANSPORT SERVICES