



City of Palm Coast
Agenda
CITY COUNCIL SPECIAL
BUDGET MEETING

City Hall
160 Lake Avenue
Palm Coast, FL 32164
www.palmcoastgov.com

Mayor David Alfin
Vice Mayor Eddie Branquinho
Council Member Ed Danko
Council Member John Fanelli III
Council Member Nick Klufas

Thursday, September 8, 2022

5:15 PM

COMMUNITY WING

City Staff

Denise Bevan, City Manager

Neysa Borkert, City Attorney

Virginia A. Smith, City Clerk

- Public Participation shall be in accordance with Section 286.0114 Florida Statutes.
- Other matters of concern may be discussed as determined by City Council.
- If you wish to obtain more information regarding the City Council's agenda, please contact the City Clerk's Office at 386-986-3713.
- In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons needing a reasonable accommodation to participate in any of these proceedings or meeting should contact the City Clerk at 386-986-3713, at least 48 hours prior to the meeting.
- City Council Meetings are streamed live on YouTube at <https://www.youtube.com/user/PalmCoastGovTV/live>.
- It is proper meeting etiquette to silence all electronic devices, including cell phones while Council is in session.
- Any person who decides to appeal any decision of the City Council with respect to any matter considered at this meeting will need a record of the proceedings, and for such purpose, may need to hire a court reporter to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE TO THE FLAG

C. ROLL CALL

D. PRESENTATIONS

**1 PRESENTATION - FINAL PROPOSED FISCAL YEAR 2022-2023
BUDGET**

RECESS CITY COUNCIL AND CONVENE THE SR 100 CORRIDOR CRA BOARD

E. SR 100 CORRIDOR CRA RESOLUTIONS

- 2 STATE ROAD 100 CORRIDOR COMMUNITY REDEVELOPMENT AGENCY (SR100 CRA)
RESOLUTION 2022-XX ADOPTING THE SR 100 CORRIDOR CRA TENTATIVE BUDGET FOR
FISCAL YEAR 2022-2023 AND AMENDING THE STATE ROAD 100 CORRIDOR CRA
BUDGET FOR FISCAL YEAR 2021-2022**

ADJOURN THE SR 100 CORRIDOR CRA BOARD AND RECONVENE CITY COUNCIL

F. CITY RESOLUTIONS

- 3 RESOLUTION 2022-XX SETTING THE TENTATIVE MILLAGE RATE (TRIM) FOR FISCAL
YEAR 2022-2023**
- 4 RESOLUTION 2022-XX ADOPTING THE TENTATIVE BUDGET FOR FISCAL YEAR 2022-2023
AND AMENDING THE FISCAL YEAR 2021-2022 BUDGET**

G. PUBLIC PARTICIPATION

H. ADJOURNMENT

City of Palm Coast, Florida Agenda Item

Agenda Date : September 8, 2022

Department FINANCIAL SERVICES Division	Amount Account #
Subject PRESENTATION - FINAL PROPOSED FISCAL YEAR 2022-2023 BUDGET	
Presenter : Helena Alves, Financial Services Director	
Background : Through a series of budget workshops held during July and August, the Director of Financial Services and Budget & Procurement Manager presented to the City Council an overview of the proposed budget for all appropriated funds. City Council will now be presented with the final proposed Fiscal Year 2022-2023 Budget for all appropriated funds.	
Recommended Action : FOR PRESENTATION	

City of Palm Coast, Florida Agenda Item

Agenda Date : September 8, 2022

Department FINANCIAL SERVICES	Amount
Division	Account
	#
Subject STATE ROAD 100 CORRIDOR COMMUNITY REDEVELOPMENT AGENCY (SR100 CRA) RESOLUTION 2022-XX ADOPTING THE SR 100 CORRIDOR CRA TENTATIVE BUDGET FOR FISCAL YEAR 2022-2023 AND AMENDING THE STATE ROAD 100 CORRIDOR CRA BUDGET FOR FISCAL YEAR 2021-2022	
Presenter : Helena Alves, Finance Director and Gwen Ragsdale, Budget & Procurement Manager	
Background : The attached Resolution proposes the adoption of the tentative budget for Fiscal Year 2022-2023 for the SR 100 Corridor Community Redevelopment Agency (SR 100 Corridor CRA) at a total amount of \$2,644,452. The Resolution also amends the Fiscal Year 2021-2022 budget as discussed during a series of budget workshops which included the SR 100 Corridor CRA. The total revised SR 100 Corridor CRA budget for Fiscal Year 2021-2022 will be \$3,120,499 compared to the approved budget of \$2,598,834. The effect of this current amendment will result in a total increase of \$521,665 from the budget adopted for Fiscal Year 2021-2022.	
Recommended Action : ADOPT STATE ROAD 100 CORRIDOR COMMUNITY REDEVELOPMENT AGENCY RESOLUTION 2022-XX ADOPTING THE SR 100 CORRIDOR CRA TENTATIVE BUDGET FOR FISCAL YEAR 2022-2023 AND AMENDING THE STATE ROAD 100 CORRIDOR CRA BUDGET FOR FISCAL YEAR 2021-2022	

City of Palm Coast, Florida Agenda Item

Agenda Date : September 8, 2022

Department FINANCIAL SERVICES	Amount
Division	Account
Subject RESOLUTION 2022-XX SETTING THE TENTATIVE MILLAGE RATE (TRIM) FOR FISCAL YEAR 2022-2023	
Presenter : Helena Alves, Financial Services Director	
Background : Within 80 days of certification of value, but not earlier than 65 days after certification, State law requires local government taxing authorities to hold a public hearing on the tentative millage rate and budget. This hearing was publicized via the TRIM Notice mailed out by the Property Appraiser. At this hearing, the taxing authority will: <ol style="list-style-type: none">1. Discuss the percentage increase in millage over the rolled-back rate, if any, and the specific purposes for which the ad valorem tax revenues are being increased.2. Allow the general public to speak and ask questions.3. Adopt a tentative millage and budget.4. Within 15 days following the tentative budget hearing, the taxing authority shall advertise its intent to adopt a final millage and budget. The following outlines the required format and exact wording, according to Section 200.065(2)(e)1., Florida Statutes, for the adoption of the tentative millage rate and the tentative budget for the City: Adopt Proposed Millage Rate: STEP ONE: <u>ACTION: INTRODUCE THE TAX ISSUE:</u> <u>MAYOR ANNOUNCES:</u> "The City of Palm Coast proposes to levy a millage rate of 4.6100 mills. This is an increase of 14.85% from the rolled-back rate of 4.0138 mills." STEP TWO: <u>ACTION: HEAR PUBLIC COMMENT ON PROPOSED MILLAGE RATE:</u> Hear public comments regarding the proposed millage rate. The general public must be allowed to speak and to ask questions prior to the adoption of any measure by the governing body. STEP THREE: <u>ACTION: ADOPT THE TENTATIVE MILLAGE RATE RESOLUTION:</u> <u>MAYOR ANNOUNCES:</u> "The City of Palm Coast proposes to adopt a millage rate of 4.6100 mills."	

Recommended Action :
ADOPT RESOLUTION 2022-XX SETTING THE TENTATIVE MILLAGE RATE (TRIM) FOR
FISCAL YEAR 2022-2023

City of Palm Coast, Florida Agenda Item

Agenda Date : September 8, 2022

Department FINANCIAL SERVICES Division	Amount Account #
Subject RESOLUTION 2022-XX ESTABLISHING THE TENTATIVE BUDGET FOR FISCAL YEAR 2022-2023 AND AMENDING THE FISCAL YEAR 2021-2022 BUDGET	
Presenter : Helena Alves, Financial Services Director	
Background : <p>The attached resolution proposes the adoption of the tentative budget at a total amount of \$328,187,633. The attached exhibits provide the breakdown by fund in the Fiscal Year 2022-2023 column.</p> <p>This resolution also amends the Fiscal Year 2021-2022 budget as discussed during the budget workshops. The total revised budget for Fiscal year 2021-2022 will be \$238,168,786 compared to the original budget of \$254,266,585. The effect on the 2021-2022 budget is a decrease of \$16,097,799 for the fiscal year. The breakdown by fund is shown in the Fiscal Year 2021-2022 Revised Budget column of the attached exhibits.</p> <p>Within 80 days of certification of value, but not earlier than 65 days after certification, State law requires local government taxing authorities to hold a public hearing on the tentative millage rate and budget. This hearing was publicized via the TRIM Notice mailed out by the Property Appraiser</p> <p>At this hearing, the taxing authority will:</p> <ol style="list-style-type: none">1. Discuss the percentage increase in millage from the rolled-back rate, if any, and the specific purposes for which the ad valorem tax revenues are being increased.2. Allow the general public to speak and ask questions.3. Adopt a tentative millage and budget.4. Within 15 days following the tentative budget hearing, the taxing authority shall advertise its intent to adopt a final millage and budget. <p>The following outlines the required format and exact wording, according to Section 200.065(2)(e)1., Florida Statutes, for the adoption of the tentative millage rate and the tentative budget for the City:</p>	

THE FOLLOWING STEPS MUST BE COMPLETED ONLY AFTER ADOPTING THE TENTATIVE MILLAGE:

Adopt the Tentative Budget:

STEP ONE:

ACTION: INTRODUCE THE TENTATIVE BUDGET:

MAYOR ANNOUNCES:

“The City of Palm Coast proposes to adopt a budget with total appropriated expenditures and reserves of \$328,187,633.”

STEP TWO:

ACTION: HEAR PUBLIC COMMENT ON THE TENTATIVE BUDGET:

Hear public comments regarding the tentative budget. The general public must be allowed to speak and to ask questions prior to the adoption of any measure by the governing body.

STEP THREE:

ACTION: ADOPT THE TENTATIVE BUDGET RESOLUTION:

MAYOR ANNOUNCES:

“The City of Palm Coast proposes to adopt a tentative budget of \$328,187,633.”

STEP FOUR:

ACTION: (After Resolution if Adopted) ANNOUNCE PUBLIC HEARING:

MAYOR ANNOUNCES:

“The Public Hearing to adopt the final millage rate and budget is scheduled for September 21, 2022, at 5:15 p.m., at the Palm Coast City Hall, Community Wing .”

Recommended Action :

ADOPT RESOLUTION 2022-XX ESTABLISHING THE TENTATIVE BUDGET FOR FISCAL YEAR 2022-2023 AND AMENDING THE FISCAL YEAR 2021-2022 BUDGET