



City of Palm Coast
Agenda
CITY COUNCIL SPECIAL
WORKSHOP

City Hall
160 Lake Avenue
Palm Coast, FL 32164
www.palmcoastgov.com

Mayor David Alfin
Vice Mayor Ed Danko
Council Member Theresa Carli Pontieri
Council Member Cathy Heighter
Council Member Nick Klufas

Tuesday, January 31, 2023

9:00 AM

COMMUNITY WING

City Staff

Denise Bevan, City Manager

Neysa Borkert, City Attorney

Virginia A. Smith, City Clerk

- Public Participation shall be in accordance with Section 286.0114 Florida Statutes.
- Other matters of concern may be discussed as determined by City Council.
- If you wish to obtain more information regarding the City Council's agenda, please contact the City Clerk's Office at 386-986-3713.
- In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons needing a reasonable accommodation to participate in any of these proceedings or meeting should contact the City Clerk at 386-986-3713, at least 48 hours prior to the meeting.
- City Council Meetings are streamed live on YouTube at <https://www.youtube.com/user/PalmCoastGovTV/live>.
- It is proper meeting etiquette to silence all electronic devices, including cell phones while Council is in session.
- Any person who decides to appeal any decision of the City Council with respect to any matter considered at this meeting will need a record of the proceedings, and for such purpose, may need to hire a court reporter to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

A CALL TO ORDER

B PLEDGE OF ALLEGIANCE TO THE FLAG

C ROLL CALL

D PUBLIC PARTICIPATION

E PRESENTATIONS

1 CITY COUNCIL ANNUAL TRAINING ON COUNCIL POLICIES AND PROCEDURES

F PUBLIC PARTICIPATION

Remainder of Public Comments is limited to three (3) minutes each.

- G DISCUSSION BY CITY COUNCIL OF MATTERS NOT ON THE AGENDA**
- H DISCUSSION BY CITY ATTORNEY OF MATTERS NOT ON THE AGENDA**
- I DISCUSSION BY CITY MANAGER OF MATTERS NOT ON THE AGENDA**
- J ADJOURNMENT**

City of Palm Coast, Florida Agenda Item

Agenda Date : January 31, 2023

Department CITY ADMINISTRATION Division	Amount Account #
Subject CITY COUNCIL ANNUAL TRAINING ON COUNCIL POLICIES AND PROCEDURES	
Presenter : Denise Bevan, City Manager and Neysa Borkert, City Attorney	
Background : This is City Council's first annual workshop review of each policy for discussion. In 2017, City Council approved the amended Council Meeting Policies and Procedures. It is the policy of the Palm Coast City Council that these Rules of Procedure shall govern all official meetings of the City Council. In March 2022, City Council approved the policy for Elected Officials regarding public records, and use of email, texting, social media, and city-issued devices. Should there be any changes to either policy suggested, those changes will be presented for Council's consideration at a future business meeting.	
Recommended Action : FOR CITY COUNCIL DISCUSION AND DIRECTION	