



# City of Palm Coast Minutes COUNCIL WORKSHOP

City Hall  
160 Lake Avenue  
Palm Coast, FL 32164  
www.palmcoastgov.com

*Mayor David Alfin*  
*Vice Mayor Ed Danko*  
*Council Member Theresa Carli Pontieri*  
*Council Member Cathy Heighter*  
*Council Member Nick Klufas*

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**Tuesday, January 10, 2023**

**9:00 AM**

**COMMUNITY WING**

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## City Staff

**Denise Bevan, City Manager**

**Neysa Borkert, City Attorney**

**Virginia A. Smith, City Clerk**

- Public Participation shall be in accordance with Section 286.0114 Florida Statutes.
- Other matters of concern may be discussed as determined by City Council.
- If you wish to obtain more information regarding the City Council's agenda, please contact the City Clerk's Office at 386-986-3713.
- In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons needing a reasonable accommodation to participate in any of these proceedings or meeting should contact the City Clerk at 386-986-3713, at least 48 hours prior to the meeting.
- City Council Meetings are streamed live on YouTube at <https://www.youtube.com/user/PalmCoastGovTV/live>.
- It is proper meeting etiquette to silence all electronic devices, including cell phones while meeting is in session.
- Any person who decides to appeal any decision of the City Council with respect to any matter considered at this meeting will need a record of the proceedings, and for such purpose, may need to hire a court reporter to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

## **A CALL TO ORDER**

*Mayor Alfin called the meeting to order at 9:00 a.m.*

*Mayor Alfin shared about how excited he is for the coming year.*

## **B PLEDGE OF ALLEGIANCE TO THE FLAG**

## **C ROLL CALL**

*Deputy City Clerk Kaley Cook called the roll. All members were present.*

## **D PUBLIC PARTICIPATION**

Public Participation shall be held in accordance with Section 286.0114 Florida Statutes. And pursuant to the City Council's Meeting Policies and Procedures:

- (1) Each speaker shall at the podium, provide their name and may speak for up to 3 minutes.
- (2) The Public may provide comments to the City Council relative to matters not on the agenda at the times indicated in this Agenda. Following any comments from the public, there may be discussion by the City Council.
- (3) When addressing the City Council on specific, enumerated Agenda items, speakers shall:
  - (a) direct all comments to the Mayor;
  - (b) make their comments concise and to the point;
  - (c) not speak more than once on the same subject;
  - (d) not, by speech or otherwise, delay or interrupt the proceedings or the peace of the City Council;
  - (e) obey the orders of the Mayor or the City Council; and
  - (f) not make any irrelevant, impertinent or slanderous comments while addressing the City Council; which pursuant to Council rules, shall be considered disorderly.
- (4) Any person who becomes disorderly or who fails to confine his or her comments to the identified subject or business, shall be cautioned by the Mayor and thereafter must conclude his or her remarks on the subject within the remaining designated time limit.

Any speaker failing to comply, as cautioned, shall be barred from making any additional comments during the meeting and may be removed, as necessary, for the remainder of the meeting.

Members of the public may make comments during the public comment portion of the meeting. Please be advised that public comment will only be permitted during the public comment portions of the agenda at the times indicated by the Chair during the meeting.

*Mayor Alfin provided the rules and procedures for public comment.*

*Jim Potochick thanked Mayor Alfin for his kind words in the Palm Coast Observer about Mr. Al Krier and his efforts with the Safety on Cimmaron group.*

## **E PRESENTATIONS**

### **1 PRESENTATION - STRATEGIC ACTION PLAN EVALUATION UPDATE**

*Mayor Alfin shared comments regarding the Strategic Action Plan process and the purpose.*

*Assistant City Manager Lauren Johnston presented the topic to Council. Topics presented included Q1 priority updates, timeline, core beliefs, and the pillars of priorities.*

*Council held discussion on the following topics: history of the Comprehensive Plan review, public engagement in the review process, milestone schedule for each priority, accessibility of survey results and the suggestion to include the results in a future workshop, distinguishing items that could become standard operating procedures, and encouragement to fellow Council Members to share their ideas with staff to help align goals.*

### **2 RESOLUTION 2023-XX APPROVING A CONTRACT WITH TAYLOR ENGINEERING FOR THE SALTWATER CANAL STUDY PHASE I**

*City Attorney Borkert read the title into the record.*

*Don Schrager, Deputy Director of Stormwater & Engineering, presented the topic to Council. Topics presented included a background of the item, Phase 1 and initial investigation, and scope of services.*

*Council held discussion on the following topics: consultant process and examples from other cities, utilizing prior assessments to evaluate the difference, information provided through the bathymetric survey and seawall assessment, funding options and information that may be provided from the consultant, and initial timeline.*

*Representatives of Taylor Engineering, Terrance Cake and Ken Craig, provided details as requested.*

### **3 PRESENTATION - NEIGHBORHOOD ROADWAY SAFETY**

*Mike Grunewald, Traffic Engineer, presented the topic to Council.*

*Topics presented included a brief overview of the item, details of Palm Coast roadway network, traffic safety process, residential sidewalks retrofit, residential lighting, residential signage, residential speed studies, and traffic calming,*

*Council held discussion on the following items: questions related to the graphs within the presentation and interpreting the information, defining the magnitude of speeding issues, increased traffic safety concern and the possibility of working locally for public awareness and traffic enforcement, data related to the unintended consequences, support for public involvement and request for survey reports, suggestion for Council to bring any complaints to staff, support for strategic placement of speed calming measures, concern for emergency personnel, potential to cause increased traffic accidents, pollution impacts, and polling neighborhoods.*

*Council Member Carli Pontieri shared that options are still being explored.*

*Mr. Grunewald provided details as requested.*

*Fire Chief Berryhill provided details relating to the impact on emergency personnel due to traffic calming measures.*

*Mayor Alfin asked Ms. Bevan, City Manager, to coordinate with the Transportation Planning Organization to make sure that we receive all of the resources that we can possibly get.*

*Council Member Carli Pontieri shared with residents that she will be a steward looking for alternatives that do not bring some of the unintended consequences discussed.*

### **4 RESOLUTION 2023-XX APPROVING THE THIRD AMENDMENT TO THE COMMUNICATIONS SITE LEASE AGREEMENT WITH METROPCS, FLORIDA, INC., AT RALPH CARTER PARK**

*City Attorney Borkert read the title into the record.*

*Doug Akins, IT Director, presented the topic to Council.*

*Topics presented included the location of the tower and items included within the amendment.*

*Council discussion included increased service and expanded coverage, and timeline.*

**5 RESOLUTION 2023-XX APPROVING A WORK ORDER INCREASE FOR ADDITIONAL COSTS RELATED TO E-SECTION WEST DRAINAGE REHABILITATION PROJECT**

*City Attorney Borkert read the title into the record.*

*Carmelo Morales, Stormwater Engineer, presented the topic to Council. Topics presented included a background of the item, future stages, and associated costs.*

*Council held discussion on the following items: public relations for residents impacted by the project, increased cost and the causes, and suggestions for process improvement to avoid similar situations.*

**6 RESOLUTION 2023-XX APPROVING AMENDMENTS TO THE FEDERAL FISCAL YEAR (FFY) 2017, 2018, 2019, & 2020 CDBG ANNUAL ACTION PLANS**

*City Attorney Borkert read the title into the record.*

*Jose Papa, Senior Planner, presented the topic to Council. Topics presented included background and information related to the Annual Action Plan amendments.*

*Council provided thanks to staff and asked if we are increasing the efficiency of the dollars over the period of years.*

*Mr. Papa provided additional details related to the question.*

**7 RESOLUTION 2023-XX APPROVING THE AFFORDABLE HOUSING INCENTIVES REPORT-2023 FOR THE STATE HOUSING INITIATIVES PARTNERSHIP (SHIP) PROGRAM AND THE (LHAP) PLAN**

*City Attorney Borkert read the title into the record.*

*Jose Papa, Senior Planner, provided a background of the item.*

*Joe Hegedus, Flagler County Health and Human Services Director, provided a background of the item and presented the following topics: current committee members and committee composition, various incentives for consideration put forth by the State, Local Housing Assistance Plan, accessing County housing*

*assistance plans, committee meeting schedule, next steps and timeline, recommendations from the Affordable Housing Advisory Committee to the City of Palm Coast, and clarification on the requested action.*

*Council held discussion on the SAIL program, clarification of surplus lands, County Ordinance as referenced, and continued discussion on the Affordable Housing Advisory Committee.*

*Mr. Papa and the representatives of Flagler County Health and Human Services provided clarification and information to the questions from Council.*

**F PUBLIC PARTICIPATION**

Remainder of Public Comments is limited to three (3) minutes each.

*Mike Feldbauer spoke about the Flagler Schools tours and spoke about the YMCA and their experience promoting these types of projects.*

**G DISCUSSION BY CITY COUNCIL OF MATTERS NOT ON THE AGENDA**

*Vice Mayor Danko read aloud a card he received from Al Krier and shared comments regarding Mr. Krier and Safety on Cimmaron. Vice Mayor Danko asked for consent for Ms. Bevan, City Manager, to come back with recommendations to honor Mr. Krier.*

*Ms. Carli Pontieri shared sentiments for Mr. Krier and agreement with Vice Mayor Danko's suggestion. Council Member Carli Pontieri thanked Mr. DeLorenzo and Mr. Papa for providing information that was requested.*

*Council Member Heighter shared condolences for Mr. Krier's family and agreed with Vice Mayor Danko's suggestion.*

*Council Member Klufas shared remarks for Mr. Krier. Council Member Klufas also wished a Happy New Year and shared excitement for working with each Council Member.*

*Mayor Alfin wished everyone a healthy and happy new year. Mayor Alfin thanked each Council Member and remarked that he looks forward to a wonderful year.*

**H DISCUSSION BY CITY ATTORNEY OF MATTERS NOT ON THE AGENDA**

*There were none.*

**I DISCUSSION BY CITY MANAGER OF MATTERS NOT ON THE AGENDA**

*There were none.*

**J ADJOURNMENT**

*The meeting was adjourned at 11:18 a.m.  
Respectfully submitted by Kaley Cook, Deputy City Clerk*