



**City of Palm Coast**  
**Minutes**  
**CITY COUNCIL SPECIAL**  
**WORKSHOP**

City Hall  
160 Lake Avenue  
Palm Coast, FL 32164  
[www.palmcoastgov.com](http://www.palmcoastgov.com)

*Mayor David Alfin*  
*Vice Mayor Ed Danko*  
*Council Member Theresa Carli Pontieri*  
*Council Member Cathy Heighter*  
*Council Member Nick Klufas*

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**Tuesday, January 31, 2023**

**9:00 AM**

**COMMUNITY WING**

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**City Staff**

**Denise Bevan, City Manager**

**Neysa Borkert, City Attorney**

**Virginia A. Smith, City Clerk**

- Public Participation shall be in accordance with Section 286.0114 Florida Statutes.
- Other matters of concern may be discussed as determined by City Council.
- If you wish to obtain more information regarding the City Council's agenda, please contact the City Clerk's Office at 386-986-3713.
- In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons needing a reasonable accommodation to participate in any of these proceedings or meeting should contact the City Clerk at 386-986-3713, at least 48 hours prior to the meeting.
- City Council Meetings are streamed live on YouTube at <https://www.youtube.com/user/PalmCoastGovTV/live>.
- It is proper meeting etiquette to silence all electronic devices, including cell phones while meeting is in session.
- Any person who decides to appeal any decision of the City Council with respect to any matter considered at this meeting will need a record of the proceedings, and for such purpose, may need to hire a court reporter to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

**A CALL TO ORDER**

*Mayor Alfin called the meeting to order at 9 a.m.*

**B PLEDGE OF ALLEGIANCE TO THE FLAG**

**C ROLL CALL**

*Deputy City Clerk Kaley Cook called the roll. All members were present.*

**D PUBLIC PARTICIPATION**

*Frank Gallagher spoke about various concerns related to traffic routes and lights. Mr. Gallagher asked if there is a way to create a second exit out of the E-Section neighborhood in the case of an evacuation. Additionally, Mr. Gallagher raised a question about the traffic light on US-1 and Royal Palms.*

*Gary Kunnas shared about photos he sent to Vice Mayor Danko, Mayor Alfin, and Ms. Bevan. Mr. Kunnas spoke about concrete dust from construction projects and the health concerns it may cause. Mr. Kunnas also spoke about thatching bags to keep grass out of the canals and shared about dumping in the canals.*

*Glenn (no last name provided) shared concerns about 5G cell towers on Club House Drive and related health concerns. The resident also spoke about the difference in radiation levels between a 4G and 5G tower.*

*Mayor Alfin asked if Ms. Bevan had any comments.*

*Ms. Bevan shared that staff would reach out to the public speakers who had filled out comment cards.*

## **E PRESENTATIONS**

### **1 CITY COUNCIL ANNUAL TRAINING ON COUNCIL POLICIES AND PROCEDURES**

*Mayor Alfin opened the item and provided a brief background of the item.*

*Ms. Bevan, City Manager, Ms. Borkert, City Attorney, and Ms. Smith, City Clerk, presented to Council on the following topics: City Council Meeting Policy and Procedures, Appeals to City Council, Sunshine Law, Ethics, Policy for Elected Officials, Personal Appearances and Liaison Duties, and Next Steps.*

*Council held discussion on the process of recommending agenda items, yielding after each Council Member has made their comments, discussion on items in relation to the timeline of a motion, public comment related to Council Workshops, conduits of information, time expenditures related to public records requests, social media, frequency and placement of public comment on the agenda, swear in for quasi-judicial proceedings, order of presentations for quasi-judicial items, invocation, and background screenings for elected Council Members.*

*Council concurred to continue with public comment at the beginning and end of each meeting. Mayor Alfin requested that the public comment language be condensed.*

*Council Member Carli Pontieri requested a moment of silence after the pledge of allegiance. Council concurred.*

*Council requested template language for responding to residents regarding quasi-judicial items.*

*Council Member Danko requested to see examples of invocation policies from Ms. Borkert, City Attorney.*

**F PUBLIC PARTICIPATION**

Remainder of Public Comments is limited to three (3) minutes each.

*There were none.*

**G DISCUSSION BY CITY COUNCIL OF MATTERS NOT ON THE AGENDA**

*There were none.*

**H DISCUSSION BY CITY ATTORNEY OF MATTERS NOT ON THE AGENDA**

*Ms. Borkert thanked City Council for their engagement.*

**I DISCUSSION BY CITY MANAGER OF MATTERS NOT ON THE AGENDA**

*Ms. Bevan reiterated Ms. Borkert's comments and thanked the team.*

*Mayor Alfin shared comments on Tunnels to Towers.*

*Vice Mayor Danko shared about a dog walk around the lake tomorrow morning.*

**J ADJOURNMENT**

*The meeting was adjourned at 11:49 a.m.*

*Respectfully submitted by: Kaley Cook, Deputy City Clerk*

*Resident follow ups from today's meeting for City Council:*

1. Mr. Gallagher: East Hampton.
2. Gary Kunas: Debris in canal.
3. Glenn: 5G health concerns.