



City of Palm Coast Minutes City Council Special Workshop

City Hall
160 Lake Avenue
Palm Coast, FL 32164
www.palmcoastgov.com

Mayor David Alfin
Vice Mayor Ed Danko
Council Member Cathy Heighter
Council Member Nick Klufas
Council Member Theresa Pontieri

Tuesday, October 24, 2023

9:00 AM

City Staff

Denise Bevan, City Manager
Neysa Borkert, City Attorney
Kaley Cook, City Clerk

- Public Participation shall be in accordance with Section 286.0114 Florida Statutes.
- Other matters of concern may be discussed as determined by City Council.
- If you wish to obtain more information regarding the City Council's agenda, please contact the City Clerk's Office at 386-986-3713.
- In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons needing a reasonable accommodation to participate in any of these proceedings or meeting should contact the City Clerk at 386-986-3713, at least 48 hours prior to the meeting.
- City Council Meetings are streamed live on YouTube at <https://www.youtube.com/user/PalmCoastGovTV/live>.
- It is proper meeting etiquette to silence all electronic devices, including cell phones while meeting is in session.
- Any person who decides to appeal any decision of the City Council with respect to any matter considered at this meeting will need a record of the proceedings, and for such purpose, may need to hire a court reporter to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

A CALL TO ORDER

Mayor Alfin called the meeting to order at 9 a.m.

B PLEDGE OF ALLEGIANCE TO THE FLAG AND A MOMENT OF SILENCE

C ROLL CALL

City Clerk Kaley Cook called the roll. All members were present.

D PUBLIC PARTICIPATION

Public Participation shall be held in accordance with Section 286.0114 Florida Statutes. And pursuant to the City Council's Meeting Policies and Procedures:

- (1) Each speaker shall at the podium, provide their name and may speak for up to 3 minutes.
- (2) The Public may provide comments to the City Council relative to matters not on the agenda at the times indicated in this Agenda. Following any comments from the public, there may be discussion by the City Council.
- (3) When addressing the City Council on specific, enumerated Agenda items, speakers shall:
 - (a) direct all comments to the Mayor;
 - (b) make their comments concise and to the point;
 - (c) not speak more than once on the same subject;
 - (d) not, by speech or otherwise, delay or interrupt the proceedings or the peace of the City Council;
 - (e) obey the orders of the Mayor or the City Council; and
 - (f) not make any irrelevant, impertinent or slanderous comments while addressing the City Council; which pursuant to Council rules, shall be considered disorderly.
- (4) Any person who becomes disorderly or who fails to confine his or her comments to the identified subject or business, shall be cautioned by the Mayor and thereafter must conclude his or her remarks on the subject within the remaining designated time limit.

Any speaker failing to comply, as cautioned, shall be barred from making any additional comments during the meeting and may be removed, as necessary, for the remainder of the meeting.

Members of the public may make comments during the public comment portion of the meeting. Please be advised that public comment will only be permitted during the public comment portions of the agenda at the times indicated by the Chair during the meeting.

Jeffrey Seib spoke about the Old Kings Village project and shared concerns for the Flagler County PUD for the property and compatibility.

Celia Pugliese spoke about the installation of litter and recyclables containers installed on Florida Park Drive, stop signs on Florida Park Drive to slow traffic and a prior traffic study that was completed, and maintenance of vacant lots.

Kurt McFarland spoke about utility bills, discussed increases, asked Council Members why they voted for an increase.

Council member Pontieri asked Ms. Bevan to provide an update on an upcoming traffic study.

Ms. Bevan shared details of traffic study and future discussions on the topic.

Council Member Pontieri asked if information related to Stormwater and Utility rates could be sent to Mr. McFarland.

Attorney Borkert discussed ex parte communications and the earlier comment on Old Kings Village.

E PRESENTATIONS

1 PRESENTATION - CITY COUNCIL POLICIES AND PROCEDURES

Mayor Alfin provided opening comments for the item.

Attorney Borkert presented the topic to City Council. Topics presented included: background of the item, topics to be discussed, controlling rules/law in meetings, roles and responsibilities of the Mayor, roles and responsibilities of the Vice Mayor, roles and responsibilities of City Council, roles and responsibilities of the City Manager, roles and responsibilities of the City Clerk, roles and responsibilities of the City Attorney, motions, amending motions, tabling versus continuing motions, voting, agenda, regular agenda format, workshop agenda format, and City Council roles and responsibilities in/outside of meetings.

City Council held extensive discussion on the topics and provided consensus on adjustments to the City Council policies and procedures.

F PUBLIC PARTICIPATION

Remainder of Public Comments is limited to three (3) minutes each.

Celia Pugliese discussed public comment at workshops, order of the agenda, and length of public comments.

Kurt McFarland shared about Council Member voicemail boxes and problems leaving voicemails for Council Members.

Ed Fuller discussed background checks to include timing and responsibility. Mr. Fuller discussed the diversity of Floridians and getting candidate information to residents.

G DISCUSSION BY CITY COUNCIL OF MATTERS NOT ON THE AGENDA

Vice Mayor Danko shared an invitation to a Red, White, and Blues event.

Council Member Pontieri shared thanks for the discussion and shared about various upcoming events. Council Member Pontieri also provided an update on discussions of the Department of Juvenile Justice.

Mayor Alfin shared a request from a newly formed group, FC3 (Flagler County Cultural Council) to appoint a liaison.

Council Member Heighter thanked everyone for a great meeting and shared an invitation for an upcoming event.

Council Member Klufas thanked City Council for their tremendous conversation today and also clarified his cell phone number for Mr. McFarland.

Mayor Alfin complimented City Council Members for how well they shared their views and moved forward in the meeting.

H DISCUSSION BY CITY ATTORNEY OF MATTERS NOT ON THE AGENDA

There were none.

I DISCUSSION BY CITY MANAGER OF MATTERS NOT ON THE AGENDA

Ms. Bevan spoke about upcoming Holidays and City Council Meetings to discuss the schedule. City Council provided a consensus to cancel the 11/21 City Council Business Meeting.

Council Member Klufas shared that he will not be in attendance for the 11/7 meeting.

Ms. Bevan provided a reminder to City Council about the upcoming trail dedication to Al Krier.

Ms. Bevan concluded her comments wishing happy birthday to Vice Mayor Danko.

Mayor Alfin shared that he will be unable to attend the trail dedication and thanked Council Member Pontieri for attending the ceremony in his absence.

J ADJOURNMENT

The meeting was adjourned at 12:13 p.m.

*Respectfully submitted by: Kaley Cook, CMC, FCRM
City Clerk*