



City of Palm Coast

Agenda

CITIZENS' ADVISORY TASK FORCE

City Hall
160 Lake Avenue
Palm Coast, FL 32164
www.palmcoastgov.com

Thursday, November 16, 2023

5:30 PM

CITY HALL - COMMUNITY WING

- Public Participation shall be in accordance with Section 286.0114 Florida Statutes.
- Public comment on issues on the agenda or public participation shall be limited to 3 minutes for each speaker.
- The Board Chair shall call for public comment, each speaker shall be directed through the podium. All parties shall be respectful of other person's ideas and opinions. Clapping, cheering, jeering, booing, catcalls, and other forms of disruptive behavior from the audience are not permitted.
- Other matters of concern may be discussed as determined by Committee during the meeting.
- If you wish to obtain more information regarding the agenda, please contact Jose Papa at 386-986-2469.
- In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons needing a reasonable accommodation to participate in any of these proceedings or meeting should contact the City Clerk at 386-986-3713, at least 48 hours prior to the meeting.
- It is proper meeting etiquette to silence all electronic devices, including cell phones while meeting is in session.
- The City of Palm Coast is not responsible for any mechanical failure of recording equipment.
- Any person who decides to appeal any decision with respect to any matter considered at this meeting will need a record of the proceedings, and for such purpose, may need to hire a court reporter to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Call to Order and Pledge of Allegiance

Roll Call and Determination of a Quorum

Approval of Minutes

1 MEETING MINUTES OF THE JUNE 29, 2023 CITIZENS' ADVISORY TASK FORCE MEETING

Public Hearings/Action Items

2 REVIEW AND APPROVAL OF THE CDBG CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT FOR THE PROGRAM YEAR OF OCTOBER 1, 2022 TO SEPTEMBER 30, 2023

Public Comments

Board Discussion

Adjournment

City of Palm Coast, Florida Agenda Item

Agenda Date: November 16, 2023

Department	COMMUNITY DEVELOPMENT	Amount
Division	PLANNING	Account #
Subject:	MEETING MINUTES OF THE JUNE 29, 2023 CITIZENS' ADVISORY TASK FORCE MEETING	
Presenter:	Irene Schaefer, Recording Secretary	
Attachments:	Minutes	
Background:		
Recommended Action:	Approve as presented.	

City of Palm Coast, Florida

Agenda Item

Agenda Date: November 16, 2023

Department	COMMUNITY DEVELOPMENT	Amount
Division	PLANNING	Account #
Subject: REVIEW AND APPROVAL OF THE CDBG CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT FOR THE PROGRAM YEAR OF OCTOBER 1, 2022 TO SEPTEMBER 30, 2023		
Presenter: Jose Papa, AICP, Senior Planner		
Attachments: <ol style="list-style-type: none"> 1. Presentation 2. CAPER FFY 2022 (Oct. 1, 2022 to Sep. 30, 2023) 		
<p>Background: In accordance with the regulations for the Community Development Block Grant (CDBG) program, participants are required to complete an annual performance report called the Consolidated Annual Performance and Evaluation Report (CAPER).</p> <p>The CAPER describes the activities and accomplishments during the recently completed program year (October 1, 2022 to September 30, 2023), using CDBG funds. This document provides information on expenditures of the CDBG funds received by the City through HUD.</p> <p>Additionally, this report provides an update on the City's progress in implementing the CDBG programs and activities identified in the Consolidated and Annual Action Plan. The projects/activities and the accomplishments described in the CAPER, consistent with the national objectives of the CDBG program benefit low- and moderate-income persons or neighborhoods where there is a high percentage of low- and moderate income residents.</p> <p>During the reporting period, the City used \$737,682.82 from the regular CDBG allocation as well as the CDBG-CV (CARES) allocation to accomplish the following:</p> <ul style="list-style-type: none"> • Completed rehabilitation of 5 single-family homes (next round of 13 is currently under review), \$276,425.37 • Assisted three households with down-payment assistance \$60,000.00 • Provided recreational activities scholarships to 85 students \$45,260.24 • Assisted 260 persons/households through subrecipient (CDBG-CV) \$278,478.98 • Program Administration (including Housing Activity Admin) \$77,518.23 <p>After the CATF public hearing, the CAPER will be made available for a 15-day public comment period. The CAPER will then be presented to the City Council for final approval.</p>		

Recommended Action: Staff recommends that the Citizens Advisory Task Force recommend that the City Council approve the Consolidated Annual Performance and Evaluation Report for the program period of October 1, 2022 to September 30, 2023.