



City of Palm Coast Agenda COUNCIL WORKSHOP

City Hall
160 Lake Avenue
Palm Coast, FL 32164
www.palmcoastgov.com

Mayor David Alfin
Vice Mayor Ed Danko
Council Member Cathy Heigher
Council Member Nick Klufas
Council Member Theresa Pontieri

Tuesday, April 11, 2023

9:00 AM

COMMUNITY WING

City Staff

Denise Bevan, City Manager

Neysa Borkert, City Attorney

Virginia A. Smith, City Clerk

- Public Participation shall be in accordance with Section 286.0114 Florida Statutes.
- Other matters of concern may be discussed as determined by City Council.
- If you wish to obtain more information regarding the City Council's agenda, please contact the City Clerk's Office at 386-986-3713.
- In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons needing a reasonable accommodation to participate in any of these proceedings or meeting should contact the City Clerk at 386-986-3713, at least 48 hours prior to the meeting.
- City Council Meetings are streamed live on YouTube at <https://www.youtube.com/user/PalmCoastGovTV/live>.
- It is proper meeting etiquette to silence all electronic devices, including cell phones while Council is in session.
- Any person who decides to appeal any decision of the City Council with respect to any matter considered at this meeting will need a record of the proceedings, and for such purpose, may need to hire a court reporter to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

A CALL TO ORDER

B PLEDGE OF ALLEGIANCE TO THE FLAG AND A MOMENT OF SILENCE

C ROLL CALL

D PUBLIC PARTICIPATION

Public Participation shall be held in accordance with Section 286.0114 Florida Statutes. And pursuant to the City Council's Meeting Policies and Procedures:

- (1) Each speaker shall at the podium, provide their name and may speak for up to 3 minutes.
- (2) The Public may provide comments to the City Council relative to matters not on the agenda at the times indicated in this Agenda. Following any comments from the public, there may be discussion by the City Council.

- (3) When addressing the City Council on specific, enumerated Agenda items, speakers shall:
- (a) direct all comments to the Mayor;
 - (b) make their comments concise and to the point;
 - (c) not speak more than once on the same subject;
 - (d) not, by speech or otherwise, delay or interrupt the proceedings or the peace of the City Council;
 - (e) obey the orders of the Mayor or the City Council; and
 - (f) not make any irrelevant, impertinent or slanderous comments while addressing the City Council; which pursuant to Council rules, shall be considered disorderly.
- (4) Any person who becomes disorderly or who fails to confine his or her comments to the identified subject or business, shall be cautioned by the Mayor and thereafter must conclude his or her remarks on the subject within the remaining designated time limit.

Any speaker failing to comply, as cautioned, shall be barred from making any additional comments during the meeting and may be removed, as necessary, for the remainder of the meeting.

Members of the public may make comments during the public comment portion of the meeting. Please be advised that public comment will only be permitted during the public comment portions of the agenda at the times indicated by the Chair during the meeting.

E PRESENTATIONS

- 1 PRESENTATION - ANNUAL INVESTMENT REPORT**
- 2 PRESENTATION - STORMWATER RATE STUDY**
- 3 PRESENTATION - THREE YEAR ECONOMIC DEVELOPMENT STRATEGY**
- 4 RESOLUTION 2023-XX APPROVING NAMING A PUBLIC FACILITY**
- 5 RESOLUTION 2023-XX APPROVING PURCHASES FOR FIBER OPTIC OUTSIDE PLANT CONSTRUCTION FOR US 1 FROM PALM COAST PARKWAY TO STATE ROAD 100**

F PUBLIC PARTICIPATION

Remainder of Public Comments is limited to three (3) minutes each.

G DISCUSSION BY CITY COUNCIL OF MATTERS NOT ON THE AGENDA

H DISCUSSION BY CITY ATTORNEY OF MATTERS NOT ON THE AGENDA

I DISCUSSION BY CITY MANAGER OF MATTERS NOT ON THE AGENDA

J ADJOURNMENT

6 AGENDA WORKSHEET AND CALENDAR

City of Palm Coast, Florida Agenda Item

Agenda Date: April 11, 2023

Department FINANCIAL SERVICES Division	Amount Account #
Subject PRESENTATION - ANNUAL INVESTMENT REPORT	
Presenter: Helena Alves, Director of Financial Services	
Background: Per the City's investment policy, each year the Director of Financial Services shall submit to the City Council a written report on all invested funds. The annual report shall include, but not be limited to the following: a complete list of all invested funds, the name or type of security in which the funds are invested, the amount invested, maturity date, earned income, book value, market value, and yield on each investment. The annual report will show performance on both a book value and total rate of return basis and will compare the results to the performance benchmarks. The City's investment advisor, Scott Stitcher, from PFM Asset Management, LLC will present the annual report.	
Recommended Action: FOR PRESENTATION ONLY	

City of Palm Coast, Florida Agenda Item

Agenda Date: April 11, 2023

Department	CONSTRUCTION MANAGEMENT & ENGINEERING	Amount
Division		Account
Subject	PRESENTATION - STORMWATER RATE STUDY	
Presenter: Carl Cote, Director of Stormwater & Engineering		
Background:		
<u>UPDATE FROM THE FEBRUARY 14, 2023, WORKSHOP</u>		
<p>This item was heard by City Council at their February 14, 2023, Workshop. City Council requested that staff prepare a cost-benefit analysis of bringing contract services in-house and evaluate the feasibility of a user rate option. Updates to this item will be presented during this meeting.</p>		
<u>ORIGINAL BACKGROUND FROM THE FEBRUARY 14, 2023, WORKSHOP</u>		
<p>In 2018 the City completed, and City Council adopted, a comprehensive rate study. This study was to evaluate the adequacy of stormwater rates necessary to pay for system operations, enhanced levels of maintenance, critical capital repairs and upgrades, and ongoing replacement of fleet and equipment. The rate study findings resulted in a recommended rate increase based on enhanced operations and a capital plan. The plan accelerated capital repairs and improvements, as well as maintenance activities for the citywide stormwater system.</p> <p>The adopted rate was phased in incrementally through FY24. Adopted rate increases included 8.2% for FY23 which was implemented on October 1, 2022, and an additional 7.5% scheduled for implementation in FY24. An annual indexing provision was also adopted to increase rates beyond FY24 based on the change in the consumer price index (CPI), but not less than 2% annually. Currently, the CPI has increased by 8.2% from October 2021 through September 2022.</p> <p>In May of 2022, Raftelis Financial Consultants, Inc., was contracted to perform a review of the Stormwater Enterprise Fund and provide a new rate study analysis to support the future needs and level of service of the Stormwater Utility.</p>		
Recommended Action: FOR PRESENTATION AND DIRECTION		

City of Palm Coast, Florida Agenda Item

Agenda Date: April 11, 2023

Department CITY ADMINISTRATION Division	Amount Account #
Subject PRESENTATION – THREE YEAR ECONOMIC DEVELOPMENT STRATEGY	
Presenter: Barbara S. Fiedor, Economic Development Manager	
Background: Council Priority: A. Strong Resilient Economy Staff will present a multi-year strategy for economic development initiatives that will drive business industry sector diversification and industrial land development. Topics will include supporting existing businesses, recruiting new businesses and new jobs, enhancing and expanding current workforce training programs, and attracting new talent.	
Recommended Action: FOR PRESENTATION ONLY	

City of Palm Coast, Florida Agenda Item

Agenda Date: April 11, 2023

Department PARKS & RECREATION	Amount
Division	Account
	#
Subject RESOLUTION 2023-XX APPROVING NAMING A PUBLIC FACILITY	
Presenter: James Hirst, Director of Parks & Recreation	
Background:	
Council Priority:	
B. Civic Engagement:	
3. Staff to provide an inventory of potential facilities according to the Public Renaming Policy in honor of Mayor Jon Netts.	
<p>On September 21, 2021, City Council adopted Resolution 2021-130 adopting guidelines and procedures for the official naming of public facilities. The City has received a request to name a City-owned public facility.</p>	
The Al Krier Trail:	
<p>Council Member Theresa Pontieri is requesting to name the walking trail on Palm Harbor Parkway (from the point of Cimmaron to European Village) in honor of Mr. Al Krier. Mr. Krier was a well-respected advocate for the safety and walkability of Cimmaron Drive. Council Member Pontieri submitted an application to the City for review. Upon review and approval by staff, the application moved to the Beautification and Environmental Advisory Committee (BEAC) for review. The BEAC met on March 23, 2023, unanimously approved the nomination, and recommended the request be presented at City Council.</p>	
<p>In addition to the recommendation of the Al Krier Trail, staff will present an update on Council Priority B3 regarding naming of a facility in honor of Mayor Jon Netts.</p>	
Recommended Action:	
ADOPT RESOLUTION 2023-XX APPROVING NAMING A PUBLIC FACILITY	

City of Palm Coast, Florida Agenda Item

Agenda Date: April 11, 2023

Department	INFORMATION TECHNOLOGY	Amount	\$561,923.00
Division		Account #	54702525-064000
Subject	RESOLUTION 2023-XX APPROVING PURCHASES FOR FIBER OPTIC OUTSIDE PLANT CONSTRUCTION FOR US 1 FROM PALM COAST PARKWAY TO STATE ROAD 100		
Presenter: Doug Akins, Director of IT			
Background:			
Council Priority:			
C. Safe and Reliable Services			
<p>Since 2006, the City of Palm Coast has operated its own fiber network. This network has allowed the City to connect all its locations without the need to pay a private entity for connections at each individual site. This network has been foundational to the way the City operates. We are currently wrapping up an initiative of segregating the Water Utility onto its own isolated network for security purposes, which is made possible by the City's fiber network. The network enables us to remotely monitor and manage a majority of the traffic cabinets in the City, as well as handle the bandwidth from the City's 200+ security cameras.</p> <p>Through our fiber network we can connect and partner with other local governments. Our connection to Flagler County enables us to share GIS information as well as share our camera feeds with the Flagler County Sherriff's Office. Flagler County Schools rely on our fiber network to keep all its locations connected. We are also exploring a partnership with Florida Department of Transportation (FDOT) to share traffic camera feeds with them that would be enabled through the fiber network.</p> <p>A gap exists in the network on US 1 from Palm Coast Parkway to State Road (SR) 100 of about 35,000 feet. Filling this gap would increase the network's resiliency and protect against service disruption caused by a break in the fiber. This build has not been pursued in the past due to cost, which was estimated at \$1.5 million.</p> <p>As part of their buildout in Palm Coast, Metronet will be installing fiber along US 1. Metronet has agreed to allow us to install conduit along with them, utilizing their contractor for a substantial cost savings to the City. Extending the City's fiber network from Palm Coast Parkway to SR 100 would complete a fiber ring which would allow for more reliable uptime of the network. It also positions us to be able to add the Palm Coast Parkway, Whiteview Parkway, Royal Palms Parkway, and SR 100 traffic cabinets to our network in the future.</p> <p>For this project, the installation of conduit, handholes, and ground rods must be sole sourced to Unified Utility Services LLC as this is a joint construction venture and these items are only</p>			

available from this vendor. City staff electronically posted the Intent to Award for seven (7) business days in accordance with Section 287.057(3)(c) Florida Statutes as this item is greater than \$35,000. No other potential vendors responded.

City Council approval is required for contracts valued over \$50,000 in accordance with Chapter 2 Article 1, Division 3, Section 2-26A of the City Code. Therefore, based on the foregoing, City staff recommends that City Council approve purchasing the required services from Unified Utility Services LLC.

The City has an existing contract with Danella Companies, Inc., for outside plant construction and goods that will be utilized for the purchase of materials for the project, as well as fiber installation and splicing.

The FY 2023 budget includes \$178,125 for FiberNET capital. \$388,118 from FiberNET's reserves would need to be transferred over to complete this project.

SOURCE OF FUNDS WORKSHEET FY 2023-24

FUND NAME 54702525-064000	\$178,125.00
Total Expended/Encumbered to Date	\$0.00
Pending Work Orders/Contracts	\$0.00
Unified Utility Services Work Order	\$184,000.00
Metronet Conduit	\$17,280.00
Danella Work Orders	\$340,643.00
Contingency	\$20,000.00
Transfer from Reserves	<u>\$383,798.00</u>
Balance	\$0.00

Recommended Action:
ADOPT RESOLUTION 2023-XX APPROVING PURCHASES FOR FIBER OPTIC OUTSIDE PLANT CONSTRUCTION FOR US 1 FROM PALM COAST PARKWAY TO STATE ROAD 100