



City of Palm Coast
Agenda
CITY COUNCIL SPECIAL
BUDGET WORKSHOP

City Hall
160 Lake Avenue
Palm Coast, FL 32164
www.palmcoastgov.com

Mayor David Alfin
Vice Mayor Ed Danko
Council Member Cathy Heigher
Council Member Nick Klufas
Council Member Theresa Pontieri

Tuesday, April 25, 2023

9:00 AM

Community Wing

City Staff

Denise Bevan, City Manager

Neysa Borkert, City Attorney

Virginia A. Smith, City Clerk

- Public Participation shall be in accordance with Section 286.0114 Florida Statutes.
- Other matters of concern may be discussed as determined by City Council.
- If you wish to obtain more information regarding the City Council's agenda, please contact the City Clerk's Office at 386-986-3713.
- In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons needing a reasonable accommodation to participate in any of these proceedings or meeting should contact the City Clerk at 386-986-3713, at least 48 hours prior to the meeting.
- City Council Meetings are streamed live on YouTube at <https://www.youtube.com/user/PalmCoastGovTV/live>.
- It is proper meeting etiquette to silence all electronic devices, including cell phones while Council is in session.
- Any person who decides to appeal any decision of the City Council with respect to any matter considered at this meeting will need a record of the proceedings, and for such purpose, may need to hire a court reporter to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

A CALL TO ORDER

B PLEDGE OF ALLEGIANCE TO THE FLAG AND A MOMENT OF SILENCE

C ROLL CALL

D PUBLIC PARTICIPATION

Public Participation shall be held in accordance with Section 286.0114 Florida Statutes. And pursuant to the City Council's Meeting Policies and Procedures:

- (1) Each speaker shall at the podium, provide their name and may speak for up to 3 minutes.
- (2) The Public may provide comments to the City Council relative to matters not on the agenda at the times indicated in this Agenda. Following any comments from the public,

there may be discussion by the City Council.

(3) When addressing the City Council on specific, enumerated Agenda items, speakers shall:

(a) direct all comments to the Mayor;

(b) make their comments concise and to the point;

(c) not speak more than once on the same subject;

(d) not, by speech or otherwise, delay or interrupt the proceedings or the peace of the City Council;

(e) obey the orders of the Mayor or the City Council; and

(f) not make any irrelevant, impertinent or slanderous comments while addressing the City Council; which pursuant to Council rules, shall be considered disorderly.

(4) Any person who becomes disorderly or who fails to confine his or her comments to the identified subject or business, shall be cautioned by the Mayor and thereafter must conclude his or her remarks on the subject within the remaining designated time limit.

Any speaker failing to comply, as cautioned, shall be barred from making any additional comments during the meeting and may be removed, as necessary, for the remainder of the meeting.

Members of the public may make comments during the public comment portion of the meeting. Please be advised that public comment will only be permitted during the public comment portions of the agenda at the times indicated by the Chair during the meeting.

E PRESENTATIONS

1 PRESENTATION - YEAR-TO-DATE BUDGET OVERVIEW

2 RESOLUTION 2023-XX APPROVING THE CITY COUNCIL STRATEGIC ACTION PLAN

3 PRESENTATION - FIRE DEPARTMENT OVERVIEW

4 PRESENTATION - PAVEMENT MANAGEMENT PROGRAM UPDATE

F PUBLIC PARTICIPATION

Remainder of Public Comments is limited to three (3) minutes each.

G DISCUSSION BY CITY COUNCIL OF MATTERS NOT ON THE AGENDA

H DISCUSSION BY CITY ATTORNEY OF MATTERS NOT ON THE AGENDA

I DISCUSSION BY CITY MANAGER OF MATTERS NOT ON THE AGENDA

J ADJOURNMENT

5 AGENDA WORKSHEET AND CALENDAR

City of Palm Coast, Florida Agenda Item

Agenda Date: April 25, 2023

Department FINANCIAL SERVICES Division	Amount Account #
Subject PRESENTATION - YEAR-TO-DATE BUDGET OVERVIEW	
Presenter: Helena Alves, Director of Financial Services	
Background: City Council adopted the Fiscal Year 2023 Budget on the 21 st day of September 2022, in the amount of \$328,187,636, through Resolution 2022-123. Director of Financial Services, Helena Alves, and Budget & Procurement Manager, Gwen Ragsdale, will be presenting the Year-to-Date Budget results for operating departments for Fiscal Year 2023, October through March.	
Recommended Action: FOR PRESENTATION ONLY	

City of Palm Coast, Florida Agenda Item

Agenda Date: April 25, 2023

Department CITY ADMINISTRATION Division	Amount Account #
Subject RESOLUTION 2023-XX APPROVING THE CITY COUNCIL STRATEGIC ACTION PLAN	
Presenter: Lauren Johnston, Assistant City Manager	
Background: At the March 28, 2023, City Council Special Workshop, staff provided a presentation that outlined Council feedback provided during the one-on-one interview sessions with each Council Member. Based on additional feedback and areas of consensus, staff applied edits to the proposed priorities and have drafted a Resolution with an Exhibit for Council's further consideration and adoption.	
Recommended Action: ADOPT RESOLUTION 2023-XX APPROVING THE CITY COUNCIL STRATEGIC ACTION PLAN	

City of Palm Coast, Florida Agenda Item

Agenda Date: April 25, 2023

Department	PUBLIC SAFETY	Amount
Division	FIRE	Account
		#
Subject	PRESENTATION - FIRE DEPARTMENT OVERVIEW	
Presenter:	Kyle Berryhill, Fire Chief	
Background:	Staff will present the Fire Department Overview Presentation to assist Council during the upcoming budget preparations. This overview will detail current operational effectiveness, three pillars of successful fire service provisions, and future opportunities.	
Recommended Action:	FOR PRESENTATION ONLY	

City of Palm Coast, Florida Agenda Item

Agenda Date: April 25, 2023

Department	CONSTRUCTION MANAGEMENT & ENGINEERING	Amount
Division	ENGINEERING	Account #
Subject	PRESENTATION – PAVEMENT MANAGEMENT PROGRAM UPDATE	
Presenter: Carl Cote, Director of Stormwater & Engineering		
Background:		
Council Priority:		
D. Sustainable Environment and Infrastructure		
<p>This presentation is an update on the City Pavement Management Program funding shortfall.</p>		
<u>Original Background:</u>		
<p>In order to be more efficient with the limited funding available and ongoing needs (1,126 lane miles), the city sought professional engineering services for the implementation of a pavement management program. This program is designed to preserve and extend the useful life of paved surfaces throughout the City and optimize the available funds to meet the network condition needs. With careful planning and diligent effort, highest performance standards are maintained while reducing the overall long-term costs of managing the network pavement system.</p>		
<p>On August 1, 2017, City Council approved a contract with Transmap Corporation to assist in the development of a Network Pavement Management System. The general objective was for the consultant to collect pavement data by way of a digital survey and to create a Pavement Condition Index (PCI) for each city-maintained roadway. The PCI allows the City to determine a pavement condition standard and plan for maintaining all roadways.</p>		
<p>Given the persistent shortage of funds for maintaining these street systems, the preservation and stewardship of existing roads have become major activities for all levels of government. An excellent way of maximizing the return on investment for the money that exists for road maintenance is to implement a Pavement Management System. Pavement management is a systematic approach to extending the life of a pavement network. More specifically, it is the process of planning, budgeting, funding, designing, constructing, monitoring, evaluating, maintaining, and rehabilitating the pavement network to provide maximum benefits with available funds. A Pavement Management System provides tools and methods for finding and implementing the best Maintenance & Rehabilitation (M&R) strategies. Repairing streets when they are still in fair condition ultimately cost less over their lifetime than waiting to fix roads that have fallen into poor condition. In other words, the proactive approach of routine pavement management means less money wasted on frequent roadway reconstruction and a potential savings of millions of dollars.</p>		

On August 28, 2018, City Council was presented with the findings of the Final Pavement Management Report. Those findings determined time Arterial and Collector roadways had a PCI average of 83 and Local roadways had a PCI average of 78. In order to maintain the current level of service, and existing PCI average, additional funding was requested however it was not approved by City Council.

In order to provide a more accurate forecast and better performance model for roadway maintenance, it is recommended to have the roadways digitally surveyed every 4 to 5 years. On August 17, 2021, City Council approved a Work Order with Transmap Corporation to conduct a survey and to provide a report and updated forecast for the city's pavement management program comparing project revenue as well as recommended funding needed to maintain the current roadway system condition for arterial and residential roads.

This item is a presentation to present City Council with the findings and funding needs based upon the updated survey that was completed with proposed new revenue options to provide the necessary funding.

**Recommended Action:
FOR PRESENTATION ONLY**