



**City of Palm Coast  
Minutes  
COUNCIL BUSINESS  
MEETING**

City Hall  
160 Lake Avenue  
Palm Coast, FL 32164  
www.palmcoastgov.com

**Mayor David Alfin  
Vice Mayor Ed Danko  
Council Member Cathy Heighter  
Council Member Nick Klufas  
Council Member Theresa Pontieri**

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**Tuesday, April 18, 2023**

**9:00 AM**

**COMMUNITY WING**

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**City Staff**

**Denise Bevan, City Manager  
Neysa Borkert, City Attorney  
Virginia A. Smith, City Clerk**

- Public Participation shall be in accordance with Section 286.0114 Florida Statutes.
- Other matters of concern may be discussed as determined by City Council.
- If you wish to obtain more information regarding the City Council's agenda, please contact the City Clerk's Office at 386-986-3713.
- In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons needing a reasonable accommodation to participate in any of these proceedings or meeting should contact the City Clerk at 386-986-3713, at least 48 hours prior to the meeting.
- City Council Meetings are streamed live on YouTube at <https://www.youtube.com/user/PalmCoastGovTV/live>.
- It is proper meeting etiquette to silence all electronic devices, including cell phones while meeting is in session.
- Any person who decides to appeal any decision of the City Council with respect to any matter considered at this meeting will need a record of the proceedings, and for such purpose, may need to hire a court reporter to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

**A CALL TO ORDER**

*Mayor Alfin called the meeting to order at 9:00 a.m.*

**B PLEDGE OF ALLEGIANCE TO THE FLAG AND A MOMENT OF SILENCE**

**C ROLL CALL**

*City Clerk Virginia Smith called the roll.*

**D PUBLIC PARTICIPATION**

Public Participation shall be held in accordance with Section 286.0114 Florida Statutes. And pursuant to the City Council's Meeting Policies and Procedures:

- (1) Each speaker shall at the podium, provide their name and may speak for up to 3 minutes.
- (2) The Public may provide comments to the City Council relative to matters not on the agenda at the times indicated in this Agenda. Following any comments from the public, there may be discussion by the City Council.
- (3) When addressing the City Council on specific, enumerated Agenda items, speakers shall:
  - (a) direct all comments to the Mayor;
  - (b) make their comments concise and to the point;
  - (c) not speak more than once on the same subject;
  - (d) not, by speech or otherwise, delay or interrupt the proceedings or the peace of the City Council;
  - (e) obey the orders of the Mayor or the City Council; and
  - (f) not make any irrelevant, impertinent or slanderous comments while addressing the City Council; which pursuant to Council rules, shall be considered disorderly.
- (4) Any person who becomes disorderly or who fails to confine his or her comments to the identified subject or business, shall be cautioned by the Mayor and thereafter must conclude his or her remarks on the subject within the remaining designated time limit.

Any speaker failing to comply, as cautioned, shall be barred from making any additional comments during the meeting and may be removed, as necessary, for the remainder of the meeting.

Members of the public may make comments during the public comment portion of the meeting. Please be advised that public comment will only be permitted during the public comment portions of the agenda at the times indicated by the Chair during the meeting.

*Public Comments:  
There were none.*

## **E MINUTES**

### **1 MINUTES OF THE CITY COUNCIL: APRIL 4, 2023, BUSINESS MEETING APRIL 11, 2023, WORKSHOP MEETING**

*Vice Mayor Danko made a motion to approve the April 4, 2023, minutes and was seconded by Council Member Klufas. Motion passed unanimously.*

*Vice Mayor Danko made a motion to approve the April 11, 2023, minutes and was seconded by Council Member Klufas. Motion passed unanimously.*

## **F PROCLAMATIONS AND PRESENTATIONS**

### **2 PROCLAMATION - APRIL 2023 AS PARKINSON'S AWARENESS MONTH**

*Council Member Klufas presented the Proclamation to representatives of the Palm Coast Parkinson's Support Group.*

**3 PROCLAMATION - THE WEEK OF APRIL 23, 2023, AS CRIME VICTIMS' RIGHTS WEEK**

*Council Member Pontieri presented the Proclamation to representatives from the Flagler County Advocate Alliance (comprised of Victim Advocates from Bunnell Police Department, Family Life Center, Flagler Beach Police Department, Flagler County Sheriff's Office and the Office of the State Attorney, Seventh Judicial Circuit Flagler) and Bikers Against Child Abuse.*

**4 PROCLAMATION - APRIL 2023 AS SEXUAL ASSAULT AWARENESS MONTH**

*Council Member Heighter presented the Proclamation to representatives from the Flagler County Advocate Alliance (comprised of Victim Advocates from Bunnell Police Department, Family Life Center, Flagler Beach Police Department, Flagler County Sheriff's Office and the Office of the State Attorney, Seventh Judicial Circuit, Flagler) and Bikers Against Child Abuse.*

**5 PROCLAMATION - APRIL 2023 AS THE PALM COAST FIRE DEPARTMENT'S 50TH ANNIVERSARY**

*Mayor Alfin presented the Proclamation to representatives of the Palm Coast Fire Department.*

**6 PINNING CEREMONY - CERTIFIED MUNICIPAL CLERK DESIGNATION**

*Ms. Virginia Smith, City Clerk presented Ms. Kaley Cook, Deputy City Clerk with her pin and plaque for achieving the Certified Municipal Clerk designation.*

**G RESOLUTIONS**

**7 RESOLUTION 2023-XX APPROVING NAMING A PUBLIC FACILITY**

*City Attorney Ms. Borkert read the title into the record.*

*Public Comments:  
There were none.*

**Pass**

**Motion made to approve by Vice Mayor Danko and seconded by Council Member Pontieri**

**Approved - 5 - Mayor David Alfin, Vice Mayor Ed Danko, Council Member Nick Klufas, Council Member Theresa Pontieri, Council Member Cathy Heighter**

**H CONSENT**

*Public Comments:  
There were none.*

- 8 RESOLUTION 2023-XX APPROVING PURCHASES FOR FIBER OPTIC OUTSIDE PLANT CONSTRUCTION FOR US 1 FROM PALM COAST PARKWAY TO STATE ROAD 100**

**Pass**  
**Motion made to be adopted on consent by Vice Mayor Danko and seconded by Council Member Klufas**

**Approved - 5 - Mayor David Alfin, Vice Mayor Ed Danko, Council Member Nick Klufas, Council Member Theresa Pontieri, Council Member Cathy Heigher**

- 9 RESOLUTION 2023-XX AUTHORIZING A WORK ORDER FOR SERVICE TO RETROFIT THE HVAC METASYS CONTROLS SYSTEM AT THE COMMUNITY CENTER USING EXISTING NJPA/SOURCEWELL STATE OF MINNESOTA CONTRACT #070121 WITH JOHNSON CONTROLS, INC.**

**Pass**  
**Motion made to be adopted on consent by Vice Mayor Danko and seconded by Council Member Klufas**

**Approved - 5 - Mayor David Alfin, Vice Mayor Ed Danko, Council Member Nick Klufas, Council Member Theresa Pontieri, Council Member Cathy Heigher**

- 10 REPORTING OF EMERGENCY AND SOLE SOURCE PURCHASES FOR MARCH 2023**

*Ms. Bevan presented the emergency and sole source purchases to City Council.*

**I PUBLIC PARTICIPATION**

Remainder of Public Comments is limited to three (3) minutes each.

*Chris Ewart-Noise ordinance. Noise is getting out of control in the neighborhoods.*

*Vice Mayor Danko forwarded the issue to the City Manager, and she has the head of Code Enforcement looking into the issue. City Manager echoed Vice Mayor Danko's comments.*

**J DISCUSSION BY CITY COUNCIL OF MATTERS NOT ON THE AGENDA**

*Council Member Pontieri-today was an awesome day for our community. Congratulations to Kaley.*

*Mayor Alfin and Council wished Council Member Klufas a happy birthday.*

*Council Member Klufas stated he has been driving around Palm Coast and recognized Public Works for their hard work in keeping our city beautiful.*

*Council Member Heigher attended the Citizens Academy last evening at Public Works. Thanked Public Works for all they do.*

**K DISCUSSION BY CITY ATTORNEY OF MATTERS NOT ON THE AGENDA**

*Nothing at this time.*

**L DISCUSSION BY CITY MANAGER OF MATTERS NOT ON THE AGENDA**

*Ms. Bevan provided information on the Fire Department's 50th Anniversary event.*

**M ADJOURNMENT**

*The meeting was adjourned at 9:53 a.m.*

*Respectfully submitted by:  
Virginia A. Smith, MMC  
City Clerk*