



**City of Palm Coast
Minutes
CITY COUNCIL SPECIAL
BUDGET WORKSHOP**

City Hall
160 Lake Avenue
Palm Coast, FL 32164
www.palmcoastgov.com

*Mayor David Alfin
Vice Mayor Ed Danko
Council Member Cathy Heighter
Council Member Nick Klufas
Council Member Theresa Pontieri*

Tuesday, April 25, 2023

9:00 AM

Community Wing

City Staff

Denise Bevan, City Manager

Neysa Borkert, City Attorney

Kaley Cook, Deputy City Clerk

- Public Participation shall be in accordance with Section 286.0114 Florida Statutes.
- Other matters of concern may be discussed as determined by City Council.
- If you wish to obtain more information regarding the City Council's agenda, please contact the City Clerk's Office at 386-986-3713.
- In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons needing a reasonable accommodation to participate in any of these proceedings or meeting should contact the City Clerk at 386-986-3713, at least 48 hours prior to the meeting.
- City Council Meetings are streamed live on YouTube at <https://www.youtube.com/user/PalmCoastGovTV/live>.
- It is proper meeting etiquette to silence all electronic devices, including cell phones while meeting is in session.
- Any person who decides to appeal any decision of the City Council with respect to any matter considered at this meeting will need a record of the proceedings, and for such purpose, may need to hire a court reporter to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

A CALL TO ORDER

Mayor Alfin called the meeting to order at 9 a.m.

B PLEDGE OF ALLEGIANCE TO THE FLAG AND A MOMENT OF SILENCE

C ROLL CALL

Kaley Cook, Deputy City Clerk, called the roll. Council Member Heighter was absent.

D PUBLIC PARTICIPATION

Public Participation shall be held in accordance with Section 286.0114 Florida Statutes. And pursuant to the City Council's Meeting Policies and Procedures:

- (1) Each speaker shall at the podium, provide their name and may speak for up to 3 minutes.
- (2) The Public may provide comments to the City Council relative to matters not on the agenda at the times indicated in this Agenda. Following any comments from the public, there may be discussion by the City Council.
- (3) When addressing the City Council on specific, enumerated Agenda items, speakers shall:
 - (a) direct all comments to the Mayor;
 - (b) make their comments concise and to the point;
 - (c) not speak more than once on the same subject;
 - (d) not, by speech or otherwise, delay or interrupt the proceedings or the peace of the City Council;
 - (e) obey the orders of the Mayor or the City Council; and
 - (f) not make any irrelevant, impertinent or slanderous comments while addressing the City Council; which pursuant to Council rules, shall be considered disorderly.
- (4) Any person who becomes disorderly or who fails to confine his or her comments to the identified subject or business, shall be cautioned by the Mayor and thereafter must conclude his or her remarks on the subject within the remaining designated time limit.

Any speaker failing to comply, as cautioned, shall be barred from making any additional comments during the meeting and may be removed, as necessary, for the remainder of the meeting.

Members of the public may make comments during the public comment portion of the meeting. Please be advised that public comment will only be permitted during the public comment portions of the agenda at the times indicated by the Chair during the meeting.

Gene Dowd thanked City employees, public servants, and military personnel. Mr. Dowd also spoke on the topic of price increases in homeowners' insurance.

Steve Carr spoke about traffic on Florida Park Drive.

Mayor Alfin shared information related to Mr. Dowd's comments on homeowners' insurance.

E PRESENTATIONS

1 PRESENTATION - YEAR-TO-DATE BUDGET OVERVIEW

Helena Alves, Director of Financial Services, and Gwen Ragsdale, Budget & Procurement Manager, presented the topic to Council.

Topics presented included: budget presentation timeline, revenues, expenditures, a reminder of the date for the next budget meeting, and where to find budget information.

Council held discussion on the following topics: key for highlights on the budget presentation, request to see comparison to prior year, main sources of judgments, fines and forfeitures, request for information related to expenditures

below 50% at this point in the year, alignment to other cities for revenues coming in, and aquatics center revenues and expenditures.

Ms. Alves provided a response to Council questions.

2 RESOLUTION 2023-XX APPROVING THE CITY COUNCIL STRATEGIC ACTION PLAN

Lauren Johnston, Assistant City Manager, presented the topic to Council.

Topics presented included: where we are, pillars of priorities, mission, values, and vision, review of the priorities, and next steps.

Council held discussion on the following topics: fast-tracking all processes with businesses, request to be informed of specific complaints regarding business friendliness, potential conflicts between priorities, setting expectations properly for the public, better defining operations in Council one-on-one meetings with staff, request for addition of incentives and promotion of amenities, staff evaluation of solid waste removal, and driving safety.

Ms. Bevan and Ms. Johnston responded to Council questions.

3 PRESENTATION - FIRE DEPARTMENT OVERVIEW

Fire Chief Berryhill presented the topic to Council.

Topics presented included: safe and reliable services, mission and values, staffing, apparatus and equipment, fire stations, growth and future growth, Palm Coast Fire Department performance, and 2024 outlook.

Council discussed the following topics: thanks to staff, budget preparations, assistance for recruiting efforts, benefits of looking at loans now to prevent rising costs, impact fees and funding, effects of traffic to response time, appreciation of data driven decisions, request for details regarding response data within the presentation, and quality and quantity of calls and response,

Chief Berryhill provided a response to Council questions.

4 PRESENTATION - PAVEMENT MANAGEMENT PROGRAM UPDATE

Carl Cote, Director of Stormwater & Engineering, presented the topic to Council.

Topics presented included: City of Palm Coast total pavement network, data collection, pavement condition index map, roadways, city work order requests,

average network PCI comparison, milling and resurfacing history, street improvement fund, local option fuel tax revenue history, 5-year capital improvement plan, 5-year PCI projection and current funding, roadway impact and funding shortfalls, funding options for consideration, and importance of roadway maintenance.

Council discussed the following topics: request for history of this item and prior Council understanding of the priority of this item, miles to maintain compared to other cities, eligibility of funding sources, responsibility of Community Development District roads, options for use of other materials, needs versus wants, prior funding methods, millage, diversifying revenues, consistent long-term revenue sources, suggestion of taxing for usage, half-cent sales tax for road improvement, and type of traffic as an impact to the degradation of roadways.

Council Member Klufas provided a history of this item.

Mr. Cote and Mr. DeLorenzo responded to Council questions.

Ms. Alves responded to financial questions.

Mayor Alfin asked Ms. Bevan and staff to help Council with reviewing other potential revenue sources.

Ms. Bevan shared the approach and local collaboration on this item. Ms. Bevan also shared about an upcoming budget workshop with information regarding funding sources.

F PUBLIC PARTICIPATION

Remainder of Public Comments is limited to three (3) minutes each.

Gene Dowd spoke about Stormwater Rates and the maintenance of the Stormwater Systems and about the upcoming financial decisions Council must make.

G DISCUSSION BY CITY COUNCIL OF MATTERS NOT ON THE AGENDA

Council Member Pontieri thanked Mr. Dowd for his comments. Ms. Pontieri shared that the decisions made now will affect future generations.

Council Member Klufas concurred with Council Member Pontieri and thanked everyone for the information provided.

Mayor Alfin thanked Council Members for their discussion.

H DISCUSSION BY CITY ATTORNEY OF MATTERS NOT ON THE AGENDA

There were none.

I DISCUSSION BY CITY MANAGER OF MATTERS NOT ON THE AGENDA

Ms. Bevan shared about a recent job fair, the attendees, and the applications received from the event. Additionally, Ms. Bevan shared about staff promotions.

J ADJOURNMENT

The meeting was adjourned at 11:30 a.m.

Respectfully submitted by: Kaley Cook, CMC