



**City of Palm Coast
Amended Agenda
COUNCIL BUSINESS
MEETING**

City Hall
160 Lake Avenue
Palm Coast, FL 32164
www.palmcoastgov.com

***Mayor David Alfin
Vice Mayor Ed Danko
Council Member Cathy Heigher
Council Member Nick Klufas
Council Member Theresa Pontieri***

Tuesday, May 2, 2023

6:00 PM

COMMUNITY WING

City Staff

Denise Bevan, City Manager

Neysa Borkert, City Attorney

Kaley Cook, Deputy City Clerk

- Public Participation shall be in accordance with Section 286.0114 Florida Statutes.
- Other matters of concern may be discussed as determined by City Council.
- If you wish to obtain more information regarding the City Council's agenda, please contact the City Clerk's Office at 386-986-3713.
- In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons needing a reasonable accommodation to participate in any of these proceedings or meeting should contact the City Clerk at 386-986-3713, at least 48 hours prior to the meeting.
- City Council Meetings are streamed live on YouTube at <https://www.youtube.com/user/PalmCoastGovTV/live>.
- It is proper meeting etiquette to silence all electronic devices, including cell phones while Council is in session.
- Any person who decides to appeal any decision of the City Council with respect to any matter considered at this meeting will need a record of the proceedings, and for such purpose, may need to hire a court reporter to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

A CALL TO ORDER

B PLEDGE OF ALLEGIANCE TO THE FLAG AND A MOMENT OF SILENCE

C ROLL CALL

D PUBLIC PARTICIPATION

Public Participation shall be held in accordance with Section 286.0114 Florida Statutes. And pursuant to the City Council's Meeting Policies and Procedures:

- (1) Each speaker shall at the podium, provide their name and may speak for up to 3 minutes.
- (2) The Public may provide comments to the City Council relative to matters not on the agenda at the times indicated in this Agenda. Following any comments from the public,

there may be discussion by the City Council.

(3) When addressing the City Council on specific, enumerated Agenda items, speakers shall:

(a) direct all comments to the Mayor;

(b) make their comments concise and to the point;

(c) not speak more than once on the same subject;

(d) not, by speech or otherwise, delay or interrupt the proceedings or the peace of the City Council;

(e) obey the orders of the Mayor or the City Council; and

(f) not make any irrelevant, impertinent or slanderous comments while addressing the City Council; which pursuant to Council rules, shall be considered disorderly.

(4) Any person who becomes disorderly or who fails to confine his or her comments to the identified subject or business, shall be cautioned by the Mayor and thereafter must conclude his or her remarks on the subject within the remaining designated time limit.

Any speaker failing to comply, as cautioned, shall be barred from making any additional comments during the meeting and may be removed, as necessary, for the remainder of the meeting.

Members of the public may make comments during the public comment portion of the meeting. Please be advised that public comment will only be permitted during the public comment portions of the agenda at the times indicated by the Chair during the meeting.

E MINUTES

1 MINUTES OF THE CITY COUNCIL:

APRIL 18, 2023, BUSINESS MEETING

APRIL 25, 2023, SPECIAL BUDGET WORKSHOP

F PROCLAMATIONS AND PRESENTATIONS

2 PROCLAMATION - THE WEEK OF APRIL 30, 2023, AS PUBLIC SERVICE RECOGNITION WEEK

3 PROCLAMATION - MAY 2023 AS NATIONAL PRESERVATION MONTH

4 PROCLAMATION - MAY 6, 2023, AS ARBOR DAY

5 PROCLAMATION - MAY 2023 AS NATIONAL WATER SAFETY MONTH

6 PROCLAMATION - MAY 2023 AS NATIONAL TENNIS MONTH

7 PRESENTATION - PRESENT CERTIFICATES TO THE CITY OF PALM COAST'S CITIZENS ACADEMY CLASS

G APPOINTMENT

- 8 APPOINT A CITY COUNCIL LIAISON TO THE FLAGLER COUNTY TRANSPORTATION DISADVANTAGED LOCAL COORDINATING BOARD**

H RESOLUTIONS

- 9 RESOLUTION 2023-XX APPROVING STORMWATER FEE ADJUSTMENTS**
- 10 RESOLUTION 2023-XX APPROVING THE CITY COUNCIL STRATEGIC ACTION PLAN**
- 11 RESOLUTION 2023-XX APPROVING AN INTERLOCAL AGREEMENT WITH THE RADIANCE COMMUNITY DEVELOPMENT DISTRICT TO DESIGN, PERMIT, SOLICIT, AND AWARD BIDS FOR UTILITY IMPROVEMENTS TO THE FLORIDA GOVERNMENTAL UTILITY AUTHORITY SERVICE AREA**

I CONSENT

- 12 RESOLUTION 2023-XX APPROVING PIGGYBACKING THE CITY OF ORLANDO CONTRACT WITH U.S. SUBMERGENT TECHNOLOGIES, LLC FOR STRUCTURAL CLEANING SERVICES**
- 13 RESOLUTION 2023-XX APPROVING A PRICE INCREASE FOR A PURCHASE ASSOCIATED WITH THE U.S. DEPARTMENT OF HOMELAND SECURITY ASSISTANCE TO FIREFIGHTERS GRANT**
- 14 RESOLUTION 2023-XX APPROVING A CONTRACT WITH P&S PAVING INC., APPROVAL OF A 14% CONTINGENCY, AND APPROVAL OF A WORK ORDER FOR CEI SERVICES FOR THE MILLING AND RESURFACING OF ARTERIAL AND RESIDENTIAL ROADS THROUGHOUT THE CITY**

J PUBLIC PARTICIPATION

Remainder of Public Comments is limited to three (3) minutes each.

K DISCUSSION BY CITY COUNCIL OF MATTERS NOT ON THE AGENDA

L DISCUSSION BY CITY ATTORNEY OF MATTERS NOT ON THE AGENDA

M DISCUSSION BY CITY MANAGER OF MATTERS NOT ON THE AGENDA

N ADJOURNMENT

- 15 AGENDA WORKSHEET AND CALENDAR**

City of Palm Coast, Florida Agenda Item

Agenda Date: May 2, 2023

Department	CITY ADMINISTRATION	Amount
Division	CITY CLERK	Account
		#
Subject	MINUTES OF THE CITY COUNCIL: APRIL 18, 2023, BUSINESS MEETING APRIL 25, 2023, SPECIAL BUDGET WORKSHOP	
Presenter:	Kaley Cook, Deputy City Clerk	
Background:		
Recommended Action:	APPROVE MINUTES OF THE CITY COUNCIL: APRIL 18, 2023, BUSINESS MEETING APRIL 25, 2023, SPECIAL BUDGET WORKSHOP	

City of Palm Coast, Florida Agenda Item

Agenda Date: May 2, 2023

Department	CITY ADMINISTRATION	Amount
Division	CITY CLERK	Account
		#
Subject	PROCLAMATION – THE WEEK OF APRIL 30, 2023, AS PUBLIC SERVICE RECOGNITION WEEK	
Presenter: Mayor and City Council		
Background: Beginning in 1985, Public Service Recognition Week has been celebrated during the first week of May to honor those who serve our nation as federal, state, county, local, fire/EMS, and tribal government employees. The City of Palm Coast has over 540 dedicated full-time, part-time, and seasonal employees who serve the residents and visitors of Palm Coast. Public Service Recognition Week is an opportunity to recognize and celebrate these incredible employees.		
Recommended Action: PROCLAIM THE WEEK OF APRIL 30, 2023, AS PUBLIC SERVICE RECOGNITION WEEK		

City of Palm Coast, Florida Agenda Item

Agenda Date: May 2, 2023

Department	CITY ADMINISTRATION	Amount
Division	CITY CLERK	Account
		#
Subject	PROCLAMATION - MAY 2023 AS NATIONAL PRESERVATION MONTH	
Presenter:	Mayor and City Council	
Background:	The Palm Coast Historical Society has requested that the City of Palm Coast proclaim May 2023 as National Preservation Month.	
Recommended Action:	PROCLAIM MAY 2023 AS NATIONAL PRESERVATION MONTH	

City of Palm Coast, Florida Agenda Item

Agenda Date: May 2, 2023

Department	CITY ADMINISTRATION	Amount
Division	CITY CLERK	Account
		#
Subject	PROCLAMATION - MAY 6, 2023, AS ARBOR DAY	
Presenter:	Mayor and City Council	
Background:	<p>The Tree City USA program is a national program that provides the framework for community forestry management for cities and towns across America. Communities achieve Tree City USA status by meeting four core standards of sound urban forestry management: maintaining a tree board or department, having a community tree ordinance, spending at least \$2 per capita on urban forestry, and celebrating Arbor Day.</p> <p>The Tree City USA program touches the lives of people within the community who benefit daily from cleaner air, shadier streets, and the aesthetic beauty that healthy, well-managed urban forests provide, and can make a strong contribution to a community's pride. Palm Coast has earned the Tree City USA's Growth Award for 17 consecutive years.</p> <p>Arbor Day will be held on May 6, 2023.</p>	
Recommended Action :	PROCLAIM MAY 6, 2023, AS ARBOR DAY	

City of Palm Coast, Florida Agenda Item

Agenda Date: May 2, 2023

Department	CITY ADMINISTRATION	Amount
Division	CITY CLERK	Account #
Subject PROCLAMATION - MAY 2023 AS NATIONAL WATER SAFETY MONTH		
Presenter: Mayor and City Council		
<p>Background: National Water Safety Month's history of highlighting water awareness and swim safety started in June 2003, when the World Waterpark Association (WWA) launched its National Water Safety Week. People celebrated this water awareness week for four years.</p> <p>In May 2007, the National Recreation and Park Association, (NRPA) which had been celebrating National Aquatics Week in July from 2004 to 2006, decided, along with the WWA, that a month-long water safety initiative in May would be best because it is when swim activity increases across the country. That is when National Water Safety Month was officially born.</p> <p>In May 2009, the Association of Pool & Spa Professionals (now the Pool & Hot Tub Alliance) joined the partnership, adding waterparks, public pools, and backyard pools to the monthly water safety initiative. Finally, in May 2010, the American Red Cross joined the National Water Safety Month coalition as a key partner.</p> <p>The City of Palm Coast Parks & Recreation Department strives to promote water safety in all aquatics, environments, and activities. According to the Centers for Disease Control and Prevention (CDC), eleven people die from unintentional drowning every day. Drowning is the third leading cause of unintentional death for all ages and the second leading cause of death for children ages 1 to 14 years. Our aquatics staff provides lifesaving swim lessons to all ages, from children to adults, as well as courses for the more advanced swimmer. You are never too old to learn how to swim!</p>		
<p>Recommended Action: PROCLAIM MAY 2023 AS NATIONAL WATER SAFETY MONTH</p>		

City of Palm Coast, Florida Agenda Item

Agenda Date: May 2, 2023

Department	CITY ADMINISTRATION	Amount
Division	CITY CLERK	Account
		#
Subject	PROCLAMATION - MAY 2023 AS NATIONAL TENNIS MONTH	
Presenter:	Mayor and City Council	
Background:	The United States Tennis Association has requested that the City of Palm Coast proclaim May 2023 as National Tennis Month.	
Recommended Action:	PROCLAIM MAY 2023 AS NATIONAL TENNIS MONTH	

City of Palm Coast, Florida Agenda Item

Agenda Date: May 2, 2023

Department	CITY ADMINISTRATION	Amount
Division		Account
		#
Subject	PRESENTATION - PRESENT CERTIFICATES TO THE CITY OF PALM COAST'S CITIZENS ACADEMY CLASS	
Presenter: Brittany Kershaw, Director of Communications & Marketing		
Background: The members of the 53 rd Citizens Academy Class are graduating today. Citizens Academy was created to educate residents about the operation of our city government. During the last seven Monday evenings, from 6:00 to 9:00 p.m., Academy students attended classes during which City directors discussed operations relating to their departments. In order to fully understand the function of each department as it relates to the City, students were encouraged to ask questions during these sessions.		
Recommended Action: PRESENT CERTIFICATES TO GRADUATES		

City of Palm Coast, Florida Agenda Item

Agenda Date: May 2, 2023

Department	CITY ADMINISTRATION	Amount
Division	CITY CLERK	Account
		#
Subject	APPOINT A CITY COUNCIL LIAISON TO THE FLAGLER COUNTY TRANSPORTATION DISADVANTAGED LOCAL COORDINATING BOARD	
Presenter: Kaley Cook, Deputy City Clerk		
<p>Background: For 20 years, the Flagler County Council on Aging (FCCOA) provided transportation service in Flagler County. In 1979, transportation delivery began as a social service to the senior population. On July 15, 1982, the Flagler County Board of County Commissioners adopted the Transportation Disadvantaged Plan for Flagler County and designated the FCCOA as the Community Transportation Coordinator (CTC). In 1983, Flagler County Transport (FCT) was established as a department of the FCCOA to provide coordinated transportation services in the County. In creating this new department, the FCCOA's charter was amended to include the provision of Transportation Disadvantaged services as part of the corporate mission. In 1984, FCT began to coordinate all county resources and execute Purchase of Service Agreements with other agencies which sponsor transportation for their eligible clients.</p> <p>In late 2003, Flagler County began the process of transitioning to take over all Flagler Senior Services operations and merge them with County government. On March 1, 2004, the Flagler County Board of County Commissioners became the Community Transportation Coordinator (CTC) for the Flagler TD program. On April 15, 2009, the Flagler County Board of County Commissioners was reappointed as the CTC through 2014. On May 14, 2014, once again the Commission for the Transportation Disadvantaged reappointed Flagler County Transit as the CTC through 2019, with an extension through 2020. The Commission for the Transportation Disadvantaged approved a five-year agreement at their meeting in June 2020.</p> <p>Flagler County has requested a Council Member from the City of Palm Coast be appointed to the Flagler County Transportation Disadvantaged Local Coordinating Board. This Board oversees the important public transportation system for disadvantaged citizens in Flagler County. Members of this Board include Northeast Florida Regional Council (NEFRC) coordinator, Florida Department of Transportation (FDOT), Public Education, Veterans Services, Department of Elder Affairs, Agency for Health Care, Vocational Rehab. and many others. The board essentially reviews operations and ensures FCPT is achieving the mission of the Transportation Disadvantaged program: providing safe, reliable, efficient and courteous transit services to our disadvantaged community.</p> <p>The overall mission of Florida's Transportation Disadvantaged program is to ensure the availability of efficient, cost-effective, and quality transportation services for transportation disadvantaged persons. People served by the program include those who because of physical or mental disability, income status, or age are unable to transport themselves or to purchase transportation and are, therefore, dependent upon others to obtain access to health care,</p>		

employment, education, shopping, social activities, or other life-sustaining activities, or children who are handicapped or high-risk or at-risk as defined in Section 411.202, Florida Statutes.

There is currently a vacancy for a Citizen Advocate/Non-User and since City of Palm Coast citizens make extensive use of this system (18,488 trips in the most recent quarter) a representative from the city is warranted.

This Board meets quarterly, on the second Tuesday of the month, at 10:00 a.m. The meeting is held at the Government Services Complex, 1769 E. Moody Boulevard, Building 2, First Floor Conference Room, Bunnell, Florida.

Recommended Action:
APPOINT A CITY COUNCIL LIAISON TO THE FLAGLER COUNTY TRANSPORTATION DISADVANTAGED LOCAL COORDINATING BOARD

City of Palm Coast, Florida Agenda Item

Agenda Date: May 2, 2023

Department	CONSTRUCTION MANAGEMENT ENGINEERING	Amount
Division	ENGINEERING	Account
Subject	RESOLUTION 2023-XX APPROVING STORMWATER FEE ADJUSTMENTS	
Presenter: Carl Cote, Director of Stormwater & Engineering		
Background:		
Council Priority:		
D. Sustainable Environment and Infrastructure		
<p>City staff and consultant, Raftelis Financial Consultants, Inc., recommend a stormwater fee adjustment based on an updated rate study analysis. This adjustment is necessary to support future needs, stormwater system goals, and level service standards.</p>		
<u>UPDATE FROM THE APRIL 11, 2023, WORKSHOP</u>		
<p>This item was heard by City Council at their April 11, 2023, workshop. City Council requested the following:</p> <ul style="list-style-type: none"> • Remove Right-of-way mowing costs • Remove Priority 5, 2 additional swale crews and associated staff & equipment • Look into phasing programs and/or projects to reduce overall rate increase • Modify the program to limit the FY24 ERU rate increase to generate an additional four million dollars 		
<u>UPDATE FROM THE FEBRUARY 14, 2023, WORKSHOP</u>		
<p>This item was heard by City Council at their February 14, 2023, Workshop. City Council requested that staff prepare a cost-benefit analysis of bringing contract services in-house and evaluate the feasibility of a user rate option. Updates to this item were presented during this meeting.</p>		
<u>ORIGINAL BACKGROUND FROM THE FEBRUARY 14, 2023, WORKSHOP</u>		
<p>In 2018 the city completed, and City Council adopted a comprehensive rate study. This study was to evaluate the adequacy of stormwater rates necessary to pay for system operations, enhanced levels of maintenance, critical capital repairs and upgrades, and ongoing replacement of fleet and equipment. The rate study findings resulted in a recommended rate increase based on enhanced operations and a capital plan. The plan accelerated capital repairs and improvements, as well as maintenance activities for the citywide stormwater system. The adopted rate was phased in incrementally through FY24. Adopted rate increases included 8.2% for FY23 which was implemented on October 1, 2022, and an additional 7.5% scheduled for implementation in FY24. An annual indexing provision was also adopted to increase rates</p>		

beyond FY24 based on the change in the consumer price index (CPI), but not less than 2% annually. Currently, the CPI has increased by 8.2% from October 2021 through September 2022.

In May of 2022, Raftelis Financial Consultants, Inc., was contracted to perform a review of the Stormwater Enterprise Fund and provide a new rate study analysis to support the future needs and level of service of the Stormwater Utility.

Recommended Action:

ADOPT RESOLUTION 2023-XX APPROVING STORMWATER FEE ADJUSTMENTS

City of Palm Coast, Florida Agenda Item

Agenda Date: May 2, 2023

Department CITY ADMINISTRATION	Amount
Division	Account
	#
Subject RESOLUTION 2023-XX APPROVING THE CITY COUNCIL STRATEGIC ACTION PLAN	
Presenter: Lauren Johnston, Assistant City Manager	
Background: <u>UPDATE FROM THE APRIL 25, 2023 SPECIAL BUDGET WORKSHOP</u> City Council heard this item at their April 25, 2023 Special Budget Workshop. Council provided direction to staff on the priorities. The exhibit to the Resolution has been updated to reflect Council's direction. <u>ORIGINAL BACKGROUND FROM THE APRIL 25, 2023 SPECIAL BUDGET WORKSHOP:</u> At the March 28, 2023, City Council Special Workshop, staff provided a presentation that outlined Council feedback provided during the one-on-one interview sessions with each Council Member. Based on additional feedback and areas of consensus, staff applied edits to the proposed priorities and have drafted a Resolution with an Exhibit for Council's further consideration and adoption.	
Recommended Action: ADOPT RESOLUTION 2023-XX APPROVING THE CITY COUNCIL STRATEGIC ACTION PLAN	

City of Palm Coast, Florida Agenda Item

Agenda Date: May 2, 2023

Department	UTILITY & CONSTRUCTION MANAGEMENT & ENGINEERING	Amount	\$1,123,700.00
Division	ENGINEERING	Account	#54029090-063000-81035 #54029082-063000-81035 #54029083-063000-81035
Subject	RESOLUTION 2023-XX APPROVING AN INTERLOCAL AGREEMENT WITH THE RADIANCE COMMUNITY DEVELOPMENT DISTRICT TO DESIGN, PERMIT, SOLICIT, AND AWARD BIDS FOR UTILITY IMPROVEMENTS TO THE FLORIDA GOVERNMENTAL UTILITY AUTHORITY SERVICE AREA		
Presenter: Stephen Flanagan, Utility Director, and Carl Cote, Director of Stormwater & Engineering			
Background:			
Council Priority:			
D. Sustainable Environment and Infrastructure			
<u>ORIGINAL BACKGROUND FROM THE AUGUST 16, 2022, COUNCIL BUSINESS MEETING</u>			
<p>Twenty years ago, Flagler County (the “County”) and the City of Palm Coast (the “City”) were in conflict over territorial rights for water and sewer service. The territory in question was the area of Old Kings Road south of SR 100. By 2007, the County and the City, along with other utility owners, agreed to settle their various disputes in the Settlement Agreement. The Agreement defined which area of Old Kings Road each party would service. It also contained a clause that the city would install a water main and meter to a specified point. At that specified point the County would connect and receive bulk water for resale to its customer base.</p> <p>In 2018, the City of Palm Coast and Flagler County were approached by property owners along the Old Kings Road Service Area with potential plans for future development. As such, the City and the County entered negotiations for a revised Interlocal Agreement, which would have laid the foundation to develop a cooperative effort to provide a regional approach to address water and sewer service along Old Kings Road South to properties in the City and in unincorporated County effectuating the terms of the 2007 agreement. That agreement would have provided that the parties would continue to work together and enter into a future Interlocal Agreement. However, an agreement was not reached.</p> <p>Since that time, the County sold their utility to Florida Governmental Utility Authority (FGUA). Staff negotiated an agreement with FGUA, which was approved by Council on August 16, 2022. The agreement specifies that the City will provide bulk water and sewer services to the FGUA. This agreement also grants the City service rights for the territories annexed after the Settlement Agreement. The City would acquire the current property which FGUA utilizes for the treatment facility. This site would potentially become the City’s future WWTP 3 site and would</p>			

enable future wastewater service in the southeastern portion of the City. The agreement also allows for the reduction/elimination of small package treatment facilities in the area, a benefit that would reduce/eliminate the discharge of wastewater effluent into Bulow Creek.

CURRENT PROPOSED AGENDA ITEM

The current agenda item proposes an agreement with Radiance Community Development District (CDD) for Radiance to design, permit, solicit bids, and construct the needed potable water, sanitary sewer, reclaimed water, and triplex pump station infrastructure improvements and associated appurtenances. Radiance will adhere to the requirements in the Interlocal Interconnection Agreement provisions previously agreed to between the City and FGUA, specifically in Sections 4.1 through 4.6. The design related cost funding is shared per the prior Interlocal Agreement with FGUA.

City staff is requesting \$1,123,700.00 to cover the cost of the City funded portion and a project contingency. Funding is provided for in the city’s Five-Year Capital plan. FGUA will commit to their share of the funding prior to the project design moving forward.

SOURCE OF FUNDS WORKSHEET FY 2023

Impr. Water Main–54029090-063000-81035	\$650,000.00
Total Expenses/Encumbered to date	\$0.00
Pending Work Orders/Contracts	\$0.00
Current Contract	<u>\$382,100.00</u>
Balance	\$267,900.00

SOURCE OF FUNDS WORKSHEET FY 2023

Force Mains–54029082-063000-81035	\$650,000.00
Total Expenses/Encumbered to date	\$0.00
Pending Work Orders/Contracts	\$0.00
Current Contract	<u>\$337,100.00</u>
Balance	\$312,900.00

SOURCE OF FUNDS WORKSHEET FY 2023

Reclaimed Water–54029083-063000-81035	\$600,000.00
Total Expenses/Encumbered to date	\$0.00
Pending Work Orders/Contracts	\$0.00
Current Contract	<u>\$404,500.00</u>
Balance	\$195,500.00

**Recommended Action:
ADOPT RESOLUTION 2023-XX APPROVING AN INTERLOCAL AGREEMENT WITH THE RADIANCE COMMUNITY DEVELOPMENT DISTRICT TO DESIGN, PERMIT, SOLICIT, AND AWARD BIDS FOR UTILITY IMPROVEMENTS TO THE FLORIDA GOVERNMENTAL UTILITY AUTHORITY SERVICE AREA**

City of Palm Coast, Florida Agenda Item

Agenda Date: May 2, 2023

Department	WATER AND WASTEWATER UTILITY	Amount	\$177,650.00
Division		Account	54029083 063000 85005
Subject	RESOLUTION 2023-XX APPROVING PIGGYBACKING THE CITY OF ORLANDO CONTRACT WITH U.S. SUBMERGENT TECHNOLOGIES, LLC FOR STRUCTURAL CLEANING SERVICES		
Presenter: Danny Ashburn, Utility Systems Manager			
Background:			
Council Priority:			
D. Sustainable Environment and Infrastructure			
<p>In an effort to improve plant process operations and restore lost capacity, staff is requesting approval for U.S. Submergent Technologies to remove sand, grit, and debris from the bottom of critical process equipment that has accumulated over the past five years. During periods of high flow due to rain events, tropical storms, and hurricanes, the screening and grit removal systems at the head of the plant are unable to remove all this material. As this material enters the process, it settles in the biological tanks and reduces valuable capacity. U.S. Submergent Technologies uses a process called Sedivision to locate and measure the areas of buildup in the tanks. The next process will remove the undesirable material and filter, while returning the liquid back into the process. This allows the cleaning to take place without removing to biological tank from the process. It is not possible to remove a tank from service due to our increased flows due to growth.</p> <p>City staff is recommending piggybacking the City of Orlando contract (IFB18-0255) with U.S. Submergent Technologies, LLC through June 10, 2023, for structure cleaning services at Wastewater Treatment Plant 1. Piggybacking existing competitively bid contracts is advantageous since the pricing is generally better than what the City could obtain on its own, and the City does not incur the expense and delay of soliciting a bid.</p> <p>Since the underlying contract is an agreement on a per unit price basis, City staff is requesting approval based on available approved budgeted funds appropriated by City Council. The Fiscal Year 2023 Budget includes available funding in the City's Wastewater Operations capital funding. City staff estimates that the City will expend approximately \$177,650.00 under this piggyback contract.</p>			

SOURCE OF FUNDS WORKSHEET FY 2023	
<u>General Plant R&R 54029083-063000-85005</u>	\$1,700,000.00
Total Expended/Encumbered to Date	\$1,002,035.29
Pending Work Orders/Contracts	\$0.00
Current (WO/Contract)	<u>\$177,650.00</u>
Balance	\$520,314.71

Recommended Action:
ADOPT RESOLUTION 2023-XX APPROVING PIGGYBACKING THE CITY OF ORLANDO CONTRACT WITH U.S. SUBMERGENT TECHNOLOGIES, LLC FOR STRUCTURAL CLEANING SERVICES

City of Palm Coast, Florida Agenda Item

Agenda Date: May 2, 2023

<p>Department PUBLIC SAFETY Division</p>	<p>Amount \$14,008.16 match dollars Account # 10014000-064000 49030</p>														
<p>Subject RESOLUTION 2023-XX APPROVING A PRICE INCREASE FOR A PURCHASE ASSOCIATED WITH THE U.S. DEPARTMENT OF HOMELAND SECURITY ASSISTANCE TO FIREFIGHTERS GRANT</p>															
<p>Presenter: Kyle Berryhill, Fire Chief</p>															
<p>Background: The U.S. Fire Administration offers various grant funding opportunities for local fire departments. The Palm Coast Fire Department regularly applies for grants under three grant opportunities: Assistance to Firefighters Grant (AFG), Staffing for Adequate Fire and Emergency Response (SAFER), and Fire Prevention and Safety Grant programs.</p> <p>On December 20, 2022, the U.S. Fire Administration notified the City of Palm Coast that the City's application qualified for funding. The grant award includes a price increase to \$59,461.79 (previously \$49,999.99) from the U.S. Fire Administration and requires that the City contribute \$14,008.16, which increased from the prior approved \$4,545.37 in matching funds.</p> <p>If approved by Council, the grant money will be used for the purchase of a STAR 70 DELUXE Mobile Breathing Air Trailer. The 12-foot by 7-foot enclosed Cascade Trailer System contains nine (9) 4500 PSI (pounds per square inch) storage cylinders. The mobile cascade trailer system provides for use at the incident scene and for quick and clean on-the-spot refills.</p>															
<table style="width: 100%; border-collapse: collapse;"> <tr> <td colspan="2">SOURCE OF FUNDS WORKSHEET FY 2023</td> </tr> <tr> <td style="width: 70%;">Federal Grant Revenue –10010000-331200-49030</td> <td style="text-align: right;">\$45,453.63</td> </tr> <tr> <td>Capital Outlay Expenditure –10014000-064000-49030</td> <td style="text-align: right;">\$59,461.79</td> </tr> <tr> <td>Total Expenses/Encumbered to date</td> <td style="text-align: right;">\$0.00</td> </tr> <tr> <td>Pending Work Orders/Contracts</td> <td style="text-align: right;">\$0.00</td> </tr> <tr> <td>Current Contract</td> <td style="text-align: right;"><u>\$59,461.79</u></td> </tr> <tr> <td></td> <td style="text-align: right;">\$0.00</td> </tr> </table>		SOURCE OF FUNDS WORKSHEET FY 2023		Federal Grant Revenue –10010000-331200-49030	\$45,453.63	Capital Outlay Expenditure –10014000-064000-49030	\$59,461.79	Total Expenses/Encumbered to date	\$0.00	Pending Work Orders/Contracts	\$0.00	Current Contract	<u>\$59,461.79</u>		\$0.00
SOURCE OF FUNDS WORKSHEET FY 2023															
Federal Grant Revenue –10010000-331200-49030	\$45,453.63														
Capital Outlay Expenditure –10014000-064000-49030	\$59,461.79														
Total Expenses/Encumbered to date	\$0.00														
Pending Work Orders/Contracts	\$0.00														
Current Contract	<u>\$59,461.79</u>														
	\$0.00														
<p>Recommended Action: ADOPT RESOLUTION 2023-XX APPROVING A PRICE INCREASE FOR A PURCHASE ASSOCIATED WITH THE U.S. DEPARTMENT OF HOMELAND SECURITY ASSISTANCE TO FIREFIGHTERS GRANT</p>															

City of Palm Coast, Florida Agenda Item

Agenda Date: May 2, 2023

Department	CONSTRUCTION MANAGEMENT & ENGINEERING	Amount	\$7,031,713.35																								
Division	ENGINEERING	Account	#21055011-034000-54104																								
Subject	RESOLUTION 2023-XX APPROVING A CONTRACT WITH P&S PAVING INC., APPROVAL OF A 14% CONTINGENCY, AND APPROVAL OF A WORK ORDER FOR CEI SERVICES FOR THE MILLING AND RESURFACING OF ARTERIAL AND RESIDENTIAL ROADS THROUGHOUT THE CITY																										
Presenter: Carl Cote, Director of Stormwater & Engineering																											
Background:																											
Council Priority:																											
D. Sustainable Environment and Infrastructure																											
<p>City staff is recommending approval for the asphalt milling and resurfacing of five arterial roadways, Belle Terre Pkwy., East Hampton Blvd., Matanzas Woods Pkwy., Seminole Woods Blvd., and Sesame Blvd. Work on these arterials will include asphalt base repair and temporary and permanent roadway striping. Work will also include an add alternate bid for asphalt milling and resurfacing, replacement of roadway striping, and adjustment of water valves or manholes on a list of residential roads.</p> <p>The City advertised the project (ITB-SWE-23-28) and received three (3) bids that were deemed to be responsive and from responsible bidders.</p> <p>The project design engineer and city staff recommend award of the contract, to include base bid and bid alternate #1 to the low bidder, P&S Paving Inc., for \$5,929,613.35. In addition, staff is requesting approval of a work order with GAI Consultants Inc., in a not-to-exceed amount of \$243,220.00 for construction engineering services (CEI). GAI was awarded the contract on RFSQ-SWE-23-29. Based on past experience with similar construction projects, staff is requesting a 14% project contingency in the amount of \$864,196.67 in case of unforeseen circumstances and/or unknown conditions, for a total project cost of \$7,037,030.02.</p> <p>Funds for this project are budgeted out of the Street Improvement Fund.</p>																											
<table style="width: 100%; border-collapse: collapse;"> <tr> <td colspan="4">SOURCE OF FUNDS WORKSHEET FY 2023</td> </tr> <tr> <td colspan="2">Streets Improvement Fund-21055011-034000-54104</td> <td style="text-align: right;">\$7,310,000.00</td> <td></td> </tr> <tr> <td colspan="2">Total Expenses/Encumbered to date</td> <td style="text-align: right;">\$131,149.36</td> <td></td> </tr> <tr> <td colspan="2">Pending Work Orders/Contracts</td> <td style="text-align: right;">\$0.00</td> <td></td> </tr> <tr> <td colspan="2">Current Contract</td> <td style="text-align: right;"><u>\$7,037,030.02</u></td> <td></td> </tr> <tr> <td colspan="2">Balance</td> <td style="text-align: right;"><u>\$141,820.62</u></td> <td></td> </tr> </table>				SOURCE OF FUNDS WORKSHEET FY 2023				Streets Improvement Fund-21055011-034000-54104		\$7,310,000.00		Total Expenses/Encumbered to date		\$131,149.36		Pending Work Orders/Contracts		\$0.00		Current Contract		<u>\$7,037,030.02</u>		Balance		<u>\$141,820.62</u>	
SOURCE OF FUNDS WORKSHEET FY 2023																											
Streets Improvement Fund-21055011-034000-54104		\$7,310,000.00																									
Total Expenses/Encumbered to date		\$131,149.36																									
Pending Work Orders/Contracts		\$0.00																									
Current Contract		<u>\$7,037,030.02</u>																									
Balance		<u>\$141,820.62</u>																									

Recommended Action:

ADOPT RESOLUTION 2023-XX APPROVING A CONTRACT WITH P&S PAVING INC., APPROVAL OF A 14% CONTINGENCY, AND APPROVAL OF A WORK ORDER FOR CEI SERVICES FOR THE MILLING AND RESURFACING OF ARTERIAL AND RESIDENTIAL ROADS THROUGHOUT THE CITY