



City of Palm Coast
Agenda
COUNCIL BUSINESS
MEETING

City Hall
160 Lake Avenue
Palm Coast, FL 32164
www.palmcoastgov.com

Mayor David Alfin
Vice Mayor Ed Danko
Council Member Cathy Heigher
Council Member Nick Klufas
Council Member Theresa Pontieri

Tuesday, June 6, 2023

6:00 PM

COMMUNITY WING

City Staff

Denise Bevan, City Manager

Neysa Borkert, City Attorney

Kaley Cook, Deputy City Clerk

- Public Participation shall be in accordance with Section 286.0114 Florida Statutes.
- Other matters of concern may be discussed as determined by City Council.
- If you wish to obtain more information regarding the City Council's agenda, please contact the City Clerk's Office at 386-986-3713.
- In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons needing a reasonable accommodation to participate in any of these proceedings or meeting should contact the City Clerk at 386-986-3713, at least 48 hours prior to the meeting.
- City Council Meetings are streamed live on YouTube at <https://www.youtube.com/user/PalmCoastGovTV/live>.
- It is proper meeting etiquette to silence all electronic devices, including cell phones while Council is in session.
- Any person who decides to appeal any decision of the City Council with respect to any matter considered at this meeting will need a record of the proceedings, and for such purpose, may need to hire a court reporter to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

A CALL TO ORDER

B PLEDGE OF ALLEGIANCE TO THE FLAG AND A MOMENT OF SILENCE

C ROLL CALL

D PUBLIC PARTICIPATION

Public Participation shall be held in accordance with Section 286.0114 Florida Statutes. And pursuant to the City Council's Meeting Policies and Procedures:

- (1) Each speaker shall at the podium, provide their name and may speak for up to 3 minutes.
- (2) The Public may provide comments to the City Council relative to matters not on the agenda at the times indicated in this Agenda. Following any comments from the public,

there may be discussion by the City Council.

(3) When addressing the City Council on specific, enumerated Agenda items, speakers shall:

(a) direct all comments to the Mayor;

(b) make their comments concise and to the point;

(c) not speak more than once on the same subject;

(d) not, by speech or otherwise, delay or interrupt the proceedings or the peace of the City Council;

(e) obey the orders of the Mayor or the City Council; and

(f) not make any irrelevant, impertinent or slanderous comments while addressing the City Council; which pursuant to Council rules, shall be considered disorderly.

(4) Any person who becomes disorderly or who fails to confine his or her comments to the identified subject or business, shall be cautioned by the Mayor and thereafter must conclude his or her remarks on the subject within the remaining designated time limit.

Any speaker failing to comply, as cautioned, shall be barred from making any additional comments during the meeting and may be removed, as necessary, for the remainder of the meeting.

Members of the public may make comments during the public comment portion of the meeting. Please be advised that public comment will only be permitted during the public comment portions of the agenda at the times indicated by the Chair during the meeting.

E MINUTES

1 MINUTES OF THE CITY COUNCIL:

MAY 16, 2023, BUSINESS MEETING

MAY 23, 2023, SPECIAL BUDGET WORKSHOP

F PROCLAMATIONS

2 PROCLAMATION - JUNE 9, 2023, AS TAG V. BEAR FOUNDATION RECOGNITION DAY

3 PROCLAMATION - THE WEEK OF JUNE 18, 2023, AS NATIONAL MOSQUITO CONTROL AWARENESS WEEK

G ORDINANCES SECOND READ

4 ORDINANCE 2023-XX 5TH AMENDMENT TO THE PALM COAST PARK MPD DEVELOPMENT AGREEMENT - APPLICATION NO. 5276

5 ORDINANCE 2023-XX AMENDING THE FUTURE LAND USE MAP DESIGNATION FOR 41.5+/- ACRES OF PROPERTY FROM GREENBELT TO RESIDENTIAL AND ADDING A SITE SPECIFIC POLICY TO LIMIT DEVELOPMENT ON THE SUBJECT PROPERTY TO 180 DWELLING UNITS

6 ORDINANCE 2023-XX REZONING SEMINOLE WOODS SINGLE FAMILY - APPLICATION NO. 5061

7 ORDINANCE 2023-XX REZONING LONGFELLOW SUBDIVISION - APPLICATION NO. 5062

H RESOLUTIONS

8 RESOLUTION 2023-XX APPROVING A CONSTRUCTION CONTRACT WITH FLORIDA DESIGN CONTRACTORS, LLC FOR WASTEWATER TREATMENT FACILITY 1 PHASE 2 HEADWORKS & AERATION BASIN IMPROVEMENTS PROJECT

9 RESOLUTION 2023-XX APPROVING THE SUBMISSION OF A GRANT APPLICATION FOR MULTI-CITY CHARGING AND FUELING INFRASTRUCTURE

I CONSENT

10 RESOLUTION 2023-XX APPROVING AN EASEMENT AGREEMENT WITH FLORIDA POWER & LIGHT FOR THE SOUTHERN RECREATION CENTER PROJECT

11 RESOLUTION 2023-XX APPROVING PIGGYBACKING THE LAKE COUNTY, FLORIDA CONTRACT WITH MUNICIPAL EMERGENCY SERVICES (MES) TO UTILIZE THE TERMS, CONDITIONS, SCOPE, AND PRICING AGREEMENT FOR FIRE EQUIPMENT, SUPPLIES, AND SERVICES AS NEEDED

12 RESOLUTION 2023-XX APPROVING PIGGYBACKING THE MARTIN COUNTY, FLORIDA CONTRACT WITH ALLIED UNIVERSAL CORPORATION FOR LIQUID SODIUM HYPOCHLORITE

13 RESOLUTION 2023-XX APPROVING PIGGYBACKING THE CITY OF EDGEWATER, FLORIDA CONTRACT WITH CARMEUSE LIME & STONE FOR HIGH CALCIUM BULK QUICKLIME

J PUBLIC PARTICIPATION

Remainder of Public Comments is limited to three (3) minutes each.

K DISCUSSION BY CITY COUNCIL OF MATTERS NOT ON THE AGENDA

L DISCUSSION BY CITY ATTORNEY OF MATTERS NOT ON THE AGENDA

M DISCUSSION BY CITY MANAGER OF MATTERS NOT ON THE AGENDA

N ADJOURNMENT

14 AGENDA WORKSHEET AND CALENDAR

City of Palm Coast, Florida Agenda Item

Agenda Date: June 6, 2023

Department	CITY ADMINISTRATION	Amount
Division		Account
		#
Subject	MINUTES OF THE CITY COUNCIL: MAY 16, 2023, BUSINESS MEETING MAY 23, 2023, SPECIAL BUDGET WORKSHOP	
Presenter:	Kaley Cook, Deputy City Clerk	
Background:		
Recommended Action:	APPROVE MINUTES OF THE CITY COUNCIL: MAY 16, 2023, BUSINESS MEETING MAY 23, 2023, SPECIAL BUDGET WORKSHOP	

City of Palm Coast, Florida Agenda Item

Agenda Date: June 6, 2023

Department CITY ADMINISTRATION Division	Amount Account #
Subject PROCLAMATION - JUNE 9, 2023, AS TAG V. BEAR FOUNDATION RECOGNITION DAY	
Presenter: Mayor and City Council	
Background: The Tag V. Bear Foundation has requested City Council proclaim June 9, 2023, as Tag V. Bear Foundation Recognition Day.	
Recommended Action: PROCLAIM JUNE 9, 2023, AS TAG V. BEAR FOUNDATION RECOGNITION DAY	

City of Palm Coast, Florida Agenda Item

Agenda Date: June 6, 2023

Department CITY ADMINISTRATION	Amount
Division	Account
	#
Subject PROCLAMATION - THE WEEK OF JUNE 18, 2023, AS NATIONAL MOSQUITO CONTROL AWARENESS WEEK	
Presenter: Mayor and City Council	
Background: The East Flagler Mosquito Control District requests that the City of Palm Coast proclaim the week of June 18, 2023, as National Mosquito Control Awareness Week.	
Recommended Action: PROCLAIM THE WEEK OF JUNE 18, 2023, AS NATIONAL MOSQUITO CONTROL AWARENESS WEEK	

City of Palm Coast, Florida Agenda Item

Agenda Date: June 6, 2023

Department	COMMUNITY DEVELOPMENT	Amount
Division		Account #
Subject	ORDINANCE 2023-XX 5 th AMENDMENT TO THE PALM COAST PARK MPD DEVELOPMENT AGREEMENT - APPLICATION NO. 5276	
Presenter: Bill Hoover, AICP, Senior Planner		
Background:		
<u>UPDATE FROM THE MAY 16, 2023, BUSINESS MEETING:</u>		
City Council heard the first reading of this item at the May 16, 2023, Business Meeting. There were no changes suggested to this item.		
<u>ORIGINAL BACKGROUND FROM THE MAY 16, 2023, BUSINESS MEETING:</u>		
The Declarant for the Palm Coast Park Master Plan Development (MPD), Byrndog PCP, LLC has requested this 5 th Amendment to the Palm Coast Park MPD Development Agreement (MPD DA) which encompasses a variety of changes to land use on some tracts and some development standards.		
The Declarant is proposing to change the MPD Uses, Development of Regional Impact (DRI) Land Uses, and/or Land Development Code (LDC) Zoning Categories in Table 4-1 of the MPD DA.		
<ul style="list-style-type: none"> a. On Tracts 5A-5E also allow Industrial MPD Uses using LDC Zoning Category of IND-1. b. On Tract 13A change DRI Uses from Business/Institutional to Mixed-Uses. c. On Tract 15 change MPD Uses from Flex Uses to Residential Low Density, change DRI Uses from Business/Institutional to Residential, and update applicable LDC Zoning Categories. d. On Tract 17 add Institutional to MPD Uses, change DRI Uses from Business/Institutional to Mixed-Uses, add PSP as a LDC Zoning Category, and clarify that a RV/Boat Storage Facility operated as a business could be allowed in COM-2 as a Special Exception. e. On Tracts 21A and 21B also allow MPD Uses of Residential High Density, change DRI Uses to Mixed-Uses and add various LDC Zoning Categories. 		
The Declarant is also proposing changing the MPD Exhibit "B" MPD Master Plan as follows:		
<ul style="list-style-type: none"> a. Split Tract 21 into Tracts 21A and 21B. b. Change Tract 15 from Flex Uses to Residential Low Density. c. Also allow IND-1 uses on Tracts 5A-5E. 		
The Declarant is also proposing adding some light industrial development standards and		

reduced the maximum building height on Tract 21A from 80 feet to 50 feet.

Public Participation: The applicant held a neighborhood meeting at 6:00 p.m. at Matanzas High School on February 28, 2023. All neighboring residents within 300 feet of Tract 21A were invited by US Mail to this meeting, as staff believed these neighboring property owners should be aware of the proposed changes to Tract 21A. However, none of the neighbors attended this meeting or contacted staff with questions or concerns. One resident of the “B” Section did contact staff later by telephone but did not object to the proposed changes.

Staff Finding: The proposed amendment creates opportunities for residents to work, shop, engage in recreational activities, and attend school and religious services in reasonably close proximity to residential dwellings consistent with the purpose of a MPD Mixed-Use project. The additional residential units will create demand for developing some of the project’s commercial entitlements to serve these residents and the additional industrial entitlements are both located along major thoroughfares.

Planning and Land Development Regulation Board (PLDRB): The PLDRB reviewed this at its regularly scheduled meeting on April 19, 2023, and by a 5-0 vote, found it in compliance with the Comprehensive Plan and recommended approval to City Council without any changes.

Recommended Action:

THE PLANNING AND LAND DEVELOPMENT REGULATION BOARD RECOMMENDS THAT CITY COUNCIL APPROVE THE PROPOSED 5TH AMENDMENT TO THE PALM COAST PARK MPD DEVELOPMENT AGREEMENT

City of Palm Coast, Florida Agenda Item

Agenda Date: June 6, 2023

Department	COMMUNITY DEVELOPMENT	Amount
Division	PLANNING	Account #
Subject	ORDINANCE 2023-XX AMENDING THE FUTURE LAND USE MAP DESIGNATION FOR 41.5+/- ACRES OF PROPERTY FROM GREENBELT TO RESIDENTIAL AND ADDING A SITE-SPECIFIC POLICY TO LIMIT DEVELOPMENT ON THE SUBJECT PROPERTY TO 180 DWELLING UNITS	
Presenter: Jordan Myers, CFM, Stormwater Operations Manager		
Background:		
<p>This is a legislative item.</p> <p><u>UPDATE FROM THE MAY 16, 2023, BUSINESS MEETING:</u> City Council heard the first reading of this item at the May 16, 2023, Business Meeting. There were no changes suggested to this item.</p> <p><u>ORIGINAL BACKGROUND FROM THE MAY 16, 2023, BUSINESS MEETING:</u> The subject area is a 41.5+/- acre site located 0.7 miles south of Sesame Blvd. on the east side of Seminole Woods Blvd. The application is a proposed Future Land Use Map (FLUM) amendment to change the current Greenbelt designation to Residential along with a site-specific policy to limit development to 180 dwelling units. There is a companion zoning map amendment for the subject parcel to change the current designation of Estate-1 (EST-1) to Single-Family Residential (SFR-1).</p> <p>The subject property was platted into 134 single-family lots as part of Seminole Woods at Palm Coast, Section 59 in 1973.</p> <p>The proposed amendment was reviewed for the following:</p> <ul style="list-style-type: none"> • Analysis of the proposed amendment’s impacts on public facilities and infrastructure. Consistent with the required analysis to compare the proposed land use designation with the existing land use designation, staff compared the current maximum potential development against the proposed potential development to determine impacts on public facilities and infrastructure. The proposed amendment includes a note on the FLUM that will limit development on the property to 180 dwelling units. This cap compared to the current number of platted lots (134) will result in an increase on demand for public facilities and infrastructure. • Impacts on the environmental/cultural resources. The proposed amendment will not have impacts on any significant environmental or cultural resources. Additionally, the 		

amendment will not create additional environmental impacts on the subject property since the amendment does not increase the developable area of the site.

- **Compatibility with surrounding land uses.** The proposed FLUM designations are generally consistent with the surrounding properties.

Finally, the proposed amendment is consistent with comprehensive plan policies regarding:

- Directing development where existing infrastructure is available
- Encouraging development in infill areas
- Promoting diversity in housing opportunities

Planning and Land Development Regulation Board (PLDRB) Public Hearing

The PLDRB held a public hearing on March 15, 2023, and April 19, 2023, to review and hear public comments on the application. The PLDRB continued the item from its March 15, 2023, to allow City staff and the applicant to discuss the proposed density of the project. After discussion, the maximum number of units for the project was reduced from 200 to 180.

Recommended Action:

THE PLANNING AND LAND DEVELOPMENT REGULATION BOARD (PLDRB) FINDS APPLICATION NO. 5060 CONSISTENT WITH THE COMPREHENSIVE PLAN AND RECOMMENDS THAT CITY COUNCIL APPROVE THE FLUM AMENDMENT FROM GREENBELT TO RESIDENTIAL AS WELL AS ADD A SITE-SPECIFIC POLICY TO LIMIT DEVELOPMENT ON THE SUBJECT PROPERTY TO 180 DWELLING UNITS

City of Palm Coast, Florida Agenda Item

Agenda Date: June 6, 2023

Department	COMMUNITY DEVELOPMENT	Amount
Division	PLANNING	Account #
Subject	ORDINANCE 2023-XX REZONING SEMINOLE WOODS SINGLE FAMILY - APPLICATION NO. 5061	
Presenter: Jose Papa, AICP, Senior Planner		
Background:		
<p>This is a quasi-judicial item, please disclose any ex parte communication.</p> <p><u>UPDATE FROM THE MAY 16, 2023, BUSINESS MEETING:</u> City Council heard the first reading of this item at the May 16, 2023, Business Meeting. There were no changes suggested to this item.</p> <p><u>ORIGINAL BACKGROUND FROM THE MAY 16, 2023, BUSINESS MEETING:</u> This is an application to amend the zoning map designation for 41.57 +/- acres of real property from the Suburban Estate (EST-1) zoning district to the Single-Family Residential (SFR-1) zoning district. The project is generally located along Seminole Woods Boulevard about 1.2 miles south of Grand Landings Parkway. The intention of the rezoning application is to allow the development of a single-family subdivision on the property of up to 180 lots. The Planning and Land Development Regulation Board (PLDRB) originally heard this item at the March 15, 2023, meeting. This item along with the companion Future Land Use Map Amendment item were continued.</p> <p><u>Public Participation:</u> this item was heard for the second time at the April 19, 2023, PLDRB meeting and received a 6-0 vote to recommend approval to City Council.</p> <p><u>Summary:</u> City Staff have reviewed this project in accordance with 2.05.05 & 2.06.03 of the Land Development Code and find that it is in compliance. The project is not contrary to the public interest, it is consistent with the Comprehensive Plan, and it has compatibility with proximate uses.</p>		
Recommended Action:		
<p>THE PLANNING AND LAND DEVELOPMENT REGULATION BOARD (PLDRB) FINDS APPLICATION NO. 5061 CONSISTENT WITH THE COMPREHENSIVE PLAN AND RECOMMENDS THAT CITY COUNCIL APPROVE THE ZONING MAP AMENDMENT FROM SUBURBAN ESTATE (EST-1) TO SINGLE-FAMILY RESIDENTIAL (SFR-1)</p>		

City of Palm Coast, Florida Agenda Item

Agenda Date: June 6, 2023

Department	COMMUNITY DEVELOPMENT	Amount
Division	PLANNING	Account #
Subject	ORDINANCE 2023-XX REZONING LONGFELLOW SUBDIVISION - APPLICATION NO. 5062	
Presenter: Jose Papa, AICP, Senior Planner		
Background:		
<p>This Item is quasi-judicial, please disclose any ex parte communication.</p> <p><u>UPDATE FROM THE MAY 16, 2023, BUSINESS MEETING:</u> City Council heard the first reading of this item at the May 16, 2023, Business Meeting. There were no changes suggested to this item.</p> <p><u>ORIGINAL BACKGROUND FROM THE MAY 16, 2023, BUSINESS MEETING:</u> This property was originally zoned R-3 by Flagler County which permitted Multi-Family Residential. When the City incorporated, the matching designation was MFR-1 which is Multi-Family Residential.</p> <p>This is an application to amend the zoning map designation for 26.31 +/- acres of real property from the Multi-Family Residential (MFR-1) zoning district to the Single-Family Residential (SFR-1) zoning district. The project is generally located between London Drive and Longfellow Drive.</p> <p><u>Public Participation:</u> this application was heard at the March 15, 2023, Planning and Land Development Regulation Board meeting and received a 6-0 vote to recommend approval to City Council.</p> <p><u>Summary:</u> staff has reviewed this project in accordance with 2.05.05 & 2.06.03 of the Land Development Code and find that it is in compliance. The project is not contrary to the public interest, it is consistent with the Comprehensive Plan, and it has compatibility with proximate uses.</p>		
Recommended Action:		
<p>THE PLANNING AND LAND DEVELOPMENT REGULATION BOARD DETERMINED THAT THE PROPOSED RE(ONING OF LONGFELLO) SUBDIVISION 5APPLICATION NO. W062Z IS CONSISTENT) ITH THE COMPREHENSIVE PLAN AND RECOMMENDS APPROVAL TO CITY COUNCIL TO RE(ONE FROM MULTI-FAMILY RESIDENTIAL 5MFR-1ZTO THE SINGLE-FAMILY RESIDENTIAL 5SFR-1Z(ONING DISTRICT</p>		

City of Palm Coast, Florida Agenda Item

Agenda Date: June 6, 2023

Department	CONSTRUCTION MANAGEMENT & ENGINEERING	Amount	\$5,196,433.00
Division	ENGINEERING	Account	#54029082-063000-82030
Subject	RESOLUTION 2023-XX APPROVING A CONSTRUCTION CONTRACT WITH FLORIDA DESIGN CONTRACTORS, LLC FOR WASTEWATER TREATMENT FACILITY 1 PHASE 2 HEADWORKS & AERATION BASIN IMPROVEMENTS PROJECT		
Presenter: Carl Cote, Director of Stormwater & Engineering			
Background:			
Council Priority:			
D. Sustainable Environment and Infrastructure			
<p>Wastewater Treatment Facility 1 has been in continuous operation for more than forty (40) years. During that time, the facility has undergone various phases of improvements to upgrade equipment and expand treatment capacity. The facility's current headworks was placed into operation in 2006. The protective coating of the concrete structures of the headworks has begun to deteriorate and needs to be re-coated. To accomplish this, a piping system with valves and flow meters needs to be constructed so that the headworks can be bypassed and temporarily taken out of service for maintenance. Additionally, the facility's oxidation ditch aeration system has become problematic, with breakdowns and high cost of repair. City staff tasked Jacobs Engineering Group, a continuing-contract engineering consultant, to study these challenges and to recommend improvement options, which was performed as phase 1 of the project. Phase 2 of the project is design and construction of improvements. The project design was completed and bid in early 2023.</p> <p>The project, ITB-SWE-23-22, was advertised on February 8, 2023, and received two (2) bids on March 23, 2023. Bids ranged from 4.7M to 6.7M. City staff recommends awarding the contract to the low bidder Florida Design Contractors, LLC of New Smyrna Beach, Florida, for \$4,724,030.00, with a 10% contingency of \$472,403.00 for a total of \$5,196,433.00. The Notice of Intent to Award and a Project Bid Overview is attached.</p> <p>Funds for this project are budgeted in the Utility's 5-year Capital Improvement Plan. The project's construction is budgeted for Fiscal Year 2023.</p>			
SOURCE OF FUNDS WORKSHEET FY 2022/23			
	Impr-WWCOLL WWTP 1 EXP 54029082-063000-82002/82030		7,542,682.10
	Total Expended/Encumbered to Date		668,003.61
	Pending Work Orders/Contracts		0.00
	Current (WO/Contract)		<u>5,196,433.00</u>
	Balance		<u>1,678,245.49</u>

Recommended Action:

**ADOPT RESOLUTION 2023-XX APPROVING A CONSTRUCTION CONTRACT WITH
FLORIDA DESIGN CONTRACTORS, LLC FOR WASTEWATER TREATMENT FACILITY 1
PHASE 2 HEADWORKS & AERATION BASIN IMPROVEMENTS PROJECT**

City of Palm Coast, Florida Agenda Item

Agenda Date: June 6, 2023

Department	CONSTRUCTION MANAGEMENT & ENGINEERING	Amount
Division	ENGINEERING	Account #
Subject	RESOLUTION 2023-XX APPROVING THE SUBMISSION OF A GRANT APPLICATION FOR MULTI-CITY CHARGING AND FUELING INFRASTRUCTURE	
Presenter: Maeven Rogers, Chief Sustainability & Resiliency Officer		
Background:		
Council Priority:		
D. Sustainable Environment and Infrastructure:		
<ol style="list-style-type: none"> 2. Collaborate with FPL and community partners to provide electric vehicles fast charging stations across multiple locations in the city. 		
<p>City staff would like to recommend the pursuit of the Department of Transportation’s Charging and Fueling Infrastructure (CFI) Discretionary Grant Program alongside community partners with Palm Coast as lead applicant; Flagler County, Flagler County Public Schools, Daytona State College, City of Flagler Beach, and the City of Bunnell.</p> <p>The Charging and Fueling Infrastructure Discretionary Grant Program (CFI Program) is a competitive grant program to strategically deploy publicly accessible electric vehicle charging and alternative fueling infrastructure in the places people live and work – urban and rural areas alike – in addition to along designated Alternative Fuel Corridors (AFCs). CFI Program investments will make modern and sustainable infrastructure accessible to all drivers of electric, hydrogen, propane, and natural gas vehicles.</p> <p>Three primary goals associated with this grant</p> <ul style="list-style-type: none"> • To establish a robust electric charging station network • To promote and support projects that alleviate upfront costs of new charging infrastructure • To assist in the execution of Council’s Strategic Action Plan. <p>This item is to approve the submission of a grant application for multi-city charging and fueling infrastructure.</p>		
Recommended Action :		
ADOPT RESOLUTION 2023-XX APPROVING THE SUBMISSION OF A GRANT APPLICATION FOR MULTI-CITY CHARGING AND FUELING INFRASTRUCTURE		

City of Palm Coast, Florida Agenda Item

Agenda Date: June 6, 2023

Department	CONSTRUCTION MANAGEMENT & ENGINEERING	Amount
Division	ENGINEERING	Account #
Subject	RESOLUTION 2023-XX APPROVING AN EASEMENT AGREEMENT WITH FLORIDA POWER & LIGHT FOR THE SOUTHERN RECREATION CENTER PROJECT	
Presenter: Eric Gebo, AIA, CFM Architect III		
Background:		
Council Priority:		
B. Safe and Reliable Services		
<p>The City is currently constructing Phase 1 of the Southern Recreation Center, which consists of a new 2-story clubhouse building and expanding court system to include covered pickleball courts with solar array. The Regional Racquet Center is located adjacent to Fire Station 25 and the under-construction Lehigh Trailhead dog park on Belle Terre Parkway.</p> <p>On March 9, 2021, City Staff presented to City Council the Master Plan for the Southern Recreation Center. This proposed project consisted of two (2) Phases. Phase 1 would include a 2-story clubhouse building with a total of 9,935 square feet (sf) with an additional 2,635 sf of covered terraces and pickleball courts. The clubhouse building will include staff offices, a retail sales area, a full kitchen, indoor and outdoor bar areas, an exercise room, a multi-purpose room, and upper-level food prep room. Phase 2 would include additional parking, new tennis courts, additional pickleball courts, and a new lighting system.</p> <p>On June 4, 2021, the City issued a work order to Ohlson Lavoie Corporation (OLC) for the design of the Southern Recreation Center project Phase 1 in the sum of \$738,120.</p> <p>On September 9, 2022, the City issued a work order to Gilbane Building Company for the construction of the Southern Recreation Center project Phase 1 in the sum of \$10,597,858.</p> <p>This Easement is required to provide underground electrical service to the Southern Recreation Center. City Staff recommends approving this easement with Florida Power & Light in order to facilitate the energizing of the proposed facility. This Project is consistent and in-line with the City Council's goal to evaluate the evolution of the City of Palm Coast Recreation and Parks Facilities Master Plan.</p>		
Recommended Action:		
ADOPT RESOLUTION 2023-XX APPROVING AN EASEMENT AGREEMENT WITH FLORIDA POWER & LIGHT FOR THE SOUTHERN RECREATION CENTER PROJECT		

City of Palm Coast, Florida Agenda Item

Agenda Date: June 6, 2023

Department	PUBLIC SAFETY	Amount	As Needed
Division	FIRE	Account #	10014000-052000
Subject	RESOLUTION 2023-XX APPROVING PIGGYBACKING THE LAKE COUNTY, FLORIDA CONTRACT WITH MUNICIPAL EMERGENCY SERVICES (MES) TO UTILIZE THE TERMS, CONDITIONS, SCOPE, AND PRICING AGREEMENT FOR FIRE EQUIPMENT, SUPPLIES, AND SERVICES AS NEEDED		
Presenter: Kyle Berryhill, Fire Chief			
Background:			
Council Priority:			
B. Safe and Reliable Services			
<p>The Fire Department utilizes Municipal Emergency Services (MES) for fire-related items and services, such as turnout gear items including boots, gloves, and shields. City staff is recommending piggybacking the Lake County Contract No. 22-730G with Municipal Emergency Services (MES) through July 31, 2025, for fire equipment, supplies, and services as needed. Piggybacking existing competitively bid contracts is advantageous since the pricing is generally better than what the City could obtain on its own, and the City does not incur the expense and delay of soliciting a bid.</p>			
Source of Funds Worksheet FY 2022/23			
	Fire – Operating Fund 10014000-052000		\$317,029.00
	Total Expended/Encumbered to Date		\$294,973.07
	Pending Work Orders/Contracts		\$0.00
	Current (WO/Contract)		\$0.00
	Balance		\$22,055.93
Recommended Action:			
ADOPT RESOLUTION 2023-XX APPROVING PIGGYBACKING THE LAKE COUNTY, FLORIDA CONTRACT WITH MUNICIPAL EMERGENCY SERVICES (MES) TO UTILIZE THE TERMS, CONDITIONS, SCOPE, AND PRICING AGREEMENT FOR FIRE EQUIPMENT, SUPPLIES, AND SERVICES AS NEEDED			

City of Palm Coast, Florida Agenda Item

Agenda Date: June 6, 2023

Department	WATER AND WASTEWATER UTILITY	Amount	As-Needed
Division	UTILITY	Account #	Multiple Departments -Fund 5401 Object Code 052030
Subject	RESOLUTION 2023-XX APPROVING PIGGYBACKING THE MARTIN COUNTY, FLORIDA CONTRACT WITH ALLIED UNIVERSAL CORPORATION FOR LIQUID SODIUM HYPOCHLORITE		
Presenter: Peter Roussel, Deputy Director of Utility			
Background:			
Council Priority:			
D. Sustainable Environment and Infrastructure			
<p>The Utility Department/Water and Wastewater Operations utilize the chlorine compound Sodium Hypochlorite during the disinfection treatment process.</p> <p>City staff is recommending piggybacking the Martin County, Florida contract (#RFB 2019-3133) with Allied Universal Corporation through July 2, 2024, for the purchase of Liquid Sodium Hypochlorite. Piggybacking existing competitively bid contracts is advantageous since the pricing is generally better than what the City could obtain on its own, and the City does not incur the expense and delay of soliciting a bid.</p> <p>City staff will purchase this chemical using budgeted funds appropriated by City Council. The Fiscal Year 2023 Budget includes available funding within the Utility Fund-Chemicals to purchase this chemical. This chemical will be purchased on an as-needed basis.</p>			

SOURCE OF FUNDS WORKSHEET FY 2023

UTILITYFND Chemicals 54019086 052030	\$928,063.00
Total Expended/Encumbered to Date	\$891,784.43
Pending Work Orders/Contracts	\$0.00
Current (WO/Contract)	\$0.00
Balance	\$36,278.57

SOURCE OF FUNDS WORKSHEET FY 2023

UTILITYFND Chemicals 54019087 052030	\$863,745.00
Total Expended/Encumbered to Date	\$846,901.35
Pending Work Orders/Contracts	\$0.00
Current (WO/Contract)	\$0.00
Balance	\$16,843.65

SOURCE OF FUNDS WORKSHEET FY 2023

UTILITYFND Chemicals 54019085 052030	\$175,551.00
Total Expended/Encumbered to Date	\$172,196.36
Pending Work Orders/Contracts	\$0.00
Current (WO/Contract)	\$0.00
Balance	\$3,354.64

SOURCE OF FUNDS WORKSHEET FY 2023

UTILITYFND Chemicals 54019083 052030	\$324,000.00
Total Expended/Encumbered to Date	\$323,647.49
Pending Work Orders/Contracts	\$0.00
Current (WO/Contract)	\$0.00
Balance	\$352.51

SOURCE OF FUNDS WORKSHEET FY 2023

UTILITYFND Chemicals 54019084 052030	\$570,050.00
Total Expended/Encumbered to Date	\$568,723.37
Pending Work Orders/Contracts	\$0.00
Current (WO/Contract)	\$0.00
Balance	\$1,326.63

Recommended Action:

ADOPT RESOLUTION 2023-XX APPROVING PIGGYBACKING THE MARTIN COUNTY, FLORIDA CONTRACT WITH ALLIED UNIVERSAL CORPORATION FOR LIQUID SODIUM HYPOCHLORITE

City of Palm Coast, Florida Agenda Item

Agenda Date: June 6, 2023

Department	WATER AND WASTEWATER UTILITY	Amount	AS NEEDED
Division	WATER	Account	# 54019086 052030 # 54019087 052030
Subject	RESOLUTION 2023-XX APPROVING PIGGYBACKING THE CITY OF EDGEWATER, FLORIDA CONTRACT WITH CARMEUSE LIME & STONE FOR HIGH CALCIUM BULK QUICKLIME		
Presenter: Peter Roussell, Deputy Director of Utility			
Background:			
Council Priority:			
D. Sustainable Environment and Infrastructure			
<p>The Utility Department's Water Treatment Plant 1 and Water Treatment Plant 2 utilize High Calcium Bulk Quicklime in the treatment process.</p> <p>City staff is recommending piggybacking the City of Edgewater, Florida contract (#ITB-23-ES-07) with Carmeuse Lime & Stone through April 15, 2024, for the purchase of High Calcium Bulk Quicklime. Piggybacking existing competitively bid contracts is advantageous since the pricing is generally better than what the City could obtain on its own, and the City does not incur the expense and delay of soliciting a bid.</p> <p>City staff will purchase this chemical using budgeted funds appropriated by City Council. The Fiscal Year 2023 Budget includes available funding within the Utility Fund-Chemicals to purchase this chemical. This chemical will be purchased on an as-needed basis.</p>			
SOURCE OF FUNDS WORKSHEET FY 2023			
	UTILITYFND Chemicals 54019086 052030		\$928,063.00
	Total Expended/Encumbered to Date		\$891,784.43
	Pending Work Orders/Contracts		\$0.00
	Current (WO/Contract)		\$0.00
	Balance		\$36,278.57
SOURCE OF FUNDS WORKSHEET FY 2023			
	UTILITYFND Chemicals 54019087 052030		\$863,745.00
	Total Expended/Encumbered to Date		\$846,901.35
	Pending Work Orders/Contracts		\$0.00
	Current (WO/Contract)		\$0.00
	Balance		\$16,843.65
Recommended Action:			
ADOPT RESOLUTION 2023-XX APPROVING PIGGYBACKING THE CITY OF EDGEWATER, FLORIDA CONTRACT WITH CARMEUSE LIME & STONE FOR HIGH CALCIUM BULK QUICKLIME			