



City of Palm Coast
Agenda
CITY COUNCIL SPECIAL
BUDGET WORKSHOP

City Hall
160 Lake Avenue
Palm Coast, FL 32164
www.palmcoastgov.com

Mayor David Alfin
Vice Mayor Ed Danko
Council Member Cathy Heigher
Council Member Nick Klufas
Council Member Theresa Pontieri

Tuesday, June 27, 2023

9:00 AM

Community Wing

City Staff

Denise Bevan, City Manager

Neysa Borkert, City Attorney

Kaley Cook, Deputy City Clerk

- Public Participation shall be in accordance with Section 286.0114 Florida Statutes.
- Other matters of concern may be discussed as determined by City Council.
- If you wish to obtain more information regarding the City Council's agenda, please contact the City Clerk's Office at 386-986-3713.
- In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons needing a reasonable accommodation to participate in any of these proceedings or meeting should contact the City Clerk at 386-986-3713, at least 48 hours prior to the meeting.
- City Council Meetings are streamed live on YouTube at <https://www.youtube.com/user/PalmCoastGovTV/live>.
- It is proper meeting etiquette to silence all electronic devices, including cell phones while Council is in session.
- Any person who decides to appeal any decision of the City Council with respect to any matter considered at this meeting will need a record of the proceedings, and for such purpose, may need to hire a court reporter to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

A CALL TO ORDER

B PLEDGE OF ALLEGIANCE TO THE FLAG AND A MOMENT OF SILENCE

C ROLL CALL

D PUBLIC PARTICIPATION

Public Participation shall be held in accordance with Section 286.0114 Florida Statutes. And pursuant to the City Council's Meeting Policies and Procedures:

- (1) Each speaker shall at the podium, provide their name and may speak for up to 3 minutes.
- (2) The Public may provide comments to the City Council relative to matters not on the agenda at the times indicated in this Agenda. Following any comments from the public,

there may be discussion by the City Council.

(3) When addressing the City Council on specific, enumerated Agenda items, speakers shall:

(a) direct all comments to the Mayor;

(b) make their comments concise and to the point;

(c) not speak more than once on the same subject;

(d) not, by speech or otherwise, delay or interrupt the proceedings or the peace of the City Council;

(e) obey the orders of the Mayor or the City Council; and

(f) not make any irrelevant, impertinent or slanderous comments while addressing the City Council; which pursuant to Council rules, shall be considered disorderly.

(4) Any person who becomes disorderly or who fails to confine his or her comments to the identified subject or business, shall be cautioned by the Mayor and thereafter must conclude his or her remarks on the subject within the remaining designated time limit.

Any speaker failing to comply, as cautioned, shall be barred from making any additional comments during the meeting and may be removed, as necessary, for the remainder of the meeting.

Members of the public may make comments during the public comment portion of the meeting. Please be advised that public comment will only be permitted during the public comment portions of the agenda at the times indicated by the Chair during the meeting.

E PRESENTATIONS

1 PRESENTATION - FLAGLER COUNTY SHERIFF

2 PRESENTATION - STRATEGIC ACTION PLAN PROJECT PLANS

3 PRESENTATION - COMMUNITY DEVELOPMENT DEPARTMENT UPDATE

4 PRESENTATION - BUSINESS RECRUITMENT AND EXPANSION INCENTIVES

5 PRESENTATION - FACILITY ASSESSMENT OF EXISTING FIRE STATION 22

F PUBLIC PARTICIPATION

Remainder of Public Comments is limited to three (3) minutes each.

G DISCUSSION BY CITY COUNCIL OF MATTERS NOT ON THE AGENDA

H DISCUSSION BY CITY ATTORNEY OF MATTERS NOT ON THE AGENDA

I DISCUSSION BY CITY MANAGER OF MATTERS NOT ON THE AGENDA

J ADJOURNMENT

6 AGENDA WORKSHEET AND CALENDAR

City of Palm Coast, Florida Agenda Item

Agenda Date: June 27, 2023

Department CITY ADMINISTRATION Division	Amount Account #
Subject PRESENTATION - FLAGLER COUNTY SHERIFF	
Presenter: Flagler County Sheriff's Office	
Background: The Flagler County Sheriff's Office will provide an overview to assist City Council during the upcoming budget preparations.	
Recommended Action: FOR PRESENTATION ONLY	

City of Palm Coast, Florida Agenda Item

Agenda Date: June 27, 2023

Department CITY ADMINISTRATION Division	Amount Account #
Subject PRESENTATION - STRATEGIC ACTION PLAN PROJECT PLANS	
Presenter: Lauren Johnston, Assistant City Manager	
Background: Over the course of the Strategic Action Plan Evaluation Process, City Council directed staff to provide a timeline, budget projections, and the resources needed to implement the adopted City Council Priorities. Staff will provide a presentation that details this information for City Council consideration and feedback.	
Recommended Action: FOR PRESENTATION ONLY	

City of Palm Coast, Florida Agenda Item

Agenda Date: June 27, 2023

Department	COMMUNITY DEVELOPMENT	Amount
Division		Account #
Subject	PRESENTATION - COMMUNITY DEVELOPMENT DEPARTMENT UPDATE	
Presenter:	Jason DeLorenzo, Chief of Staff, and Ray Tyner, Deputy Chief Development Officer	
Background:	Staff will present City Council with the Community Development Department overview to assist Council during the upcoming budget preparations. This overview will detail current operational workload, successful business friendly initiatives, and future opportunities.	
Recommended Action:	FOR PRESENTATION ONLY	

City of Palm Coast, Florida Agenda Item

Agenda Date: June 27, 2023

Department	COMMUNITY DEVELOPMENT	Amount
Division		Account #
Subject	PRESENTATION - BUSINESS RECRUITMENT AND EXPANSION INCENTIVES	
Presenter: Barbara Fiedor, Economic Development Manager		
Background:		
Council Priority (FY 24):		
A. Strong Resilient Economy:		
<ul style="list-style-type: none"> 3. Develop economic opportunity tools and communication strategies to support and sustain small businesses. <ul style="list-style-type: none"> a. Create a business recruitment package that includes incentives to diversify our business offerings in our community. 		
<p>Staff will present information on the types of incentives that are used for business recruitment and business expansion that will help to diversify the city's business industry sectors.</p>		
Recommended Action:		
FOR PRESENTATION ONLY		

City of Palm Coast, Florida Agenda Item

Agenda Date: June 27, 2023

Department	CONSTRUCTION MANAGEMENT & ENGINEERING	Amount
Division	ENGINEERING	Account
Subject	PRESENTATION - FACILITY ASSESSMENT OF EXISTING FIRE STATION 22	
Presenter: Eric Gebo, Architect, James Hirst, Director of Parks & Recreation, and Consultant		
Background:		
Council Priority:		
C. Safe and Reliable Services		
3. Seek opportunities for the Community Center to help relieve parking		
<p>Repurpose Fire Station 22, to preserve historical value and expand visitor awareness of Palm Coast. City Staff advertised the project (RFSQ-SWE-22-60) to provide professional design services for the replacement of Fire Station 22. The contract was awarded to Schenkel Schultz Architecture. Included in the scope of work was for the design professional to perform an assessment of the existing Fire Station 22 and provide a report on the facility identifying deficiencies, possible future uses, methods of remediation, and an estimate of probable cost.</p> <p>This presentation is to review the results of the report.</p>		
Recommended Action:		
FOR PRESENTATION AND DIRECTION		