



City of Palm Coast Agenda COUNCIL BUSINESS MEETING

City Hall
160 Lake Avenue
Palm Coast, FL 32164
www.palmcoastgov.com

Mayor David Alfin
Vice Mayor Ed Danko
Council Member Cathy Heighter
Council Member Nick Klufas
Council Member Theresa Pontieri

Tuesday, August 15, 2023

9:00 AM

COMMUNITY WING

City Staff

Denise Bevan, City Manager

Neysa Borkert, City Attorney

Kaley Cook, City Clerk

- Public Participation shall be in accordance with Section 286.0114 Florida Statutes.
- Other matters of concern may be discussed as determined by City Council.
- If you wish to obtain more information regarding the City Council's agenda, please contact the City Clerk's Office at 386-986-3713.
- In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons needing a reasonable accommodation to participate in any of these proceedings or meeting should contact the City Clerk at 386-986-3713, at least 48 hours prior to the meeting.
- City Council Meetings are streamed live on YouTube at <https://www.youtube.com/user/PalmCoastGovTV/live>.
- It is proper meeting etiquette to silence all electronic devices, including cell phones while Council is in session.
- Any person who decides to appeal any decision of the City Council with respect to any matter considered at this meeting will need a record of the proceedings, and for such purpose, may need to hire a court reporter to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE TO THE FLAG AND A MOMENT OF SILENCE

C. ROLL CALL

D. PUBLIC PARTICIPATION

Public Participation shall be held in accordance with Section 286.0114 Florida Statutes. And pursuant to the City Council's Meeting Policies and Procedures:

- (1) Each speaker shall at the podium, provide their name and may speak for up to 3 minutes.
- (2) The Public may provide comments to the City Council relative to matters not on the agenda at the times indicated in this Agenda. Following any comments from the public,

there may be discussion by the City Council.

(3) When addressing the City Council on specific, enumerated Agenda items, speakers shall:

(a) direct all comments to the Mayor;

(b) make their comments concise and to the point;

(c) not speak more than once on the same subject;

(d) not, by speech or otherwise, delay or interrupt the proceedings or the peace of the City Council;

(e) obey the orders of the Mayor or the City Council; and

(f) not make any irrelevant, impertinent or slanderous comments while addressing the City Council; which pursuant to Council rules, shall be considered disorderly.

(4) Any person who becomes disorderly or who fails to confine his or her comments to the identified subject or business, shall be cautioned by the Mayor and thereafter must conclude his or her remarks on the subject within the remaining designated time limit.

Any speaker failing to comply, as cautioned, shall be barred from making any additional comments during the meeting and may be removed, as necessary, for the remainder of the meeting.

Members of the public may make comments during the public comment portion of the meeting. Please be advised that public comment will only be permitted during the public comment portions of the agenda at the times indicated by the Chair during the meeting.

E. MINUTES

1. MINUTES OF THE CITY COUNCIL:

AUGUST 1, 2023, BUSINESS MEETING

AUGUST 8, 2023, WORKSHOP MEETING

F. PROCLAMATIONS

2. PROCLAMATION - AUGUST 31, 2023, AS INTERNATIONAL OVERDOSE AWARENESS DAY

G. ORDINANCES SECOND READ

3. ORDINANCE 2023-XX VOLUNTARY ANNEXATION OF 330.8 ACRES SOUTH OF FLAGLER COUNTY AIRPORT ON THE NORTH/WEST SIDE OF SEMINOLE WOODS BOULEVARD

H. ORDINANCES FIRST READ

4. ORDINANCE 2023-XX BELLE TERRE ESTATES MASTER PLANNED DEVELOPMENT (MPD) - APPLICATION NO. 5302

5. ORDINANCE 2023-XX 2023 AMENDMENT TO THE MARINA VILLAGE MASTER PLANNED

DEVELOPMENT (MPD) - APPLICATION NO. 5448

I. RESOLUTIONS

- 6. RESOLUTION 2023-XX APPROVING AN AMENDMENT TO THE DRMP, INC., CONTRACT FOR DESIGN MODIFICATIONS FOR THE OLD KINGS ROAD NORTH WIDENING PHASE II DESIGN**
- 7. RESOLUTION 2023-XX APPROVING A WORK ORDER WITH DRMP, INC., FOR ADDITIONAL DESIGN SERVICES FOR THE BELLE TERRE SAFETY IMPROVEMENT PROJECT**
- 8. RESOLUTION 2023-XX AUTHORIZING THE CITY MANAGER TO SIGN HAZARD MITIGATION GRANT PROGRAM ASSISTANCE APPLICATIONS, AS REQUESTED BY THE STATE OF FLORIDA DIVISION OF EMERGENCY MANAGEMENT**
- 9. RESOLUTION 2023-XX APPROVING A CONTRACT WITH CUSTOM BUILT MARINE CONSTRUCTION, INC., A WORK ORDER WITH DRMP, INC., FOR CONSTRUCTION INSPECTION SERVICES (CEI), AND A PROJECT CONTINGENCY FOR THE CONSTRUCTION OF LONDON WATERWAY EXPANSION PROJECT**
- 10. RESOLUTION 2023-XX APPROVING THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FEDERAL FISCAL YEAR (FFY) 2023 (FY 2023/24) ANNUAL ACTION PLAN**
- 11. RESOLUTION 2023-XX APPROVING FINAL NUISANCE ABATEMENT ASSESSMENT**
- 12. RESOLUTION 2023-XX APPROVING A CONTRACT WITH LASSITER TRANSPORTATION GROUP (LTG) FOR CONSULTANT SERVICES TO COMPLETE A TRANSPORTATION IMPACT FEE STUDY AND UPDATE THE TRANSPORTATION IMPACT FEE SCHEDULE**
- 13. RESOLUTION 2023-XX APPROVING THE OLD KINGS ROAD SPECIAL ASSESSMENT ROLL TO BE TRANSMITTED TO THE FLAGLER COUNTY TAX COLLECTOR**
- 14. RESOLUTION 2023-XX APPROVING FIREHOUSE SUBS PUBLIC SAFETY GRANT FOR POLARIS RANGER CREW XP1000 WITH LIGHTS AND SIREN KIT FOR \$34,881.33**

J. CONSENT

- 15. RESOLUTION 2023-XX APPROVING PIGGYBACKING THE OMNIA KANSAS CITY CONTRACT WITH GRAYBAR ELECTRIC COMPANY, INC., FOR THE PURCHASE OF MISCELLANEOUS ELECTRICAL SUPPLIES AS NEEDED**
- 16. RESOLUTION 2023-XX APPROVING PIGGYBACKING THE CITY OF CASSELBERRY CONTRACT RFP 2023-1027 FOR GENERATOR MAINTENANCE AND REPAIR**

**17. RESOLUTION 2023-XX APPROVING AN INTERLOCAL AGREEMENT WITH FLAGLER
COUNTY SHERIFF'S OFFICE FOR THE PROVISION OF LAW ENFORCEMENT SERVICES**

K. PUBLIC PARTICIPATION

Remainder of Public Comments is limited to three (3) minutes each.

L. DISCUSSION BY CITY COUNCIL OF MATTERS NOT ON THE AGENDA

M. DISCUSSION BY CITY ATTORNEY OF MATTERS NOT ON THE AGENDA

N. DISCUSSION BY CITY MANAGER OF MATTERS NOT ON THE AGENDA

18. REPORTING OF EMERGENCY AND SOLE SOURCE PURCHASES FOR JULY 2023

O. ADJOURNMENT

19. AGENDA WORKSHEET AND CALENDAR

City of Palm Coast, Florida Agenda Item

Agenda Date: August 15, 2023

Department CITY ADMINISTRATION Division	Amount Account #
Subject: MINUTES OF THE CITY COUNCIL: AUGUST 1, 2023, BUSINESS MEETING AUGUST 8, 2023, WORKSHOP MEETING	
Presenter: Kaley Cook, City Clerk	
Attachments: 1. August 1, 2023, Business Meeting Minutes 2. August 8, 2023, Workshop Meeting Minutes	
Background:	
Recommended Action: APPROVE MINUTES OF THE CITY COUNCIL: AUGUST 1, 2023, BUSINESS MEETING AUGUST 8, 2023, WORKSHOP MEETING	

City of Palm Coast, Florida Agenda Item

Agenda Date: August 15, 2023

Department	CITY ADMINISTRATION	Amount
Division		Account #
Subject:	PROCLAMATION - AUGUST 31, 2023, AS INTERNATIONAL OVERDOSE AWARENESS DAY	
Presenter:	Mayor and City Council	
Attachments:	1. Proclamation	
Background:	The Flagler County Drug Court Foundation has requested that the City of Palm Coast proclaim August 31, 2023, as International Overdose Awareness Day.	
Recommended Action:	PROCLAIM AUGUST 31, 2023, AS INTERNATIONAL OVERDOSE AWARENESS DAY	

City of Palm Coast, Florida Agenda Item

Agenda Date: August 15, 2023

Department	COMMUNITY DEVELOPMENT	Amount
Division	PLANNING	Account #
Subject	ORDINANCE 2023-XX VOLUNTARY ANNEXATION OF 330.8 ACRES SOUTH OF FLAGLER COUNTY AIRPORT ON THE NORTH/WEST SIDE OF SEMINOLE WOODS BOULEVARD	
Presenter: Jose Papa, AICP, Senior Planner		
Attachments: 1. Ordinance 2. Site Map		
Background: This is a quasi-judicial item, please disclose any ex parte communication. <u>UPDATED BACKGROUND FROM THE AUGUST 1, 2023, BUSINESS MEETING:</u> City Council heard the first reading of this item at their August 1, 2023, Business Meeting. There were no changes proposed to this item. <u>UPDATED BACKGROUND FROM THE JULY 18, 2023, BUSINESS MEETING:</u> This item was scheduled for the July 18, 2023, business meeting. Due to time constraints, representatives for the project asked for the item to be rescheduled to the August 1, 2023, Business Meeting. There have been no changes to this item. <u>ORIGINAL BACKGROUND FROM THE JULY 18, 2023, BUSINESS MEETING:</u> Property Owner, Byrndog PCP, LLC has filed a petition to voluntarily annex real property into the City of Palm Coast municipal boundaries. The subject parcel is approximately 330.8 acres, and is generally located south of the Flagler County Airport on the north/west side of Seminole Woods Blvd. The annexation of the subject property is being accomplished in accordance with Florida Statutes, Chapter 171. The proposed annexation meets the criteria set forth in Subsection 171.043, Florida Statutes regarding the character of the area to be annexed: <ul style="list-style-type: none">• The property’s boundary is contiguous to the City’s existing boundary.• The property is reasonably compact, and is not part of another incorporated municipality and will be used for urban purposes.• The proposed annexation will not create an enclave. Additionally, the subject area is within the Palm Coast Service Area for water and sewer services, and per Ordinance 2003-23 and 2007-03, is required to annex in order to receive		

utility service from the City.

Recommended Action:

STAFF FINDS THE ANNEXATION REQUEST MEETS THE STATUTORY REQUIREMENTS FOR A VOLUNTARY ANNEXATION

City of Palm Coast, Florida

Agenda Item

Agenda Date: August 15, 2023

Department	COMMUNITY DEVELOPMENT	Amount
Division	PLANNING	Account #
Subject: ORDINANCE 2023-XX BELLE TERRE ESTATES MASTER PLANNED DEVELOPMENT (MPD) - APPLICATION NO. 5302		
Presenter: Bill Hoover, AICP, Senior Planner		
Attachments: <ol style="list-style-type: none"> 1. PowerPoint Presentations (2) - Staff and Applicant 2. Ordinance 3. Master Planned Development Agreement 4. Location Maps (2) - Distant and Close-Up 5. Maps (3) - Future Land Use Map, Existing and Proposed Zoning Maps 6. Conceptual Plan 7. Conceptual Dog Park Plan 8. Elevations and Floor Plans 9. Color Elevations 10. Rezoning Application 		
Background: This is a quasi-judicial item, please disclose any ex parte communication. <p>The 40 +/- acre subject site is located at the Southeast (SE) corner of Belle Terre Boulevard and Citation Boulevard. The site is currently zoned General Commercial (COM-2) and was platted as a commercial subdivision in January 2006, which was comprised of four large irregular-shaped lots. The land has set vacant since that time.</p> <p>Belle Terre Holdings, LLC purchased the property on December 1, 2021. Mark Goldschmidt, Manager of Belle Terre Holdings, LLC has requested a rezoning from COM-2 to Belle Terre Estates Master Planned Development (MPD) for a 275-unit platted townhome community with a future 1.75 +/- acre commercial project located at the SE corner of Belle Terre Boulevard and Citation Boulevard and a public dog park located just east of the commercial area.</p> <p>The applicant is proposing to rezone the subject property for a mixed-use project with the intention of initially developing the 275 platted townhomes and later developing the 1.75 +/- acre commercial parcel that would retain COM-2 uses, as more demand for commercial uses occurs with additional rooftops being developed within the project and to the east along Citation Boulevard. Citation Boulevard is currently under construction for an extension all the way to Seminole Woods Boulevard which will provide future residents and neighboring residents a quicker route on going to or returning from I-95. The expansion of Citation Boulevard is expected to be completed in the second half of 2024.</p> <p>The townhome community will have approximately 1497 s.f. interior townhomes with one-car garages and typically have 1497 s.f. to 1663 s.f. exterior townhomes (end units) with one or</p>		

two-car garages on 275 platted lots. After several design revisions the project will meet Section 5.03.04.A.3. of the LDC that requires one-car garages for townhomes less than 1,500 s.f. and two-car garages for townhomes 1,500 s.f. or larger. Interior lots are a minimum of 19 feet wide by 90 feet deep while exterior lots are at least 22 feet wide by 90 feet deep.

The applicant is donating about 1.19 +/- acres of land for the City dog park as part of the required public benefit of rezoning to an MPD. Once half of the townhomes have received a Certificate of Occupancy the applicant has agreed to construct the public dog park. As proposed, the MPD would allow the applicant to receive park impact fee credits for the actual design and construction costs of the public dog park. The townhome community will also have a private amenity center including clubhouse and pool that will be located in the northeast corner of the MPD.

Public Participation: The applicant scheduled a neighborhood meeting at 5:30 p.m. at the Hilton Garden Inn on July 10, 2023. All neighboring residents within 300 feet of the project's boundaries were invited by USPS First Class mail to this meeting. The applicant and staff attended but none of the invited neighbors. Signs and new ads will be run 10-14 days prior to each public hearing.

Planning and Land Development Regulation Board (PLDRB): The PLDRB reviewed this application at its regularly scheduled meeting at 5:30 p.m. on July 19, 2023, and by a 7 – 0 vote, found it in compliance with the Comprehensive Plan and recommended approval to City Council subject to two conditions. No one from the public spoke regarding this project.

Recommended Action:

THE PLANNING AND LAND DEVELOPMENT REGULATION BOARD RECOMMENDED THAT CITY COUNCIL APPROVE BELLE TERRE ESTATES MASTER PLANNED DEVELOPMENT (MPD) - APPLICATION NO. 5302 SUBJECT TO THE FOLLOWING TWO CONDITIONS:

- 1. THE APPLICANT REVIEWS THE SITE PLAN TO SEE IF MORE PARKING CAN BE ADDED FOR GUESTS AND VISITORS.**
- 2. EQUIPMENT IN THE PUBLIC DOG PARK SHALL MEET CITY PARKS TEAM STANDARDS.**

City of Palm Coast, Florida

Agenda Item

Agenda Date: August 15, 2023

Department	COMMUNITY DEVELOPMENT	Amount
Division	PLANNING	Account #
Subject: ORDINANCE 2023-XX APPROVING THE 2023 AMENDMENT TO THE MARINA VILLAGE MASTER PLANNED DEVELOPMENT (MPD) - APPLICATION NO. 5448		
Presenter: Bill Hoover, AICP, Senior Planner		
Attachments: <ol style="list-style-type: none"> 1. PowerPoint Presentations (2) - Staff and Applicant 2. MPD Amended Ordinance 3. Restated MPD Development Agreement (DA) Redlined 4. Proposed Key Changes 5. Staff Report 6. Aerial Maps (2) - Distant and Close-Up 7. Future Land Use Map (FLUM) 8. Zoning Map 9. Village Tract Map 10. Concept Plan 11. Carport Pictures (2) 12. Kiln Dust Remediation Study 13. Applicant's Application and Cover Letter 14. Neighborhood Meeting Summary and Sign-in Sheet 		
Background: This is a quasi-judicial item, please disclose any ex parte communication. <p>The new property owner wants to modify the Marina Village MPD Agreement, in order to decrease the allowable commercial gross floor area from 160,500 s.f. to 103,000 s.f., increase allowable residential units from 663 to 1085, and modify some development standards. The proposed changes would only affect Tracts 2 – 8, the 66.66 +/- acres located east of Colbert Lane and north of Roberts Road. Tract 1 is not part of this MPD amendment, and this proposal will not affect Tract 1's development standards or its allowed 240 residential units. Tract 1 is the 22.34 +/- acres of the MPD located west of Colbert Lane at the intersection with Roberts Road.</p> <p>The property owner also wants to modify development standards with the key ones described below. Decrease the maximum building height from 95 feet to 60 feet on Tracts 2, 3, 5 and 7. Modify minimum garage requirements so only a one-car garage or architecturally designed carport is required per for at least 30% of multi-family homes. Add a requirement to provide at least one Level 2 (240-volt) electric vehicle-charging station for each residential unit having a garage. Provide a 10' wide Landscape Buffer Type "C" along the northern property line where none was previously required. Reduce the minimum size of townhome lots from 2,500 s.f. to 2,000 s.f. and width from 25 feet to 20 feet while allowing the height to increase from 35' to 45'. Added new dimensional standards for mixed use buildings with commercial uses on the first floor and residential uses above those commercial uses.</p>		

Tract 1 was sold on May 26, 2021, to Colbert Lane Development, LLC, who recently received a Development Order for a Technical Site Plan to construct a 240-unit luxury apartment project. Lighthouse Palm Coast Holdings, LLC purchased Tracts 2 – 8 on October 10, 2022, and on May 23, 2023, submitted a MPD amendment, in order to develop a high-density mixed-use community oriented around the marina basin.

The owner of Tracts 2 – 8 (applicant) already has the environmental permits in place to construct the marina basin on Tract 8 with 80 wet slips and on Tract 6 a building for dry storage of 200 boats. Construction is expected within a few months once the applicant secures building permits from the City to construct the sea walls. The applicant also wants to start development of the residential and commercial portion of the MPD as depicted on the Conceptual Master Plan. This would include up to 103,000 s.f. of commercial uses and 845 residential units on Tracts 2 – 7 that would be designed as a mixed-use project located with a common architectural theme around the marina basin. The marina dry boat storage building is not counted in the 103,000 s.f. of commercial entitlements.

Public Participation: The applicant held a neighborhood meeting at 6:00 p.m. at the Hilton Garden Inn on July 12, 2023. All neighboring residents within 300 feet of the project's boundaries were invited by US Mail to this meeting. Ten neighbors along with the applicant's team and two City staff members attended. Signs along both Colbert Lane and Roberts Road will be erected 14 days prior to each public hearing. Additionally, news ads will be run at least 10 days prior to each public hearing.

Planning and Land Development Regulation Board: The PLDRB reviewed this application at its regularly scheduled meeting at 5:30 p.m. on July 19, 2023, and by a 7 – 0 vote, found it in compliance with the Comprehensive Plan and recommended approval to City Council with one staff minor update and added a condition of approval regarding proof for the remediation of cement kiln dust. No one from the public spoke regarding this project.

Recommended Action:

THE PLANNING AND LAND DEVELOPMENT REGULATION BOARD RECOMMENDS THAT CITY COUNCIL APPROVE THE 2023 AMENDMENT TO THE MARINA VILLAGE MPD – APPLICATION NO. 5448 SUBJECT TO THE FOLLOWING CONDITION:

1. PRIOR TO CONSTRUCTION THE CITY RECEIVE PROOF THAT THE SITE'S CEMENT KILN DUST REMEDIATION PLAN HAS BEEN COMPLETED AND APPROVED BY THE STATE REGULATORY BOARD.

City of Palm Coast, Florida Agenda Item

Agenda Date: August 15, 2023

Department	CONSTRUCTION MANAGEMENT & ENGINEERING	Amount	\$901,933.32
Division	ENGINEERING	Account #	21097011-063000-54507
Subject: RESOLUTION 2023-XX APPROVING AN AMENDMENT TO THE DRMP, INC., CONTRACT FOR DESIGN MODIFICATIONS FOR THE OLD KINGS ROAD NORTH WIDENING PHASE II DESIGN			
Presenter: Carl Cote, Director of Stormwater & Engineering			
Attachments: <ul style="list-style-type: none">1. Presentation2. Resolution3. Scope of work4. Contract			
Background: <p>Council Priority: C. Safe and Reliable Services</p> <p>The City has received State funding of approximately \$18 million dollars in the current fiscal year to fund the construction of a portion of a design plan the City completed in 2020 for the widening of Old Kings Road north of Kings Way. The original design plan will need to be modified to conform to the current Florida Department of Transportation (FDOT) specifications. Plan modifications will include dividing the current design plan to fit the assigned construction dollars and investigation of traffic signal warrants.</p> <p>The project design scope will be an expansion of Old Kings Road from a two-lane roadway into a four-lane roadway from Kings Way (north intersection) to Frontier Drive. The scope will include replacement of the existing crossdrains (2) at the Big Mulberry Branch crossing (just north of Frontier Drive) with concrete box culverts due to deterioration of the metal culverts.</p> <p>Under existing contract (RFSQ-CD-CP-13-07), staff negotiated a scope and fee with DRMP, Inc., the original plan designer, for an amount not-to-exceed \$901,933.32. City staff has determined that the cost for these services are reasonable and fair and are consistent with these types of services for a project of this size and scope. Funds for this project are budgeted in the Transportation Impact Fee Fund.</p>			

SOURCE OF FUNDS WORKSHEET FY 2023

Transportation Impact-21097011-063000-54507	\$200,000.00
Total Expenses/Encumbered to date	\$0.00
Pending Work Orders/Contracts	\$0.00
Current Contract	<u>\$200,000.00</u>
Balance	\$0.00

SOURCE OF FUNDS WORKSHEET FY 2024/25

Transportation Impact-21097011-063000-54507	\$2,100,000.00
Total Expenses/Encumbered to date	\$0.00
Pending Work Orders/Contracts	\$0.00
Current Contract	<u>\$701,933.32</u>
Balance	\$1,398,066.68

Recommended Action:

**ADOPT RESOLUTION 2023-XX APPROVING AN AMENDMENT TO THE DRMP, INC.,
CONTRACT FOR DESIGN MODIFICATIONS FOR THE OLD KINGS ROAD NORTH
WIDENING PHASE II DESIGN**

City of Palm Coast, Florida

Agenda Item

Agenda Date: August 15, 2023

Department	CONSTRUCTION MANAGEMENT & ENGINEERING	Amount	394,229.00
Division	ENGINEERING	Account #	21097011-063000-54415
Subject: RESOLUTION 2023-XX APPROVING A WORK ORDER WITH DRMP, INC., FOR ADDITIONAL DESIGN SERVICES FOR THE BELLE TERRE SAFETY IMPROVEMENT PROJECT			
Presenter: Carl Cote, Director of Stormwater & Engineering			
Attachments: <ol style="list-style-type: none"> 1. Presentation 2. Resolution 3. Scope 			
Background: Council Priority: C. Safe and Reliable Services <p>On March 24, 2016, City staff presented the Belle Terre Blvd./Pkwy. Corridor Intersection Analysis Study to the City Council. This study outlined needed improvements to the Belle Terre Blvd./Pkwy. to improve safety and operations along the corridor.</p> <p>On June 6, 2017, City Council approved a work order for DRMP, Inc., design services to incorporate improvements to eight intersections along Belle Terre Parkway.</p> <p>On March 5, 2019, City Council approved a work order with DRMP, Inc., for additional services for additional improvements needed at the intersection of Belle Terre Pkwy and East Hampton to extend the existing left turn lane, an addition of a head wall at Royal Palms Pkwy will reduce long term maintenance costs, and to be consistent with current Stormwater design standards.</p> <p>City Staff completed the Belle Terre Safety Improvement designs in 2019 which included improvements to eight intersections along Belle Terre Parkway.</p> <p>The city is in the process of receiving State Legislation funding with a Florida Department of Transportation (FDOT) grant. After further evaluation of the current plans, it was determined that a plan update to meet FDOT current standard is needed to secure the grant. This update will also include design modifications to the Whiteview Parkway and Belle Terre Parkway, and Royal Palms and Belle Terre Parkway intersections.</p> <p>Under the existing contract (RFSQ-CD-19-70) staff negotiated a scope and fee not-to-exceed \$394,229 with DRMP, Inc. City staff has determined that the cost for the plan updates and</p>			

additional design services are reasonable, fair, and consistent with these types of services for a project of this size and scope. Funds for this project have been budgeted in the FY 2023 Transportation Improvement Fund.

SOURCE OF FUNDS WORKSHEET FY 2023

Belle Terre Safety Improvement 21097011-063000-54415	\$399,182.00
Total Expended/Encumbered to Date	\$0.00
Pending Work Orders/Contracts	\$0.00
Current (WO/Contract)	<u>\$394,229.00</u>
Balance	\$4,953.00

Recommended Action:

ADOPT RESOLUTION 2023-XX APPROVING A WORK ORDER WITH DRMP, INC., FOR ADDITIONAL DESIGN SERVICES FOR THE BELLE TERRE SAFETY IMPROVEMENT PROJECT

City of Palm Coast, Florida

Agenda Item

Agenda Date: August 15, 2023

Department	CONSTRUCTION MANAGEMENT & ENGINEERING	Amount
Division	ENGINEERING	Account #
Subject:	RESOLUTION 2023-XX AUTHORIZING THE CITY MANAGER TO SIGN HAZARD MITIGATION GRANT PROGRAM ASSISTANCE APPLICATIONS, AS REQUESTED BY THE STATE OF FLORIDA DIVISION OF EMERGENCY MANAGEMENT	
Presenter:	Maeven Rogers, Chief Sustainability & Resiliency Officer	
Attachments:	<ol style="list-style-type: none">1. Presentation2. Resolution3. Draft Grant Application	
Background:	<p>Council Priority: C. Safe and Reliable Services</p> <p>The Florida Division of Emergency Management (Division) announced the availability of resiliency funding under FEMA's Hazard Mitigation Grant Program (HMGP) as a direct result of the Presidential Disaster Declaration for Hurricane Ian.</p> <p>This funding helps communities implement measures to reduce or eliminate long-term risk to people and property from natural hazards and their effects.</p> <p>For Hurricane Ian, Flagler County will receive an estimated \$2,777,857.03. The Local Mitigation Strategy (LMS) Working Group, a stakeholder group comprised of various regional officials, chooses multi-jurisdictional projects that promote resiliency and reduce hazards for designated HMGP funding. Four projects were scored as a part of the City of Palm Coast's capital projects.</p> <p>The City of Palm Coast will pursue HMGP funding, a competitive grant process for all four projects. HMGP funds up to 75% of costs and requires a cost share of 25% from the City of Palm Coast.</p> <p>The following projects will be pursued for funding -</p> <p>Stormwater Conveyance Improvements Back-up Emergency Pumps for Lift Stations PEP Panel Replacements Palm Coast Wellfield Generators</p>	

This item is to seek Council approval to allow the City Manager authorization to sign Hazard Mitigation Grant Program Assistance Applications, as requested by the State of Florida Division of Emergency Management.

Recommended Action:

ADOPT RESOLUTION 2023-XX AUTHORIZING THE CITY MANAGER TO SIGN HAZARD MITIGATION GRANT PROGRAM ASSISTANCE APPLICATIONS, AS REQUESTED BY THE STATE OF FLORIDA DIVISION OF EMERGENCY MANAGEMENT

City of Palm Coast, Florida

Agenda Item

Agenda Date: August 15, 2023

Department	CONSTRUCTION MANAGEMENT & ENGINEERING	Amount	\$9,238,139.00
Division	ENGINEERING	Account #	54205509-063000-99026
Subject:	RESOLUTION 2023-XX APPROVING A CONTRACT WITH CUSTOM BUILT MARINE CONSTRUCTION, INC, A WORK ORDER WITH DRMP, INC., FOR CONSTRUCTION INSPECTION SERVICES(CEI), AND A PROJECT CONTINGENCY FOR THE CONSTRUCTION OF LONDON WATERWAY EXPANSION PROJECT		
Presenter:	Carmelo Morales, Stormwater Engineer		
Attachments:	<ol style="list-style-type: none"> 1. Presentation 2. Resolution 3. Contract (Draft Construction) 4. Contract (Draft CEI) 5. Notice of Intent to Award (Construction & CEI) 6. Executive Summary (Construction & CEI) 7. CEI Proposal 		
Background:	<p>Council Priority: D. Sustainable Environment and Infrastructure</p> <p>To remain consistent with the City's Stormwater Master Plan and to address drainage related issues, the City wishes to expand the stormwater attenuation and treatment capacity of the London Waterway. The project objective is to provide flood storage to reduce peak elevations in the London Waterway, improve water quality in receiving waters with stormwater treatment, and enhance the environment to support native fauna and flora, deliver an aesthetic project. The project consists of construction of a 1-acre lake along with a corresponding storm sewer for inflow and outflow structures and 4.2 acres of littoral zone.</p> <p>On March 16, 2022, council approved a work order with DRMP, Inc., for engineering design services for the London Waterway Expansion Project.</p> <p>The project was originally estimated to cost approximately \$4M. On October 19, 2022, staff advertised this project (ITB-SWE-22-73) and received bids of \$9M. The project was placed on hold until it could be funded.</p> <p>On November 8, 2022, council approved a cost-share agreement (contract#37938) with the</p>		

St. Johns River Water Management District (SJRWMD) in the amount of \$904,500, toward the estimated cost of construction \$3,618,000.

The American Rescue Plan Act (ARPA) will fund a portion of this project in the amount of \$6,128,471. Under this Act, funds may be used to make necessary improvements to water and sewer infrastructure.

On March 1, 2023, staff advertised a request for qualifications (RFSQ-SWE-23-32) for engineering services CEI services for the London Waterway Expansion. Staff negotiated a scope and fee not-to-exceed \$300,000 with DRMP, Inc. City staff has determined that the costs for these services are reasonable and fair and are consistent with these types of services for a project of this size and scope.

On May 17, 2023, staff advertised this project (ITB-SWE-23-43) and received two (2) bids. City staff recommends awarding the contract to the low bidder Custom Built Construction, Inc., of Fort Pierce, FL for \$8,236,193.73.

This item is to approve the Contract with Custom Built Construction, Inc., in the amount of \$8,236,193.73, a contract with DRMP, Inc., for CEI services in a not-to-exceed amount of \$300,000, and a Project contingency in the amount of \$701,945.27. Funds for this project are budgeted in the 5 yr. Capital Improvement Budget.

SOURCE OF FUNDS WORKSHEET FY 2024

London Waterway Expansion 54205509-063000-99026	\$2,169,668.00
Total Expended/Encumbered to Date	\$0.00
Pending Work Orders/Contracts	\$0.00
Current (WO/Contract)	<u>\$2,169,668.00</u>
Balance	\$0.00

SOURCE OF FUNDS WORKSHEET FY 2024

ARPA 54205509-063000-99026	\$6,128,471.00
Total Expended/Encumbered to Date	\$0.00
Pending Work Orders/Contracts	\$0.00
Current (WO/Contract)	<u>\$6,128,471.00</u>
Balance	\$0.00

SOURCE OF FUNDS WORKSHEET FY 2024

FWC/SJRWMD 54205509-063000-99026	\$940,000.00
Total Expended/Encumbered to Date	\$0.00
Pending Work Orders/Contracts	\$0.00
Current (WO/Contract)	<u>\$940,000.00</u>
Balance	\$0.00

Recommended Action:

ADOPT RESOLUTION 2023-XX APPROVING A CONTRACT WITH CUSTOME BUILT MARINE CONSTRUCTION, INC, A WORK ORDER WITH DRMP, INC., FOR CONSTRUCTION INSPECTION SERVICES(CEI), AND A PROJECT CONTINGENCY FOR THE CONSTRUCTION OF LONDON WATERWAY EXPANSION PROJECT

City of Palm Coast, Florida

Agenda Item

Agenda Date: August 15, 2023

Department	COMMUNITY DEVELOPMENT	Amount
Division	PLANNING	Account #
Subject: RESOLUTION 2023-XX APPROVING THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FEDERAL FISCAL YEAR (FFY) 2023 (FY 2023/24) ANNUAL ACTION PLAN		
Presenter: Jose Papa, AICP, Senior Planner		
Attachments: <ol style="list-style-type: none"> 1. Resolution 2. CDBG Annual Action Plan 		
Background: Council Priority: C. Safe and Reliable Service <u>UPDATED BACKGROUND FROM THE JUNE 8, 2023, WORKSHOP:</u> City Council received a presentation on this item at their June 8, 2023, Workshop Meeting. There were no changes suggested to this item. <u>ORIGINAL BACKGROUND FROM THE JUNE 8, 2023, WORKSHOP:</u> The Community Development Block Grant (CDBG) Program started in 1974 in order to provide funding for housing and community development. Activities or Programs funded by CDBG funds must meet one of the following the National Objectives of the Program: <ol style="list-style-type: none"> 1) Benefit low- and moderate-income persons (LMI) 2) Prevent or eliminate slum or blight 3) Address urgent community development needs (Emergency) <p>As an entitlement community, the City of Palm Coast will be eligible to receive an annual allocation from the Department of Housing and Urban Development (HUD). Historically, CDBG funds have been used for various community development activities such as:</p> <ul style="list-style-type: none"> • Housing Programs, • Public Services (Limited to 15% of Grant), • Public Infrastructure/Facilities (In Qualified Areas based on Census or benefits area 51% or greater LMI Area), • Economic Development, and • Planning/Administration/Monitoring of the Program (limited to 20% of allocation). <p>In the City of Palm Coast, CDBG funds have been used to fund the following activities:</p>		

- Housing rehabilitation of owner-occupied units,
- Financial assistance for first-time homebuyers,
- Public Services,
- Public Infrastructure (Multi-use paths), and
- Planning/Administration/Monitoring of the program.

In order to receive CDBG funds, an entitlement community is required to complete a Consolidated Plan/Strategic Plan, and Annual Action Plan. The Consolidated Plan is designed to provide a unified vision for community development actions to meet CDBG goals of decent housing, suitable living environment, and expanded economic opportunities. The Strategic Plan is an outlay of expected actions and programs to address City needs as consistent with the national objectives and the Annual Action Plan describes the intended use of CDBG funds over the coming year.

The City is to receive \$463,637 in CDBG funds for FFY 2023 (FY 23/24). Consistent with prior years, the following activities are proposed to be funded in the upcoming fiscal year:

- financial assistance to homeowners for home repairs,
- financial assistance for first-time homebuyers,
- provide grant opportunity for public service providers, and
- compliance activities for the CDBG program.

On June 29, 2023, the Citizens Advisory Task Force (the CDBG Advisory Board for City Council), reviewed and made recommendations regarding the proposed allocation of CDBG funds. The proposed allocation is as follows:

ACTIVITY	Allocation
Housing Assistance Activities	
Financial Assistance for Home Repair Owner-Occupied Unit	\$259,092
First-time homebuyers Program	\$100,000
Public Service Activities	
Public Service Grant Program (Max. 15% of annual allocation)	\$69,545
Planning and Administration	\$35,000
TOTAL ALLOCATION FOR FFY-2023 (FY 2023/24)	\$463,637

Recommended Action:
THE CITIZENS ADVISORY TASK FORCE RECOMMENDS THAT CITY COUNCIL APPROVE THE FFY 2023 (FY 23/24) CDBG ANNUAL ACTION PLAN

City of Palm Coast, Florida Agenda Item

Agenda Date: August 15, 2023

Department	COMMUNITY DEVELOPMENT	Amount
Division	CODE ENFORCEMENT	Account #
Subject	RESOLUTION 2023-XX APPROVING FINAL NUISANCE ABATEMENT ASSESSMENT	
Presenter: Barbara Grossman, Code Enforcement Manager		
Attachments: <ul style="list-style-type: none">1. Presentation2. Resolution3. Nuisance Abatement Assessment List		
Background: <p>On March 2, 2010, the City adopted Ordinance 2010-03 to provide for the creation of an Assessment Area and authorize the imposition of Nuisance Abatement Assessments to be attached to the annual ad valorem tax bill sent by the County Tax Collector. On December 21, 2010, the City adopted Resolution 2010-168 signifying its intent to use the uniform collection method to collect non-ad valorem assessments pursuant to Ordinance 2010-03.</p> <p>On July 18, 2023, City Council adopted the Initial Assessment Resolution 2023-65 relating to the Nuisance Abatement Special Assessment. Staff has prepared the Final Assessment Roll and Final Assessment Resolution for Council consideration. Pursuant to State Statutes, the notice of the public hearing was published in the newspaper of general circulation for Flagler County with the list of the affected property owners at least 20 days prior to the August 15, 2023.</p>		
Recommended Action: ADOPT RESOLUTION 2023-XX APPROVING FINAL NUISANCE ABATEMENT ASSESSMENT		

City of Palm Coast, Florida

Agenda Item

Agenda Date: August 15, 2023

Department	COMMUNITY DEVELOPMENT	Amount	\$152,357.10
Division		Account #	21097011-034000
Subject	RESOLUTION 2023-XX APPROVING A CONTRACT WITH LASSITER TRANSPORTATION GROUP (LTG) FOR CONSULTANT SERVICES TO COMPLETE A TRANSPORTATION IMPACT FEE STUDY AND UPDATE THE TRANSPORTATION IMPACT FEE SCHEDULE		
Presenter: Phong Nguyen, Senior Transportation Planner, and Jose Papa, AICP, Senior Planner			
Attachments: 1. Presentation 2. Resolution 3. Notice of Intent to Award 4. Scope of Service			
<p>Background:</p> <p>Impact fees are fees imposed on development for the purpose of accommodating a development’s impact on public facilities or services (i.e., impact fees are collected to fund capacity improvements, impact fees may not be used for maintenance projects such as resurfacing of roadways, replacement of damaged traffic equipment, etc.). In addition to Transportation Impact Fees, the City also levies impact fees for Parks & Recreation and Fire. Other impact fees are levied for schools (levied by School District), law enforcement and emergency medical services, and libraries (levied by Flagler County). Florida Statutes Chapter 163.31801, the Florida Impact Fee Act, governs the levying and collection of impact fees by counties, municipalities, and special districts.</p> <p>As recommended in the City’s Code of Ordinance, an update of the City’s Transportation Impact Fee Study and Schedule should be completed every five years. It is important to note that the impact fee schedule is updated annually based on the Florida Department of Transportation (FDOT) Construction Cost Index. The last update of the transportation impact fee study was completed in 2018. The purpose of the five-year update is to ensure that impact generating development does not pay more than its proportionate share for the costs of growth-induced capital transportation improvements. The completion of a report is important in establishing that there is an “essential nexus” or a link between the traffic generated by new development and the need for additional improvements. Additionally, it needs to be established that the amount of impact fee being collected is “roughly proportional” to the share of additional capital improvement which can be attributed to new development. Essentially, a five-year review of the impact fee rates is necessary to maintain a legally defensible impact fee schedule.</p> <p>The five-year study will typically analyze the following for its impact on the transportation capital improvement schedule:</p> <ul style="list-style-type: none">• changes in capacity/facility needs (i.e., what roads and streets need to be widened),			

- cost assumptions (i.e., ground truthing of actual construction cost for road projects),
- land use characteristics (i.e., where and what type of development is occurring), and
- projected growth (i.e., the amount of growth occurring within the city, this also considers growth outside of city and its impact on city infrastructure).

In order to complete a new impact fee schedule, the City issued a Request for Statement of Qualifications (RFSQ) to solicit consulting firms to complete the task. Lassiter Transportation Group (LTG) submitted a response to the RFSQ. A Notice of Intent to Award (NOIA) was issued to accept LTG. After negotiations, City staff and LTG have agreed on a scope of service to complete a transportation impact fee study and update of the transportation impact fee schedule for \$152,357.10. In addition to completing the technical analysis to update the impact fee schedule, LTG will provide technical analysis that will be used to update the Transportation Element of the Comprehensive Plan to 2050.

The scope of service will include the completion of the following tasks:

- I. Update and refinement of land uses
- II. Development of Capacity Needs
- III. Development of Capacity Improvements Schedule
- IV. Update the Cost of Additional Roadway Capacity
- V. Comparison of Impact Fee Schedules
- VI. Review of Existing Ordinance
- VII. Community Outreach, Public Participation and Collaboration with Stakeholders

At strategic points during the study, the consultant will provide findings at a City Council workshop. Additionally, the consultant team will host a workshop with stakeholders and other interested parties to gather input on the proposed update.

SOURCE OF FUNDS WORKSHEET FY 2023

Transportation Impact Fee—21097011-034000	\$30,000.00
Total Expenses/Encumbered to date	\$47.78
Pending Work	\$0.00
Orders/Contracts	\$0.00
Current Contract	<u>\$29,952.22</u>
Balance	\$0.00

SOURCE OF FUNDS WORKSHEET FY 2024

Transportation Impact Fee—21097011-034000	\$125,000.00
Total Expenses/Encumbered to date	\$0.00
Pending Work	\$0.00
Orders/Contracts	\$0.00
Current Contract	<u>\$122,404.88</u>
Balance	\$2,595.12

Recommended Action:

ADOPT RESOLUTION 2023-XX APPROVING A CONTRACT WITH LASSITER TRANSPORTATION GROUP (LTG) FOR CONSULTANT SERVICES TO COMPLETE A TRANSPORTATION IMPACT FEE STUDY AND UPDATE THE TRANSPORTATION IMPACT FEE SCHEDULE

City of Palm Coast, Florida Agenda Item

Agenda Date: August 15, 2023

Department FINANCIAL SERVICES Division	Amount Account #
Subject: RESOLUTION 2023-XX APPROVING THE OLD KINGS ROAD SPECIAL ASSESSMENT ROLL TO BE TRANSMITTED TO THE FLAGLER COUNTY TAX COLLECTOR	
Presenter: Helena Alves, Director of Financial Services	
Attachments: 1. Resolution	
Background: <p>The Old Kings Road Special Assessment District was established by Ordinance 2005-10 to provide a funding mechanism, through special assessments, to fund four-laning improvements to Old Kings Road, based on the request and consent of affected property owners, from Palm Coast Parkway to State Road 100.</p> <p>This Resolution provides for the annual assessment roll to be certified to the County Tax Collector so that the annual installments of the assessment can be included on the 2023 Property Tax Bills to be issued in October/November 2023.</p> <p>The assessment was first added to the tax roll in 2013 and will remain for a period of 30 years. It is expected to be repaid by 2043. The balance as of September 30, 2022, was \$4,128,482. The assessments roll is substantially similar to the roll approved in the prior fiscal year.</p>	
Recommended Action: ADOPT RESOLUTION 2023-XX APPROVING THE OLD KINGS ROAD SPECIAL ASSESSMENT ROLL TO BE TRANSMITTED TO THE FLAGLER COUNTY TAX COLLECTOR	

City of Palm Coast, Florida Agenda Item

Agenda Date: August 15, 2023

Department	PUBLIC SAFETY	Amount	\$34,881.33
Division	FIRE	Account #	10014000-064000
Subject:	RESOLUTION 2023-XX APPROVING FIREHOUSE SUBS PUBLIC SAFETY GRANT FOR POLARIS RANGER CREW XP1000 WITH LIGHTS AND SIREN KIT FOR \$34,881.33		
Presenter:	Kyle Berryhill, Fire Chief		
Attachments:	1. Resolution 2. Award Letter		
Background:			
Council Priority:			
B. Safe and Reliable Services			
	Palm Coast Fire has been awarded \$34,881.33 for the purchase of a Polaris Ranger Crew XP1000 with Light Kit, Siren and PA System, Skid, Poly Sport Roof and Accessories (including up to \$600 freight and up to \$412.50 installation).		
Recommended Action:			
	ADOPT RESOLUTION 2023-XX APPROVING FIREHOUSE SUBS PUBLIC SAFETY GRANT FOR POLARIS RANGER CREW XP1000 WITH LIGHTS AND SIREN KIT FOR \$34,881.33		

City of Palm Coast, Florida Agenda Item

Agenda Date: August 15, 2023

Department	WATER AND WASTEWATER UTILITY	Amount	AS NEEDED
Division	WASTEWATER	Account	MULTIPLE
Subject	RESOLUTION 2023-XX APPROVING PIGGYBACKING THE OMNIA KANSAS CITY, MISSOURI CONTRACT WITH GRAYBAR ELECTRIC COMPANY, INC., FOR THE PURCHASE OF MISCELLANEOUS ELECTRICAL SUPPLIES AS NEEDED		
Presenter: James Melley, Utility Systems Manager			
Attachments: 1. Resolution 2. Piggyback Contract			
Background: Council Priority: D. Sustainable Environment and Infrastructure The City of Palm Coast Utility Department has identified the need for electrical parts, based on the City’s standards and the proprietary aspects for lift stations within the wastewater collection system. The Utility Department requires priority for replacement of parts and equipment for repairs within the Utility Water and Wastewater System on an as-needed basis. City staff is recommending piggybacking the OMNIA Kansas City, Missouri Contract (OMNIA EV 2370.1) with Graybar Electric Company, Inc., for the purchase of electrical parts. Piggybacking existing competitively bid contracts is advantageous since the pricing is generally better than what the City could obtain on its own, and the City does not incur the expense and delay of soliciting a bid. City staff will purchase items on an as-needed basis upon City Council approved budgeted funds.			
Recommended Action: ADOPT RESOLUTION 2023-XX APPROVING PIGGYBACKING THE OMNIA KANSAS CITY, MISSOURI CONTRACT WITH GRAYBAR ELECTRIC COMPANY, INC., FOR THE PURCHASE OF MISCELLANEOUS ELECTRICAL SUPPLIES AS NEEDED			

City of Palm Coast, Florida

Agenda Item

Agenda Date: August 15, 2023

Department	PUBLIC WORKS/WATER AND WASTEWATER UTILITY DEPARTMENT	Amount	AS NEEDED
Division		Account #	VARIOUS
Subject:	RESOLUTION 2023-XX APPROVING PIGGYBACKING THE CITY OF CASSELBERRY CONTRACT RFP 2023-1027 FOR GENERATOR MAINTENANCE AND REPAIR		
Presenter:	Matthew Mancill, Director of Public Works		
Attachments:	<ol style="list-style-type: none">1. Resolution2. Piggyback Contract3. Public Works Generator List4. Utilities Generator List		
Background:	<p>Council Priority: B. Safe & Reliable Services</p> <p>The City of Palm Coast Public Works Facilities Maintenance and Utility Wastewater Pumping divisions are seeking approval to piggyback the City of Casselberry, Florida's Contract RFP # 2023-1027 with Alternative Power Solutions, Inc. for the scheduled maintenance and as-needed repair work of the City's facilities' generators. The existing piggybacked contract with the same vendor will expire on August 12th, 2023.</p> <p>Benefits of Piggybacking: Piggybacking the contract will allow the City of Palm Coast to maintain the generator maintenance and repair service with the current vendor, which has been providing satisfactory services. Piggybacking also offers the advantage of obtaining better pricing compared to independently soliciting bids. By piggybacking on the existing contract, the City of Palm Coast can continue to receive essential generator maintenance and repair services while benefiting from competitive pricing and streamlined procurement processes.</p> <p>Contract Details: The piggybacked contract will be effective from the expiration of the current contract (August 12th, 2023) through August 12th, 2026. The underlying contract with Alternative Power Solutions, Inc. is based on a per-unit price basis. Purchases will be made on an as-needed basis using budgeted funds appropriated by the City Council.</p> <p>Funding: The Fiscal Year 2024 budget includes available funding in the City's Facilities Maintenance and Utility Wastewater Pumping budgets to cover the costs of scheduled generator</p>		

maintenance and as-needed repairs. City staff estimates that the City will spend over \$50,000.00 annually under this piggyback contract.

Source of Funds Worksheet FY 2024

Facilities Maintenance - Other Contractual

Services Fund 65035012-034000	\$7,000.00
Total Expended/Encumbered to Date	\$0.00
Pending Work Orders/Contracts	\$0.00
Current (WO/Contract)	\$0.00
Balance	\$7,000.00

Facilities Fire - Other Contractual

Services Fund 65035012-034000-99042	\$6,000.00
Total Expended/Encumbered to Date	\$0.00
Pending Work Orders/Contracts	\$0.00
Current (WO/Contract)	\$0.00
Balance	\$6,000.00

Facilities Maintenance - Repair and Maintenance

Services Fund 65035012-046000	\$5,000.00
Total Expended/Encumbered to Date	\$0.00
Pending Work Orders/Contracts	\$0.00
Current (WO/Contract)	\$0.00
Balance	\$5,000.00

Facilities Fire - Repair and Maintenance

Services Fund 65035012-046000-99042	\$2,500.00
Total Expended/Encumbered to Date	\$0.00
Pending Work Orders/Contracts	\$0.00
Current (WO/Contract)	\$0.00
Balance	\$2,500.00

Wastewater Pumping - Other Contractual

Services Fund 54019081-034000	\$125,000.00
Total Expended/Encumbered to Date	\$0.00
Pending Work Orders/Contracts	\$0.00
Current (WO/Contract)	\$0.00
Balance	\$125,000.00

Recommended Action:

ADOPT RESOLUTION 2023-XX APPROVING PIGGYBACKING THE CITY OF CASSELBERRY CONTRACT RFP 2023-1027 FOR GENERATOR MAINTENANCE AND REPAIR

City of Palm Coast, Florida

Agenda Item

Agenda Date: August 15, 2023

Department	CITY ADMINISTRATION	Amount
Division		Account #
Subject: RESOLUTION 2023-XX APPROVING AN INTERLOCAL AGREEMENT WITH FLAGLER COUNTY SHERIFF'S OFFICE FOR THE PROVISION OF LAW ENFORCEMENT SERVICES		
Presenter: Lauren Johnston, Assistant City Manager		
Attachments: <ol style="list-style-type: none"> 1. Resolution 2. Interlocal Agreement 		
Background: <p><u>UPDATED BACKGROUND FROM THE AUGUST 8, 2023, WORKSHOP MEETING:</u> City Council received a presentation on this item at their August 8, 2023, Workshop Meeting. There were no changes proposed to the item.</p> <p><u>ORIGINAL BACKGROUND FROM THE AUGUST 8, 2023, WORKSHOP MEETING:</u> The City has partnered with the Flagler County Sheriff's Office for law enforcement services since the City's incorporation in 1999. Services within the agreement include:</p> <ul style="list-style-type: none"> • Patrol service and traffic enforcement; • Special event details (including traffic control, safety and security for community-wide events); • Enforcement of City Ordinances as defined in Appendix "B" attached hereto and incorporated herein; • Attendance at all City Council meetings and workshops; • Attendance at City board meetings upon request by the City Manager; and • All other duties and functions customarily rendered by municipal police departments. <p>The terms of the agreement will commence on October 1, 2023, and will end on September 30, 2024. The agreement can then be renewed at the beginning of each successive fiscal year (October 1, 2023) unless notice of non-renewal is given by either party, in writing, prior to May 1st.</p> <p>Additional compensation and staffing shall be addressed annually before July 1st of each year and a mutual agreement of the parties shall be reached and reflected in an annually revised.</p>		
Recommended Action: ADOPT RESOLUTION 2023-XX APPROVING AN INTERLOCAL AGREEMENT WITH FLAGLER COUNTY SHERIFF'S OFFICE FOR THE PROVISION OF LAW ENFORCEMENT SERVICES		

City of Palm Coast, Florida Agenda Item

Agenda Date: August 15, 2023

Department	FINANCIAL SERVICES	Amount
Division		Account #
Subject:	REPORTING OF EMERGENCY AND SOLE SOURCE PURCHASES FOR JULY 2023	
Presenter:	Denise Bevan, City Manager	
Attachments:	1. Sole Source Purchase Report	
Background:	Attached is a list of all emergency and sole source purchases for the month of July 2023, in accordance with Sec. 2.25 of Chapter 2, Article 1 Division 3 of the Code of Ordinances of the City of Palm Coast (Procurement Policy).	
Recommended Action:	FOR REPORTING ONLY - VIA CITY MANAGER COMMENTS	