



City of Palm Coast
Minutes
CITY COUNCIL SPECIAL
BUDGET WORKSHOP

City Hall
160 Lake Avenue
Palm Coast, FL 32164
www.palmcoastgov.com

Mayor David Alfin
Vice Mayor Ed Danko
Council Member Cathy Heighter
Council Member Nick Klufas
Council Member Theresa Pontieri

Tuesday, August 29, 2023

9:00 AM

Community Wing

City Staff

Denise Bevan, City Manager

Neysa Borkert, City Attorney

Kaley Cook, City Clerk

- Public Participation shall be in accordance with Section 286.0114 Florida Statutes.
- Other matters of concern may be discussed as determined by City Council.
- If you wish to obtain more information regarding the City Council's agenda, please contact the City Clerk's Office at 386-986-3713.
- In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons needing a reasonable accommodation to participate in any of these proceedings or meeting should contact the City Clerk at 386-986-3713, at least 48 hours prior to the meeting.
- City Council Meetings are streamed live on YouTube at <https://www.youtube.com/user/PalmCoastGovTV/live>.
- It is proper meeting etiquette to silence all electronic devices, including cell phones while meeting is in session.
- Any person who decides to appeal any decision of the City Council with respect to any matter considered at this meeting will need a record of the proceedings, and for such purpose, may need to hire a court reporter to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

A CALL TO ORDER

Mayor Alfin called the meeting to order at 9:00 a.m.

B PLEDGE OF ALLEGIANCE TO THE FLAG AND A MOMENT OF SILENCE

C ROLL CALL

City Clerk Kaley Cook called the roll. All members were present.

D PUBLIC PARTICIPATION

Public Participation shall be held in accordance with Section 286.0114 Florida Statutes. And pursuant to the City Council's Meeting Policies and Procedures:

- (1) Each speaker shall at the podium, provide their name and may speak for up to 3 minutes.

(2) The Public may provide comments to the City Council relative to matters not on the agenda at the times indicated in this Agenda. Following any comments from the public, there may be discussion by the City Council.

(3) When addressing the City Council on specific, enumerated Agenda items, speakers shall:

(a) direct all comments to the Mayor;

(b) make their comments concise and to the point;

(c) not speak more than once on the same subject;

(d) not, by speech or otherwise, delay or interrupt the proceedings or the peace of the City Council;

(e) obey the orders of the Mayor or the City Council; and

(f) not make any irrelevant, impertinent or slanderous comments while addressing the City Council; which pursuant to Council rules, shall be considered disorderly.

(4) Any person who becomes disorderly or who fails to confine his or her comments to the identified subject or business, shall be cautioned by the Mayor and thereafter must conclude his or her remarks on the subject within the remaining designated time limit.

Any speaker failing to comply, as cautioned, shall be barred from making any additional comments during the meeting and may be removed, as necessary, for the remainder of the meeting.

Members of the public may make comments during the public comment portion of the meeting. Please be advised that public comment will only be permitted during the public comment portions of the agenda at the times indicated by the Chair during the meeting.

Celia Pugliese spoke about the clearing of weeds in front of a Palm Coast sign, Waterfront Park and uses, and paving.

Mayor Alfin asked Ms. Bevan to speak about the funding of Waterfront Park.

Ms. Bevan shared that a majority of the project was funded from Florida Inland Navigation District grant dollars.

E PRESENTATIONS

1 PRESENTATION - FINAL PROPOSED BUDGET FOR ALL APPROPRIATED FUNDS

Helena Alves, Director of Financial Services, Gwen Ragsdale Budget & Procurement Manager, and Raelene Bowman, Budget Coordinator, presented the topics to Council.

Mayor Alfin explained that City Council will receive an update on the storm once Chief Berryhill arrives.

Topics presented included: presentation overview, budget presentation timeline, general fund full time positions, general fund revenues, general fund expenditures summary, departmental budgets, non-departmental, proprietary funds, internal services fund, American Rescue Plan Act fund, Old Kings Road Special Assessment fund, all remaining funds, Fiscal Year 2024 Proposed Budget Summary, Truth in Millage, 2023 ad valorem taxes by taxing authority, 2024 millage rate options, next steps, and where to find additional information.

Council held discussion on the following topics: budget adoption timeline and purpose of these meetings, recognition of Kevin Guthrie and his contribution to emergency management planning, ARPA funded projects, rate study, building permits fund, fleet management fund, increase to emergency communications fund, Holland Park budgeting in the Capital Improvement Project fund, monies received by each taxing authority, and contact information.

Council concurred to keep the Holland Park Phase II item budgeted in the Capital Projects Fund.

Department Directors provided response to Council questions.

Council received an update from Chief Berryhill on Hurricane Idalia. Council held discussion on Fire Department dispatch, sandbag locations, and storm reporting protocols.

Council thanked staff for their efforts and presentation.

2 RESOLUTION 2023-XX APPROVING THE FISCAL YEAR 2024 FLEET REPLACEMENT/PURCHASE PROGRAM AND ASSOCIATED PURCHASE ORDERS FOR FLEET VEHICLES AND EQUIPMENT AS APPROVED IN THE FISCAL YEAR 2024 BUDGET

Matt Mancill, Director of Public Works, and Roger Lachance, Fleet Manager, provided an overview to Council.

Council held discussion on the following items: potential increases and items that are no longer in service.

F PUBLIC PARTICIPATION

Remainder of Public Comments is limited to three (3) minutes each.

Celia Pugliese thanked Council Member Pontieri and Mayor Alfin for discussions on tax dollars and also spoke about traffic calming islands on Florida Park Drive.

G DISCUSSION BY CITY COUNCIL OF MATTERS NOT ON THE AGENDA

Mayor Alfin spoke about comments made at the County to memorialize Charlie Ericksen.

Council Member Pontieri thanked first responders and City staff for their efforts. Council Member Pontieri asked Ms. Bevan to share information about an alert system for information.

Ms. Bevan shared about ALERTFlagler emergency notifications.

Council Member Pontieri spoke about a workshop or roundtable with Flagler County to review numbers that have been paid to the County versus what their full expenses are.

Ms. Bevan responded that staff would look into the most suitable option for collaboration.

Council Member Heigher thanked City staff for all that they do for the community. Council Member Heigher also spoke about supporting small businesses in Palm Coast and a community kitchen.

Council Member Klufas shared a reminder to be safe and echoed appreciation for staff.

H DISCUSSION BY CITY ATTORNEY OF MATTERS NOT ON THE AGENDA

There were none.

I DISCUSSION BY CITY MANAGER OF MATTERS NOT ON THE AGENDA

Ms. Bevan thanked staff, spoke about storm preparations, and suggested directing residents to the City of Palm Coast website and Flagler County Emergency Management for information.

Mayor Alfin asked Commander Reynolds if there were any updates from the Flagler County Sheriff's Office. There were none.

J ADJOURNMENT

The meeting was adjourned at 10:36 a.m.

*Respectfully submitted by: Kaley Cook, CMC, FCRM
City Clerk*