



City of Palm Coast
Agenda
City Council Business
Meeting

City Hall
160 Lake Avenue
Palm Coast, FL 32164
www.palmcoastgov.com

Mayor David Alfin
Vice Mayor Ed Danko
Council Member Cathy Heigher
Council Member Nick Klufas
Council Member Theresa Pontieri

Tuesday, February 6, 2024

6:00 PM

City Hall - Community Wing

City Staff

Denise Bevan, City Manager

City Attorney

Kaley Cook, City Clerk

- Public Participation shall be in accordance with Section 286.0114 Florida Statutes.
- Other matters of concern may be discussed as determined by City Council.
- If you wish to obtain more information regarding the City Council's agenda, please contact the City Clerk's Office at 386-986-3713.
- In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons needing a reasonable accommodation to participate in any of these proceedings or meeting should contact the City Clerk at 386-986-3713, at least 48 hours prior to the meeting.
- City Council Meetings are streamed live on YouTube at <https://www.youtube.com/user/PalmCoastGovTV/live>.
- It is proper meeting etiquette to silence all electronic devices, including cell phones while Council is in session.
- Any person who decides to appeal any decision of the City Council with respect to any matter considered at this meeting will need a record of the proceedings, and for such purpose, may need to hire a court reporter to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE TO THE FLAG AND A MOMENT OF SILENCE

C. ROLL CALL

D. PROCLAMATIONS AND PRESENTATIONS

- 1. PROCLAMATION - THE WEEK OF FEBRUARY 15, 2024, AS WELCOME TO THE NEIGHBORHOOD WEEK**
- 2. PRESENTATION - ANNUAL HEALTH AND SAFETY EMPLOYEE CALENDAR**

E. PUBLIC PARTICIPATION

Public Participation shall be held in accordance with Section 286.0114 Florida Statutes. And pursuant to the City Council’s Meeting Policies and Procedures:

- (1) Each speaker shall at the podium, provide their name and may speak for up to 3 minutes.
- (2) The Public may provide comments to the City Council relative to matters not on the agenda at the times indicated in this Agenda. Following any comments from the public, there may be discussion by the City Council.
- (3) When addressing the City Council on specific, enumerated Agenda items, speakers shall:
 - (a) direct all comments to the Mayor;
 - (b) make their comments concise and to the point;
 - (c) not speak more than once on the same subject;
 - (d) not, by speech or otherwise, delay or interrupt the proceedings or the peace of the City Council;
 - (e) obey the orders of the Mayor or the City Council; and
 - (f) not make any irrelevant, impertinent or slanderous comments while addressing the City Council; which pursuant to Council rules, shall be considered disorderly.
- (4) Any person who becomes disorderly or who fails to confine his or her comments to the identified subject or business, shall be cautioned by the Mayor and thereafter must conclude his or her remarks on the subject within the remaining designated time limit.

Any speaker failing to comply, as cautioned, shall be barred from making any additional comments during the meeting and may be removed, as necessary, for the remainder of the meeting.

Members of the public may make comments during the public comment portion of the meeting. Please be advised that public comment will only be permitted during the public comment portions of the agenda at the times indicated by the Chair during the meeting.

F. MINUTES

- 3. MINUTES OF THE CITY COUNCIL:
JANUARY 16, 2024, BUSINESS MEETING**

G. ORDINANCES SECOND READ

- 4. ORDINANCE 2024-XX AMEND THE BOUNDARIES OF THE LANDINGS
COMMUNITY DEVELOPMENT DISTRICT (CDD) - APPLICATION NO. 5560**
- 5. ORDINANCE 2024-XX AN AMENDMENT TO THE TOWN CENTER AT PALM
COAST PLANNED UNIT DEVELOPMENT (PUD) DEVELOPMENT AGREEMENT
(DA)**

H. ORDINANCES FIRST READ

- 6. ORDINANCE 2024-XX AMENDING CHAPTER 4, SECTION 4.01, SUBSECTION**

4.01.04, OF THE UNIFIED LAND DEVELOPMENT CODE OF THE CITY OF PALM COAST

I. RESOLUTIONS

- 7. RESOLUTION 2024-XX APPROVAL OF A CHANGE ORDER WITH CUSTOM BUILT MARINE CONSTRUCTION, INC., AND APPROVAL OF EXPENSES RELATED TO AN INCREASE IN PROJECT SCOPE**
- 8. RESOLUTION 2024-XX APPROVAL OF A FLORIDA DEPARTMENT OF TRANSPORTATION STATE-FUNDED GRANT AGREEMENT FOR MATANZAS WOODS PARKWAY EXTENSION WEST PHASE TWO PROJECT**
- 9. RESOLUTION 2024-XX APPROVAL OF A DEPOSIT WITH FLORIDA POWER AND LIGHT FOR A DESIGN AND COST ESTIMATE FOR THE RELOCATION OF TRANSMISSION FACILITIES FOR THE MATANZAS WOODS PARKWAY EXTENSION WEST PHASE TWO PROJECT**

J. CONSENT

- 10. RESOLUTION 2023-XX APPROVING A PURCHASE AND SALE AGREEMENT WITH FORESTAR (USA) REAL ESTATE GROUP, INC., FOR THE CITY OF PALM COAST TO PURCHASE LAND**
- 11. RESOLUTION 2024-XX APPROVING AN EASEMENT AGREEMENT WITH FORESTAR (USA) REAL ESTATE GROUP, INC.**
- 12. RESOLUTION 2024-XX APPROVING A JOINT MAINTENANCE EASEMENT AGREEMENT WITH THE SEMINOLE PALMS COMMUNITY DEVELOPMENT DISTRICT (CDD)**
- 13. RESOLUTION 2024-XX APPROVING PURCHASE OF ONE (1) CATERPILLAR 305 EXCAVATOR**
- 14. RESOLUTION 2024-XX APPROVING MASTER PRICE AGREEMENTS WITH ENVIRONMENTAL LAND SERVICES, INC., AND HOBBS LAND DEVELOPMENT FOR AGGREGATES AND ROAD MATERIALS**
- 15. RESOLUTION 2024-XX APPROVING A MASTER PRICE AGREEMENT WITH BRENNTAG MID-SOUTH, INC., FOR 25% SODIUM HYDROXIDE (RAYON OR MEMBRANE GRADE)**
- 16. RESOLUTION 2024-XX APPROVING PIGGYBACKING THE OMNIA CONTRACT WITH PLAYCORE WISCONSIN FOR PLAYGROUND AND OUTDOOR FITNESS EQUIPMENT, SITE ACCESSORIES, SURFACING, AND RELATED PRODUCTS AND SERVICES**
- 17. RESOLUTION 2024-XX APPROVING PIGGYBACKING THE GENERAL SERVICES**

**ADMINISTRATION CONTRACT WITH ACUITY SPECIALTY PRODUCTS FOR
INDUSTRIAL AND ENVIRONMENTAL PRODUCTS**

K. PUBLIC PARTICIPATION

Remainder of Public Comments is limited to three (3) minutes each.

L. DISCUSSION BY CITY COUNCIL OF MATTERS NOT ON THE AGENDA

M. DISCUSSION BY CITY ATTORNEY OF MATTERS NOT ON THE AGENDA

N. DISCUSSION BY CITY MANAGER OF MATTERS NOT ON THE AGENDA

O. ADJOURNMENT

18. AGENDA WORKSHEET AND CALENDAR

City of Palm Coast, Florida Agenda Item

Agenda Date: February 6, 2024

Department CITY ADMINISTRATION Division	Amount Account #
Subject: PROCLAMATION - THE WEEK OF FEBRUARY 15, 2024, AS WELCOME TO THE NEIGHBORHOOD WEEK	
Presenter: Mayor and City Council	
Attachments: 1. Proclamation	
Background: The City of Palm Coast would like to proclaim the week of February 15, 2024, as Welcome to the Neighborhood Week.	
Recommended Action: PROCLAIM THE WEEK OF FEBRUARY 15, 2024, AS WELCOME TO THE NEIGHBORHOOD WEEK	

City of Palm Coast, Florida Agenda Item

Agenda Date: February 6, 2024

Department CITY ADMINISTRATION	Amount
Division	Account #
Subject: PRESENTATION - ANNUAL HEALTH AND SAFETY EMPLOYEE CALENDAR	
Presenter: Carol Mini, Urban Forester	
Attachments: 1. Presentation	
Background: The City of Palm Coast Wellness, Health, and Moral (WHAM) Team is proud to present the Annual Health and Safety Employee Calendar. Relatives of City Employees, 18 years and younger, were invited to participate by submitting a drawing or painting about health, safety, and workplace safety that may affect them personally or their family members. These calendars are fun, generate excitement, and brought out the competitive spirit in our kids and employees. We will honor the winners with their own copy of the Health and Safety Calendar along with a craft related gift for all winners and an honorable mention for each age category. The winners will be announced at the City Council's business meeting.	
Recommended Action: FOR PRESENTATION ONLY	

City of Palm Coast, Florida Agenda Item

Agenda Date: February 6, 2024

Department CITY ADMINISTRATION	Amount
Division	Account #
Subject: MINUTES OF THE CITY COUNCIL: JANUARY 16, 2024, BUSINESS MEETING	
Presenter: Kaley Cook, City Clerk	
Attachments: 1. Minutes	
Background:	
Recommended Action: APPROVE MINUTES OF THE CITY COUNCIL: JANUARY 16, 2024, BUSINESS MEETING	

City of Palm Coast, Florida Agenda Item

Agenda Date: February 6, 2024

Department	COMMUNITY DEVELOPMENT	Amount	
Division	PLANNING	Account #	
Subject: ORDINANCE 2024-XX AMEND THE BOUNDARIES OF THE LANDINGS COMMUNITY DEVELOPMENT DISTRICT (CDD) - APPLICATION NO. 5560			
Presenter: Phong Nguyen, Senior Planner			
Attachments:			
<ol style="list-style-type: none"> 1. Presentation 2. Ordinance 3. Amended Petition 4. Master Plan 5. Business Impact Estimate 			
Background:			
This is a legislative item.			
<u>UPDATED BACKGROUND FROM THE DECEMBER 5, 2023, BUSINESS MEETING:</u>			
City Council heard the first reading of this item at the December 5, 2023, Business Meeting. City Council requested an update to the petition. City staff received an updated petition from the applicant, and it is attached to this item.			
<u>ORIGINAL BACKGROUND FROM THE DECEMBER 5, 2023, BUSINESS MEETING:</u>			
The City of Palm Coast received a Petition to amend the Landings Community Development District (CDD) in October 2023. The applicant is the Landings Community Development District (Petitioner). The current District covers approximately 204.68 acres of land, and the expansion area covers approximately 356.18 acres of land for which are located entirely within the City of Palm Coast, Florida, and comprises approximately 560.86 acres of land in total. The site is generally located south of Seminole Woods Blvd, east of US-1 and south of Citation Blvd. At the time of this application, the current CDD plus the expansion area is planned to develop approximately a combined 801 residential units. The CDD is primarily a mechanism for funding the significant costs of providing infrastructure for a large residential community. The proposed CDD is designed to provide community infrastructure, stormwater, services, and facilities along with public facility operation and maintenance to the proposed CDD.			
The intent to establish a CDD is to encourage a strong commitment to capital facilities planning, management and financing to ensure the provision of adequate capital infrastructure to serve projected growth without overburdening the general taxpayer. The establishment of the CDD or its expansion boundaries do not obligate the City of Palm Coast to ownership, operation, or maintenance of any infrastructure. Nothing in the Petition shall be construed as an affirmative acceptance by the City Council of the City of Palm Coast of improvements or acceptance of operation and maintenance obligations.			

According to Chapter 190, Florida Statutes, the establishment of a CDD, less than 2,500 acres, may be approved by the City Council and more specifically Section 190.005 provides standards for a local government to adopt an ordinance establishing a CDD. In addition, pursuant to Section 190.046, Florida Statutes, a landowner or the district board may petition to expand the boundaries of a CDD by filing a petition with the local government that initially established the district; and Section 190.046, Florida Statutes, requires that petitions for expansion of CDDs must be reviewed pursuant to the requirements set forth in Section 190.005(2)(e), Florida Statutes. The petitioner has filed a petition with the City containing all information required by Section 190.046, Florida Statutes and the City has received and reviewed those items.

The following six factors are to be used by the City of Palm Coast in determining if the City Council will grant or deny the CDD petition.

1. Whether all the statements within the petition have been found to be true and correct.
2. Whether the establishment of the district is inconsistent with any applicable element or portion of the State's comprehensive plan or of the City's comprehensive plan.
3. Whether the land area within the proposed district is of sufficient size, is sufficiently compact and is sufficiently contiguous to be developable as one functional interrelated community.
4. Whether the district is the best alternative available for delivering community development services and facilities to the area that will be served by the district.
5. Whether the community development services, and facilities of the district will be incompatible with the capacity and uses of existing local and regional community development services and facilities.
6. Whether the area that will be served by the district is amenable to separate special district government.

A CDD is a special purpose unit of government that is utilized to acquire, finance, operate and maintain the infrastructure within a large, planned development. A key advantage for the developer is that low-cost financing can be obtained by issuing tax-exempt bonds to finance the infrastructure improvements. The City or County approving such ordinance establishing the CDD is not a party to the financing and does not incur any obligation for this infrastructure debt.

Since this is a petition to amend the current boundaries of a district, the CDD is currently managed by a 5-member Board of Supervisors. Florida law requires the Board of Supervisors to operate under public record laws and provide annual audits. Additionally, Florida laws require that potential property owners within the CDD be notified upfront in writing of the infrastructure costs and annual payments associated with the applicable property. These payments would be made to the Flagler County Tax Collector's office as an assessment.

A CDD is a special purpose unit of government that is utilized to acquire, finance, operate and maintain the infrastructure within a large, planned development. A key advantage for the developer is that low-cost financing can be obtained by issuing tax-exempt bonds to finance the infrastructure improvements. The City or County approving such ordinance

establishing the CDD is not a party to the financing and does not incur any obligation for this infrastructure debt.

Since this is a petition to amend the current boundaries of a district, the CDD is currently managed by a 5-member Board of Supervisors. Florida law requires the Board of Supervisors to operate under public record laws and provide annual audits. Additionally, Florida laws require that potential property owners within the CDD be notified upfront in writing of the infrastructure costs and annual payments associated with the applicable property. These payments would be made to the Flagler County Tax Collector's office as an assessment.

Pursuant to Section 166.041(4), Florida Statutes, a business impact estimate regarding this proposed Ordinance has been prepared, has been attached to this agenda item, and has been posted to the City's website.

Public Participation: Newspaper ads will be run approximately two weeks prior to each of the two City Council public hearings. The applicant is also required to run four consecutive weekly newspaper ads advising the public of the second City Council public hearing.

Recommended Action:

**ADOPT ORDINANCE 2024-XX AMEND THE BOUNDARIES OF THE LANDINGS
COMMUNITY DEVELOPMENT DISTRICT (CDD) - APPLICATION NO. 5560**

City of Palm Coast, Florida Agenda Item

Agenda Date: February 6, 2024

Department COMMUNITY DEVELOPMENT	Amount
Division	Account #
Subject: ORDINANCE 2024-XX AN AMENDMENT TO THE TOWN CENTER AT PALM COAST PLANNED UNIT DEVELOPMENT (PUD) DEVELOPMENT AGREEMENT (DA)	
Presenter: Jose Papa, AICP, Senior Planner	
Attachments: <ol style="list-style-type: none">1. Ordinance2. Town Center PUD3. Summary of Amendments4. Staff Report5. Business Impact Estimate6. Applicant Correspondence	
Background: <p>This is a quasi-judicial item, please disclose any ex parte communication.</p> <p><u>UPDATED BACKGROUND FROM THE JANUARY 16, 2024, BUSINESS MEETING:</u> This item was heard by City Council at their January 16, 2024, Business Meeting. At the direction of City Council, the last paragraph of Section 6.4 of the PUD-Development Agreement was amended to include the following clarification (shown in underline).</p> <p>Notwithstanding the cap on the number of Residential dwelling units as provided in DRI-DO, a property owner with Declarant's written consent may request to convert non-residential square footage to residential units for a mixed-use building project <u>within the Urban Core areas of Town Center DRI</u>, using the conversion matrix in Exhibit C, <i>Land Use Conversion Table</i> of the DRI-DO. Such conversions may only be requested on a project-by-project basis and approval of conversions are recorded with the Development Order for subject project.</p> <p><u>UPDATED BACKGROUND FROM THE JANUARY 2, 2024, BUSINESS MEETING:</u> This item was originally scheduled for the January 2, 2024, Business Meeting. City Council concurred to postpone the item to the January 16, 2024, Business Meeting. There have been no changes to the item.</p> <p><u>UPDATE FROM THE DECEMBER 5, 2023, BUSINESS MEETING:</u> On November 30, 2023, City staff received a request from the applicant to reschedule the item to the January 2, 2024, Business Meeting. The letter from the applicant's representative is attached.</p> <p>Planning and Land Development Regulation Board (PLDRB) Public Hearing</p>	

The PLDRB held a public hearing on the proposed amendments on October 18, 2023. After discussion, the PLDRB voted to unanimously approve the item. There were no public comments.

Town Center Palm Coast Master Planned Development is a 1,601+/- acre Planned Unit Development. This amendment to the Town Center at Palm Coast Park Planned Unit Development-Development Agreement (Town Center PUD) proposes to accomplish the following:

- Bring consistency to the types of residential uses permitted in the Town Center PUD by eliminating distinction between fee-simple and common ownership multi-family residential units,
- Allow Data Centers as a permitted use in Town Service and Town Business areas of the Town Center PUD,
- Provide additional guidelines and criteria for developing mixed-use buildings within the “Urban Core” areas of the PUD, along with an incentive to permit conversion of non-residential sq. ft. to residential units when project is a mixed-use building within the Urban Core area,
- Create rules for fences or walls needed for security or safety, and
- Housekeeping/Clean-up Items.

The proposed amendment is consistent with criteria established in the Land Development Code (LDC) based on the following:

- Consistency with the following Comprehensive Plan policies – the amendments will not hinder the policy to promote opportunities to provide housing opportunities near services; direct development in areas served by infrastructure (no expansion of development area); provide variety of housing types and opportunities.
- Amendment is not in conflict to public interest or creates a hazard or nuisance – the amendment does not permit a new use that creates a hazard or nuisance. Data Centers are typically permitted in light industrial and business parks. Additionally, clarification of rules for development of Mixed-Use buildings will assist in ensuring and promoting mixed use buildings in the Town Center.
- No significant financial liability or hardship – amendment is in area served by infrastructure.
- The amendment furthers the vision within the PUD to create a Mixed-Use community with a variety of housing types along with a mix of non-residential uses, and
- The amendment will not result in additional impacts to environmental or natural resources since the amendment does not propose to increase the developable area of Town Center.
- Consistency with surrounding land uses – Town Center is a compact planning area bordered by arterial roadways. The standards established for Town Center are based on the vision of Town Center as a Mixed Use “urban center” for Palm Coast. The proposed amendment does not stray from this vision but rather enhances the potential to complete the vision of Town Center as an area to live, work, and play within an “urban center” in Palm Coast.

Pursuant to Section 166.041(4), Florida Statutes, a business impact estimate regarding this proposed Ordinance has been prepared, has been attached to this agenda item, and has been posted to the City’s website.

Recommended Action:

THE PLANNING AND LAND DEVELOPMENT REGULATION BOARD (PLDRB) FINDS THE PROPOSED AMENDMENT TO THE TOWN CENTER PUD-DA (APPLICATION NO. 5523) CONSISTENT WITH THE COMPREHENSIVE PLAN AND THE CRITERIA IN THE LAND DEVELOPMENT CODE AND RECOMMENDS THAT CITY COUNCIL APPROVE THE PROPOSED AMENDMENTS TO THE TOWN CENTER PUD-DA

City of Palm Coast, Florida Agenda Item

Agenda Date: February 6, 2024

Department	COMMUNITY DEVELOPMENT	Amount
Division	CODE ENFORCEMENT	Account #
Subject: ORDINANCE 2024-XX AMENDING CHAPTER 4, SECTION 4.01, SUBSECTION 4.01.04, OF THE UNIFIED LAND DEVELOPMENT CODE OF THE CITY OF PALM COAST		
Presenter: Barbara Grossman, Code Enforcement Manager and Tracey Doak, Zoning Supervisor		
Attachments:		
<ol style="list-style-type: none"> 1. Presentation 2. Ordinance 3. Resolution 4. Registration Form 5. License Agreement 6. Section 403.813(1), Fla. Stat. 7. Business Impact Estimate 		
Background:		
This is a legislative item.		
<p>In 2023, the legislature updated Section 403.813(1), Florida Statutes relating to floating vessel platforms. The City of Palm Coast currently has regulations in the Unified Land Development Code, which will need to be amended to reflect the current change in state law.</p> <p>Section 403.813(1)(s)2, Florida Statutes, provides that where the owner of a floating vessel platform self-certifies compliance with the exemption criteria statutorily enumerated in Section 403.813(1)(s), Florida Statutes, a local government may require a one-time registration for the floating vessel platform to ensure compliance with ordinances, codes, state-delegated or state-mandated plans or programs, or regulations relating to building or zoning. Creating a registration process for floating vessel platforms is necessary to comply with the 2023 amendments to Florida Statutes § 403.813(1)(s)2. and to ensure that floating vessel platforms placed in the City’s waterways comply with applicable regulations.</p> <p>These proposed changes to the Unified Land Development code are in the best interest of the public health, safety, and welfare of the citizens of Palm Coast.</p> <p>The Planning and Land Development Board heard this item on January 17, 2024, and voted 5 to 1 to recommend approval to City Council to adopt Ordinance 2024-XX amending Chapter 4, section 4.01, subsection 4.01.04, of the Unified Land Development Code of the City of Palm Coast.</p>		

Pursuant to Section 166.041(4), Florida Statutes, a business impact estimate has been completed and posted to the City's website prior to the statutory advertisements of this proposed Ordinance for City Council's consideration for enactment.

Recommended Action:

THE PLANNING AND LAND DEVELOPMENT BOARD RECOMMENDS CITY COUNCIL ADOPT ORDINANCE 2024-XX AMENDING CHAPTER 4, SECTION 4.01, SUBSECTION 4.01.04, OF THE UNIFIED LAND DEVELOPMENT CODE OF THE CITY OF PALM COAST

City of Palm Coast, Florida Agenda Item

Agenda Date: February 6, 2024

Department	CONSTRUCTION MANAGEMENT & ENGINEERING	Amount	\$775,000
Division	ENGINEERING	Account #	43000099-063000-59005 & 54205509-063000-99026
Subject: RESOLUTION 2024-XX APPROVAL OF A CHANGE ORDER WITH CUSTOM BUILT MARINE CONSTRUCTION, INC., AND APPROVAL OF EXPENSES RELATED TO AN INCREASE IN PROJECT SCOPE			
Presenter: Carl Cote, Director of Stormwater & Engineering			
Attachments:			
<ol style="list-style-type: none"> 1. Presentation 2. Resolution 3. Change Order Number One 			
<p>Background: Council Priority: D. Sustainable Environment and Infrastructure</p> <p>UPDATED BACKGROUND FROM THE AUGUST 15, 2023, WORKSHOP: On August 15, 2023, council approved a Contract with Custom Built Construction, Inc., in the amount of \$8,236,193.73, a contract with DRMP, Inc., for CEI services in a not-to-exceed amount of \$300,000, and a Project contingency in the amount of \$701,945.27.</p> <p>Staff would like to recommend an increase in the scope of work under this contract to include partial clearing of the Maintenance Operation Center (MOC) site and transport of a portion of the excavated material from the London Waterway project to the Southern Recreation Center project.</p> <p>The reason for this requested change order is two-fold; first, during the bidding/budgeting for the London Waterway Project, it was initially envisioned that the MOC site would be cleared. However, due to permitting and financing complications with that project, that part of the work is yet to be completed. To continue moving forward with the London Waterway project, the MOC site needs to be prepared to receive the excavated material.</p> <p>The second reason for the change order is to reduce construction delays to the London Waterway project. Since the expected volume of material to be excavated is so large, it is critical that we begin moving it as soon as possible. Moving a portion of the excavated material from London Waterway to the Southern Recreation Center would help to maintain construction progress while the MOC site gets prepared to receive the fill. This additional work will also assist the Southern Recreation Center as it is fill needed on future upcoming phases.</p>			

This item is to approve change order #1 with Custom Built Marine Construction, Inc., in the amount of \$775,000, 50% of funding for this change order will come from already approved London Waterway project contingency. Staff is requesting approval of funds for the remaining 50% of the scope increase, in the amount of \$387,500. Funds for these expenses are budgeted for out of the Capital Projects Fund.

Source of Funds Worksheet FY 24	
CAP MOC - 43000099-063000-59005	\$13,000,000.00
Total Expended/Encumbered to Date	\$2,073,159.00
Pending Work Orders/Contracts	\$0.00
Current(WO/Contract)	<u>\$387,500.00</u>
Balance	\$10,539,341.00

ORIGINAL BACKGROUND FROM THE AUGUST 15, 2023, WORKSHOP: To remain consistent with the City’s Stormwater Master Plan and to address drainage related issues, the City wishes to expand the stormwater attenuation and treatment capacity of the London Waterway. The project objective is to provide flood storage to reduce peak elevations in the London Waterway, improve water quality in receiving waters with stormwater treatment, and enhance the environment to support native fauna and flora, deliver an aesthetic project. The project consists of construction of a 1-acre lake along with a corresponding storm sewer for inflow and outflow structures and 4.2 acres of littoral zone.

On March 16, 2022, council approved a work order with DRMP, Inc., for engineering design services for the London Waterway Expansion Project.

The project was originally estimated to cost approximately \$4M. On October 19, 2022, staff advertised this project (ITB-SWE-22-73) and received bids of \$9M. The project was placed on hold until it could be funded.

On November 8, 2022, council approved a cost-share agreement (contract#37938) with the 599 St. Johns River Water Management District (SJRWMD) in the amount of \$904,500, toward the estimated cost of construction \$3,618,000.

The American Rescue Plan Act (ARPA) will fund a portion of this project in the amount of \$6,128,471. Under this Act, funds may be used to make necessary improvements to water and sewer infrastructure.

On March 1, 2023, staff advertised a request for qualifications (RFSQ-SWE-23-32) for engineering services CEI services for the London Waterway Expansion. Staff negotiated a scope and fee not-to-exceed \$300,000 with DRMP, Inc. City staff has determined that the costs for these services are reasonable and fair and are consistent with these types of services for a project of this size and scope.

On May 17, 2023, staff advertised this project (ITB-SWE-23-43) and received two (2) bids. City staff recommends awarding the contract to the low bidder Custom Built Construction, Inc., of Fort Pierce, FL for \$8,236,193.73.

This item is to approve the Contract with Custom Built Construction, Inc., in the amount of \$8,236,193.73, a contract with DRMP, Inc., for CEI services in a not-to-exceed amount of \$300,000, and a Project contingency in the amount of \$701,945.27. Funds for this project are budgeted in the 5 yr. Capital Improvement Budget.

Recommended Action:

ADOPT RESOLUTION 2024-XX APPROVAL OF A CHANGE ORDER WITH CUSTOM BUILT MARINE CONSTRUCTION, INC., AND ADDITIONAL EXPENSES RELATED TO AN INCREASE IN PROJECT SCOPE

City of Palm Coast, Florida Agenda Item

Agenda Date: February 6, 2024

Department	CONSTRUCTION MANAGEMENT & ENGINEERING	Amount	
Division		Account #	
Subject:	RESOLUTION 2024-XX APPROVAL OF A FLORIDA DEPARTMENT OF TRANSPORTATION STATE-FUNDED GRANT AGREEMENT FOR MATANZAS WOODS PARKWAY EXTENSION WEST PHASE TWO PROJECT		
Presenter:	Carl Cote, Director of Stormwater & Engineering		
Attachments:	<ol style="list-style-type: none"> 1. Presentation 2. Resolution 3. State-Funded Grant Agreement (#453214-1-54-01) 		
Background:	<p>Council Priority: B. Safe and Reliable Services</p> <p>City Staff is requesting approval of a Florida Department of Transportation (FDOT) (#453214-1-54-01) State-Funded Grant Agreement for the Matanzas Woods Parkway Extension West Phase Two Project. The estimated project cost for design and construction is \$31,500,000.00 the department agrees to participate in the project cost up to a maximum amount of \$25,000,000.00. The estimated city-funded portion for this project is \$6.5 million. Funds for this project are budgeted out of the five-year Capital Improvement Transportation Impact fund.</p> <p><u>ORIGINAL BACKGROUND FROM THE JUNE 20, 2023, BUSINESS MEETING</u></p> <p>The Florida East Coast Railway (FEC) runs north/south just west of US 1, bisecting Palm Coast. There are approximately 12,000 acres of land within the City limits and west of the railroad tracks, with limited access. Currently, there are only two, at grade, railroad crossings within the city limits.</p> <p>The City believes that one or more western roadway extensions are needed to provide additional access to this western portion of the City to promote economic opportunities. Judicious transportation investments lower the costs of moving people and goods increasing economic productivity. Because productivity is a central component of economic growth, it should be a strong consideration when assessing the value of transportation expenditures. Opening these corridors will promote economic opportunities in Palm Coast and Flagler County. Transportation access to the west is part of the Northeast Florida Regional Council's 2022 Legislative Priorities as adopted by City Council.</p> <p>On March 15, 2022, City Council approved a Work Order with England-Thim & Miller, Inc. to perform a feasibility study to investigate the feasibility of the permitting and construction of westward extensions of Matanzas Woods Parkway, Palm Coast Parkway, Royal Palms</p>		

Parkway, and Whiteview Parkway. Services included a review of possible roadway alignments, impacts to existing properties/uses, rights-of-way needs, design/permitting requirements, wetland and floodplain impacts, and construction costs.

Due to several factors, the City proceeded with the western extension of Matanzas Woods Parkway as its first priority.

- Its close proximity to US 1, connection to I-95, and fewer environmental constraints than other areas, Matanzas Woods is a viable solution for access to the west.
- Current site development was occurring between the railroad and the current termination point of Matanzas Woods Parkway which expedited the need to coordinate with the developer and determine a roadway alignment and identify right-of-way needs.
- The City Master Plan for a new Public Works Facility that will connect to and abut the West Matanzas Woods Parkway and will require coordination for access points and traffic circulation as well as potential for a shared stormwater facility.

On March 15, 2022, City Council approved a Work Order with DRMP, Inc., to begin design of a set of roadway plans for the extension of the West Matanzas Woods Parkway to the west including a flyover the FEC railroad and terminating when roadway gets back down to grade. During this process and coordination with FEC, FPL, FDOT and the state there were requests to provide a long-range plan showing at least the initial roadway configuration and access points as well as a more detailed cost estimate for this entire roadway for use in seeking additional state funding.

Staff advertised a request for qualifications (RFSQ-23-39) for engineering services to complete 100% construction plans and permitting for the western extension of the West Matanzas Woods Parkway Phase 1 project where the flyover the railroad terminates at grade on the western side of the railroad tracks and to provide 30% plans for the continuation heading south to Palm Coast Parkway with a new proposed flyover heading back east over the railroad tracks back to US 1 in alignment with the existing US1 / Palm Coast Parkway intersection. This 30% set will be utilized to meet the coordination requirements of FDOT and FEC as well as to provide a detailed construction estimate.

On June 20, 2023, City Council approved a contract with England-Thim & Miller, Inc., for an amount not to exceed \$5,742,070.00 for engineering services for the extension of the West Matanzas Woods Parkway to Palm Coast Parkway connector Roadway.

Recommended Action:

ADOPT RESOLUTION 2024-XX APPROVAL OF A FLORIDA DEPARTMENT OF TRANSPORTATION STATE-FUNDED GRANT AGREEMENT FOR MATANZAS WOODS PARKWAY EXTENSION WEST PHASE TWO PROJECT

City of Palm Coast, Florida Agenda Item

Agenda Date: February 6, 2024

Department	CONSTRUCTION MANAGEMENT & ENGINEERING	Amount	\$450,000																								
Division	ENGINEERING	Account #	21097011-063000-54620																								
Subject: RESOLUTION 2024-XX APPROVAL OF A DEPOSIT WITH FLORIDA POWER AND LIGHT FOR A DESIGN AND COST ESTIMATE FOR THE RELOCATION OF TRANSMISSION FACILITIES FOR THE MATANZAS WOODS PARKWAY EXTENSION WEST PHASE TWO PROJECT																											
Presenter: Carl Cote, Director of Stormwater & Engineering																											
Attachments:																											
<ol style="list-style-type: none"> 1. Resolution 2. Florida Power & Light Estimate 																											
Background:																											
Council Priority:																											
B. Safe and Reliable Services																											
<p>City Staff has identified the need to relocate transmission facilities as part of the Matanzas Woods Parkway Extension West Phase Two Project. The proposed scope of work includes the temporary relocation of transmission lines that will provide a working area for the bridge construction over railroad tracks and the installation of taller permanent poles due to the elevated road crossing. Florida Power and Light (FPL) requires a deposit to provide a more detailed design and estimate of cost for the above-mentioned scope.</p> <p>This item is to approve a deposit in the amount of \$450,000 for the design and cost estimate. Funds for this deposit are budgeted out of the five-year capital project Transportation Impact Fee.</p>																											
<table style="width: 100%; border-collapse: collapse;"> <tr> <td colspan="4">Source of Funds Worksheet FY 24</td> </tr> <tr> <td style="width: 55%;">Trans.Impact 21097011-063000-54620</td> <td style="width: 10%;"></td> <td style="width: 15%;"></td> <td style="width: 20%; text-align: right;">\$8,731,070.00</td> </tr> <tr> <td>Total Expended/Encumbered to Date</td> <td></td> <td></td> <td style="text-align: right;">\$6,094,861.32</td> </tr> <tr> <td>Pending Work Orders/Contracts</td> <td></td> <td></td> <td style="text-align: right;">\$0.00</td> </tr> <tr> <td>Current(WO/Contracts)</td> <td></td> <td></td> <td style="text-align: right;">\$450,000.00</td> </tr> <tr> <td>Balance</td> <td></td> <td style="border-top: 1px solid black;"></td> <td style="text-align: right;">\$2,186,208.68</td> </tr> </table>				Source of Funds Worksheet FY 24				Trans.Impact 21097011-063000-54620			\$8,731,070.00	Total Expended/Encumbered to Date			\$6,094,861.32	Pending Work Orders/Contracts			\$0.00	Current(WO/Contracts)			\$450,000.00	Balance			\$2,186,208.68
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Balance			\$2,186,208.68																								
<u>ORIGINAL BACKGROUND FROM THE JUNE 20, 2023, BUISNESS MEETING</u>																											

The Florida East Coast Railway (FEC) runs north/south just west of US 1, bisecting Palm Coast. There are approximately 12,000 acres of land within the City limits and west of the railroad tracks, with limited access. Currently, there are only two, at grade, railroad crossings within the city limits.

The City believes that one or more western roadway extensions are needed to provide additional access to this western portion of the City to promote economic opportunities. Judicious transportation investments lower the costs of moving people and goods increasing economic productivity. Because productivity is a central component of economic growth, it should be a strong consideration when assessing the value of transportation expenditures. Opening these corridors will promote economic opportunities in Palm Coast and Flagler County. Transportation access to the west is part of the Northeast Florida Regional Council's 2022 Legislative Priorities as adopted by City Council.

On March 15, 2022, City Council approved a Work Order with England-Thim & Miller, Inc. to perform a feasibility study to investigate the feasibility of the permitting and construction of westward extensions of Matanzas Woods Parkway, Palm Coast Parkway, Royal Palms Parkway, and Whiteview Parkway. Services included a review of possible roadway alignments, impacts to existing properties/uses, rights-of-way needs, design/permitting requirements, wetland and floodplain impacts, and construction costs.

Due to several factors the City proceeded with the western extension of Matanzas Woods Parkway as its first priority.

- Its close proximity to US 1, connection to I-95, and fewer environmental constraints than other areas, Matanzas Woods is a viable solution for access to the west.
- Current site development was occurring between the railroad and the current termination point of Matanzas Woods Parkway which expedited the need to coordinate with developer and determine a roadway alignment and identify right-of-way needs.
- The City Master Plan for a new Public Works Facility that will connect to and abut the West Matanzas Woods Parkway and will require coordination for access points and traffic circulation as well as potentials for a shared stormwater facility.

On March 15, 2022, City Council approved a Work Order with DRMP, Inc., to begin design of a set of roadway plans for the extension of the West Matanzas Woods Parkway to the west including a flyover the FEC railroad and terminating when roadway gets back down to grade. During this process and coordination with FEC, FPL, FDOT and the state there were requests to provide a long-range plan showing at least the initial roadway configuration and access points as well as a more detailed cost estimate for this entire roadway for use in seeking additional state funding.

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On June 20, 2023, City Council approved a contract with England-Thim & Miller, Inc., for an amount not-to-exceed of \$5,742,070.00 for engineering services for the extension of the West Matanzas Woods Parkway to Palm Coast Parkway connector Roadway.

Recommended Action:

ADOPT RESOLUTION 2024-XX APPROVAL OF A DEPOSIT WITH FLORIDA POWER AND LIGHT FOR A DESIGN AND COST ESTIMATE FOR THE RELOCATION OF TRANSMISSION FACILITIES FOR THE MATANZAS WOODS PARKWAY EXTENSION WEST PHASE TWO PROJECT

City of Palm Coast, Florida Agenda Item

Agenda Date: February 6, 2024

Department	COMMUNITY DEVELOPMENT	Amount	\$415,540.00
Division	PLANNING	Account #	21097011-061000-54620
Subject: RESOLUTION 2024-XX APPROVING A PURCHASE AND SALE AGREEMENT WITH FORESTAR (USA) REAL ESTATE GROUP, INC., FOR THE CITY OF PALM COAST TO PURCHASE LAND			
Presenter: Virginia Smith, Land Management Administrator			
Attachments:			
<ol style="list-style-type: none"> 1. Resolution 2. Purchase and Sale Agreement - City Purchase 			
Background:			
Council Priority:			
B. Safe and Reliable Services:			
<ol style="list-style-type: none"> 1. Ensure that the Maintenance & Operations Complex is a top priority facility project and commence with initial improvements based on Capital Improvement Plan timeline. 			
<u>UPDATED BACKGROUND FROM THE NOVEMBER 14, 2023, WORKSHOP MEETING:</u>			
City Council received a presentation on this item at the November 14, 2023, Workshop Meeting. No changes have been made to the item.			
<u>ORIGINAL BACKGROUND FROM THE NOVEMBER 14, 2023, WORKSHOP MEETING:</u>			
The City of Palm Coast has collaborated with Forestar (USA) Real Estate Group, Inc., to acquire land for a road connection on the west side, serving the Maintenance & Operations Complex and supporting the alignment of the Matanzas Woods Parkway extension. The City will need to secure land and a temporary construction easement from Forestar.			
SOURCE OF FUNDS			
Matanzas PKWY Extension West 21097011-061000-54620		\$420,000.00	
Pending Work Orders		\$0.00	
Current Contract		\$415,540.00	
Balance		\$4,460.00	
Staff is recommending City Council approve the purchase and sale agreement with Forestar for the City to purchase land from Forestar.			

Recommended Action:

ADOPT RESOLUTION 2024-XX APPROVING A PURCHASE AND SALE AGREEMENT WITH FORESTAR (USA) REAL ESTATE GROUP, INC., FOR THE CITY OF PALM COAST TO PURCHASE LAND

City of Palm Coast, Florida Agenda Item

Agenda Date: February 6, 2024

Department	COMMUNITY DEVELOPMENT	Amount
Division	PLANNING	Account #
Subject: RESOLUTION 2024-XX APPROVING AN EASEMENT AGREEMENT WITH FORESTAR (USA) REAL ESTATE GROUP, INC.		
Presenter: Virginia Smith, Land Management Administrator and Carl Cote, Director of Stormwater & Engineering		
Attachments: <ul style="list-style-type: none">1. Resolution2. Easement Agreement		
Background: <p>This is a companion item to the Forestar (USA) Real Estate Group, Inc. Sale and Purchase agenda item.</p> <p>In order to facilitate the correct positioning of the Matanzas Woods Parkway extension roadway in Palm Coast, the City has agreed to purchase land for the roadway connection to the west side of U.S. 1 for the Maintenance & Operations Complex and future development from Forestar (USA) Real Estate Group, Inc.</p> <p>In furtherance of a public purpose, the City will in return provide an easement to Forestar (USA) Real Estate Group, Inc., for gateway signage on City vacant land in the Maintenance & Operations Complex area as shown in the Easement Agreement.</p>		
Recommended Action: ADOPT RESOLUTION 2024-XX APPROVING AN EASEMENT AGREEMENT WITH FORESTAR (USA) REAL ESTATE GROUP, INC.		

City of Palm Coast, Florida Agenda Item

Agenda Date: February 6, 2024

Department	COMMUNITY DEVELOPMENT	Amount
Division	PLANNING	Account #
Subject:	RESOLUTION 2024-XX APPROVING A JOINT MAINTENANCE EASEMENT AGREEMENT WITH THE SEMINOLE PALMS COMMUNITY DEVELOPMENT DISTRICT (CDD)	
Presenter:	Virginia Smith, Land Management Administrator and Carl Cote, Director of Stormwater & Engineering	
Attachments:	<ol style="list-style-type: none">1. Resolution2. Joint Maintenance Easement Agreement	
Background:	<p>This is a legislative item.</p> <p>The City and Kolter Group Acquisitions, LLC (“Kolter”) previously entered into the Seminole Palms Impact Fee Prepayment, Citation Boulevard Extension and Land Exchange Agreement, dated on or about October 29, 2021.</p> <p>Kolter assigned certain rights and obligations in the Land Exchange Agreement to the Seminole Palms Community Development District (District) by virtue of the Assignment of Rights Agreement dated April 25, 2022. The rights and obligations in the Land Exchange Agreement assigned to the District include, <i>inter alia</i>, the obligation to undertake construction of an extension of Citation Boulevard (Citation Extension Improvements).</p> <p>The City and the District entered into an Interlocal Agreement regarding Citation Boulevard Extension, which the District accepted an assignment of, generally stated, all of the City rights and obligations for the solicitation and construction of the Citation Extension Improvements pursuant to the Land Exchange Agreement.</p> <p>The Citation Extension Improvements are being constructed on certain real property owned by the City as more particularly described in the attached Easement Agreement. After the completion of construction, the City will be the owner of and responsible for the maintenance of the Citation Extension Improvements. However, the District desires the right to perform maintenance and repairs within the Easement Area to provide a higher level of maintenance service for portions of the Citation Extension Improvements at the District’s cost.</p>	
Recommended Action:	ADOPT RESOLUTION 2024-XX APPROVING A JOINT MAINTENANCE EASEMENT AGREEMENT WITH THE SEMINOLE PALMS COMMUNITY DEVELOPMENT DISTRICT (CDD)	

City of Palm Coast, Florida Agenda Item

Agenda Date: February 6, 2024

Department	PUBLIC WORKS	Amount	\$93,431
Division	FLEET	Account #	65010071-099093 65015511-064000
Subject: RESOLUTION 2024-XX APPROVING PURCHASE OF ONE (1) CATERPILLAR 305 EXCAVATOR			
Presenter: Matthew Mancill, Director of Public Works			
Attachments:			
<ul style="list-style-type: none"> 1. Resolution 2. Quote 			
Background:			
Council Priority:			
A. Strong Resilient Economy			
<p>The Fleet division of the City of Palm Coast is seeking approval to purchase (1) Caterpillar 305 Hydraulic Excavator (N30-FY24). After assessing the needs for Stormwater Maintenance equipment, it has been determined that an excavator will be necessary to enhance the efficiency of a small ditch crew. Sufficient funds have been allocated for this purchase, eliminating the need for the loan approval as it was already budgeted for in the Fleet replacement reserve budget and will transfer to the Fleet Stormwater Capital Outlay budget.</p>			
<p>The City of Palm Coast Public Works Fleet Division is recommending piggybacking the FSA23-EQU21.0 with Ring Power to utilize the terms, conditions, scope, and pricing of the FSA agreement for Excavators. The piggyback is available for review in the City Clerk's Office.</p>			
FLEET REPLACEMENT RESERVE 65010071-099093		\$2,663,635.00	
Total Expended/Encumbered to Date		\$0.00	
Pending Work Order/Contracts		\$0.00	
Current Transfer to 65015511-064000		\$93,431.00	
Balance		\$2,570,204.00	
FLSWMAINT MACHINERY & EQUIPMENT OVER \$5K 65015511-064000		\$2,648,837.00	
Total Expended/Encumbered to Date		\$2,509,738.13	
Transfer from 65010071-099093		\$93,431.00	
Current (WO/Contract)		\$93,431.00	
Balance		\$139,098.87	
Recommended Action:			
ADOPT RESOLUTION 2024-XX APPROVING PURCHASE OF ONE (1) CATERPILLAR 305 EXCAVATOR			

City of Palm Coast, Florida Agenda Item

Agenda Date: February 6, 2024

Department	CONSTRUCTION MANAGEMENT & ENGINEERING	Amount	AS NEEDED PER APPROVED BUDGET
Division	ENGINEERING	Account #	MULTIPLE – CITY WIDE USE
Subject: RESOLUTION 2024-XX APPROVING MASTER PRICE AGREEMENTS WITH ENVIRONMENTAL LAND SERVICES, INC., AND HOBBS LAND DEVELOPMENT FOR AGGREGATES AND ROAD MATERIALS			
Presenter: Lynn Stevens, Deputy Director of Stormwater & Engineering			
Attachments:			
<ol style="list-style-type: none"> 1. Resolution 2. Master Price Agreement Environmental Land Service 3. Master Price Agreement Hobbs Land Development 4. Notice of Intent to Award 5. Project Overview 			
Background:			
Council Priority:			
B. Safe and Reliable Services			
<p>City staff have determined the need to purchase aggregates and road materials such as road base, stone, shell, and rock. These materials are required for day-to-day operations city-wide and maintenance of the City’s streets and roadways</p> <p>Staff advertised and solicited bids (ITB-SWE-24-20) for City-Wide aggregates and road base materials in accordance with the City’s Purchasing Policy. City Staff received four (4) bids that were deemed responsive and responsible and recommends council approval of a master price agreement with Environmental Land Services and Hobbs Land Development.</p> <p>Since this is a price agreement, City staff from all departments will be able to utilize this agreement to purchase items on an as-needed basis using budgeted funds appropriated by City Council.</p>			
Recommended Action:			
ADOPT RESOLUTION 2024-XX APPROVING MASTER PRICE AGREEMENTS WITH ENVIRONMENTAL LAND SERVICES, INC., AND HOBBS LAND DEVELOPMENT FOR AGGREGATES AND ROAD MATERIALS			

City of Palm Coast, Florida Agenda Item

Agenda Date: February 6, 2024

Department	WATER AND WASTEWATER UTILITY	Amount	AS NEEDED PER APPROVED BUDGET
Division	WATER	Account #	54019085 052030 54019087 052030
Subject: RESOLUTION 2024-XX APPROVING A MASTER PRICE AGREEMENT WITH BRENNTAG MID-SOUTH, INC., FOR 25% SODIUM HYDROXIDE (RAYON OR MEMBRANE GRADE)			
Presenter: Peter Roussell, Deputy Director of Utility			
Attachments:			
<ol style="list-style-type: none"> 1. Resolution 2. Notice of Intent to Award 3. Project Overview 4. Draft Contract 			
Background:			
Council Priority:			
D. Sustainable Environment & Infrastructure			
<p>The City's Utility Department/Water Operations Division utilizes 25% Sodium Hydroxide (Rayon or Membrane Grade) at both Water Treatment Plant 2 and Water Treatment Plant 3 which is used in the treatment process. The City of Palm Coast bid the supply of 25% Sodium Hydroxide (Rayon or Membrane Grade) through ITB-UT-24-24. This Agreement shall take effect on the effective date and shall terminate at the end of one (1) year.</p> <p>Staff recommends that the City approve a master price agreement with Brenntag Mid-South, Inc., for 25% Sodium Hydroxide (Rayon or Membrane Grade) supply based on the City of Palm Coast bid ITB-UT-24-24. The Notice of Intent to Award and Project Bid Overview are attached to this agenda item.</p> <p>City staff will purchase this chemical using budgeted funds appropriated by City Council. The Fiscal Year 2024 Budget includes available funding within the Utility Fund-Chemicals to purchase this chemical. This chemical will be purchased on an as-needed basis.</p>			
SOURCE OF FUNDS WORKSHEET FY 2024			
UTILITYFND Chemicals 54019085 052030		\$257,598.00	
Total Expended/Encumbered to Date		\$178,246.13	
Pending Work Orders/Contracts		\$0.00	
Current (WO/Contract)		\$0.00	
Balance		\$79,351.87	
UTILITYFND Chemicals 54019087 052030		\$1,174,261.00	
Total Expended/Encumbered to Date		\$1,038,425.66	
Pending Work Orders/Contracts		\$0.00	
Current (WO/Contract)		\$0.00	
Balance		\$135,835.34	

Recommended Action:

**ADOPT RESOLUTION 2024-XX APPROVING A MASTER PRICE AGREEMENT WITH
BRENNTAG MID-SOUTH, INC., FOR 25% SODIUM HYDROXIDE (RAYON OR
MEMBRANE GRADE)**

City of Palm Coast, Florida Agenda Item

Agenda Date: February 6, 2024

Department	PARKS & RECREATION	Amount	OVER \$50,000 PER APPROVED BUDGET
Division		Account #	10015015-052000
Subject: RESOLUTION 2024-XX APPROVING PIGGYBACKING THE OMNIA CONTRACT WITH PLAYCORE WISCONSIN FOR PLAYGROUND AND OUTDOOR FITNESS EQUIPMENT, SITE ACCESSORIES, SURFACING, AND RELATED PRODUCTS AND SERVICES			
Presenter: James Hirst, Director of Parks & Recreation			
Attachments:			
<ol style="list-style-type: none"> 1. Resolution 2. Piggyback Contract 			
Background:			
Council Priority:			
C. Safe and Reliable Services			
<p>The Parks & Recreation department is responsible for maintaining our recreation facilities and parks for the community to enjoy. With the increasing demand for public parks and recreational activities, the department needs reliable vendors who can provide accessories, equipment, surfacing, and additional products and services that the City's Parks & Recreation facilities require to maintain park assets.</p> <p>City staff is recommending piggybacking the Omnia contract (#2017001134) with Playcore Wisconsin, Inc., through June 30, 2026, for playground and outdoor fitness equipment, site accessories, surfacing, and related products and services. Piggybacking existing competitively bid contracts is advantageous since the pricing is generally better than what the City could obtain on its own, and the City does not incur the expense and delay of soliciting a bid.</p> <p>City staff anticipates a cumulative amount of over \$50,000 during the two-year duration of the contract. However, they intend to utilize only the budgeted funds appropriated by City Council per fiscal year.</p>			
Recommended Action:			
ADOPT RESOLUTION 2024-XX APPROVING PIGGYBACKING THE OMNIA CONTRACT WITH PLAYCORE WISCONSIN FOR PLAYGROUND AND OUTDOOR FITNESS EQUIPMENT, SITE ACCESSORIES, SURFACING, AND RELATED PRODUCTS AND SERVICES			

City of Palm Coast, Florida Agenda Item

Agenda Date: February 6, 2024

<p>Department PARKS & RECREATION</p> <p>Division</p>	<p>Amount OVER \$50,000 PER APPROVED BUDGET</p> <p>Account # 10015015-052000, 10016016-052000</p>
<p>Subject: RESOLUTION 2024-XX APPROVING PIGGYBACKING THE GENERAL SERVICES ADMINISTRATION CONTRACT WITH ACUITY SPECIALTY PRODUCTS FOR INDUSTRIAL AND ENVIRONMENTAL PRODUCTS</p>	
<p>Presenter: James Hirst, Director of Parks & Recreation</p>	
<p>Attachments:</p> <ol style="list-style-type: none"> 1. Resolution 2. Piggyback Contract 	
<p>Background: Council Priority: C. Safe and Reliable Services</p> <p>The Parks & Recreation department is responsible for maintaining the City’s recreation facilities and parks for the community to enjoy. With the increasing demand for public parks and recreational activities, the department needs reliable vendors who can provide Industrial and Environmental Products for these facilities.</p> <p>City staff is recommending piggybacking the General Services Administration contract (#A74QSWA20D002H) with Acuity Specialty Products. through January 9, 2025, for industrial and environmental products. Piggybacking existing competitively bid contracts is advantageous since the pricing is generally better than what the City could obtain on its own, and the City does not incur the expense and delay of soliciting a bid.</p> <p>City staff anticipates a cumulative amount of over \$50,000 during the one-year duration of the contract. However, they intend to utilize only the budgeted funds appropriated by City Council per fiscal year.</p>	
<p>Recommended Action: ADOPT RESOLUTION 2024-XX APPROVING PIGGYBACKING THE GENERAL SERVICES ADMINISTRATION CONTRACT WITH ACUITY SPECIALTY PRODUCTS FOR INDUSTRIAL AND ENVIRONMENTAL PRODUCTS</p>	