



City of Palm Coast Minutes City Council Special Budget Workshop

City Hall
160 Lake Avenue
Palm Coast, FL 32164
www.palmcoastgov.com

Mayor David Alfin
Vice Mayor Ed Danko
Council Member Cathy Heighter
Council Member Nick Klufas
Council Member Theresa Pontieri

Tuesday, April 23, 2024

9:00 AM

City Hall - Community Wing

City Staff

Lauren Johnston, Acting City Manager

Marcus Duffy, City Attorney

Kaley Cook, City Clerk

- Public Participation shall be in accordance with Section 286.0114 Florida Statutes.
- Other matters of concern may be discussed as determined by City Council.
- If you wish to obtain more information regarding the City Council's agenda, please contact the City Clerk's Office at 386-986-3713.
- In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons needing a reasonable accommodation to participate in any of these proceedings or meeting should contact the City Clerk at 386-986-3713, at least 48 hours prior to the meeting.
- City Council Meetings are streamed live on YouTube at <https://www.youtube.com/user/PalmCoastGovTV/live>.
- It is proper meeting etiquette to silence all electronic devices, including cell phones while meeting is in session.
- Any person who decides to appeal any decision of the City Council with respect to any matter considered at this meeting will need a record of the proceedings, and for such purpose, may need to hire a court reporter to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

A CALL TO ORDER

Mayor Alfin called the meeting to order at 9:00 a.m.

B PLEDGE OF ALLEGIANCE TO THE FLAG AND A MOMENT OF SILENCE

C ROLL CALL

Recording Secretary Irene Schaefer called the roll. All members were present.

D PUBLIC PARTICIPATION

Public Participation shall be held in accordance with Section 286.0114 Florida Statutes. And pursuant to the City Council's Meeting Policies and Procedures:

- (1) Each speaker shall at the podium, provide their name and may speak for up to 3 minutes.
- (2) The Public may provide comments to the City Council relative to matters not on the agenda at the times indicated in this Agenda. Following any comments from the public, there may be discussion by the City Council.
- (3) When addressing the City Council on specific, enumerated Agenda items, speakers shall:
 - (a) direct all comments to the Mayor;
 - (b) make their comments concise and to the point;
 - (c) not speak more than once on the same subject;
 - (d) not, by speech or otherwise, delay or interrupt the proceedings or the peace of the City Council;
 - (e) obey the orders of the Mayor or the City Council; and
 - (f) not make any irrelevant, impertinent or slanderous comments while addressing the City Council; which pursuant to Council rules, shall be considered disorderly.
- (4) Any person who becomes disorderly or who fails to confine his or her comments to the identified subject or business, shall be cautioned by the Mayor and thereafter must conclude his or her remarks on the subject within the remaining designated time limit.

Any speaker failing to comply, as cautioned, shall be barred from making any additional comments during the meeting and may be removed, as necessary, for the remainder of the meeting.

Members of the public may make comments during the public comment portion of the meeting. Please be advised that public comment will only be permitted during the public comment portions of the agenda at the times indicated by the Chair during the meeting.

Chief Berryhill addressed Council on a topic to be presented at the June 11 Workshop concerning public burn. Mayor Alfin explained that the Chief is responding to public comments concerning public burn and smoke complaints.

Mayor Alfin opened public comment and provided the rules and procedures of public comment.

Jeffrey Seib addressed the Council regarding dredging canals and the need to address fresh and saltwater canals. He discussed the use of grants and City assets, current and future City population, and allocation of future vs. current departmental spending.

E PRESENTATIONS

1 PRESENTATION - YEAR-TO-DATE BUDGET OVERVIEW

Acting City Manager Lauren Johnston read the item into the record. Helena Alves, Director of Financial Services and Raelene Bowman, Budget Coordinator, presented on the financial dashboard available on the City website and the FY 24 General Fund Operating Revenues.

City Council held discussion on the following topics: projection formulas and calculations, revenue estimates and timing, Ad Valorem revenue, projections from the State, and Parks & Recreation revenues from membership.

Ms. Gwen Ragsdale, Budget & Procurement Manager, presented on FY 24 Expenditures.

City Council held discussion on the following topics: understanding the funding, Ms. Bevan's buyout, projections and seasonality, unpredictable expenses, and Stormwater figures.

Ms. Raelene Bowman addressed the budget timeline, and where to find budget information on the City website.

Public Comment

Jeffrey Seib questioned the City's return on their investment. Mayor Alfin responded that investment revenue will be presented at a future date.

Steve Carr questioned the software expenses included in the budget. Ms. Johnston stated that information is detailed on the City's budget dashboard on the City website.

2 PRESENTATION - 2024-2028 STRATEGIC ACTION PLAN WORKSHOP

Dr. Saviak presented on the following topics: Workshop Objectives and Defining Success, the Purpose and Benefits of Strategic Planning, the Research Process, Research Findings, Objective Selection & Implementation Plans, and Next Steps.

City Council held discussion on the following topics: the order of responses vs. the order of priorities, the number and makeup of participants in the survey, the upcoming Citizen Survey, and their objectives. Council discussion on objectives included: the pros and cons of full millage rollback, the solar capacity of City facilities, economic development, Capital Improvement Projects, the funds needed to cover infrastructure projects, and the budget.

Council discussion on budget included: Identifying savings and reduction, alternative sources of revenue, a roll back, needed infrastructure improvements and the City's level of service, and infrastructure priorities.

Council continued discussion on the following topics: the City's ability to communicate Council's working agenda to the public, ways to optimize citizen engagement and improve City response, the idea of an app that residents can use to connect to the City, and a technology audit performed by City staff.

CM Pontieri requested staff look at software applications that will help save money, improve level of service, and allow residents to communicate with staff and City Council.

Council continued discussion on the following topics: economic development, the transportation system, senior and workforce housing, "live local" legislation, apartment availability and a housing analysis, funding sources to preserve arts, culture and historical items, implementing the Parks Master Plan and revenue sources, quality of life, and enhanced healthcare.

Dr. Saviak discussed working with staff to develop a one-page document and returning to Council for review and approval.

CM Pontieri requested that this document be available by May 10 to coincide with the Citizen Survey Results.

Public Comment

Ed Fuller commented on affordable housing and zoning requirements, and complimented Dr. Saviak and Council for the conversation.

Steve Carr discusses "quality of life" and varying definitions.

Greg Johnston shared that he enjoyed the discussion, and commented on taxes, dredging, and healthcare.

F PUBLIC PARTICIPATION

Remainder of Public Comments is limited to three (3) minutes each.

Ed Fuller spoke about a regional event.

G DISCUSSION BY CITY COUNCIL OF MATTERS NOT ON THE AGENDA

CM Heighter referenced public comment on affordable housing, and a meeting she had with Ray Tyner, Deputy Chief Development Officer, and his discussion of "life stage housing."

H DISCUSSION BY CITY ATTORNEY OF MATTERS NOT ON THE AGENDA

City Attorney was not present.

I DISCUSSION BY CITY MANAGER OF MATTERS NOT ON THE AGENDA

Ms. Johnston discussed two events: "Celebrate Trails Day" on Saturday and a "Keep Palm Coast Clean" event on Sunday.

J ADJOURNMENT

*The meeting was adjourned at 11:43 a.m.
Respectfully submitted by: Irene Schaefer, Recording Secretary*