



City of Palm Coast Agenda City Council Business Meeting

City Hall
160 Lake Avenue
Palm Coast, FL 32164
www.palmcoastgov.com

Mayor David Alfin
Vice Mayor Ed Danko
Council Member Cathy Heigher
Council Member Nick Klufas
Council Member Theresa Pontieri

Tuesday, July 2, 2024

6:00 PM

City Hall - Community Wing

City Staff

Lauren Johnston, Acting City Manager

Marcus Duffy, City Attorney

Kaley Cook, City Clerk

- Public Participation shall be in accordance with Section 286.0114 Florida Statutes.
- Other matters of concern may be discussed as determined by City Council.
- If you wish to obtain more information regarding the City Council's agenda, please contact the City Clerk's Office at 386-986-3713.
- In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons needing a reasonable accommodation to participate in any of these proceedings or meeting should contact the City Clerk at 386-986-3713, at least 48 hours prior to the meeting.
- City Council Meetings are streamed live on YouTube at <https://www.youtube.com/user/PalmCoastGovTV/live>.
- It is proper meeting etiquette to silence all electronic devices, including cell phones while Council is in session.
- Any person who decides to appeal any decision of the City Council with respect to any matter considered at this meeting will need a record of the proceedings, and for such purpose, may need to hire a court reporter to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE TO THE FLAG AND A MOMENT OF SILENCE

C. ROLL CALL

D. PROCLAMATIONS

- 1. PROCLAMATION - JULY 2024 AS PARKS & RECREATION MONTH**
- 2. PROCLAMATION - JULY 2024 AS CHRISTMAS COME TRUE MONTH**

E. PUBLIC PARTICIPATION

Public Participation shall be held in accordance with Section 286.0114 Florida Statutes. And

pursuant to the City Council's Meeting Policies and Procedures:

- (1) Each speaker shall at the podium, provide their name and may speak for up to 3 minutes.
- (2) The Public may provide comments to the City Council relative to matters not on the agenda at the times indicated in this Agenda. Following any comments from the public, there may be discussion by the City Council.
- (3) When addressing the City Council on specific, enumerated Agenda items, speakers shall:
 - (a) direct all comments to the Mayor;
 - (b) make their comments concise and to the point;
 - (c) not speak more than once on the same subject;
 - (d) not, by speech or otherwise, delay or interrupt the proceedings or the peace of the City Council;
 - (e) obey the orders of the Mayor or the City Council; and
 - (f) not make any irrelevant, impertinent or slanderous comments while addressing the City Council; which pursuant to Council rules, shall be considered disorderly.
- (4) Any person who becomes disorderly or who fails to confine his or her comments to the identified subject or business, shall be cautioned by the Mayor and thereafter must conclude his or her remarks on the subject within the remaining designated time limit.

Any speaker failing to comply, as cautioned, shall be barred from making any additional comments during the meeting and may be removed, as necessary, for the remainder of the meeting.

Members of the public may make comments during the public comment portion of the meeting. Please be advised that public comment will only be permitted during the public comment portions of the agenda at the times indicated by the Chair during the meeting.

F. MINUTES

- 3. MINUTES OF THE CITY COUNCIL:
JUNE 18, 2024, BUSINESS MEETING
JUNE 25, 2024, SPECIAL WORKSHOP**

G. ORDINANCES FIRST READ

- 4. ORDINANCE 2024-XX A PROPOSED AMENDMENT TO THE CHARTER OF THE CITY OF PALM COAST AMENDING ARTICLE VI, BUDGET AND APPROPRIATIONS TO DELETE FROM OUTDATED PROVISION RELATING TO LIMITATIONS TO COUNCIL'S CONTRACTING AUTHORITY WHICH SHALL BE CONSIDERED BY BALLOT**

H. RESOLUTIONS

I. CONSENT

- 5. RESOLUTION 2024-XX APPROVING A MASTER PRICE AGREEMENT WITH**

WASTEWATER SOLUTIONS, INC., FOR VARIABLE SPEED TURBINE PUMPS

- 6. RESOLUTION 2024-XX APPROVING A MASTER PRICE AGREEMENT WITH SPIRAC (USA), INC., FOR DEWATERED SLUDGE SHAFTLESS SPIRAL CONVEYOR SYSTEM**

J. PUBLIC PARTICIPATION

Remainder of Public Comments is limited to three (3) minutes each.

K. DISCUSSION BY CITY COUNCIL OF MATTERS NOT ON THE AGENDA

L. DISCUSSION BY CITY ATTORNEY OF MATTERS NOT ON THE AGENDA

M. DISCUSSION BY CITY MANAGER OF MATTERS NOT ON THE AGENDA

N. ADJOURNMENT

7. AGENDA CALENDAR AND WORKSHEET

City of Palm Coast, Florida

Agenda Item

Agenda Date: July 2, 2024

Department PARKS & RECREATION Division	Amount Account #
Subject: PROCLAMATION - JULY 2024 AS PARKS & RECREATION MONTH	
Presenter: James Hirst, Director of Parks & Recreation	
Attachments: 1. Proclamation 2. Parks & Recreation Month Video	
Background: Since 1985, America has recognized July as Park & Recreation Month. A celebration hosted by the National Recreation and Park Association (NRPA), the goal is to raise awareness of the vital impact that parks, recreation, and conservation have on communities across the U.S. This July, Palm Coast Parks & Recreation and the National Recreation and Park Association are celebrating “Where You Belong,” highlighting all the ways parks and recreation builds belonging within our community. During Parks & Recreation Month, Palm Coast Parks & Recreation is encouraging everyone to go out and enjoy our parks, trails, and amenities. Whether you are looking to attend our summer camps, participate in a swim lesson, explore a trail, attend a Zumba class, meet friends on the playground, play cards in the park, or connect with nature, we want you to discover the sense of community that can be found in these spaces.	
Recommended Action: PROCLAIM JULY 2024 AS PARKS & RECREATION MONTH	

City of Palm Coast, Florida Agenda Item

Agenda Date: July 2, 2024

Department	CITY ADMINISTRATION	Amount
Division		Account #
Subject: PROCLAMATION - JULY 2024 AS CHRISTMAS COME TRUE MONTH		
Presenter: Mayor and City Council		
Attachments: 1. Proclamation		
Background: Christmas Come True is a 501-c3 non-profit organization that aims to add the “Merry” to everyone’s Christmas and to improve the average quality of life in the Flagler community, beginning by bringing comfort and joy to the lives of those who need it most. Christmas Come True was founded in 2009 by Nadine King. Since then, it has helped more than 1500 families and 4200 children in Flagler County. Christmas Come True has requested that City Council proclaim July 2024 as Christmas Come True Month.		
Recommended Action: PROCLAIM JULY 2024 AS CHRISTMAS COME TRUE MONTH		

City of Palm Coast, Florida Agenda Item

Agenda Date: July 2, 2024

Department CITY ADMINISTRATION Division	Amount Account #
Subject: MINUTES OF THE CITY COUNCIL: JUNE 18, 2024, BUSINESS MEETING JUNE 25, 2024, SPECIAL WORKSHOP	
Presenter: Kaley Cook, City Clerk	
Attachments: 1. Minutes (2)	
Background:	
Recommended Action: APPROVE MINUTES OF THE CITY COUNCIL: JUNE 18, 2024, BUSINESS MEETING JUNE 25, 2024, SPECIAL WORKSHOP	

City of Palm Coast, Florida Agenda Item

Agenda Date: July 2, 2024

Department CITY ADMINISTRATION Division	Amount Account #
Subject: ORDINANCE 2024-XX A PROPOSED AMENDMENT TO THE CHARTER OF THE CITY OF PALM COAST AMENDING ARTICLE VI, BUDGET AND APPROPRIATIONS TO DELETE FROM OUTDATED PROVISION RELATING TO LIMITATIONS TO COUNCIL'S CONTRACTING AUTHORITY WHICH SHALL BE CONSIDERED BY BALLOT	
Presenter: Lauren Johnston, Acting City Manager	
Attachments: 1. Ordinance	
Background: At the July 25, 2024, Special Workshop Meeting, City Council requested an Ordinance be brought forward amending the Charter of the City of Palm Coast, Article VI, Budget and Appropriations. The Ordinance is attached as requested.	
Recommended Action: ADOPT ORDINANCE 2024-XX A PROPOSED AMENDMENT TO THE CHARTER OF THE CITY OF PALM COAST AMENDING ARTICLE VI, BUDGET AND APPROPRIATIONS TO DELETE FROM OUTDATED PROVISION RELATING TO LIMITATIONS TO COUNCIL'S CONTRACTING AUTHORITY WHICH SHALL BE CONSIDERED BY BALLOT	

City of Palm Coast, Florida

Agenda Item

Agenda Date: July 2, 2024

Department	WATER AND WASTEWATER UTILITY	Amount	\$274,404.00												
Division	WASTEWATER	Account #	54029083 063000 85015												
Subject: RESOLUTION 2024-XX APPROVING A MASTER PRICE AGREEMENT WITH WASTEWATER SOLUTIONS, INC., FOR VARIABLE SPEED TURBINE PUMPS															
Presenter: Danny Ashburn, Wastewater Utility Systems Manager															
Attachments: 1. Resolution 2. Notice of Intent to Award 3. Project Overview 4. Master Price Agreement															
Background: Council Priority: D. Sustainable Environment and Infrastructure															
Staff is requesting approval to purchase four Boesch variable speed turbine pumps and motors for Wastewater Treatment Plant 1. There is a need to replace existing pumps due to age and condition. Existing pumps are between fifteen and eighteen years old and due to excessive run times from high flows, the pump impellers are worn and are not performing to designed pumping capacity. Older motors are also not energy efficient. New pumps and motors will return to designed pumping capacity and newer energy-efficient motors will reduce power cost. Staff recommends that the City approve a Master Price Agreement with Wastewater Solutions, Inc., for variable speed turbine pumps based on the City of Palm Coast bid ITB-UT-24-52. The Notice of Intent to Award and Project Bid Overview are attached to this agenda item. City staff will purchase this using budgeted funds appropriated by City Council. The Fiscal Year 2024 Budget includes available funding within the Utility Capital Fund-Plant R&R-WWTP 1/2 to purchase these pumps.															
<table><tr><td colspan="2">SOURCE OF FUNDS WORKSHEET FY 2024</td></tr><tr><td>PLANT R&R - WWTP 1/2</td><td>\$525,000.00</td></tr><tr><td>Total Expended/Encumbered to Date</td><td>\$180,317.90</td></tr><tr><td>Pending Work Orders/Contracts</td><td>\$0.00</td></tr><tr><td>Current (WO/Contract)</td><td><u>\$274,404.00</u></td></tr><tr><td>Balance</td><td>\$70,278.10</td></tr></table>				SOURCE OF FUNDS WORKSHEET FY 2024		PLANT R&R - WWTP 1/2	\$525,000.00	Total Expended/Encumbered to Date	\$180,317.90	Pending Work Orders/Contracts	\$0.00	Current (WO/Contract)	<u>\$274,404.00</u>	Balance	\$70,278.10
SOURCE OF FUNDS WORKSHEET FY 2024															
PLANT R&R - WWTP 1/2	\$525,000.00														
Total Expended/Encumbered to Date	\$180,317.90														
Pending Work Orders/Contracts	\$0.00														
Current (WO/Contract)	<u>\$274,404.00</u>														
Balance	\$70,278.10														

Recommended Action:

**ADOPT RESOLUTION 2024-XX APPROVING A MASTER PRICE AGREEMENT WITH
WASTEWATER SOLUTIONS, INC., FOR VARIABLE SPEED TURBINE PUMPS**

City of Palm Coast, Florida

Agenda Item

Agenda Date: July 2, 2024

Department	WATER AND WASTEWATER UTILITY	Amount	\$274,600.00
Division	WASTEWATER	Account #	54029082 063000 99530
Subject: RESOLUTION 2024-XX APPROVING A MASTER PRICE AGREEMENT WITH SPIRAC (USA), INC., FOR DEWATERED SLUDGE SHAFTLESS SPIRAL CONVEYOR SYSTEM			
Presenter: Danny Ashburn, Wastewater Utility Systems Manager			
Attachments: 1. Resolution 2. Notice of Intent to Award 3. Project Overview 4. Master Price Agreement			
Background: Council Priority: D. Sustainable Environment and Infrastructure Staff is requesting approval to purchase a shaftless screw conveyor system for loading biosolid trailers hauled from the plant. This system is to be installed with a new screw press dewatering system for processing biosolids at Wastewater Treatment Plant 1. This conveyor system is currently in operation at Wastewater Treatment Plant 2 and has performed well. Staff recommends that the City approve a Master Price Agreement with Spirac (USA), Inc., for a dewatered sludge shaftless spiral conveyor system based on the City of Palm Coast bid ITB-UT-24-53. The Notice of Intent to Award and Project Bid Overview are attached to this agenda item. City staff will purchase this using budgeted funds appropriated by City Council. The Fiscal Year 2024 Budget includes available funding within the Utility Capital Fund-Centrifuge Replacement to purchase this shaftless conveyor system.			
SOURCE OF FUNDS WORKSHEET FY 2024			
CENTRIFUGE REPLACEMENT 54029082 063000 99530			\$4,180,813.00
Total Expended/Encumbered to Date			\$1,034,778.24
Pending Work Orders/Contracts			\$0.00
Current (WO/Contract)			<u>\$274,600.00</u>
Balance			\$2,871,434.76

Recommended Action:

ADOPT RESOLUTION 2024-XX APPROVING A MASTER PRICE AGREEMENT WITH SPIRAC (USA), INC., FOR DEWATERED SLUDGE SHAFTLESS SPIRAL CONVEYOR SYSTEM