



City of Palm Coast Agenda City Council Business Meeting

City Hall
160 Lake Avenue
Palm Coast, FL 32164
www.palmcoastgov.com

Mayor Michael Norris
Vice Mayor Theresa Pontieri
Council Member Charles Gambaro
Council Member Ty Miller
Council Member Raymond Stevens

Tuesday, January 7, 2025

6:00 PM

City Hall - Community Wing

City Staff

Lauren Johnston, Acting City Manager

Marcus Duffy, City Attorney

Kaley Cook, City Clerk

- Public Participation shall be in accordance with Section 286.0114 Florida Statutes.
- Other matters of concern may be discussed as determined by City Council.
- If you wish to obtain more information regarding the City Council's agenda, please contact the City Clerk's Office at 386-986-3713.
- In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons needing a reasonable accommodation to participate in any of these proceedings or meeting should contact the City Clerk at 386-986-3713, at least 48 hours prior to the meeting.
- City Council Meetings are streamed live on YouTube at <https://www.youtube.com/@PalmCoastFL>.
- It is proper meeting etiquette to silence all electronic devices, including cell phones while Council is in session.
- Any person who decides to appeal any decision of the City Council with respect to any matter considered at this meeting will need a record of the proceedings, and for such purpose, may need to hire a court reporter to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE TO THE FLAG AND A MOMENT OF SILENCE

C. ROLL CALL

D. PUBLIC PARTICIPATION

Public Participation shall be held in accordance with Section 286.0114 Florida Statutes. And pursuant to the City Council's Meeting Policies and Procedures:

- (1) Each speaker shall at the podium, provide their name and may speak for up to 3 minutes.
- (2) The Public may provide comments to the City Council relative to matters not on the agenda at the times indicated in this Agenda. Following any comments from the public,

there may be discussion by the City Council.

(3) Public speakers may address their comments to the Council as a whole, the Mayor, or to an individual Council Member

(4) When addressing the City Council on specific, enumerated Agenda items, speakers shall:

(a) make their comments concise and to the point;

(b) not speak more than once on the same subject;

(c) not, by speech or otherwise, delay or interrupt the proceedings or the peace of the City Council;

(d) obey the orders of the Mayor or the City Council; and

(e) not make any irrelevant, impertinent or slanderous comments while addressing the City Council; which pursuant to Council rules, shall be considered disorderly.

(5) Any person who becomes disorderly or who fails to confine his or her comments to the identified subject or business, shall be cautioned by the Mayor and thereafter must conclude his or her remarks on the subject within the remaining designated time limit.

Any speaker failing to comply, as cautioned, shall be barred from making any additional comments during the meeting and may be removed, as necessary, for the remainder of the meeting.

Members of the public may make comments during the public comment portion of the meeting. Please be advised that public comment will only be permitted during the public comment portions of the agenda at the times indicated by the Chair during the meeting.

E. MINUTES

**1. MINUTES OF THE CITY COUNCIL:
DECEMBER 17, 2024, BUSINESS MEETING**

F. ORDINANCES SECOND READ

**2. ORDINANCE 2025-XX AMENDING CITY OF PALM COAST ORDINANCES,
CHAPTER 17, COMMUNITY DEVELOPMENT; AS AMENDED, TO ADD ARTICLE V,
SHORT-TERM VACATION RENTALS**

G. ORDINANCES FIRST READ

**3. ORDINANCE 2025-XX AMENDING CHAPTER 2, ADMINISTRATION, ARTICLE VI,
RETIREMENT, DIVISION 2, VOLUNTEER FIREFIGHTER RETIREMENT SYSTEM
AND TRUST FUND**

H. RESOLUTIONS

4. RESOLUTION 2025-XX SHORT TERM RENTAL FEE STRUCTURE

5. PRESENTATION - AMERICANS WITH DISABILITIES ACT

6. RESOLUTION 2025-XX REPEAL AND REPLACE HOUSING AND URBAN DEVELOPMENT (HUD) SECTION 504 POLICY
7. RESOLUTION 2025-XX AMENDING POLICIES RELATING TO THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAMS AFFIRMATIVE ACTION PLAN
8. RESOLUTION 2025-XX AMENDING CITY COUNCIL POLICIES AND PROCEDURES

I. CONSENT

9. RESOLUTION 2025-XX APPROVING PIGGYBACKING THE CONTRACT BETWEEN STRYKER SALES, INC., AND EAGLE COUNTY HEALTH SERVICES DISTRICT DBA EAGLE COUNTY PARAMEDIC SERVICES
10. RESOLUTION 2025-XX AMENDING AN INTERLOCAL AGREEMENT WITH THE FLAGLER COUNTY BOARD OF COMMISSIONERS FOR ENHANCED 911 ADDRESSING

J. PUBLIC PARTICIPATION

Remainder of Public Comments is limited to three (3) minutes each.

K. DISCUSSION BY CITY COUNCIL OF MATTERS NOT ON THE AGENDA

L. DISCUSSION BY CITY ATTORNEY OF MATTERS NOT ON THE AGENDA

M. DISCUSSION BY CITY MANAGER OF MATTERS NOT ON THE AGENDA

N. ADJOURNMENT

11. AGENDA WORKSHEET AND CALENDAR

City of Palm Coast, Florida Agenda Item

Agenda Date: January 7, 2025

Department CITY ADMINISTRATION Division	Amount Account #
Subject: MINUTES OF THE CITY COUNCIL: DECEMBER 17, 2024, BUSINESS MEETING	
Presenter: Kaley Cook, City Clerk	
Attachments: 1. Minutes (1)	
Background:	
Recommended Action: APPROVE MINUTES OF THE CITY COUNCIL: DECEMBER 17, 2024, BUSINESS MEETING	

City of Palm Coast, Florida Agenda Item

Agenda Date: January 7, 2025

Department	COMMUNITY DEVELOPMENT	Amount	
Division	CODE ENFORCEMENT	Account #	
Subject: ORDINANCE 2025-XX AMENDING CITY OF PALM COAST ORDINANCES, CHAPTER 17, COMMUNITY DEVELOPMENT; AS AMENDED, TO ADD ARTICLE V, SHORT-TERM VACATION RENTALS			
Presenter: Jason DeLorenzo, Chief of Staff			
Attachments:			
<ol style="list-style-type: none"> 1. Ordinance (Redline) 2. Ordinance (Clean Copy) 3. Business Impact Estimate 			
Background:			
Council Priority:			
B. Safe and Reliable Services			
<u>UPDATED BACKGROUND FROM THE DECEMBER 17, 2024, BUSINESS MEETING:</u>			
City Council approved the Ordinance with an amendment during the December 17, 2024, Business Meeting. The attached Ordinance has been updated in Section 17-68 (A) (9).			
<u>UPDATED BACKGROUND FROM THE DECEMBER 10, 2024, WORKSHOP MEETING:</u>			
The following changes were made to the Ordinance, per Council direction at the December 10, 2024, Workshop Meeting:			
<ul style="list-style-type: none"> • Sec 17-68 (8) (C) Added - "The background check can be done through a vacation rental platform such as Airbnb, Vrbo, etc;" • Sec 17-71 (B) Deleted - "twelve" and added "ten" • Sec 17-72 (G) added - "...to comply with the provisions of Section 35-53, Sound Level Limits, of the Code of Ordinances for the City of Palm Coast and..." • Sect 17-73 added - "The background check can be done through a vacation rental platform such as Airbnb, Vrbo, etc." 			
<u>UPDATED BACKGROUND FROM THE SEPTEMBER 24, 2024, BUSINESS MEETING:</u>			
Council requested the following changes to the Ordinance:			
<ul style="list-style-type: none"> • Deleted language that the STR does not apply to Single family dwellings occupied on a full-time basis by the owner as an on-premises, permanent resident and that has been declared and continues to be declared as homestead by the Property Appraiser. • Sec. 17-71 – Subsection 5. <ul style="list-style-type: none"> ○ Deleted "of primary exit." from "Battery powered emergency lighting of primary exit. Battery powered emergency lighting which provides illumination automatically in the event of loss of power shall be provided for a period of not less than 90 minutes to illuminate the primary exit." - At the last meeting 			

the Council wanted the STR owner to be required to have some sort of emergency lighting. I believe the language now meets their intent.

- Sect 17-71(B)
 - Updated the language to Maximum occupancy so it does not apply to
 - Transient occupants that are one-year of age or younger;
- In Sec. 17-72 –Required Postings - added
 - All animals must be on a leash when not on owner’s property in accordance with Sec 8-31(f) City of Palm Coast Code of Ordinances.

UPDATED BACKGROUND FROM THE SEPTEMBER 3, 2024, BUSINESS MEETING:

Council requested the following changes to the Ordinance:

- Section 17-67 - Definitions
 - Added
 - Short term rentals do not apply to Single Family Dwelling occupied on a full-time basis by the owner as an on-premises, permanent resident and that has been declared and continues to be declared as homestead by the Property Appraiser.
- Section 17-68 -
 - (A)
 - Effective Date March 3rd, 2025
 - (A)(2)(E)
 - Added
 - A statement that recreational vehicles, boats and trailers may not be parked in the front of the house, except for temporary loading, unloading and cleaning.
 - (A)(3)(E)
 - Changed one (1) responsible party's to (3) three.
 - (A)(8)(C)
 - Added
 - Has completed a background check on the occupant who is renting the unit and said occupant certifies that all guests in the rented unit shall not be registered as a sex offender.
- Section 17-71
 - (B)
 - Changed to maximum limit of ten (10) transient occupants
 - (C)
 - Added
 - Recreational vehicles, boats and trailers may not be parked in the front of the house, except for temporary loading, unloading and cleaning.
- Section 17-72
 - (D)
 - Added
 - The parking prohibition of RV’s, boats, and recreational trailers except for temporary loading, unloading and cleaning;
- Section 17-73
 - Changed language to state
 - The Responsible Party shall be required to obtain confirmation of a nationwide background search that the prospective renter is not a

registered sexual offender and also the prospective renter certifies that all guests in the rented unit are not registered sex offenders.

ORIGINAL BACKGROUND FROM THE SEPTEMBER 3, 2024, BUSINESS MEETING:

On June 4, 2024, City Council directed the City Attorney to provide new legislation to all of City Council regulating short-term rentals, aka Airbnbs within the areas of the City's jurisdiction. Section 509.032(7), Florida Statutes in which prevents a local law, ordinance, or regulation prohibiting vacation rentals or regulating the duration or frequency of rental of vacation rentals.

Single-family residential neighborhoods and their required infrastructure are generally designed to accommodate typical single-family residential homes with two (2) to three (3) persons per household on average. Local governments apply design standards tailored for residential neighborhoods for their roads, driveways, emergency services planning, public shelters, emergency evacuation plans, solid waste collection, utilities, and buffers, and also tailored in assessing their infrastructure impacts and their corresponding fair and proportionate impact/connection fees. Permanent single-family home residents inherently understand and know their physical surroundings, to include any safety gaps and potential risks to their families, because they have daily familiarity.

Short-term vacation rental occupants, due to the transient nature of their occupancy, are unfamiliar with local hurricane evacuation plans, the location of fire extinguishers, and other similar safety measures that would readily be provided to guests in traditional lodging establishments. Short-term vacation rental owners may live elsewhere and not experience the quality-of-life problems and negative impacts associated with larger, unregulated short-term vacation rental units on residential neighborhoods.

Short-term vacation rentals with no application of mitigating standards when located in residential neighborhoods can create disproportionate impacts related to excessive occupancy, noise, trash, and parking. Short-term vacation rentals locating within established neighborhoods can disturb the quiet enjoyment of the neighborhood, lower property values, and burden the design layout of a typical neighborhood.

Short-term vacation rentals with no application of mitigating standards when located in residential neighborhoods can create disproportionate impacts related to their size, excessive occupancy, and the lack of proper facilities if left unregulated. The City desires to encourage short-term vacation rentals that are safe, fit in with the character of the neighborhood, provide positive impacts for tourism, increase property values, and achieve greater neighborhood compatibility.

The City seeks to balance respect for private property rights and incompatibility concerns between the investors/short-term vacation rentals and families/permanent single-family residences in established residential neighborhoods through the use of reasonable development standards.

These regulations are deemed necessary by the City Council to preserve property values and to protect the health, safety, and general welfare of permanent residents, lot/parcel owners, investors and transient occupants and visitors alike.

These regulations are being proposed to City Council to supplement, but not to replace, any

existing federal or state law or regulation, or other controls within established residential neighborhoods served by a homeowner's association.

These regulations do not regulate duration or frequency of rentals but are intended to address the frequent change of many transient occupants housed within a single-family dwelling within an established residential neighborhood. This ordinance additionally establishes an enforcement mechanism for those short-term vacation rentals which do not adhere to the standards on an initial or continuing basis, with the overall goal of the short-term vacation rental program being compliance with the standards and not punitive in its scope.

This Ordinance is in the best interest of the public health, safety, and welfare of the citizens of Palm Coast.

**Recommended Action:
ADOPT ORDINANCE 2025-XX AMENDING CITY OF PALM COAST ORDINANCES,
CHAPTER 17, COMMUNITY DEVELOPMENT; AS AMENDED, TO ADD ARTICLE V,
SHORT-TERM VACATION RENTALS**

City of Palm Coast, Florida Agenda Item

Agenda Date: January 7, 2025

Department	PUBLIC SAFETY	Amount	
Division	FIRE	Account #	
Subject: ORDINANCE 2025-XX AMENDING CHAPTER 2, ADMINISTRATION, ARTICLE VI, RETIREMENT, DIVISION 2, VOLUNTEER FIREFIGHTER RETIREMENT SYSTEM AND TRUST FUND			
Presenter: Kyle Berryhill, Fire Chief			
Attachments: 1. Ordinance			
<p>Background: Council Priority: B. Safe and Reliable Services</p> <p><u>UPDATED BACKGROUND FROM THE NOVEMBER 12, 2024, BUSINESS MEETING:</u> On November 12, 2024, City Council approved the second read of the updated pension ordinance, including career firefighters in addition to the existing plan for volunteers. City Administration and the Palm Coast Professional Firefighters Local 4807 are asking council to approve two amendments to that ordinance related to administrative setup process specifically related to the one-time option to enter the plan.</p> <p><u>UPDATED BACKGROUND FROM THE OCTOBER 15, 2024, BUSINESS MEETING:</u> City Council heard the first reading of the item at the October 15, 2024, Business Meeting. No changes have been made to the item.</p> <p><u>ORIGINAL BACKGROUND FROM THE OCTOBER 15, 2024, BUSINESS MEETING:</u> The City of Palm Coast Volunteer Firefighters are presently provided a pension and certain other benefits under Ordinances of the City of Palm Coast. The proposed Ordinance amends Chapter 2, Administration, Article VI, Retirement Division 2, Volunteer Firefighter Retirement System and Trust Fund to include a Firefighters' Retirement System for the City of Palm Coast Firefighters' and Volunteer Firefighters.</p> <p>The Palm Coast Professional Firefighters Local 4807 have considered and approved the proposed amendments to the plan and has recommended these amendments to the City Council for adoption.</p>			
Recommended Action: ADOPT ORDINANCE 2025-XX AMENDING CHAPTER 2, ADMINISTRATION, ARTICLE VI, RETIREMENT, DIVISION 2, VOLUNTEER FIREFIGHTER RETIREMENT SYSTEM AND TRUST FUND			

City of Palm Coast, Florida Agenda Item

Agenda Date: January 7, 2025

Department CITY ADMINISTRATION Division	Amount Account #
Subject: RESOLUTION 2025-XX SHORT TERM RENTAL FEE STRUCTURE	
Presenter: Jason DeLorenzo, Chief of Staff, and Barbara Grossman, Code Enforcement Manager	
Attachments: 1. Resolution	
Background: This resolution to establishes fees associated with registering, managing, and ensuring compliance of short-term rental properties within the city. Currently, Palm Coast has approximately 275 short-term rental properties, necessitating a structured approach to address the administrative and operational costs related to these types of businesses. To ensure the ordinance is cost-neutral and sustainable, staff proposed a flat annual fee structure. This fee is designed to recover the estimated annual costs of \$120,000, which includes expenses related to maintaining a rental registration system, performing compliance checks, processing applications, addressing complaints, and other related administrative functions. The flat fee approach simplifies the process for both the city and property owners by offering a consistent and predictable payment structure. It ensures that the cost burden of managing short-term rentals is equitably distributed among property owners without requiring general taxpayers to subsidize these operations. This initiative aligns with the city's broader goals of promoting transparency, fairness, and accountability in the management of short-term rentals, while maintaining a balance between supporting tourism and protecting the integrity of residential neighborhoods.	
Recommended Action: ADOPT RESOLUTION 2025-XX SHORT TERM RENTAL FEE STRUCTURE	

City of Palm Coast, Florida Agenda Item

Agenda Date: January 7, 2025

Department	COMMUNITY DEVELOPMENT	Amount
Division	PLANNING	Account #
Subject: PRESENTATION - AMERICANS WITH DISABILITIES ACT		
Presenter: Virginia Smith, Land Management Administrator		
Attachments:		
1. Presentation		
Background:		
<p>In April 2024, the Federal Government issued a new rule (28 CFR Part 35) relating to website and application compliance with the Americans with Disabilities Act (ADA). The City of Palm Coast is a Title II entity. The effective date of the rule was June 24, 2024, with a requirement of a public entity to be compliant with the new rule by April 24, 2026.</p> <p>Title II of the ADA requires state and local governments to make sure their services, programs, and activities are accessible to people with disabilities. Title II applies to all services, programs, or activities of state and local governments, from adoption services to zoning regulation. This includes the services, programs, and activities state and local governments offer online and through mobile apps.</p> <p>In this final rule, the Federal Department added a new subpart H to the title II ADA regulation, 28 CFR part 35, that set forth technical requirements for ensuring web content that State and local government entities provide or make available, directly or through contractual, licensing, or other arrangements, is readily accessible to and usable by individuals with disabilities. Web content is defined by § 35.104 to mean the information and sensory experience to be communicated to the user by means of a user agent (e.g., a web browser), including code or markup that defines the content’s structure, presentation, and interactions. This includes text, images, sounds, videos, controls, animations, and conventional electronic documents. Subpart H also sets forth technical requirements for ensuring the accessibility of mobile apps that a public entity provides or makes available, directly or through contractual, licensing, or other arrangements.</p> <p>The Department adopted an internationally recognized accessibility standard for web access, the Web Content Accessibility Guidelines (“WCAG”) 2.110 published in June 2018, https://www.w3.org/TR/2018/REC-WCAG21-20180605/ and https://perma.cc/UB8A-GG2F_11 as the technical standard for web content and mobile app accessibility under title II of the ADA. Staff recommends the City follow the requirements for public entities to comply with the WCAG 2.1 Level AA success criteria and conformance requirements.</p> <p>The City’s IT Department has begun updating the City’s website by adding in a widget for accessibility. The City Clerk has been posting the Council agendas for the past 5 years in compliance. The Communications Department has been posting on social media in compliance with the ADA.</p>		

In the following year, staff from all departments will be updating all forms/documents/applications, etc. posted on the City's website and any applications to be compliant with the standards in WCAG 2.1 Level AA.

Staff will present on this new rule, the City's plan moving forward, and the current status of being compliant throughout the departments.

**Recommended Action:
FOR PRESENTATION ONLY**

City of Palm Coast, Florida Agenda Item

Agenda Date: January 7, 2025

Department	COMMUNITY DEVELOPMENT	Amount	
Division	PLANNING	Account #	
Subject: RESOLUTION 2025-XX REPEAL AND REPLACE HOUSING AND URBAN DEVELOPMENT SECTION 504 POLICY			
Presenter: Jacqueline Gonzalez, Site Development Coordinator I			
Attachments:			
<ol style="list-style-type: none"> 1. Presentation 2. Resolution 			
Background:			
This is a legislative item.			
<p>U.S. Department of Housing and Urban Development (HUD) funds and pursuant to in Section 504 of the Rehabilitation Act of 1973 (as amended), Section 109 of the Housing and Community Development Act of 1974 (as amended), and 24 CFR, Part 8, the City of Palm Coast, as a participating jurisdiction, certifies that it will abide by Section 504 regulations regarding Nondiscrimination Based on Disability</p> <p>504 stipulates that no qualified individual with a disability in the United States shall, solely by reason of her or his disability, be excluded from the participation in, be denied the benefits of, or be subjected to discrimination in any program or activity receiving Federal financial assistance. Section 504 is codified at 29 U.S.C. 794(a). Under Section 504, all recipients and subrecipients of federal financial assistance from HUD must comply with Section 504 and HUD’s Section 504 implementing regulation at 24 CFR part 8 and 9.</p> <p>It was recommended by our CDBG Program Consultant Guardian CRM that the City review and update the required HUD Policy regulations considering recent compliance changes made to some of HUD policies. To receive CDBG Funds, an entitlement community is required to adopt and maintain these HUD policies. Section 504 Compliance policy is one of those laws relative to nondiscrimination based on handicap in federally assisted programs of HUD The following updates were made to 504 policy resolution:</p> <ol style="list-style-type: none"> I. General Policy- clarification of applicability, section 504 law/ regulations, and addition of definitions II. Communications on what devices will be used to facilitate accessibility. III. Employment general prohibitions, reasonable accommodations, and criteria for those with disabilities. IV. Program Accessibility requirements for participants and facility compliance. V. Enforcement of guidelines through assurances, self-evaluation, and designation of responsible employee by City administrator. VI. Grievance Procedures/Complaint Resolution section updates are more comprehensive and detail of those processes. 			

Attachments

A. Self-Evaluation Plan shows detail on how facilities meet ADA code compliance requirement.

B. Self-Evaluation/Transition Plan Preparation Participating Parties

C. Transition Plan

Citizen Advisory Task Force recommend by 6-0 vote that City Council approve of Resolution 2025- XX Repeal and Replace HUD Section 504 policy.

Recommended Action:

The Citizen Advisory Task Force recommends that City Council approve Resolution 2025-XX Repeal and Replace Housing and Urban Development Section 504 Policy

City of Palm Coast, Florida Agenda Item

Agenda Date: January 7, 2025

Department	COMMUNITY DEVELOPMENT	Amount
Division	PLANNING	Account #

Subject: RESOLUTION 2025-XX AMENDING POLICY RELATING TO THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM AFFIRMATIVE ACTION PLAN

Presenter: Jacqueline Gonzalez, Site Development Coordinator I

Attachments:

1. Presentation
2. Resolution (Redline)
3. Resolution (Clean Copy)

Background:

This is a legislative item.

In keeping with the laws of the United States of America and the spirit of the Constitution of the State of Florida, to promote through fair, orderly and lawful procedure for the diversity opportunity for each person so desiring to obtain CDBG (Community Development Block Grant) housing projects through affirmative action plans encouraging the participation of women-owned businesses, minority-owned businesses, and small businesses.

The City of Palm Coast is committed to diversity in the performance of all contracts associated with Federal and State funding projects. For projects funded through the Community Development Block Grant (CDBG) program, the City and the Bidder/Contractor are required to make good faith efforts to encourage the participation of minority owned and woman owned and small business enterprises in accordance with applicable laws.

A recommendation from our CDBG Program Consultant Guardian CRM that the City review and update the required HUD Policy regulations considering recent compliance changes made to some of HUD policies. To receive CDBG Funds, an entitlement community is required to adopt and maintain these HUD policies. The following updates were made to Affirmative Action Plan supporting EMPLOYMENT OF SMALL, WOMEN OWNED AND MINORITY BUSINESSES resolution:

- Addition of clause regarding being an equal opportunity employer
- Updates to the definition of women owned business removing clause requiring 51% stock ownership in a business clarifying the definition.
- Minimal spelling corrections.

Recommended Action:

CITIZEN ADVISORY TASK FORCE (CATF) RECOMMEND BY 6-0 VOTE THAT CITY COUNCIL APPROVE RESOLUTION 2025 XX AMENDING POLICY RELATING TO THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM AFFIRMATIVE ACTION PLAN

City of Palm Coast, Florida Agenda Item

Agenda Date: January 7, 2025

Department CITY ADMINISTRATION Division	Amount Account #
Subject: RESOLUTION 2025-XX AMENDING CITY COUNCIL POLICIES AND PROCEDURES	
Presenter: Marcus Duffy, City Attorney	
Attachments: <ol style="list-style-type: none">1. Resolution2. Policies and Procedures	
Background: <u>UPDATED BACKGROUND FROM THE DECEMBER 10, 2024, WORKSHOP MEETING:</u> Council recommended changes to the existing policies and procedures. The updated document is attached to this item. <u>ORIGINAL BACKGROUND FROM THE DECEMBER 10, 2024, WORKSHOP MEETING:</u> At the November 19, 2024, Business Meeting, City Council expressed a desire to review their policies and procedures and discuss their 2025 meeting schedule. City Council last reviewed the policies and procedures in December 2023. The current policies and Ordinance setting the meeting schedule are attached to this item.	
Recommended Action: ADOPT RESOLUTION 2025-XX AMENDING CITY COUNCIL POLICIES AND PROCEDURES	

City of Palm Coast, Florida Agenda Item

Agenda Date: January 7, 2025

Department	PUBLIC SAFETY	Amount	OVER 50K
Division	FIRE	Account #	10014000-034000
Subject: RESOLUTION 2025-XX APPROVING PIGGYBACKING THE CONTRACT BETWEEN STRYKER SALES, INC., AND EAGLE COUNTY HEALTH SERVICES DISTRICT DBA EAGLE COUNTY PARAMEDIC SERVICES			
Presenter: Kyle Berryhill, Fire Chief			
Attachments:			
<ol style="list-style-type: none"> 1. Resolution 2. Contract 			
Background:			
Council Priority:			
B. Safe and Reliable Services			
<p>Palm Coast Fire Department would like to continue partnering with Stryker Sales, Inc., to utilize the terms, conditions, scope, and pricing of Eagle County Health Services District agreement for medical equipment, software, training, and accessories as needed.</p>			
SOURCE OF FUNDS WORKSHEET FY 2025			
OPERATING EXPENSES UNDER 5K			
10014000-034000		\$182,600.00	
Total Expended/Encumbered to Date		\$74,662.09	
Pending Work Orders		\$0.00	
Current (WO/Contract)		\$0.00	
Balance		\$107,937.91	
Recommended Action:			
ADOPT RESOLUTION 2025-XX APPROVING PIGGYBACKING THE CONTRACT BETWEEN STRYKER SALES, INC., AND EAGLE COUNTY HEALTH SERVICES DISTRICT DBA EAGLE COUNTY PARAMEDIC SERVICES			

City of Palm Coast, Florida Agenda Item

Agenda Date: January 7, 2025

Department PUBLIC SAFETY Division FIRE	Amount Account #
Subject: RESOLUTION 2025-XX AMENDING AN INTERLOCAL AGREEMENT WITH THE FLAGLER COUNTY BOARD OF COMMISSIONERS FOR ENHANCED 911 ADDRESSING	
Presenter: Kyle Berryhill, Fire Chief	
Attachments: <ol style="list-style-type: none">1. Resolution2. Interlocal Agreement	
Background: <p>In 2018, the Flagler County BOCC and the City of Palm Coast entered into an interlocal agreement (ILA) to allow the County to serve as the single authority for assigning 911 addresses and street names within the City of Palm Coast.</p> <p>At the time of execution of the ILA between Flagler County BOCC and the City of Palm Coast, the 911 addressing responsibilities resided with the County's Innovation Technology Division. Since the date of execution, the 911 addressing responsibilities now fall under Flagler County Fire Rescue with the Fire Chief serving as the E911 coordinator in accordance with Florida Statutes and Administrative Code.</p> <p>The intent of amending and restating the existing ILA is to accurately reflect the current state of the E911 responsibilities as well as the removal of language that is no longer relevant to the addressing and naming of streets.</p>	
Recommended Action: ADOPT RESOLUTION 2025-XX AMENDING AN INTERLOCAL AGREEMENT WITH THE FLAGLER COUNTY BOARD OF COMMISSIONERS FOR ENHANCED 911 ADDRESSING	