



# Charter Review Committee Minutes

City Hall  
160 Lake Avenue  
Palm Coast, FL 32164  
www.palmcoast.gov

*Chair Donald O'Brien*

*Vice Chair Perry Mitrano*

*Committee Member Ramon Marrero*

*Committee Member Mike Martin*

*Committee Member Patrick Miller*

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**Monday, October 20, 2025**

**6:00 PM**

**City Hall - Jon Netts Community Wing**

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**Georgette Dumont, Facilitator**

**Kaley Cook, City Clerk**

- Public Participation shall be in accordance with Section 286.0114 Florida Statutes.
- Other matters of concern may be discussed as determined by the Committee.
- If you wish to obtain more information regarding the agenda, please contact the City Clerk's Office at 386-986-3713.
- In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons needing a reasonable accommodation to participate in any of these proceedings or meeting should contact the City Clerk at 386-986-3713, at least 48 hours prior to the meeting.
- It is proper meeting etiquette to silence all electronic devices, including cell phones while the Committee Meeting is in session.
- Any person who decides to appeal any decision of the Committee with respect to any matter considered at this meeting will need a record of the proceedings, and for such purpose, may need to hire a court reporter to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

NOTICE: This meeting is being audio recorded for public record and transparency.

**A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

*Chair O'Brien called the meeting to order at 6:00 p.m.*

**B. ROLL CALL**

*Deputy City Clerk Alison Palmer called the roll. All members were present.*

**C. APPROVE MINUTES OF THE OCTOBER 6, 2025, COMMITTEE MEETING**

*Motion made by Vice Chair Mitrano, seconded by Committee Member Martin to approve the minutes as presented.*

*Committee Member Miller commented that the minutes did not reflect a lengthy discussion on Council benefits.*

*The motion passed unanimously.*

**D. CHARTER REVIEW – ARTICLE IV (CITY COUNCIL), ARTICLE V (CHARTER OFFICERS), AND ARTICLE VI: BUDGET AND APPROPRIATIONS**

*Dr. Dumont presented a summary of the 10/6/25 meeting.*

*The Charter Review Committee held lengthy discussion on the following topics: the summary presented by Dr. Dumont and questions to the city attorney, current terms of the charter, quorum, calling special meetings, proposals for section IV from Mr. Martin, state statute on voting conflicts, emergency ordinances, changing the city clerk position to a charter officer, council approval of hiring of department heads, and charter officers: removal, majority versus supermajority, compensation, filling vacancies, qualifications, and residency requirements.*

## **E. PUBLIC COMMENT**

### *1<sup>st</sup> Public comment*

*Chantal Preuninger discussed last week's meeting, cancelling meetings, fees on the ballot, missing meetings, and removing council members.*

*Tony Amaral discussed the ideas voiced by the charter committee: removing council members, meeting schedules and the idea of fines for missing meetings, asked the committee to think about the quality of people on the council, and thanked them for their work.*

### *2<sup>nd</sup> Public comment*

*Chantal Preuninger discussed the section of the agenda titled 'discussion of items not on the agenda.'*

*Tony Amaral discussed the additions recommended by Mr. Martin, emergency ordinances and the term 'printed' under city records.*

### *3<sup>rd</sup> Public comment*

*Chantal Preuninger discussed terms of office and suggested the city manager and city attorney be on a referendum.*

*Ken McGivney discussed the termination of chartered officers and supermajority, and charter officers running for office.*

### *4<sup>th</sup> Public comment*

*Chantal Preuninger discussed residency, wanted the manager to live in the district, and suggested 10 miles.*

*Tony Amaral discussed qualifications and suggested they be vague enough to meet the needs of the city at the time, strict qualifications would limit council's ability, and advised that they do not limit future councils.*

*Ken McGivney believes the city manager must have municipal experience, and they must understand municipal accounting.*

*Barry Moore discussed that specific qualifications for the city manager, because the government will continue to grow and change, do not belong in the city charter.*

*The Committee members responded to public comment.*

## **F. DISCUSSION BY COMMITTEE MEMBERS OF MATTERS NOT ON THE AGENDA**

*Chair O'Brien asked the clerk to confirm the upcoming town hall meetings.*

*Committee Member Marrero discussed not boxing in the city manager position, just clarify the language of the charter.*

*Committee Member Martin discussed the review every 10 years and that the charter needs guidelines for city manager.*

*Committee Member Mitrano discussed the 50-mile range and qualifications, that we should not put too much detail into the charter, but put the data in there.*

*Chair O'Brien thanked the group.*

**G. ADJOURNMENT**

*The meeting was adjourned at 8:57 p.m.*

*Respectfully submitted by: Alison Palmer  
Deputy City Clerk*