



# City of Palm Coast Minutes City Council Business

City Hall  
160 Lake Avenue  
Palm Coast, FL 32164  
[www.palmcoastgov.com](http://www.palmcoastgov.com)

**Mayor Michael Norris**  
**Vice Mayor Theresa Pontieri**  
**Council Member Charles Gambaro**  
**Council Member Ty Miller**  
**Council Member David Sullivan**

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**Tuesday, October 7, 2025**

**6:00 PM**

**City Hall - Jon Netts  
Community Wing**

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**City Staff**

**Lauren Johnston, Acting City Manager**

**Marcus Duffy, City Attorney**

**Kaley Cook, City Clerk**

- Public Participation shall be in accordance with Section 286.0114 Florida Statutes.
- Other matters of concern may be discussed as determined by City Council.
- If you wish to obtain more information regarding the City Council's agenda, please contact the City Clerk's Office at 386-986-3713.
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- City Council Meetings are streamed live on YouTube at <https://www.youtube.com/@PalmCoastFL>.
- It is proper meeting etiquette to silence all electronic devices, including cell phones while Council is in session.
- Any person who decides to appeal any decision of the City Council with respect to any matter considered at this meeting will need a record of the proceedings, and for such purpose, may need to hire a court reporter to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

NOTICE: This meeting is being live streamed on the City of Palm Coast YouTube channel and audio recorded for public record and transparency.

**A. PROCLAMATIONS - 5:30 P.M.**

*Mayor Norris opened the proclamations section of the agenda at 5:30 p.m.*

**1. PROCLAMATION - OCTOBER 5-11, 2025, AS FIRE PREVENTION WEEK**

*Ms. Johnston presented the proclamation to Fire department staff.*

*Fire Chief Berryhill shared comments.*

**2. PROCLAMATION - OCTOBER 6-10, 2025, AS CUSTOMER SERVICE WEEK**

*Ms. Johnston presented the proclamation to members of the Customer Service team.*

*Cynthia Schweers, Customer Service Manager, shared comments.*

*Mayor Norris shared comments and thanks.*

**3. PROCLAMATION - OCTOBER 11, 2025, AS NAACP “THE FIERCE URGENCY OF NOW” DAY**

*Ms. Johnston presented the proclamation to members of the Flagler Branch NAACP.*

*Phyllis Pearson shared comments.*

**B. CALL TO ORDER THE BUSINESS MEETING - 6:00 P.M.**

*Mayor Norris called the meeting to order at 6:00 p.m.*

**C. PLEDGE OF ALLEGIANCE TO THE FLAG AND A MOMENT OF SILENCE**

**D. ROLL CALL**

*City Clerk Kaley Cook called the roll. All members were present with Council Member Gambaro appearing virtually.*

**E. PUBLIC PARTICIPATION**

Public Participation shall be held in accordance with Section 286.0114 Florida Statutes. And pursuant to the City Council's Meeting Policies and Procedures:

- (1) This agenda item has a thirty (30) minute limit.
- (2) Each speaker shall at the podium, provide their name and may speak for up to 3 minutes.
- (3) The Public may provide comments to the City Council relative to matters not on the agenda at the times indicated in this Agenda. Following any comments from the public, there may be discussion by the City Council.
- (4) Public speakers may address their comments to the Council as a whole, the Mayor, or to an individual Council Member
- (5) When addressing the City Council on specific, enumerated Agenda items, speakers shall:
  - (a) make their comments concise and to the point;
  - (b) not speak more than once on the same subject;
  - (c) not, by speech or otherwise, delay or interrupt the proceedings or the peace of the City Council;
  - (d) obey the orders of the Mayor or the City Council; and
  - (e) not make any irrelevant, impertinent or slanderous comments while addressing the City Council; which pursuant to Council rules, shall be considered disorderly.

(6) Any person who becomes disorderly or who fails to confine his or her comments to the identified subject or business, shall be cautioned by the Mayor and thereafter must conclude his or her remarks on the subject within the remaining designated time limit.

Any speaker failing to comply, as cautioned, shall be barred from making any additional comments during the meeting and may be removed, as necessary, for the remainder of the meeting.

Members of the public may make comments during the public comment portion of the meeting. Please be advised that public comment will only be permitted during the public comment portions of the agenda at the times indicated by the Chair during the meeting.

*Public comment opened at 6:02 p.m.*

*Chantal Preuninger had questions about swale parking, chemicals in drinking water, and grants.*

*Dennis Siccola discussed short-term rentals, the ordinance, allowable number of people per rental, lack of penalties, charter language, and compliments to Ms. Grossman.*

*Kirk Whittington wanted Council to accept and convey compliments to the Acting City Manager on the budget presentation, compliments on the legislative updates presentation, compliments to the City Attorney and Council for how situations have been handled, extended an invitation to Council Member Sullivan, shared about the grand opening of the new Chik Fil A location in November, and invitations to the Governor.*

*Eddie Lang discussed Palm Coast Connect events, thanked Council and staff for the support, and shared excitement for future events.*

*Jeani Duarte discussed the budget, reasons residents leave, utility usage fees, and chemicals reported in the water.*

*Regine Bernier discussed challenges ahead to improve the City and recommendations for items to address.*

*George Mayo discussed traffic concerns on Belle Terre and protecting infrastructure.*

*Paul Yaris discussed respect and unity, public pools, and thanks for the hard work.*

*Gary Kunas discussed impact fee increases, lawsuit from the HBA, working together, campaigning, and needed road repairs.*

*Mark Webb discussed the status of the Palm Coast Public Library, comments from the Commissioners, library closures, and bringing awareness to loss of services.*

*Ms. Johnston replied to public comment regarding swale parking, short-term rentals, connecting Palm Coast Expo, roadway projects, and budgeted items.*

*Mayor Norris asked Attorney Duffy how many short-term rental cases are on the upcoming Code Board agenda.*

*Attorney Duffy replied 13.*

*Council Member Miller asked if any violations have been issued to the home neighboring public speaker.*

*Attorney Duffy replied that Ms. Grossman is looking into it.*

*Council Member Miller responded to comments about fluoride, allowable number of people in short-term rentals, Palm Coast Connect event, and Old Kings Road as a legislative priority request and TPO request.*

*City Council held discussion on traffic and roadway concerns, especially as it relates to school traffic, clarification on Ordinance language related to short-term rentals, routes to preserve roads, and a study on library hours.*

## **F. MINUTES**

- 4. MINUTES OF THE CITY COUNCIL:  
SEPTEMBER 16, 2025, BUSINESS MEETING  
SEPTEMBER 23, 2025, WORKSHOP MEETING  
SEPTEMBER 24, 2025, BUDGET MEETING**

**Pass**

**Motion made to approve by Vice Mayor Pontieri and seconded by Council Member Sullivan**

**Approved - 5 - Mayor Michael Norris, Vice Mayor Theresa Pontieri, Council Member Charles Gambaro, Council Member Ty Miller, Council Member David Sullivan**

## **G. ORDINANCES SECOND READ**

- 5. ORDINANCE 2025-18 AMENDING CHAPTER 42, CREATING SECTION 42-7 OF THE CODE OF ORDINANCES PROVIDING FOR THE USE AND OPERATION OF BICYCLES AND ELECTRIC POWERED CYCLES**

*Mayor Norris read the title into the record.*

*Attorney Duffy gave a brief overview of the item.*

*City Council held discussion on the following topics: typos to be corrected, request to update Class descriptions to include "throttle assisted", e-bike accidents since December 2023 and average age, age restrictions and Vice*

*Mayor Pontieri's request to Council to reconsider the age restriction, and a request to have a formal approval from the Flagler County Sheriff's Office. Commander Woodward, Sheriff's Office liaison to the City, and Attorney Duffy, shared the communication efforts between both agencies.*

*Council Member Gambaro motioned to approve the item.*

*Mayor Norris asked to allow Council Member Sullivan to share his comments before moving forward*

*Public Comment:*

*Flagler County Commissioner Dance discussed his proposed changes for clarity and shared comments on the topic.*

*Chantal Preuninger discussed lack of background on the safety of e-bikes and comments regarding government overreach.*

*Mark Webb applauded trying to fix a problem and anticipated the State to mandate an Ordinance, was concerned for Sheriff's Office costs for enforcement, discussed the balance between cost and safety, and requested to determine the cost for enforcement of the ordinance to understand the cost of the actions.*

*Jeani Duarte provided a recommendation for speed limits and signage.*

*Vice Mayor Pontieri shared the incidents which spurred the initial reason for the item, enforcement and Sheriff's Office costs and planning, did not support the ordinance with the current age requirement, and shared her intent to pose a new motion if this motion was not approved.*

*Council Member Miller discussed comparable age restrictions for mopeds and where to draw the line.*

*Vice Mayor Pontieri did not believe that many young children are operating these bikes and believed it to be a non-issue.*

*Council Member Gambaro supported the ordinance from a public safety perspective.*

*Council Member Sullivan shared comments and that he would not approve the ordinance without an age listed.*

*Attorney Duffy highlighted the changes to the Ordinance and restated the motion to approve the ordinance with the amendments from Flagler County Commissioner Dance, minus the age requirement, and to include the request to specify "throttle" in class 3 of e-bikes.*

**Pass**

**Motion made to adopt as amended by Council Member Gambaro and seconded by Council Member Sullivan**

**Approved - 4 - Mayor Michael Norris, Council Member Charles Gambaro,  
Council Member Ty Miller, Council Member David Sullivan  
Denied - 1 - Vice Mayor Theresa Pontieri**

**6. ORDINANCE 2025-19 AMENDMENT TO THE 2050 COMPREHENSIVE PLAN TO  
INCORPORATE THE WATER SUPPLY FACILITIES WORK PLAN**

*Mayor Norris read the title into the record.*

*Ms. Johnston provided a brief background of the item and staff was available for  
any questions.*

*Public Comment:  
There were none.*

**Pass  
Motion made to be adopted on second reading by Council Member  
Gambaro and seconded by Council Member Miller**

**Approved - 5 - Mayor Michael Norris, Vice Mayor Theresa Pontieri, Council  
Member Charles Gambaro, Council Member Ty Miller, Council Member David  
Sullivan**

**H. RESOLUTIONS**

**7. RESOLUTION 2025-165 APPROVING RESIDENTIAL SITE DEVELOPMENT  
RESIDENTIAL STORMWATER REVIEW AND INSPECTION FEES**

*Mayor Norris read the title into the record.*

*Ms. Johnston provided a background of the item.*

*Patrick Buckley, Chief Building Official, presented the item to Council.*

*Topics presented included: residential stormwater changes, reorganization of  
review and inspection team, work processes, residential stormwater fees, City  
Council policy direction, residential permit analysis, ROW permit analysis, and  
summary.*

*City Council held discussion on the following topics: cause for increased  
reinspection, difference between the inspections, enforcement mechanisms,  
comparable to other City fee structures, work that still needs to be done, and  
easement recommendations.*

*Public comment:  
Jeani Duarte discussed numerous complaints, responsibility of developers,  
swale maintenance and service to residents, and did not think it fair to raise rates  
for residents.*

*Kirk Whittington shared his experience related to the topic, shared support for the staff recommendation, and discussed erosion control.*

*Tony Amaral discussed cost recovery, to look at what is being asked, history of review and problems, and the City's responsibility.*

*City Council held discussion on the following topics: behavior changes, enforcement as a good thing, negative effects to neighboring properties, kudos to the contractors following the process, silt fences, erosion control, and language within the technical manual.*

**Pass**

**Motion made to approve by Vice Mayor Pontieri and seconded by Council Member Sullivan**

**Approved - 5 - Mayor Michael Norris, Vice Mayor Theresa Pontieri, Council Member Charles Gambaro, Council Member Ty Miller, Council Member David Sullivan**

**8. RESOLUTION 2025-155 APPROVING AN AGREEMENT WITH FLAGLER HUMANE SOCIETY FOR ANIMAL SHELTER SERVICES**

*Mayor Norris read the title into the record.*

*Ms. Johnston provided a background, and Mr. Zabler was available for questions.*

*City Council held discussion on the following topics: the annual contract amount, included changes, appointment of a Council Member and a City staff member, support for having one county-wide entity to handle such matters, contract language, best practices, animal intake, temporary housing as a tool to measure overcrowding, and a request for the Humane Society to offer appointments within 5 days, and a question related to intake fees.*

*Amy Carotenuto, Executive Director of the Flagler Humane Society, provided a response to Council questions.*

*Vice Mayor Pontieri shared frustration with the lack of a strategic plan for expansion, needed metrics, current and future needs, and requested that the City be notified in period of overpopulation, and to include in paragraph 17 D, the City to receive financial reports.*

*Public Comment:*

*Chantal Preuninger discussed kill versus no kill shelters and shared concern for animals that are mistaken for aggressive dogs.*

*Kirk Whittington shared that some of the records may be available at the County, look at the records of our animal control as a starting point, discussed dog behavior and asked how we ensure that animals are not being given as bait animals.*

*Mark Webb discussed licensing of pets in Palm Coast, confusion on responsibility of the vets to send the records and the City not receiving those records, and to look at increasing the licensing fees.*

*Council Member Miller sought additional information related to the determination of dangerous dogs and analysis of licensing fees. Council gave unanimous consensus.*

**Pass**

**Motion made to approve as amended by Vice Mayor Pontieri and seconded by Council Member Miller**

**Approved - 5 - Mayor Michael Norris, Vice Mayor Theresa Pontieri, Council Member Charles Gambaro, Council Member Ty Miller, Council Member David Sullivan**

**I. CONSENT**

*City Council held discussion on item 9.*

*Public comment:  
There were none.*

**Pending**

**Motion made to be adopted on consent by Council Member Sullivan and seconded by Vice Mayor Pontieri**

**Approved - 5 - Mayor Michael Norris, Vice Mayor Theresa Pontieri, Council Member Charles Gambaro, Council Member Ty Miller, Council Member David Sullivan**

- 9. RESOLUTION 2025-163 APPROVING A CONTRACT WITH 15 LIGHTYEARS AND A PROJECT CONTINGENCY FOR THE COMMUNITY CENTER SOLAR INSTALLATION PROJECT**
- 10. RESOLUTION 2025-160 APPROVING A WORK ORDER WITH RAFTELIS FOR PROFESSIONAL SERVICES FOR A FINANCIAL FEASIBILITY STUDY FOR THE WATER AND WASTEWATER UTILITY SYSTEM**
- 11. RESOLUTION 2025-159 AN AMENDMENT TO THE INTERLOCAL AGREEMENT (ILA) FOR PUBLIC SCHOOL FACILITY PLANNING**
- 12. RESOLUTION 2025-161 APPROVING THE PIGGYBACK CONTRACT WITH VIRGINIA SHERIFF'S ASSOCIATION AND FIRESTATIONFURNITURE.COM FOR FIRST RESPONDER SUPPLIES & EQUIPMENT AS NEEDED**



13. RESOLUTION 2025-157 APPROVING THE PIGGYBACK CONTRACT WITH SOURCEWELL STATE OF MINNESOTA #040924 AND RING POWER
14. RESOLUTION 2025-168 APPROVING THE PIGGYBACK CONTRACT WITH THE CITY OF MESA AND CDW GOVERNMENT LLC FOR THE PURCHASE OF INFORMATION TECHNOLOGY EQUIPMENT
15. RESOLUTION 2025-158 APPROVING THE PIGGYBACK CONTRACT WITH THE CITY OF MESA AND SHI INTERNATIONAL FOR THE PURCHASE OF INFORMATION TECHNOLOGY EQUIPMENT
16. RESOLUTION 2025-156 APPROVING THE PIGGYBACK CONTRACT WITH JEA AND ENGINEERED SPRAY SOLUTIONS, LLC FOR SEWER MANHOLE REHABILITATION
17. RESOLUTION 2025-162 APPROVING A WORK ORDER WITH CONNECT CONSULTING, INC., FOR THE EVALUATION AND REHABILITATION OF WELL SW-141
18. RESOLUTION 2025-167 APPROVING A MASTER PRICE AGREEMENT WITH POLYDYNE, INC., FOR LIQUID POLYMER USED FOR WASTEWATER BIOSOLIDS DEWATERING
19. RESOLUTION 2025-166 APPROVING A SOLE SOURCE AGREEMENT ENVIRONMENTAL EQUIPMENT SERVICES (EES) FOR THE PURCHASE OF SMITH AND LOVELESS VORTEX GRIT BASIN EQUIPMENT
20. RESOLUTION 2025-164 APPROVING PIGGYBACKING THE CITY OF POMPANO BEACH CONTRACT #RFP E-03-22 WITH PORT CONSOLIDATED

**J. PUBLIC PARTICIPATION**

Remainder of Public Comments is limited to three (3) minutes each.

*Kirk Whittington provided recommendations for truckers driving and commented on a number of the items discussed during the meeting.*

*Chantal Preuninger asked why the City transmits water to neighboring cities, shared concern for chemicals, and had questions about items on the consent agenda.*

*Jeani Duarte asked why people on the east side of the City do not pay for stormwater.*

*Flagler County Commissioner Andy Dance shared details about the library transition, grand opening, and classification on terms for e-bikes.*

*Tony Amaral clarified details of the e-bike ordinance, shared concern for the inspection process, lack of oversight, and wanted to understand why departments were restructured.*

*Ms. Johnston replied to public comment to discuss operational items and looking at efficiencies.*

*Vice Mayor Pontieri replied to public comment that there should be clear expectations of when inspections are being done and encouraged bringing issues to staff.*

*Vice Mayor Pontieri addressed Ms. Preuninger's comments and asked Ms. Johnston to provide a description of item 9.*

*Ms. Johnston described the bond process and requirement for the feasibility study.*

**K. DISCUSSION BY CITY COUNCIL OF MATTERS NOT ON THE AGENDA**

*Council Member Miller provided a sports update.*

*Vice Mayor Pontieri shared condolences to the family of Jorge Salinas, Flagler County Deputy Administrator, on his recent passing, and shared a reminder please be careful on the roads.*

*Additionally, Vice Mayor Pontieri shared a reminder about the upcoming Kiwanis charity bowling tournament and Hookin' Veteran's event.*

*Council Member Sullivan shared condolences to Salinas family.*

*Mayor Norris discussed the potential of removing taxes as a ballot item and felt the City needs to look at funding mechanisms and determining essential employees.*

*City Council held discussion on the topic.*

**L. DISCUSSION BY CITY ATTORNEY OF MATTERS NOT ON THE AGENDA**

*There were none.*

**M. DISCUSSION BY CITY MANAGER OF MATTERS NOT ON THE AGENDA**

*Ms. Johnston shared a reminder that offices are closed on Monday 10/13/2025 for Columbus Day.*

*Ms. Johnston looked to modify the Council Meeting schedule to cancel 11/11/2025 for Veteran's Day, 11/25/2025 as it is the week of Thanksgiving, and 12/23/2025 as it is the week of Christmas. Council provided unanimous consensus to modify the schedule.*

**N. ADJOURNMENT**

*The meeting was adjourned at 8:49 p.m.*

*Respectfully submitted by: Kaley Cook, CMC, FCRM  
City Clerk*