



Charter Review Committee Agenda

City Hall
160 Lake Avenue
Palm Coast, FL 32164
www.palmcoast.gov

Chair Donald O'Brien

Vice Chair Perry Mitrano

Committee Member Ramon Marrero

Committee Member Mike Martin

Committee Member Patrick Miller

Monday, November 3, 2025

6:00 PM

City Hall - Jon Netts Community Wing

Georgette Dumont, Facilitator

Kaley Cook, City Clerk

- Public Participation shall be in accordance with Section 286.0114 Florida Statutes.
- Other matters of concern may be discussed as determined by the Committee.
- If you wish to obtain more information regarding the agenda, please contact the City Clerk's Office at 386-986-3713.
- In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons needing a reasonable accommodation to participate in any of these proceedings or meeting should contact the City Clerk at 386-986-3713, at least 48 hours prior to the meeting.
- It is proper meeting etiquette to silence all electronic devices, including cell phones while the Committee Meeting is in session.
- Any person who decides to appeal any decision of the Committee with respect to any matter considered at this meeting will need a record of the proceedings, and for such purpose, may need to hire a court reporter to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

NOTICE: This meeting is being audio recorded for public record and transparency.

A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Vice Chair Mitrano called the meeting to order at 6 p.m.

B. ROLL CALL

City Clerk Kaley Cook called the roll. Chair O'Brien was absent.

C. APPROVE MINUTES OF THE OCTOBER 20, 2025, COMMITTEE MEETING

Motion by Committee Member Miller, and seconded by Committee Member Martin, to approve the October 20, 2025, Minutes. The motion passed unanimously.

D. CHARTER REVIEW –ARTICLE V (CHARTER OFFICERS), ARTICLE VI (BUDGET AND APPROPRIATIONS), ARTICLE VII (ELECTIONS)

Vice Chair Mitrano sought to open public comment. The committee concurred.

Public Comment:

Jeani Duarte discussed her prior public comments, formal request for a person to be removed, compliments to Ms. Dumont, appointments to the committee, prior ballot language initiatives, and to table the Charter review until the next elected officers get on board.

Chantal Preuninger discussed the final product to be presented to Council, Charter language, and asked about bypassing the Council's authority to prevent people from voting.

Committee Member Martin discussed the authority of the Charter Review Committee, the process, and how to go about a referendum.

Vice Chair Mitrano replied to public comment to discuss the process, his appointment to the committee, and working towards the same goals together.

Dr. Dumont provided an overview of the topics discussed at the prior meeting and resumed review of the sections of the City Charter.

Committee Members held discussion on the following topics: Public meetings for the evaluation of the City Manager and City Attorney, support for adding charter officer evaluations to the Charter, City Manager qualifications, minimum education requirements, caution for producing a document that won't make it all the way to the ballot, designation of an acting Mayor in the potential absence of Mayor and Vice Mayor, preventing outgoing Councils from firing a City Manager, conflicting language recommendations, and employment appeals.

Public comment #2:

Jeani Duarte discussed the city manager search, requirements, shared concerns, and asked about office vacancies.

Vice Chair Mitrano asked for Ms. Dumont to explain the office vacancies for the office of the Mayor or Vice Mayor.

Chantal Preuninger discussed City Manager qualifications, residency requirements, and City Manager salary.

Ken McGevna asked about depositories, delegation, and votes required for the removal of a charter officer.

Ms. Dumont provided details and information to points raised during public comment.

The Charter Review Committee resumed discussion on the following topics: residency requirements, background checks for City Managers, signatory requirements for the City Manager and the Mayor, experience requirements for the City Attorney, and the role of the elected officials to select a qualified attorney/firm.

Public comment #3:

Chantal Preuninger asked for debt and repayment to be presented during budget presentations, residency requirements for the City Attorney, and asked what would happen to the current attorney.

Jeani Duarte discussed residency requirements for both the City Manager and City Attorney and wanted the Charter officers to be part of the community.

The Charter Review Committee resumed discussion on the following topics: attorney residency requirements, consideration of resolution versus ordinance for budget amendments, a request for Dr. Dumont to review Article VI - section D, and Council's Contracting Authority.

Public comment #4:

Chantal Preuninger felt very strongly about the current language of the contracting authority and discussed fund types.

Vice Chair Mitrano replied that this is only for the general fund budget.

Jeani Duarte did not support adjusting the borrowing amount and shared that the Council can ask residents for more money via referendum.

Ken McGevna asked about budget assumptions and shared support for the transparency of the Palm Coast budget.

The Charter Review Committee continued discussion on the following topics: contracting authority, the process for budget creation, rolled-back rates, definition of electors, registered voters versus electors, qualifying requirements for Council, Council vacancies and elections/appointment procedures,

Karen Sousa, Alternate Member for the Committee and Deputy Supervisor of Elections, shared the general deadline requirements for election ballots.

Public comment #5:

Chantal Preuninger asked if a special election can be called for the Mayor and applying that timeline to all of Council.

Jeani Duarte discussed the current appointed members.

The Charter review committee continued discussion on the following topics: special elections and timelines.

Dr. Dumont provided a recap of the direction provided during the meeting.

E. PUBLIC COMMENT

Chantal Preuninger appreciated the opportunity to ask questions and receive answers.

F. DISCUSSION BY COMMITTEE MEMBERS OF MATTERS NOT ON THE AGENDA

G. ADJOURNMENT

The meeting adjourned at 8:52 p.m.