



Charter Review Committee Agenda

City Hall
160 Lake Avenue
Palm Coast, FL 32164
www.palmcoast.gov

Chair Donald O'Brien

Vice Chair Perry Mitrano

Committee Member Ramon Marrero

Committee Member Mike Martin

Committee Member Patrick Miller

Monday, December 15, 2025

6:00 PM

City Hall - Jon Netts Community Wing

Georgette Dumont, Facilitator

Kaley Cook, City Clerk

- Public Participation shall be in accordance with Section 286.0114 Florida Statutes.
- Other matters of concern may be discussed as determined by the Committee.
- If you wish to obtain more information regarding the agenda, please contact the City Clerk's Office at 386-986-3713.
- In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons needing a reasonable accommodation to participate in any of these proceedings or meeting should contact the City Clerk at 386-986-3713, at least 48 hours prior to the meeting.
- It is proper meeting etiquette to silence all electronic devices, including cell phones while the Committee Meeting is in session.
- Any person who decides to appeal any decision of the Committee with respect to any matter considered at this meeting will need a record of the proceedings, and for such purpose, may need to hire a court reporter to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

NOTICE: This meeting is being audio recorded for public record and transparency.

A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Chair O'Brien called the meeting to order at 6:00 p.m.

B. ROLL CALL

Deputy City Clerk Alison Palmer called the roll. All members were present.

C. APPROVE MINUTES OF THE DECEMBER 1, 2025, COMMITTEE MEETING

Motion by Committee Member Marrero, and seconded by Vice Chair Mitrano, to approve the December 1, 2025, minutes. The motion passed unanimously.

D. CHARTER REVIEW

Committee Member Martin provided documents to the committee that are attached to these minutes.

Dr. Dumont provided a summary of the December 1, 2025, meeting, and shared information from City Attorney Duffy pertaining to signatures and filing fees in Florida Statute.

Committee Member Martin discussed making 16 additional changes to the working draft.

Chair O'Brien asked Dr. Dumont for clarification of the objectives of the meeting. Dr. Dumont responded: to review proposed changes to the charter beginning with where the December 1, 2025, meeting left off in Article IV section (7) Vacancies; forfeiture of office; suspension; recall; filling of vacancies.

Dr. Dumont suggested Committee Member Martin present his additional changes to the articles previously reviewed at the December 1, 2025, meeting.

Committee Member Martin proposed additional changes. Dr. Dumont and the committee held discussion and gave consensus to add additional changes to the working draft.

Public comment #1

Chantal Preuninger discussed city employee salaries, and referendums for Council salaries.

The committee responded to public comment.

Dr. Dumont continued a review of the proposed changes to Article IV (7) and shared the City Attorney's recommendation on the proposed changes regarding fines and penalties. The committee held discussion and gave consensus to strike recommendations on fines and penalties and add censure.

Dr. Dumont continued a review of the committee's proposed changes to (7). The committee recommended adding Standard of Conduct to a Council handbook.

Public comment #2

Chantal Preuninger discussed conflict of interest, missing meetings, removal by the governor, and asked for feedback.

Tony Amaral thanked the committee and asked if it would be possible to provide the current version of the working document when the agenda comes out, asked about the proposal for fair hearing, what is a fair hearing and a jury of who, asked about forfeiture, and suggested minimizing the wordsmithing because all changes have to go on the ballot.

Dr. Dumont and the committee responded to public comment.

Dr. Dumont continued a review of the committee's proposed changes to Article IV (7) and the committee requested Dr. Dumont ask the City Attorney if Council has the power to suspend a council member.

Public comment #3

James Deen asked about removal and suspension.

Chantal Preuninger discussed suspension and recall.

The committee responded to public comment and continued discussion of the topic.

Dr. Dumont continued a review of the committee's proposed changes to Article IV, discussed supermajority for censure, recall, filling vacancies, and resign to run. Dr. Dumont will ask the City Attorney to clarify resign to run.

Public comment #4

Chantal Preuninger asked about the role of Vice Mayor, term limits, and special elections.

The committee responded to public comment and continued discussion of filing vacancies.

Dr. Dumont continued a review of the committee's proposed changes to Article IV (8) City Council meetings.

Public comment #5

Chantal Preuninger discussed Council policies and procedures about attendance.

Dr. Dumont continued a review of the committee's proposed changes to Article IV (9) City records, (10) Limit of employment of Council Members, and (11) Noninterference by City Council.

The committee discussed replacing the entire charter citing that this was done in 2018, how that will look on the ballot, and the process to get items on the ballot.

The committee gave consensus to request four more meetings: January 12, January 26, February 9, and February 23.

E. PUBLIC COMMENT

There were none.

F. DISCUSSION BY COMMITTEE MEMBERS OF MATTERS NOT ON THE AGENDA

There were none.

G. ADJOURNMENT

The meeting was adjourned at 8:56 p.m.

*Respectfully submitted by: Alison Palmer
Deputy City Clerk*

Citizen's Bill of Rights

(A) This government has been created to protect the governed, not the governing. In order to provide the public with full and accurate information, to promote efficient administration and management, to make government more accountable, and to insure to all persons fair and equitable treatment, the following rights are guaranteed:

(1) Truth in Government. No municipal official or employee shall knowingly furnish false information on any public matter, nor knowingly omit significant facts when giving requested information to members of the public.

(2) Right to be Heard. Any interested person has the right to appear before the City Council or City agency, board or department. They all shall adopt procedures and schedule hearings in a manner that will enhance the opportunity for public participation. Nothing in this Section shall prohibit any governmental entity or an agency from imposing reasonable time limits and procedures for the presentation of a matter.

(3) Right to Notice. The citizens shall be timely informed as to the time, place and nature of meetings and hearings. Failure by an individual to receive such notice shall not be mandatory grounds for canceling the hearing or rendering invalid results of such meetings and hearings. Copies of proposed ordinances or resolutions shall be made available at a reasonable time prior to the hearing, unless the matter involves an emergency ordinance or resolution.

(4) No unreasonable Postponements. No matter, once having been placed on a formal agenda by the City, shall be postponed to another date except for good cause shown.

(5) Quarterly Budget Comparisons. The City Manager shall issue a quarterly report showing the actual expenditures during

the quarter just ended against one quarter of the proposed annual expenditures as set forth in the budget. Such report shall also reflect the same cumulative information for the portion of the fiscal year that has elapsed.

(B) This Bill of Citizens' Rights vests important powers in the citizens of the City. Such power necessarily carries with it equal responsibility for citizen engagement. The orderly, efficient and fair operation of government requires the participation of individual citizens exercising their rights with dignity and restraint, to avoid any excessive cost to the government because of demands or requests of any one individual, and for our citizens to grant respect for the dignity of public office.

(C) All provisions of this Bill of Rights shall be supplementary to and not in conflict with the general laws of Florida.

Article IX, Section (3)

At least ten (10) percent of the registered voters of the City shall have the power to petition the Council to propose an ordinance or to require a reconsideration of an adopted ordinance, or to propose an amendment to this Charter. If the Council fails to adopt such ordinance or amendment so proposed, or to repeal such adopted ordinance, without any change in substance, within sixty (60) days after the amendment, initiative or reconsideration has been finally deemed sufficient, the ordinance shall be deemed suspended, then the Council shall place the proposed ordinance or amendment, or the repeal of the adopted ordinance, on the ballot at the next general election. This Procedure for such initiative, reconsideration, or referendum shall be as established by ordinance.