



City of Palm Coast Agenda City Council Workshop

City Hall
160 Lake Avenue
Palm Coast, FL 32164
www.palmcoastgov.com

Mayor Michael Norris
Vice Mayor Theresa Pontieri
Council Member Charles Gambaro
Council Member Ty Miller
Council Member Ray Stevens

Tuesday, February 25, 2025

9:00 AM

City Hall - Community Wing

City Staff

Lauren Johnston, Acting City Manager

Marcus Duffy, City Attorney

Kaley Cook, City Clerk

- Public Participation shall be in accordance with Section 286.0114 Florida Statutes.
- Other matters of concern may be discussed as determined by City Council.
- If you wish to obtain more information regarding the City Council's agenda, please contact the City Clerk's Office at 386-986-3713.
- In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons needing a reasonable accommodation to participate in any of these proceedings or meeting should contact the City Clerk at 386-986-3713, at least 48 hours prior to the meeting.
- City Council Meetings are streamed live on YouTube at <https://www.youtube.com/@PalmCoastFL>.
- It is proper meeting etiquette to silence all electronic devices, including cell phones while Council is in session.
- Any person who decides to appeal any decision of the City Council with respect to any matter considered at this meeting will need a record of the proceedings, and for such purpose, may need to hire a court reporter to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

A CALL TO ORDER

B PLEDGE OF ALLEGIANCE TO THE FLAG AND A MOMENT OF SILENCE

C ROLL CALL

D PUBLIC PARTICIPATION

Public Participation shall be held in accordance with Section 286.0114 Florida Statutes. And pursuant to the City Council's Meeting Policies and Procedures:

- (1) This agenda item has a thirty (30) minute limit.
- (2) Each speaker shall at the podium, provide their name and may speak for up to 3 minutes.
- (3) The Public may provide comments to the City Council relative to matters not on the agenda at the times indicated in this Agenda. Following any comments from the public,

there may be discussion by the City Council.

(4) Public speakers may address their comments to the Council as a whole, the Mayor, or to an individual Council Member

(5) When addressing the City Council on specific, enumerated Agenda items, speakers shall:

(a) make their comments concise and to the point;

(b) not speak more than once on the same subject;

(c) not, by speech or otherwise, delay or interrupt the proceedings or the peace of the City Council;

(d) obey the orders of the Mayor or the City Council; and

(e) not make any irrelevant, impertinent or slanderous comments while addressing the City Council; which pursuant to Council rules, shall be considered disorderly.

(6) Any person who becomes disorderly or who fails to confine his or her comments to the identified subject or business, shall be cautioned by the Mayor and thereafter must conclude his or her remarks on the subject within the remaining designated time limit.

Any speaker failing to comply, as cautioned, shall be barred from making any additional comments during the meeting and may be removed, as necessary, for the remainder of the meeting.

Members of the public may make comments during the public comment portion of the meeting. Please be advised that public comment will only be permitted during the public comment portions of the agenda at the times indicated by the Chair during the meeting.

E PRESENTATIONS

- 1 PRESENTATION - STRATEGIC GOVERNMENT RESOURCES (SGR) CITY MANAGER APPLICANTS**
- 2 PRESENTATION - FLAGLER HUMANE SOCIETY**
- 3 PRESENTATION - ANIMAL REFUGE FLAGLER (ARF)**
- 4 PRESENTATION - FLAGLER EXECUTIVE AIRPORT ZONING REGULATIONS**
- 5 PRESENTATION - FLAGLER COUNTY COASTAL EROSION AND MANAGEMENT**
- 6 PRESENTATION - SAP PILLAR OF PRIORITY OBJECTIVE #3 TURN LANE**
- 7 PRESENTATION - STRATEGIC ACTION PLAN QUARTER 1 UPDATES**

F PUBLIC PARTICIPATION

Remainder of Public Comments is limited to three (3) minutes each.

G DISCUSSION BY CITY COUNCIL OF MATTERS NOT ON THE AGENDA

H DISCUSSION BY CITY ATTORNEY OF MATTERS NOT ON THE AGENDA

I DISCUSSION BY CITY MANAGER OF MATTERS NOT ON THE AGENDA

J ADJOURNMENT

8 AGENDA WORKSHEET AND CALENDAR

City of Palm Coast, Florida

Agenda Item

Agenda Date: February 25, 2025

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| Department HUMAN RESOURCES Division | Amount Account # |
| Subject: PRESENTATION - STRATEGIC GOVERNMENT RESOURCES (SGR) CITY MANAGER APPLICANTS | |
| Presenter: Doug Thomas, Executive Vice President of Recruiting and Leadership Development - Consultant | |
| Attachments: 1. Presentation | |
| Background: <u>UPDATED BACKGROUND FROM THE JANUARY 28, 2025, WORKSHOP MEETING:</u> At the January 28, 2025, workshop, SGR provided an overview of the applicant pool, and the council selected candidates to advance to the semifinalist stage. The council also directed Mr. Thomas to keep the position open for additional applicants. Mr. Thomas will present a summary of the new applicants and seek council's direction on including them with the semifinalist materials ahead of the March 11, 2025, workshop. During this workshop, the council will determine which applicants will be invited for onsite interviews. <u>ORIGINAL BACKGROUND FROM THE JANUARY 28, 2025, WORKSHOP MEETING:</u> During the November 19, 2024, workshop, SGR provided an overview of the recruitment process and confirmed the information needed from the council to develop the City Manager recruitment profile. The position was posted on November 23, 2024, and closed on December 29, 2024. Mr. Thomas will present a brief summary of the 35 applicants and seek the council's selection of the top 10 to 12 candidates to advance to the semifinalist review. SGR will then send the semifinalists a questionnaire and initiate the background check process. | |
| Recommended Action: FOR PRESENTATION AND DISCUSSION | |

City of Palm Coast, Florida Agenda Item

Agenda Date: February 25, 2025

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| Department | CITY ADMINISTRATION | Amount |
| Division | | Account # |
| Subject: PRESENTATION - FLAGLER HUMANE SOCIETY | | |
| Presenter: Amy Carotenuto, Flagler Humane Society Executive Director | | |
| Attachments: 1. Presentation | | |
| Background: At the request of the City Council, The Flagler Humane Society will present information to the Council regarding Flagler Humane Society operations and services. | | |
| Recommended Action: FOR PRESENTATION | | |

City of Palm Coast, Florida Agenda Item

Agenda Date: February 25, 2025

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| Department | CITY ADMINISTRATION | Amount |
| Division | | Account # |
| Subject: | PRESENTATION - ANIMAL REFUGE FLAGLER (ARF) | |
| Presenter: | Animal Refuge Flagler (ARF) Representatives | |
| Attachments: | 1. Presentation | |
| Background: | Animal Refuge Flagler will present research and information to the City Council regarding welfare and shelter for animals in the community. | |
| Recommended Action: | FOR PRESENTATION | |

City of Palm Coast, Florida Agenda Item

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| Department | CITY ADMINISTRATION | Amount |
| Division | | Account # |
| Subject: PRESENTATION - FLAGLER EXECUTIVE AIRPORT ZONING REGULATIONS | | |
| Presenter: Heidi Petito, Flagler County Administrator | | |
| Attachments: 1. Presentation | | |
| Background: At the request of City Council, Ms. Petito will present the Flagler Executive Airport zoning regulations. | | |
| Recommended Action: FOR PRESENTATION | | |

City of Palm Coast, Florida Agenda Item

Agenda Date: February 25, 2025

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| Department CITY ADMINISTRATION Division | Amount Account # |
| Subject: PRESENTATION - FLAGLER COUNTY COASTAL EROSION AND MANAGEMENT | |
| Presenter: Heidi Petito, Flagler County Administrator | |
| Attachments: <ol style="list-style-type: none">1. Presentation2. Coastal Erosion and Management Summary3. Coastal Erosion and Management Report | |
| Background: <p>At the request of the City Council, Ms. Petito will present on the Flagler County Coastal Erosion and Management.</p> | |
| Recommended Action: FOR PRESENTATION | |

City of Palm Coast, Florida Agenda Item

Agenda Date: February 25, 2025

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| Department | COMMUNITY DEVELOPMENT | Amount |
| Division | PLANNING | Account # |
| Subject: PRESENTATION - SAP PILLAR OF PRIORITY OBJECTIVE #3 TURN LANE | | |
| Presenter: Phong Nguyen, PTP, Senior Planner | | |
| Attachments: 1. Presentation | | |
| Background: SAP Pillar of Priority - Objective #3 Turn Lane Earlier this month, City Council directed City staff to present a comprehensive process on how turn lanes are evaluated and prioritized, current development of adding turn lanes, and potential next steps forward to address the needs for turn lanes citywide. Objective #3 states the City shall “design and implement a citywide plan for road repair and road safety.” Tactic 3.1.3 states the City shall “identify arterial and roadways to have a safety corridor study performed and prioritize road segments to be studies. Seek Florida Department of Transportation (FDOT)/Transportation Planning Organization (TPO) grant funding.” Consistent with tactic 3.1.3, City staff is presenting to City Council an overview on how turn lanes are evaluated and selected for construction, status update on current development, and funding status. | | |
| Recommended Action: FOR PRESENTATION AND DISCUSSION | | |

City of Palm Coast, Florida Agenda Item

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| Department | CITY ADMINISTRATION | Amount |
| Division | | Account # |
| Subject: PRESENTATION - STRATEGIC ACTION PLAN QUARTER 1 UPDATES | | |
| Presenter: Lauren Johnston, Acting City Manager | | |
| Attachments: 1. Presentation | | |
| Background: Ms. Johnston will provide the Quarter 1 updates. | | |
| Recommended Action: FOR PRESENTATION | | |