



# City of Palm Coast Agenda

City Hall – Community Wing  
160 Lake Avenue  
Palm Coast, FL 32164  
www.palmcoastgov.com

## VOLUNTEER FIREFIGHTER PENSION BOARD

<b>Chair Timothy Wilsey</b>	<b>Firefighter Term Expires 4/2026</b>
<b>Board Member Charles Natale</b>	<b>Firefighter Term Expires 4/2025</b>
<b>Board Member Patrick Juliano</b>	<b>Appointed Term Expires 4/2026</b>
<b>Board Member Daniel Hackney</b>	<b>Appointed Term Expires 4/2025</b>
<b>Board Member Robert Schroeder</b>	<b>5<sup>th</sup> Member Term Expires 4/2025</b>

**Friday, February 28, 2025**

**8:30 AM**

**Seminole Woods Conference  
Room**

**Staff: Helena Alves, Finance Director  
Kaley Cook, City Clerk**

- Public Participation shall be in accordance with Section 286.0114 Florida Statutes.
- Public comment will be allowed consistent with Senate Bill 50, codified at the laws of Florida, 2013 – 227, creating Section 286.0114, Fla. Stat. (with an effective date of October 1, 2013). The public will be given a reasonable opportunity to be heard on a proposition before the City’s Volunteer Fire Fighters Pension Board, subject to the exceptions provided in §286.0114(3), Fla. Stat.
- Public comment on issues on the agenda or public participation shall be limited to 3 minutes.
- Other matters of concern may be discussed as determined by Committee during the meeting.
- If you wish to obtain more information regarding the agenda, please contact the Community Development Department at 386-986-3736.
- In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons needing a reasonable accommodation to participate in any of these proceedings or meeting should contact the City Clerk at 386-986-3713, at least 48 hours prior to the meeting.
- It is proper meeting etiquette to silence all electronic devices, including cell phones while meeting is in session.
- The City of Palm Coast is not responsible for any mechanical failure of recording equipment.
- Any person who decides to appeal any decision with respect to any matter considered at this meeting will need a record of the proceedings, and for such purpose, may need to hire a court reporter to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

**A CALL TO ORDER**

**B PLEDGE OF ALLEGIANCE**

**C BOARD OF TRUSTEES: NAMES & ORGANIZATIONS OF OTHER PARTICIPANTS**

**D MINUTES**

**1 MINUTES NOVEMBER 22, 2024, MEETING PAGE 3**

**E FINANCIAL STATUS OF PLAN ACCOUNTS**

**2 BUDGET: REQUISITIONS FOR RATIFICATION AND INVOICES FOR APPROVAL PAGE 6**

**3 QUARTERLY REPORT FOR THE PERIOD ENDING DECEMBER 30, 2024 PAGE 23**

**F ACTUARIAL REVIEW**

**4 10/1/2024 ACTUARIAL VALUATION & APPROVE EXPECTED RATE OF RETURN PAGE 104**

**G LEGAL REVIEW**

**H NEW BUSINESS**

**6 OPERATING RULES AND PROCEDURES: PROCESSES FOR PAYING INVOICES SECTION 5.2  
PAGE 143**

**7 ANNUAL REPORT**

**8 NEW AGENDA SOFTWARE**

**I OLD BUSINESS**

**9 SUMMARY PLAN DESCRIPTION UPDATED FOR NEW PLAN AMENDMENTS**

**10 TAX QUALIFIED DETERMINATION LETTER FROM IRS**

**J PUBLIC COMMENTS**

**K DISCUSSION BY BOARD OF ITEMS NOT ON THE AGENDA**

**L ADJOURNMENT: NEXT MEETING MAY 16, 2025**