



City of Palm Coast

Agenda

City Council Workshop

City Hall
160 Lake Avenue
Palm Coast, FL 32164
www.palmcoast.gov

Mayor Michael Norris
Vice Mayor Theresa Pontieri
Council Member Charles Gambaro
Council Member Ty Miller
Council Member David Sullivan

Tuesday, June 24, 2025

9:00 AM

City Hall - Jon Netts Community Wing

City Staff

Lauren Johnston, Acting City Manager

Marcus Duffy, City Attorney

Kaley Cook, City Clerk

- Public Participation shall be in accordance with Section 286.0114 Florida Statutes.
- Other matters of concern may be discussed as determined by City Council.
- If you wish to obtain more information regarding the City Council's agenda, please contact the City Clerk's Office at 386-986-3713.
- In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons needing a reasonable accommodation to participate in any of these proceedings or meeting should contact the City Clerk at 386-986-3713, at least 48 hours prior to the meeting.
- City Council Meetings are streamed live on YouTube at <https://www.youtube.com/@PalmCoastFL>.
- It is proper meeting etiquette to silence all electronic devices, including cell phones while Council is in session.
- Any person who decides to appeal any decision of the City Council with respect to any matter considered at this meeting will need a record of the proceedings, and for such purpose, may need to hire a court reporter to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

NOTICE: This meeting is being live streamed on the City of Palm Coast YouTube channel and audio recorded for public record and transparency.

A CALL TO ORDER

B PLEDGE OF ALLEGIANCE TO THE FLAG AND A MOMENT OF SILENCE

C ROLL CALL

D PUBLIC PARTICIPATION

Public Participation shall be held in accordance with Section 286.0114 Florida Statutes. And pursuant to the City Council's Meeting Policies and Procedures:

(1) This agenda item has a thirty (30) minute limit.

- (2) Each speaker shall at the podium, provide their name and may speak for up to 3 minutes.
- (3) The Public may provide comments to the City Council relative to matters not on the agenda at the times indicated in this Agenda. Following any comments from the public, there may be discussion by the City Council.
- (4) Public speakers may address their comments to the Council as a whole, the Mayor, or to an individual Council Member
- (5) When addressing the City Council on specific, enumerated Agenda items, speakers shall:
 - (a) make their comments concise and to the point;
 - (b) not speak more than once on the same subject;
 - (c) not, by speech or otherwise, delay or interrupt the proceedings or the peace of the City Council;
 - (d) obey the orders of the Mayor or the City Council; and
 - (e) not make any irrelevant, impertinent or slanderous comments while addressing the City Council; which pursuant to Council rules, shall be considered disorderly.
- (6) Any person who becomes disorderly or who fails to confine his or her comments to the identified subject or business, shall be cautioned by the Mayor and thereafter must conclude his or her remarks on the subject within the remaining designated time limit.

Any speaker failing to comply, as cautioned, shall be barred from making any additional comments during the meeting and may be removed, as necessary, for the remainder of the meeting.

Members of the public may make comments during the public comment portion of the meeting. Please be advised that public comment will only be permitted during the public comment portions of the agenda at the times indicated by the Chair during the meeting.

E PRESENTATIONS

- 1 PRESENTATION - BROWN & BROWN INSURANCE OVERVIEW**
- 2 PRESENTATION - PUBLIC WORKS COMMERCIAL HAULING ANALYSIS**
- 3 PRESENTATION - OVERVIEW OF PROPERTY TAXES (TRIM)**
- 4 PRESENTATION - PALM HARBOR GOLF CLUB DRAFT RFP**

F PUBLIC PARTICIPATION

Remainder of Public Comments is limited to three (3) minutes each.

G DISCUSSION BY CITY COUNCIL OF MATTERS NOT ON THE AGENDA

H DISCUSSION BY CITY ATTORNEY OF MATTERS NOT ON THE AGENDA

I DISCUSSION BY CITY MANAGER OF MATTERS NOT ON THE AGENDA

J ADJOURNMENT

5 AGENDA WORKSHEET AND CALENDAR

City of Palm Coast, Florida Agenda Item

Agenda Date: June 24, 2025

Department CITY ADMINISTRATION Division	Amount Account #
Subject: PRESENTATION - BROWN & BROWN INSURANCE OVERVIEW	
Presenter: Renina Fuller, Director of Human Resources and Danielle Boyle, & Brown Insurance Consultant	
Attachments: 1. Presentation	
Background: Danielle Boyle, Senior Vice President at Brown & Brown Insurance Services, will present to the City Council an overview of the FY 2024–2025 Health Insurance Recap, along with renewal projections and proposed plan design changes for FY 2025–2026.	
Recommended Action: FOR PRESENTATION ONLY	

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Agenda Date: June 24, 2025

Department PUBLIC WORKS Division	Amount Account #
Subject: PRESENTATION - PUBLIC WORKS COMMERCIAL HAULING ANALYSIS	
Presenter: Matthew Mancill, Director of Public Works	
Attachments: 1. Presentation 2. Final Report	
Background: Council Priority: B. Safe and Reliable Services Staff will present to City Council the completed comprehensive analysis of our current commercial hauling non-exclusive franchisee structure as part of the Strategic Action Plan Priority "Commercial Hauling Analysis". This analysis was completed by the contracted vendor, NewGen Strategies and Solutions, LLC.	
Recommended Action: FOR PRESENTATION ONLY	

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Agenda Date: June 24, 2025

Department	FINANCIAL SERVICES	Amount
Division		Account #
Subject: PRESENTATION - OVERVIEW OF PROPERTY TAXES (TRIM)		
Presenter: The Financial Services Department		
Attachments: 1. Presentation		
Background: City Council adopted the Fiscal Year 2025 Budget on the 25 day of September 2024, in the amount of \$421,551,721 per Resolution 2024-151. At the April 22, 2025, Special Budget Workshop, City Council was presented with the Year-to-Date Budget results for operating department budgets, for Fiscal Year 2025 October through March. The Financial Services will be presenting to City Council the process for adopting the Property Tax (TRIM) rate to prepare for the upcoming Fiscal Year 2026 budget.		
Recommended Action: FOR PRESENTATION ONLY		

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Department PARKS & RECREATION Division	Amount Account #
Subject: PRESENTATION - PALM HARBOR GOLF CLUB DRAFT RFP	
Presenter: Jason DeLorenzo, Chief of Staff	
Attachments: 1. Presentation 2. Draft RFP 3. Appraisal Report	
Background: Council Priority: Strong Resilient Economy – Maintaining financial strengths within the City and promote fiscal responsibility to ensure future stability At the April 22, 2025, Workshop Meeting, City Council requested a draft Request for Proposal (RFP) for the potential sale of Palm Harbor Golf Club, along with a review of golf rates needed to cover Capital Improvement Project (CIP) expenses. City Staff have prepared a presentation that includes the requested draft RFP, an overview of the recent property appraisal, a budget review, and rate scenarios to address both CIP and operational costs.	
Recommended Action: FOR PRESENTATION AND DISCUSSION ONLY	