



**City of Palm Coast**  
**Minutes**  
**Residential Drainage Citizens Advisory**  
**Committee**

City Hall  
160 Lake Avenue  
Palm Coast, FL 32164  
[www.palmcoastgov.com](http://www.palmcoastgov.com)

*City Liaison Lynn Stevens*  
*Chair Donna Stancel*  
*Vice Chair Richard Cooper*  
*Committee Member Tony Amaral, Jr.*  
*Alternate Member Jessica Voorhees*

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Thursday, July 10<sup>th</sup>, 2025

6:00pm

City Hall – Community Wing

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City Staff

Lynn Stevens, Deputy Director of Stormwater & Engineering

Rain Marti, Recording Secretary

- Public Participation shall be in accordance with Section 286.0114 Florida Statutes.
- Other matters of concern may be discussed as determined by Committee during the meeting.
- If you wish to obtain more information regarding the agenda, please contact the Stormwater Department at (386) 986 - 2360.
- In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons needing a reasonable accommodation to participate in any of these proceedings or meeting should contact the City Clerk at 386-986-3713, at least 48 hours prior to the meeting.
- It is proper meeting etiquette to silence all electronic devices, including cell phones while meeting is in session.
- Any person who decides to appeal any decision of the City Council with respect to any matter considered at this meeting will need a record of the proceedings, and for such purpose, may need to hire a court reporter to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

**A CALL TO ORDER**

*Chairperson Stancel called the meeting to order at 6:06 p.m.*

**B PLEDGE OF ALLEGIANCE AND A MOMENT OF SILENCE**

**C ROLL CALL**

*The following members were present:*

*Donna Stancel  
Richard Cooper  
Jessica Voorhees*

*The following members were absent:*

*Tony Amaral Jr.*

**D MOTION TO APPROVE MINUTES**

**MEETING MINUTES OF THE May 7<sup>th</sup>, RESIDENTAL DRAINAGE CITIZENS ADVISORY COMMITTEE MEETING**

*Committee was not able to make a motion to approve the minutes from meeting previous, as there was not a quorum present.*

**E OLD BUSINESS**

**I. REVIEW FOR CHAIR STANCEL**

*Ms. Stancel requested a general update from the committee as she has been absent. Ms. Stevens explained the next task for the Committee, requested by Acting City Manager Johnston, in collaboration with Code Enforcement. Ms. Barbara Grossman of Code Enforcement to attend next meeting and discuss in more detail. Ms. Stevens also explained the process for the Committee to sunset in February 2026.*

**F NEW BUSINESS**

**I. REVIEW SURVEY WITH RESIDENTS**

**a. 10 WAYWELL**

*This item was heard after "Date and Time of Next Meeting".*

*Ms. Stancel introduced the topic. The homeowner was not present. Ms. Stevens began to introduce the current drainage issues, current mitigation strategies explored, stated the year this home and surrounding homes were built, and provided the Committee with pictures of the property. Displayed the updated drainage plan in comparison to the original survey. Mr. Cooper suggested to extend the gutters out of the problem area. Ms. Stancel and Mr. Cooper outlined possible solutions for the resident. Ms. Stancel asked if the Committee is still able to offer dirt to the affected residents. Ms. Stevens stated dirt donation needs City Council approval but will ask that the responsibility of approval be passed to the Acting City Manager.*

**b. 15 SEA BOARD**

*Ms. Stevens introduced. The homeowner was not present. Ms. Stevens began to introduce the current drainage issues, current mitigation strategies explored, stated the year this home and surrounding homes were built. Stated the property was once two lots that have now been joined, year unknown, and the drainage issues have not been caused by a neighboring new construction. Displayed an aerial view of the area. Ms. Stevens discussed the updated drainage plan. The Committee discussed possible solutions.*

**II. RESIGNATION OF COMMITTEE MEMBERS DOMKE & WEURTH**

*This item was heard after the "Old Business Review".*

*Ms. Stancel opened the discussion. Ms. Stevens stated City Council opened the position to applicants and asked Ms. Voorhees to become a permanent member, with City Council approval. Ms. Voorhees gave her approval.*

**III. RECOMMENDATIONS FOR FUTURE SPEAKERS**

*Previously discussed.*

**IV. ANY REQUESTED INFORMATION FOR COMMITTEE**

*None.*

**V. ANY AGENDA ITEMS TO BE ADDED FOR NEXT MEETING**

*None.*

**G PUBLIC COMMENT**

*None.*

**H DATE AND TIME OF NEXT MEETING**

*Committee agreed, the next meeting to be held on August 6<sup>th</sup> at 6 p.m.*

**I MOTION TO ADJOURN**

*Motion to adjourn was made by Committee Member Cooper, seconded by Committee Member Voorhees. The motion passed unanimously.*

*The meeting was adjourned at 6:40 p.m.*

*Respectfully submitted by:*

*Rain Marti, Recording Secretary*