



City of Palm Coast

Agenda

City Council Business

City Hall
160 Lake Avenue
Palm Coast, FL 32164
www.palmcoast.gov

Mayor Michael Norris
Vice Mayor Theresa Pontieri
Council Member Charles Gambaro
Council Member Ty Miller
Council Member David Sullivan

Tuesday, August 19, 2025

9:00 AM

City Hall - Jon Netts Community Wing

City Staff

Lauren Johnston, Acting City Manager

Marcus Duffy, City Attorney

Kaley Cook, City Clerk

- Public Participation shall be in accordance with Section 286.0114 Florida Statutes.
- Other matters of concern may be discussed as determined by City Council.
- If you wish to obtain more information regarding the City Council's agenda, please contact the City Clerk's Office at 386-986-3713.
- In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons needing a reasonable accommodation to participate in any of these proceedings or meeting should contact the City Clerk at 386-986-3713, at least 48 hours prior to the meeting.
- City Council Meetings are streamed live on YouTube at <https://www.youtube.com/@PalmCoastFL>.
- It is proper meeting etiquette to silence all electronic devices, including cell phones while Council is in session.
- Any person who decides to appeal any decision of the City Council with respect to any matter considered at this meeting will need a record of the proceedings, and for such purpose, may need to hire a court reporter to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

NOTICE: This meeting is being live streamed on the City of Palm Coast YouTube channel and audio recorded for public record and transparency.

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE TO THE FLAG AND A MOMENT OF SILENCE

C. ROLL CALL

D. PROCLAMATIONS

1. PROCLAMATION - AUGUST 2025 AS WATER QUALITY MONTH

E. PUBLIC PARTICIPATION

Public Participation shall be held in accordance with Section 286.0114 Florida Statutes. And pursuant to the City Council's Meeting Policies and Procedures:

- (1) This agenda item has a thirty (30) minute limit.
- (2) Each speaker shall at the podium, provide their name and may speak for up to 3 minutes.
- (3) The Public may provide comments to the City Council relative to matters not on the agenda at the times indicated in this Agenda. Following any comments from the public, there may be discussion by the City Council.
- (4) Public speakers may address their comments to the Council as a whole, the Mayor, or to an individual Council Member
- (5) When addressing the City Council on specific, enumerated Agenda items, speakers shall:
 - (a) make their comments concise and to the point;
 - (b) not speak more than once on the same subject;
 - (c) not, by speech or otherwise, delay or interrupt the proceedings or the peace of the City Council;
 - (d) obey the orders of the Mayor or the City Council; and
 - (e) not make any irrelevant, impertinent or slanderous comments while addressing the City Council; which pursuant to Council rules, shall be considered disorderly.
- (6) Any person who becomes disorderly or who fails to confine his or her comments to the identified subject or business, shall be cautioned by the Mayor and thereafter must conclude his or her remarks on the subject within the remaining designated time limit.

Any speaker failing to comply, as cautioned, shall be barred from making any additional comments during the meeting and may be removed, as necessary, for the remainder of the meeting.

Members of the public may make comments during the public comment portion of the meeting. Please be advised that public comment will only be permitted during the public comment portions of the agenda at the times indicated by the Chair during the meeting.

F. PRESENTATIONS

2. PRESENTATION - LEGISLATIVE PRIORITIES

G. MINUTES

**3. MINUTES OF THE CITY COUNCIL:
AUGUST 5, 2025, BUSINESS MEETING
AUGUST 12, 2025, WORKSHOP MEETING**

H. ORDINANCES SECOND READ

**4. ORDINANCE 2025-XX 11 HARGROVE LANE ZONING MAP AMENDMENT,
APPLICATION 6253**

I. ORDINANCES FIRST READ

- 5. ORDINANCE 2025-XX AMENDING THE CITY OF PALM COAST UNIFIED LAND DEVELOPMENT CODE, CHAPTER 13 RELATING TO EXTERIOR COLORS**
- 6. ORDINANCE 2025-XX AMENDMENT TO THE 2050 COMPREHENSIVE PLAN TO INCORPORATE THE WATER SUPPLY FACILITIES WORK PLAN**

J. RESOLUTIONS

- 7. RESOLUTION 2025-XX APPROVING A CONTRACT WITH SPARKS CONCRETE, LLC A PROJECT CONTINGENCY, AND APPROVAL OF A WORK ORDER FOR CEI SERVICES FOR THE MILLING AND RESURFACING OF PALM COAST PARKWAY TO US 1**
- 8. RESOLUTION 2025-XX APPROVING A CONSTRUCTION CONTRACT WITH HALIFAX PAVING, INC., PROJECT CONTINGENCY AND WORK ORDER FOR CEI SERVICES FOR THE BELLE TERRE SAFETY IMPROVEMENT PROJECT**
- 9. RESOLUTION 2025-XX APPROVING A WORK ORDER WITH ENGLAND-THIMS & MILLER FOR ADDITIONAL DESIGN SERVICES FOR THE CONTINUATION OF PHASES 2A, 3, AND 4 OF MATANZAS WOODS PARKWAY & PALM COAST PARKWAY CONNECTOR RAILROAD PROJECT**
- 10. RESOLUTION 2025-XX APPROVING A CONTRACT WITH CHINCHOR ELECTRIC, INC. FOR THE CONSTRUCTION OF THE SEMINOLE WOODS PARKWAY TRAFFIC SIGNAL**
- 11. RESOLUTION 2025-XX APPROVING A FLORIDA POWER & LIGHT AGREEMENT FOR THE RELOCATION OF DISTRIBUTION FACILITIES FOR THE MATANZAS WOODS PARKWAY EXPANSION**
- 12. RESOLUTION 2025-XX APPROVING FLORIDA DEPARTMENT OF TRANSPORTATION STATE-FUNDED GRANT AGREEMENTS FOR MATANZAS WOODS PARKWAY EXTENSION WEST PHASE 2A AND PHASE 4 OF THE PROJECT**
- 13. RESOLUTION 2025-XX APPROVING THE INTERLOCAL AGREEMENT WITH FLAGLER COUNTY FOR AIRPORT PROTECTION ZONING REGULATIONS**
- 14. RESOLUTION 2025-XX APPROVING THE NUISANCE ABATEMENT FINAL ASSESSMENT**
- 15. RESOLUTION 2025-XX APPROVING THE FISCAL YEAR 2025-26 NON-AD VALOREM ASSESSMENT ROLL FOR THE OLD KINGS ROAD SPECIAL ASSESSMENT DISTRICT**

K. CONSENT

16. RESOLUTION 2025-XX APPROVING AN INTERLOCAL AGREEMENT FOR THE CLOSURE OF THE LAMBERT STREET AND EAST LAMBERT STREET, AT GRADE FEC RAILROAD CROSSING BETWEEN THE CITY OF PALM COAST AND THE CITY OF BUNNELL
17. RESOLUTION 2025-XX APPROVING TWO (2) EASEMENTS AND UTILITY AGREEMENTS WITH FLORIDA POWER & LIGHT AND TECO UTILITY SERVICE FOR THE MAINTENANCE OPERATIONS CENTER
18. RESOLUTION 2025-XX APPROVING A CONTRACT WITH THE NEW FLORIDA INDUSTRIAL ELECTRIC, INC., FOR PHASE II OF THE SPAN WIRE REFURBISHMENT PROJECT
19. RESOLUTION 2025-XX APPROVING MASTER PRICE AGREEMENTS FOR AGGREGATES AND ROAD BASE MATERIALS
20. RESOLUTION 2025-XX APPROVING A LICENSE AGREEMENT WITH FDOT FOR SHARING OF FDOT CAMERA FEEDS
21. RESOLUTION 2025-XX APPROVING THE 2026 LOCAL LEGISLATIVE PRIORITIES

L. PUBLIC PARTICIPATION

Remainder of Public Comments is limited to three (3) minutes each.

M. DISCUSSION BY CITY COUNCIL OF MATTERS NOT ON THE AGENDA

N. DISCUSSION BY CITY ATTORNEY OF MATTERS NOT ON THE AGENDA

O. DISCUSSION BY CITY MANAGER OF MATTERS NOT ON THE AGENDA

22. REPORTING OF EMERGENCY AND SOLE SOURCE PURCHASES FOR JULY 2025

P. ADJOURNMENT

23. AGENDA WORKSHEET AND CALENDAR

City of Palm Coast, Florida
Agenda Item

Agenda Date: August 19, 2025

Department	CITY ADMINISTRATION	Amount
Division		Account #
Subject: PROCLAMATION - AUGUST 2025 AS WATER QUALITY MONTH		
Presenter: Mayor and City Council		
Attachments: 1. Proclamation		
Background: The City of Palm Coast would like to proclaim August 2025 as Water Quality Month.		
Recommended Action: PROCLAIM AUGUST 2025 AS WATER QUALITY MONTH		

City of Palm Coast, Florida Agenda Item

Agenda Date: August 19, 2025

Department	CITY ADMINISTRATION	Amount
Division		Account #
Subject: PRESENTATION – LEGISLATIVE PRIORITIES		
Presenter: Laura Boehmer, The Southern Group and Lauren Johnston, Acting City Manager		
Attachments: 1. Presentation (2)		
Background: Ms. Boehmer will provide the 2025 legislative updates that were rescheduled from the August 12, 2025, Workshop Meeting. Additionally, Ms. Johnston will present the 2026 local priorities. The associated Resolution is included in the consent agenda.		
Recommended Action: FOR PRESENTATION		

City of Palm Coast, Florida Agenda Item

Agenda Date: August 19, 2025

Department CITY ADMINISTRATION Division	Amount Account #
Subject: MINUTES OF THE CITY COUNCIL: AUGUST 5, 2025, BUSINESS MEETING AUGUST 12, 2025, WORKSHOP MEETING	
Presenter: Kaley Cook, City Clerk	
Attachments: 1. Minutes (2)	
Background:	
Recommended Action: APPROVE MINUTES OF THE CITY COUNCIL: AUGUST 5, 2025, BUSINESS MEETING AUGUST 12, 2025, WORKSHOP MEETING	

City of Palm Coast, Florida

Agenda Item

Agenda Date: August 19, 2025

Department COMMUNITY DEVELOPMENT
Division PLANNING

Amount
Account #

Subject: ORDINANCE 2025-XX 11 HARGROVE LANE ZONING MAP AMENDMENT - APPLICATION 6253

Presenter: Michael Hanson, AICP, Planner

Attachments:

1. Ordinance
2. Staff Report
3. Distant Aerial
4. Close Aerial
5. Future Land Use Map
6. Existing Zoning Map
7. Proposed Zoning Map
8. Boundary Survey, Affidavit, Title Opinion
9. Application, Authorization of Owner, Sunbiz Documentation
10. Applicant Rezoning Analysis, and Proposed Water Usage Analysis
11. Hydrogeologist Email Correspondence
12. Traffic Memo, Transportation Email Correspondence
13. Environmental Report, Environmental Email Correspondence
14. Public Participation, Public Notice Package
15. Business Impact Estimate

Background:

This is a quasi-judicial item, please disclose any ex parte communication.

UPDATED BACKGROUND FROM THE AUGUST 5, 2025, BUSINESS MEETING:

No changes have been made to the item since first reading.

ORIGINAL BACKGROUND FROM THE AUGUST 5, 2025, BUSINESS MEETING:

Request: Curt Wimpée as agent for 15 Hargrove LLC, is proposing to rezone ±36.65 acres of vacant land located on the east side of Hargrove Lane from the Light Industrial and Warehousing (IND-1) Zoning District to the Heavy Industrial (IND-2) Zoning District in order for the property owner to develop the subject parcel with a proposed Concrete Batch Plant.

Background: The property owner purchased the vacant subject property in July 2020 under the business identity of JB Gelman Companies, LLC. JB Gelman Companies, LLC's name was changed, via an articles of amendment to the articles of organization filed with the State of Florida, to 15 Hargrove LLC shortly after purchasing the property in 2020. The subject property is part of the Hargrove Industrial Park and is current zoned for IND-1 uses. It is designated as Industrial on the Future Land Use Map (FLUM).

Previously the property owner had received a development order for luxury car garage

condos and flex industrial spaces with a total of 221,365 square feet of floor area ratio under Application # 5530. This Development Order was scheduled to expire in February 2025 but was extended for one year via Extension Application # 6120, as such this development order is still active.

Project Description: Per discussion with the applicant the property owner is no longer considering developing the property with the approved Development Order and is instead requesting the rezoning in order to develop the property with a Concrete Batch Plant. Concrete Batch Plants are a specified heavy industrial use allowed within the IND-2 zoning district subject to the regulations provided by the Unified Land Development Code (LDC) Section 4.14 – Industrial Uses. This rezoning application is conceptual in nature, and if approved by the City Council the applicant will be required to submit for a Technical Site Plan prior to development to ensure compliance with the Comprehensive Plan, LDC, and any other local, state, or federal regulation or law. The actual size of the proposed Concrete Batch Plant will be determined during the Technical Site Plan Application. For the purposes of analyzing the potential for increases on traffic, the proposed use will be evaluated based on the approved square-footage of floor area ratio (221,365 square feet) from the active development order.

Public Participation: The applicant hosted a neighborhood meeting as required by Unified Land Development Code (LDC) Section 2.05.02 at 5:30 p.m. Thursday May 29th, 2025, in the meeting room of the Flagler County Public Library. The applicant also met the public notice requirements of LDC Section 2.05.03.

Six members of the public attended the neighborhood meeting. Issues of concern from the neighborhood meeting dealt with the potential amount of traffic on Hargrove Grade and Hargrove Lane, upkeep of the road due to increased industrial dump trucks and concrete mixers on the road, dust and particulate matter, and the potential for their property value to decrease.

Staff has not received further public participation regarding the project as of drafting this staff report.

Planning and Land Development Regulation Board Meeting:

The Planning and Land Development Regulation Board (PLDRB) reviewed this application at its regularly scheduled meeting at 5:30 PM on June 18th, 2025. After discussion of the request, the PLDRB voted 3 – 3 to recommend denial of the rezoning. After the failure of that motion, they voted 3 – 3 to recommend approval of the rezoning. The rezoning is forwarded to the City Council without a majority recommendation by the PLDRB.

RECOMMENDED ACTION:

THE PLANNING AND LAND DEVELOPMENT REGULATION BOARD (PLDRB) VOTED 3 – 3 TO RECOMMEND DENIAL OF THE REZONING. AFTER THE FAILURE OF THAT MOTION, THEY VOTED 3 – 3 TO RECOMMEND APPROVAL OF THE REZONING. THE REZONING IS FORWARDED TO THE CITY COUNCIL WITHOUT A MAJORITY RECOMMENDATION BY THE PLDRB. THE COUNCIL MAY FIND APPLICATION #6253 CONSISTENT WITH THE COMPREHENSIVE PLAN, THE UNIFIED LAND DEVELOPMENT CODE, AND APPROVE THE REQUESTED ZONING MAP AMENDMENT FROM LIGHT INDUSTRIAL AND WAREHOUSING (IND-1) TO HEAVY INDUSTRIAL (IND-1)

City of Palm Coast, Florida

Agenda Item

Agenda Date: August 19, 2025

Department	COMMUNITY DEVELOPMENT	Amount
Division		Account #
Subject:	ORDINANCE 2025-XX AMENDING THE CITY OF PALM COAST UNIFIED LAND DEVELOPMENT CODE, CHAPTER 13 RELATING TO EXTERIOR COLORS	
Presenter:	Tracey Doak, Zoning Supervisor and Barbara Grossman, Code Enforcement Manager	
Attachments:	1. Presentation 2. Ordinance 3. Business Impact Estimate	
Background:	At the direction of the City Council during their business meeting on July 15, 2025, staff has redrafted the Ordinance amending the Land Development Code Chapter 13, relating to exterior residential colors, as attached. City Council requested the Ordinance reflect no change to the restricted colors and to remove the LRV standards from the code.	
Recommended Action:	ADOPT ORDINANCE 2025-XX AMENDING THE CITY OF PALM COAST UNIFIED LAND DEVELOPMENT CODE, CHAPTER 13 RELATING TO EXTERIOR COLORS	

City of Palm Coast, Florida

Agenda Item

Agenda Date: August 19, 2025

Department COMMUNITY DEVELOPMENT
Division PLANNING

Amount
Account #

Subject: ORDINANCE 2025-XX AMENDMENT TO THE 2050 COMPREHENSIVE PLAN TO INCORPORATE THE WATER SUPPLY FACILITIES WORK PLAN

Presenter: Peter Rousell, Deputy Director of Utility, and Jose Papa, AICP, Senior Planner

Attachments:

1. Water Supply Facilities Work Plan
2. Ordinance with Exhibits

Background:

This is a legislative item.

UPDATED BACKGROUND FROM THE AUGUST 12, 2025, WORKSHOP MEETING:

City Council received a presentation on this item at the August 12, 2025, Workshop Meeting. No changes have been made to the item.

ORIGINAL BACKGROUND FROM THE AUGUST 12, 2025, WORKSHOP MEETING:

Florida Statutes mandate a coordinated planning process between regional water supply plans prepared by the water management districts pursuant to Chapter 373, Florida Statutes (F.S.), and comprehensive plans prepared by local governments pursuant to Chapter 163. Specifically, local governments must address in their comprehensive plan the water supply sources necessary to meet and achieve existing and projected water use demand for the established planning period, considering the applicable regional water supply plan prepared pursuant Section 373.709, F.S.

The St. Johns River Water Management District (SJRWMD) approved the Northeast Florida Regional Water Supply Plan (NEFRWSP), as required by state statutes in Dec. 2023. Since that time, the City has coordinated with the SJRWMD to update the City's Water Supply Facilities Work Plan (WSFWP).

As required by state statutes, the WSFWP includes recognizing the current and future water demand from both within the City as well as entities with an agreement with the City for water supply. The projected water demand to 2050 is shown in the table below. These population projections and the projected demand are consistent with the assumptions used in the 2050 Comprehensive Plan.

		Population	Water Demand (MGD)		Water Supply (MGD)	
			Finished	Raw	Traditional ²	Alternative ³
2025	Within City	107,402	10.20	10.82	11.5	0.0

	Outside ¹	7,211	0.69	0.73		
	Total	114,613	10.89	11.54		
2030	Within City	120,609	11.46	12.15	10.7	2.2
	Outside ¹	7,624	0.72	0.77		
	Total	128,233	12.18	12.91		
2035	Within City	132,387	12.58	13.33	9.6	4.5
	Outside ¹	8,061	0.77	0.81		
	Total	140,448	13.34	14.14		
2040	Within City	142,108	13.50	14.31	10.7	4.5
	Outside ¹	8,522	0.81	0.86		
	Total	150,630	14.31	15.17		
2045	Within City	150,464	14.29	15.15	11.6	4.5
	Outside ¹	9,010	0.86	0.91		
	Total	159,474	15.15	16.06		
2050	Within City	157,883	15.00	15.90	12.4	4.5
	Outside ¹	9,526	0.90	0.96		
	Total	167,409	15.90	16.86		

¹The projected population and water demand figures reflect both retail customers and bulk water agreements outside city limits.

²Traditional water supply includes groundwater from the Confined Surficial Aquifer and Upper Floridan Aquifer and the amounts reflect the allocation requested in the CUP. ~~modification application~~ The existing CUP allocation for District continues to authorize the allocation use of 2,509.39 million gallons per year (mgy) 6.875 million gallons per day (MGD) annual average of groundwater from the confined surficial aquifer, 1,512.9 MGY (4.15 MGD, annual average) of groundwater from the upper Floridan aquifer and 1,642.5 MGY (4.5 MGD, annual average) as an alternative water source from the brackish upper Floridan aquifer for public supply use (household, commercial/industrial, irrigation water utility, bulk exports, membrane treatment, unaccounted for) through 2041~~50~~.

³Alternative water supply includes brackish groundwater from the Upper Floridan Aquifer and Lower Floridan Aquifer, surface water, treated concentrate and reclaimed wastewater.

^a~~The City received a CUP permit with a 2015 allocation of 11.02 MGD.~~

The future year population projections represent a decrease from the projections provided in the last update of the WSWFP in 2018 (approximately 12.5% less persons in 2035). This decrease in population projection in turn reflects the decrease in the water demand and need for alternative water supply in the updated WSWFP.

The City currently has a Consumptive Use Permit (CUP) for 15.525 Million Gallons/Day (MGD). The City is in the process of modifying the current Consumptive Use Permit (CUP) to add an allocation of alternative supply to meet the projected demands through 2035. The plan for additional water supply includes a request for additional fresh water as safely allowed by modeling and the resulting impact analysis as well as alternative sources as

described below.

As provided in the water demand table above, the City will seek to draw 2.2 MGD from alternative supply source by 2030 and an additional 2.3 MGD by 2035. This alternative water supply source is expected to potentially include brackish groundwater from the Upper Floridan Aquifer and Lower Floridan Aquifer, surface water, treated concentrate, and reclaimed wastewater.

The City of Palm Coast staff continues to work very closely with SJRWMD to identify potential alternative water sources. The following actions are on-going and are the result of continued coordination between the SJRWMD and the City.

The City has implemented projects to recover the drinking water byproduct (DWB) or concentrate generated from the WTP No. 2 and WTP No. 3 membrane softening process to be utilized as an additional alternative water source. The DWB is being treated to be utilized as finished drinking water. The City is diverting the DWB from WTP No. 3 and blending it with WTP No. 1 raw water prior to treatment at WTP No. 1. At WTP No. 2, the City is treating the DWB produced from the membrane softening process with lime softening followed by microfiltration to recover the DWB as drinking water. Both projects have eliminated the wasteful discharge of DWB to surface waters and could ultimately recover up to about 1.95 MGD of water as drinking water or as raw water.

The City has installed a reuse irrigation system along both sides of U.S. Highway 1 in order to provide up to 1 MGD of reuse for aquifer recharge. The reuse water for this system can be sourced from either WWTP No. 1 or WWTP No. 2.

The City plans to investigate additional means of aquifer recharge utilizing advanced treated wastewater from WWTP No. 2. This method of indirect potable reuse has the potential of providing up to 2 MGD of additional fresh allocation in advance of utilizing the more costly brackish water in the upper Floridan aquifer.

The City has completed an aquifer performance test of the brackish Upper Floridan Aquifer system in the northern wellfield. The data acquired from these tests have shown through modeling the feasible use of brackish water allocation in the CUP.

The SJRWMD staff has been very supportive of these short and long range plans and have included them in the NEFRWSP. City staff's strategy to have multiple avenues for additional water supply provides for a reasonable and sustainable strategy to allow Palm Coast to accommodate the anticipated demand into the future.

This update of the WSWFP accomplishes the following requirements consistent with Florida Statutes:

1. Coordinate all aspects of its comprehensive plan with the appropriate water management district's regional water supply plan. [s. 163.3177(4)(a), F.S.]
2. Ensure that its future land use plan is based upon the availability of adequate water supplies and public facilities and services. [s. 163.3177(6)(a), F.S.]
3. Ensure that adequate water supplies and facilities are available to serve new development no later than the date on which the local government anticipates issuing a certificate of occupancy and consult with the applicable water supplier prior to

approving a building permit, to determine whether adequate water supplies will be available to serve the development by the anticipated issuance date of the certificate of occupancy. [s. 163.3180(2), F.S.]

4. Revises the Infrastructure Element to:
 - a. Identify and incorporate alternative water supply projects identified in the updated regional water supply plan, or the alternative project proposed by the local government under s. 373.0361(7), F.S. [s.163.3177(6)(c), F.S.]
 - b. Identify the traditional and alternative water supply projects and the conservation and reuse programs necessary to meet current and future water use demands within the local government's jurisdiction. [s. 163.3177(6)(c), F.S.]
 - c. Update the water supply facilities work plan for at least a 10-year planning period for construction of public, private, and regional water supply facilities, which are identified in the element as necessary to serve existing and new development. [s. 163.3177(6)(c), F.S.]
5. Revises the Five-Year Schedule of Capital Improvements to include water supply, reuse, and conservation projects and programs to be implemented during the five-year period [s. 163.3177(3)(a)4, F.S.].

Recommended Action:

ADOPT ORDINANCE 2025-XX AMENDMENT TO THE 2050 COMPREHENSIVE PLAN TO INCORPORATE THE WATER SUPPLY FACILITIES WORK PLAN

City of Palm Coast, Florida

Agenda Item

Agenda Date: August 19, 2025

Department	CONSTRUCTION MANAGEMENT & ENGINEERING	Amount	\$3,352,061.81
Division	ENGINEERING	Account #	21055011-034000- 54104
Subject:	RESOLUTION 2025-XX APPROVING A CONTRACT WITH SPARKS CONCRETE, LLC., A PROJECT CONTINGENCY, AND APPROVAL OF A WORK ORDER FOR CEI SERVICES FOR THE MILLING AND RESURFACING OF PALM COAST PARKWAY TO US 1		
Presenter:	Carl Cote, Director of Stormwater & Engineering		
Attachments:	1. Presentation 2. Resolution 3. Draft Contract 4. WO Proposal 5. Notice of Intent to Award 6. Project Overview		
Background: Council Priority: D. Sustainable Environment and Infrastructure	This project consists of milling and resurfacing of the arterial roadway, Palm Coast Pkwy. between US-1 and I-95. When scanned in 2022, the overall PCI of this half of the corridor was between 78-80 and has since severely degraded. This segment of Palm Coast Pkwy. was noted by the roadway consultant, Transmap, to be resurfaced in sections over the course of 4 fiscal years ending in 2026 which matches our current schedule. In order to have a more uniform roadway and to encourage better pricing, staff combined the suggested segments and created two separate projects, west of I-95 and east of I-95 to maintain the average PCI of 76 on our arterial roadways. This will consist of milling 1.5 inches of asphalt and replacing with 1.5 inches of asphalt to include, striping and utility valve/ manhole adjustments. Arterial roadway work may include areas of base repair, utilizing deep milling up to 8 inches and replacement of base material with asphalt. This project will also include the extension of two turn lanes on the west end of Palm Coast Pkwy. for westbound traffic. All paving operations will be performed overnight time hours from 8:00PM to 7:00 AM. City staff is recommending approval for the asphalt milling and resurfacing for Palm Coast Parkway to US 1. Work on these arterials will include milling, replacing asphalt to include, striping and utility valve/ manhole adjustments. Arterial roadway work may include areas of base repair, utilizing deep milling up to 8 inches and replacement of base material with asphalt. This will also include the extension of two turn lanes.		

Staff advertised Bid #ITB-SWE-25-55 for the 2025 Street Resurfacing Project. Staff received five (5) bids that were responsive and responsible. The project bid overview and notice of intent to award are attached. Staff recommends awarding the contract to the Sparks Concrete, LLC., in the amount of \$2,789,147.10. Staff is also requesting a 10% project contingency in the amount of \$278,914.71 for unforeseen project circumstances.

Under the existing contract ITB-SWE-25-55, staff negotiated a scope in the amount of \$284,400.00 with GAI Consultant, Inc., Inc. to provide construction administrative services for the 2025 Street Resurfacing Project. City staff has determined that the cost for the services is reasonable and fair and is consistent with these types of services for a project of this size and scope.

This item is to approve a total project cost of \$3,352,061.81 to include the construction contract with Sparks Concrete, LLC construction engineering administrative services with GAI Consultants, Inc., and a 10% project contingency. Execution of this contract will be contingent upon the approval of the Fiscal Year 26 budget.

Source of Funds Worksheet FY 2026

Street Improvement - 21055011-034000-54104	\$8,252,495.00
Total Expenses/Encumbered to Date	\$0.00
Penidng Work Orders/Contracts	\$0.00
Current Contract	<u>\$3,352,061.81</u>
Balance	\$4,900,433.19

*Mr. Cote will present all roadway projects together in the presentation attached to this agenda item.

Recommended Action:

ADOPT RESOLUTION 2025-XX APPROVING A CONTRACT WITH SPARKS CONCRETE, LLC A PROJECT CONTINGENCY, AND APPROVAL OF A WORK ORDER FOR CEI SERVICES FOR THE MILLING AND RESURFACING OF PALM COAST PARKWAY TO US 1

City of Palm Coast, Florida

Agenda Item

Agenda Date: August 19, 2025

Department	CONSTRUCTION MANAGEMENT & ENGINEERING	Amount	\$6,972,811.35
Division	ENGINEERING	Account #	21097011-063000-TR54416-30
Subject:	RESOLUTION 2025-XX APPROVING A CONSTRUCTION CONTRACT WITH HALIFAX PAVING, INC., A PROJECT CONTINGENCY AND A WORK ORDER FOR CEI SERVICES FOR THE BELLE TERRE SAFETY IMPROVEMENT PROJECT		
Presenter: Carl Cote, Director of Stormwater & Engineering			
Attachments: 1. Resolution 2. Draft Contract 3. WO Proposal 4. Notice of Intent to Award 5. Project Overview			
Background: Council Priority: D. Sustainable Environment and Infrastructure			
On March 24, 2016, City staff presented the Belle Terre Blvd/Pkwy. Corridor Intersection analysis study to the City Council. This study outlined needed improvements to the Belle Terre Blvd/Pkwy. to improve safety and operations along the corridor. On June 6, 2017, City Council approved a work order for DRMP, Inc. for design services to incorporate improvements to eight intersections along Belle Terre Parkway. On August 15th, City Council approved additional design services for additional improvements and to meet current stormwater standards. Staff would like to move forward with the construction phase for safety improvements along Belle Terre Parkway. The project will consist of installation of turn lanes; curb and gutter; signal improvements; paving; milling and resurfacing; and drainage improvements. The project limits are from the intersection of Belle Terre Parkway and Royal Palms parkway to the Northern intersection of Belle Terre Parkway and Pritchard Drive. Staff advertised Bid #ITB-SWE-24-38 for the Belle Terre Safety Improvement Project. Staff received three (3) bids that were reasonable and responsive. The project bid overview and notice of intent to award are attached. Staff recommends awarding the contract to the lowest bidder Halifax Paving, Inc., in the amount of \$5,871,493.95. Staff is also requesting a 10% project contingency in the amount of \$587,149.40 for unforeseen project circumstances.			

Under the existing contract RFSQ-SWE-24-75, staff negotiated a scope and fee not-to exceed \$514,168.00 with RS&H, Inc., for construction administrative services. City staff has determined that the cost for the services is reasonable and fair and is consistent with these types of services for a project of this size and scope.

This item is to approve a total project cost of \$6,972,811.35 to include the construction contract with Halifax Paving, Inc., a 10% project contingency and a work order for construction administrative services. Execution of this contract will be contingent upon the approval of the Fiscal year 26 budget.

Source of Funds Worksheet FY 2026

Transportation Impact - 21097011-063000	\$28,958,643.00
Total Expenses/Encumbered to Date	\$0.00
Pending Work Orders/Contracts	\$0.00
Current Contract - TR54416-30	\$6,972,811.35
Balance	\$21,985,831.65

*Mr. Cote will present all roadway projects together in the presentation attached to agenda item 11.

Recommended Action:

ADOPT RESOLUTION 2025-XX APPROVING A CONSTRUCTION CONTRACT WITH HALIFAX PAVING, INC., A PROJECT CONTINGENCY AND A WORK ORDER FOR CEI SERVICES FOR THE BELLE TERRE SAFETY IMPROVEMENT PROJECT

City of Palm Coast, Florida

Agenda Item

Agenda Date: August 19, 2025

Department	CONSTRUCTION MANAGEMENT & ENGINEERING	Amount	\$3,056,636.25
Division	ENGINEERING	Account #	21097011-063000-54630/54616/54617
Subject:	RESOLUTION 2025-XX APPROVING A WORK ORDER WITH ENGLAND-THIMS & MILLER FOR ADDITIONAL DESIGN SERVICES FOR PHASES 2A, 3, AND 4 OF MATANZAS WOODS PARKWAY & PALM COAST PARKWAY LOOP ROAD PROJECT		
Presenter:	Vineesh Crawford, Traffic Engineer I		
Attachments:	1. Resolution 2. WO Proposal		
Background:			
Council Priority:			
D. Sustainable Environment and Infrastructure			
The City of Palm Coast identified the Matanzas Woods Parkway & Palm Coast Parkway Loop Road Project as a Legislative Priority. This multi-phase infrastructure project supports long-range mobility planning, regional connectivity, and anticipated growth within the city.			
Project Milestones: • June 20, 2023: City Council approved a resolution authorizing the execution of a design services contract with England-Thims & Miller, Inc. (ETM). The scope of services included: ○ Final (100%) roadway and bridge design for Phase 2; ○ 30% design and plan development for Phases 2A, 3, and 4; ○ Full (100%) design of the bridge in Phase 3 over the Florida East Coast (FEC) Railroad. • December 5, 2023: Staff presented an update to City Council regarding legislative priorities, including the status of the Matanzas Woods Parkway Extension. Phase 2, which extends the Parkway approximately 0.60 miles westward from its current terminus west of U.S. Highway 1—including an elevated crossing over the FEC Railroad—is in final permitting and is anticipated to begin construction in early 2026. • May 29, 2024: The State-Funded Grant Agreement, associated with legislative appropriation funding, was finalized and executed in coordination with the Florida Department of Transportation (FDOT).			
The city is advancing final design and permitting activities for subsequent project phases, including:			

- Phase 2A: Approximately 2.10 miles, extending west from Phase 2 and turning south to terminate at the future Regional Activity Center's northern entrance;
- Phase 4: Approximately 1.55 miles, extending the corridor south from the terminus of Phase 2A;
- Phase 3 (portion): Approximately 1.45 miles south from Phase 4, terminating at Hargrove Grade. This segment includes a grade-separated bridge crossing over the FEC Railroad, for which 100% design plans have been completed as part of the Phase 2 scope.

The entire corridor will be designed initially as a 2-lane rural roadway, with provisions for future expansion to a 4-lane divided suburban roadway. The stormwater collection and treatment systems will be designed to accommodate a potential 6-lane cross-section.

This item is to approve additional design services with England-Thims & Miller (RFSQ-SWE-23-39) in the amount of \$3,056,636.25 for the continuation of design services for phase 2A, 3, and 4 of the project. All of these expenses will be funded by DOT grant agreements.

Source of Funds Worksheet FY25

Phase 2A

Transportation Impact 21097011-06300-54630	\$2,950,000.00
Total Expended/Encumbered to Date	\$472,765.32
Pending Work Orders/Contracts	\$0.00
Current (WO/Contract)	\$1,258,615.25
Balance	\$1,218,619.43

Source of Funds Worksheet FY25

Phase 3

Transportation Impact 21097011-06300-54616	\$2,950,000.00
Total Expended/Encumbered to Date	\$450,110.72
Pending Work Orders/Contracts	\$0.00
Current (WO/Contract)	\$869,044.00
Balance	\$1,630,845.28

Source of Funds Worksheet FY25

Phase 4

Transportation Impact 21097011-06300-54617	\$2,250,000.00
Total Expended/Encumbered to Date	\$220,623.79
Pending Work Orders/Contracts	\$0.00
Current (WO/Contract)	\$928,977.00
Balance	\$1,100,399.21

*Mr. Cote will present all roadway projects together in the presentation attached to agenda item 11.

Recommended Action:

RESOLUTION 2025-XX APPROVING A WORK ORDER WITH ENGLAND-THIMS & MILLER FOR ADDITIONAL DESIGN SERVICES FOR PHASES 2A, 3, AND 4 OF MATANZAS WOODS PARKWAY & PALM COAST PARKWAY LOOP ROAD PROJECT

City of Palm Coast, Florida

Agenda Item

Agenda Date: August 19, 2025

Department	CONSTRUCTION MANAGEMENT & ENGINEERING	Amount	1,221,640.00
Division	ENGINEERING	Account #	21097011-063000-54405
Subject: RESOLUTION 2025-XX APPROVING A CONTRACT WITH CHINCHOR ELECTRIC, INC., A PROJECT CONTINGENCY AND A WORK ORDER FOR CONSTRUCTION ADMINISTRATIVE SERVICES FOR THE CONSTRUCTION OF THE SEMINOLE WOODS PARKWAY TRAFFIC SIGNAL			
Presenter: Carl Cote, Director of Stormwater & Engineering			
Attachments: 1. Resolution 2. Draft Contract 3. Notice of Intent to Award 4. Project Overview			
Background: Council Priority: D. Sustainable Environment and Infrastructure As part of the 5-Year Capital improvement plan and the addition of the new Fire Station #26, staff has identified need to add a new traffic signal at the intersection of Seminole Woods Parkway & Ulturn Trail/Airport Commerce Way. This project will also include the addition of a southbound left turn lane and sidewalk connections on all four corners of the intersection. Staff advertised Bid #ITB-SWE-25-62 for the Seminole Woods Pkwy Traffic Signal. Staff received two (2) bids that were responsive and one (1) bid that was non-responsive. The project bid overview and notice of intent to award are attached. Staff recommends awarding the contract to the lowest bidder Chinchor Electric, Inc., in the amount of \$1,037,000.00. Staff is also requesting a 10% project contingency in the amount of \$103,700.00 for unforeseen project circumstances. Under the existing contract RFSQ-SWE-24-75, staff negotiated a scope in the amount of \$80,940.00 with RS&H, Inc., Inc. to provide construction administrative services. City staff has determined that the cost for the services is reasonable and fair and is consistent with these types of services for a project of this size and scope This item is to approve a total project cost of \$1,221,640 to include the construction contract with Chinchor Electric, Inc., a 10% project contingency and a work order with RS&H for			

construction administrative services. Execution of this contract will be contingent upon the approval of the Fiscal Year 26 budget.

Source of Funds Worksheet FY 2026

Transportaton Impact- 21097011-063000-54405	\$1,290,700.00
Total Expenses/Encumbered to Date	\$0.00
Pending Work Orders/Contracts	\$0.00
Current Contract	<u>\$1,221,640.00</u>
Balance	\$69,060.00

*Mr. Cote will present all roadway projects together in the presentation attached to agenda item 11.

Recommended Action:

ADOPT RESOLUTION 2025-XX APPROVING A CONTRACT WITH CHINCHOR ELECTRIC, INC., A PROJECT CONTINGENCY AND A WORK ORDER FOR CONSTRUCTION ADMINISTRATIVE SERVICES FOR THE CONSTRUCTION OF THE SEMINOLE WOODS PARKWAY TRAFFIC SIGNAL

City of Palm Coast, Florida

Agenda Item

Agenda Date: August 19, 2025

Department	CONSTRUCTION MANAGEMENT & ENGINEERING	Amount	\$481,787.00														
Division	ENGINEERING	Account #	21097011-063000-54630														
Subject: RESOLUTION 2025-XX APPROVING A FLORIDA POWER & LIGHT AGREEMENT FOR THE RELOCATION OF DISTRIBUTION FACILITIES FOR THE MATANZAS WOODS PARKWAY EXPANSION																	
Presenter: Vineesh Crawford, Traffic Engineer I																	
Attachments: 1. Resolution 2. FPL Agreement 3. Location Map																	
Background: Council Priority: D. Sustainable Environment and Infrastructure The City of Palm Coast identified the Matanzas Woods Parkway Extension Project as a Legislative Priority for the 2022 session. This multi-phase infrastructure project supports long-range mobility planning, regional connectivity, and anticipated growth within the city. As part of completing the design it has been determined the need to relocate Florida Power and Light (FPL) distribution facilities as part of this project. A cost estimate was provided in the amount of \$481,787.00 for these services. This item is to approve a cost estimate agreement in the amount of \$481,787.00 with FPL for the relocation of distribution facilities for the Matanzas Woods Parkway Expansion project. This project is funded by an appropriation (FDOT Grant) and by transportation impact fees with the Grant funding 84.762968% of the cost. <table><tr><td colspan="2">Source of Funds Worksheet FY 25</td></tr><tr><td colspan="2">Phase 2A</td></tr><tr><td>Transportation Impact 21097011-06300-54630</td><td>\$2,950,000.00</td></tr><tr><td>Total Expended/Encumbered to Date</td><td>\$472,765.32</td></tr><tr><td>Pending Work Orders/Contracts</td><td>\$1,258,615.25</td></tr><tr><td>Current (WO/Contract)</td><td>\$481,787.00</td></tr><tr><td>Balance</td><td>\$736,832.43</td></tr></table>				Source of Funds Worksheet FY 25		Phase 2A		Transportation Impact 21097011-06300-54630	\$2,950,000.00	Total Expended/Encumbered to Date	\$472,765.32	Pending Work Orders/Contracts	\$1,258,615.25	Current (WO/Contract)	\$481,787.00	Balance	\$736,832.43
Source of Funds Worksheet FY 25																	
Phase 2A																	
Transportation Impact 21097011-06300-54630	\$2,950,000.00																
Total Expended/Encumbered to Date	\$472,765.32																
Pending Work Orders/Contracts	\$1,258,615.25																
Current (WO/Contract)	\$481,787.00																
Balance	\$736,832.43																
*Mr. Cote will present all roadway projects together in the presentation attached to agenda item 11.																	

Recommended Action:

**APPROVE RESOLUTION 2025-XX APPROVING A FLORIDA POWER & LIGHT
AGREEMENT FOR THE RELOCATION OF DISTRIBUTION FACILITIES FOR THE
MATANZAS WOODS PARKWAY EXPANSION**

City of Palm Coast, Florida

Agenda Item

Agenda Date: August 19, 2025

Department	CONSTRUCTION MANAGEMENT & ENGINEERING	Amount
Division	ENGINEERING	Account #
Subject:	RESOLUTION 2025-XX APPROVING FLORIDA DEPARTMENT OF TRANSPORTATION STATE-FUNDED GRANT AGREEMENTS FOR MATANZAS WOODS PARKWAY EXTENSION WEST PHASE 2A AND PHASE 4 OF THE PROJECT	
Presenter:	Carl Cote, Director of Stormwater & Engineering	
Attachments:	1. Resolution 2. Agreements (2)	
Background:	The City of Palm Coast identified the Matanzas Woods Parkway Extension Project as a Legislative Priority for the 2022 session. This multi-phase infrastructure project supports long-range mobility planning, regional connectivity, and anticipated growth within the city. On May 29th the State-Funded Grant Agreement (#453214-1-54-01), associated with legislative appropriation funding, was finalized and executed in coordination with the Florida Department of Transportation (FDOT) for phase two of the project. City Staff is requesting approval of Florida Department of Transportation (FDOT) State-Funded Grant Agreement (FPN#454715-1-54-01) for phase 2A in the amount of \$24,950,000.00 and (FPN#454714-1-54-01) for phase 4 in the amount of \$30,100,000.00 for the Matanzas Woods Parkway Extension West Project. This item is to approve two Florida Department of Transportation State-Funded Agreements for Phase 2A and Phase 4 of the Matanzas Woods Extension Project. Funds for this project are budgeted out of the five-year Capital Improvement Transportation Impact fund. There is no local match requirement for either grant.	
Recommended Action:	ADOPT RESOLUTION 2025-XX APPROVING FLORIDA DEPARTMENT OF TRANSPORTATION STATE-FUNDED GRANT AGREEMENTS FOR MATANZAS WOODS PARKWAY EXTENSION WEST PHASE 2A AND PHASE 4 OF THE PROJECT	

City of Palm Coast, Florida

Agenda Item

Agenda Date: August 19, 2025

Department	COMMUNITY DEVELOPMENT	Amount
Division	PLANNING	Account #
Subject: RESOLUTION 2025-XX APPROVING THE INTERLOCAL AGREEMENT WITH FLAGLER COUNTY FOR AIRPORT PROTECTION ZONING REGULATIONS		
Presenter: Michael Hanson, AICP, Planner		
Attachments: 1. Resolution 2. Interlocal Agreement (Redlined and Clean Copy)		
Background: This is a legislative item. <u>UPDATED BACKGROUND FROM THE AUGUST 5, 2025, BUSINESS MEETING:</u> On August 5, 2025, City Council adopted the ILA with the additional requirements that the ILA be retroactive to 2016 and added changes to the last sentence in paragraph 3(b)(i). City Attorney, Marcus Duffy, provided guidance on August 6, 2025, at a Joint Workshop between the Flagler County Board of Commissioners (BCC) and City Council that the ILA cannot be retroactive due to the notice requirements of F.S. 125.66(2)(b) and 166.041 (3)(a). The BCC has accepted the changes to paragraph 3(b)(i) of the ILA and is expected to ratify the ILA at their August 18, 2025, Commissioner Meeting. <u>ORIGINAL BACKGROUND FROM THE AUGUST 5, 2025, BUSINESS MEETING:</u> The Florida Interlocal Cooperation Act of 1969 ("Act") as set forth in Section 163.01, Florida Statutes (F.S.) contemplates Interlocal Agreements between governmental entities. The purpose of the Act is to permit local governmental units to make the most efficient use of their powers by enabling them to cooperate with other localities on a basis of mutual advantage and thereby provide services and facilities in a manner and pursuant to forms of governmental organization that will accord best with geographic, economic, population, and other factors influencing the needs and development of local communities. The purpose of this Interlocal Agreement is to provide a collaborative framework of airport zoning regulations to review proposed developments within airport hazard areas in relation to height and land use in incorporated areas of the City of Palm Coast and potential developments on airport property in the unincorporated area of Flagler County. The adoption of this Interlocal Agreement ensures compliance with the Section 333.03(1)b requiring the City of Palm Coast to adopt Airport Protection Zoning Regulations due to the underlying incorporated land that falls within a surface of the airport pursuant to the Code of Federal Regulations (CFR), more particularly 14 CFR part 77. The ILA invites Flagler County to provide comments during the development review of projects within airport hazard areas that are incorporated into the City of Palm Coast to		

determine whether or not the proposed height or use would present an airspace obstruction. There is a permitting process as outlined in Section 333.025, F.S. Flagler County shall notify the City of projects at the airport and allow the City to provide comments on projects that expand the airport surfaces within 14 CFR part 77 or increase the noise generated by airport operations beyond the established Airport Master Plan. Additionally, the City shall be able to review projects that effect how the airport protection zoning regulations are applied or any proposed amendments to the airport zoning regulations.

Recommended Action:

**ADOPT RESOLUTION 2025-XX APPROVING THE INTERLOCAL AGREEMENT WITH
FLAGLER COUNTY FOR AIRPORT PROTECTION ZONING REGULATIONS**

City of Palm Coast, Florida

Agenda Item

Agenda Date: August 19, 2025

Department	COMMUNITY DEVELOPMENT	Amount
Division	CODE ENFORCEMENT	Account #
Subject: RESOLUTION 2025-XX APPROVING THE NUISANCE ABATEMENT FINAL ASSESSMENT		
Presenter: Barbara Grossman, Code Enforcement Manager		
Attachments: 1. Resolution 2. Final Nuisance Abatement List		
Background: On March 2, 2010, the City adopted Ordinance 2010-03 to provide for the creation of an Assessment Area and authorize the imposition of Nuisance Abatement Assessments to be attached to the annual ad valorem tax bill sent by the County Tax Collector. On December 21, 2010, the City adopted Resolution 2010-168 signifying its intent to use the uniform collection method to collect non-ad valorem assessments pursuant to Ordinance 2010-03. On July 15, 2025, City Council adopted the Initial Assessment Resolution 2025-109 relating to the Nuisance Abatement Special Assessment. Staff has prepared the Final Assessment Roll and Final Assessment Resolution for Council consideration. Pursuant to State Statutes, the notice of the public hearing was published in the newspaper of general circulation for Flagler County with the list of the affected property owners at least 20 days prior to the August 19, 2025, meeting.		
Recommended Action: ADOPT RESOLUTION 2025-XX APPROVING FINAL NUISANCE ABATEMENT ASSESSMENT		

City of Palm Coast, Florida

Agenda Item

Agenda Date: August 19, 2025

Department	FINANCIAL SERVICES	Amount
Division		Account #
Subject: RESOLUTION 2025-XX APPROVING THE FISCAL YEAR 2025-26 NON-AD VALOREM ASSESSMENT ROLL FOR THE OLD KINGS ROAD SPECIAL ASSESSMENT DISTRICT		
Presenter: Helena Alves, Director of Financial Services		
Attachments: 1. Resolution 2. 2025-26 Old Kings Road Assessment Roll (Appendix A) 3. Form of Certificate to Non-Ad Valorem Assessment Roll (Appendix B)		
Background: The Old Kings Road Special Assessment District was established by Ordinance 2005-10 in order to provide a funding mechanism, through special assessments, to fund four-laning improvements to Old Kings Road, based on the request and consent of affected property owners, from Palm Coast Parkway to State Road 100. This Resolution provides for the annual assessment roll to be certified to the County Tax Collector so that the annual installments of the assessment can be included on the 2025 Property Tax Bills to be issued in October/November 2025. The assessment was first added to the tax roll in 2013 and will remain for a period of 30 years. It is expected to be repaid by 2043. The balance as of 9/30/24 was \$3,856,951.08.		
Recommended Action: ADOPT RESOLUTION 2025-XX APPROVING THE OLD KINGS ROAD SPECIAL ASSESSMENT ROLL TO BE TRANSMITTED TO THE FLAGLER COUNTY TAX COLLECTOR		

City of Palm Coast, Florida

Agenda Item

Agenda Date: August 19, 2025

Department	CONSTRUCTION MANAGEMENT & ENGINEERING	Amount	N/A
Division	ENGINEERING	Account #	N/A
Subject:	RESOLUTION 2025-XX APPROVING AN INTERLOCAL AGREEMENT FOR THE CLOSURE OF THE LAMBERT STREET AND EAST LAMBERT STREET, AT GRADE FEC RAILROAD CROSSING BETWEEN THE CITY OF PALM COAST AND THE CITY OF BUNNELL		
Presenter:	Carl Cote, Director of Stormwater & Engineering		
Attachments:	1. Resolution 2. Draft Interlocal Agreement		
Background: Council Priority: D. Sustainable Environment and Infrastructure	May 28, 2024: Bunnell City Commission discussed possible action to close Lambert Ave Railroad Crossing. June 10, 2024: Bunnell City Commission discussed action to close Lambert Ave Railroad Crossing. Motion to close Lambert Ave Railroad Crossing was carried unanimously by the City of Bunnell City Commission. The City of Bunnell has agreed to permanently close the Lambert Avenue Railroad Crossing as a credit toward the City of Palm Coast's request to establish a new above-grade railroad crossing in connection with the Matanzas Woods Parkway Extension – Phase 2 Project. This coordinated effort is part of the Florida East Coast (FEC) Railroad's regulatory requirement to offset the opening of a new crossing by closing an existing one, thereby enhancing safety and operational efficiency for both roadway and rail traffic. To formalize this arrangement, the City of Palm Coast is presenting an Interlocal Agreement to the Council. Under the proposed agreement, the City of Palm Coast (as part of FDOT grant) will assume full financial responsibility for all activities and expenses associated with the closure of the Lambert Avenue crossing. In the event that the City of Bunnell secures any grant funding related to the closure, those funds will be transferred in full to the City of Palm Coast to offset incurred costs. Approval of this agreement will facilitate compliance with FEC railroad agency requirements, advance the implementation of the Matanzas Woods Parkway Extension – Phase 2 Project, and promote cooperative intergovernmental relations between the two cities.		

By adoption of this resolution, the City Manager is authorized to take all necessary actions to implement this agreement and to negotiate and approve any non-substantive changes to the Interlocal Agreement language consistent with the intent of this resolution.

Recommended Action:

ADOPT RESOLUTION 2025-XX APPROVING AN INTERLOCAL AGREEMENT FOR THE CLOSURE OF THE LAMBERT STREET AND EAST LAMBERT STREET, AT GRADE FEC RAILROAD CROSSING BETWEEN THE CITY OF PALM COAST AND THE CITY OF BUNNELL

City of Palm Coast, Florida

Agenda Item

Agenda Date: August 19, 2025

Department	CONSTRUCTION MANAGEMENT & ENGINEERING	Amount	N/A
Division	ENGINEERING	Account #	N/A
Subject: RESOLUTION 2025-XX APPROVING TWO (2) EASEMENTS AND UTILITY AGREEMENTS WITH FLORIDA POWER & LIGHT AND TECO UTILITY SERVICE FOR THE MAINTENANCE OPERATIONS CENTER			
Presenter: Eric Gebo, Architect III			
Attachments: 1. Resolution 2. FPL Agreement 3. TECO Agreement 4. FPL Easement 5. TECO Easement			
Background: Council Priority: D. Sustainable Environment and Infrastructure On October 15, 2024, Council approved a Guaranteed Maximum Price Contract Amendment with Gilbane Building Company for Phase 1 Sitework and Infrastructure Construction of the Maintenance operations Center. City Staff recommends approving an Underground Distribution Facilities Agreement with Florida Power & Light for the installation of underground electrical service and an agreement with TECO People Gas for utility services. Staff also recommend the approval two easements necessary for construction of phase 1 of the Maintenance Operation Center Project. This item is for approval of a Florida Power & Light Underground Distribution Agreement, a TECO People Gas Agreement and two easements as part of the above-mentioned project. Cost associated with these agreements will be paid for out of project contingency, already approved by council October 15th.			
Recommended Action: ADOPT RESOLUTION 2025-XX APPROVING TWO (2) EASEMENTS AND UTILITY AGREEMENTS WITH FLORIDA POWER & LIGHT AND TECO UTILITY SERVICE FOR THE MAINTENANCE OPERATIONS CENTER			

City of Palm Coast, Florida

Agenda Item

Agenda Date: August 19, 2025

Department	CONSTRUCTION MANAGEMENT & ENGINEERING	Amount	\$651,293.65
Division	ENGINEERING	Account #	21055011-063000-51015
Subject: RESOLUTION 2025-XX APPROVING A CONTRACT WITH THE NEW FLORIDA INDUSTRIAL ELECTRIC, INC., FOR PHASE II OF THE SPAN WIRE REFURBISHMENT PROJECT			
Presenter: Carl Cote, Director of Stormwater & Engineering			
Attachments: 1. Resolution 2. Notice of Intent to Award 3. Project Overview			
Background: Council Priority: D. Sustainable Environment and Infrastructure: City staff recommend the replacement and refurbishment of 4 span wire traffic signals within the City of Palm Coast. The project consists of replacement of span wire, overhead traffic signal heads, pedestrian traffic signals and installation of traffic signal controllers at the following locations: Belle Terre Pkwy & Kohls Entrance; Belle Terre & Cypress Point Pkwy; Belle Terre & Pine Lakes Pkwy; Belle Terre & Parkview. This project will also include intersection improvements at Florida Park Drive & Palm Cost Pkwy westbound. Staff advertised Bid (ITB-SWE-25-48) for the Span Wire Refurbishment Project. Staff received three (3) bids that was responsive and responsible. The project bid overview and notice of intent to award are attached. Staff recommends awarding the contract to the New Florida Industrial Electrical, Inc. in the amount of \$651,293.65. The Notice of Intent to Award and Project Overview are attached. Funds for this project are budgeted out of the FY 26 Street Improvement fund. Execution of this contract will be contingent upon the approval of the Fiscal Year 2026 budget.			
SOURCE OF FUNDS WORKSHEET FY 26			
Streets Improvements Fund - 21055011-063000-51015			\$652,000.00
Total Expenses/Encumbered to date			\$0.00
Pending Work Orders/Contracts			\$0.00
Current Contracts			<u>\$651,293.65</u>
Balance			\$706.35

Recommended Action:

ADOPT RESOLUTION 2025-XX APPROVING A CONTRACT WITH THE NEW FLORIDA INDUSTRIAL ELECTRIC, INC., FOR PHASE II OF THE SPAN WIRE REFURBISHMENT PROJECT

City of Palm Coast, Florida

Agenda Item

Agenda Date: August 19, 2025

Department	CONSTRUCTION MANAGEMENT & ENGINEERING	Amount	AS NEEDED
Division	ENGINEERING	Account #	MULTIPLE CITYWIDE USE
Subject: RESOLUTION 2025-XX APPROVING MASTER PRICE AGREEMENTS FOR AGGREGATES AND ROAD BASE MATERIALS			
Presenter: Lynn Stevens, Deputy Director of Stormwater & Engineering			
Attachments: 1. Resolution 2. Draft Contracts (2) 3. Notice of Intent to Award 4. Project Overview			
Background: City staff have determined the need to purchase aggregates and road materials such as road base, stone, shell, and rock. These materials are required for day-to-day operations city-wide and maintenance of the City's streets and roadways Staff advertised and solicited bids (ITB-SWE-25-60) for City-Wide aggregates and road base materials in accordance with the City's Purchasing Policy. City Staff received four (4) bids two (2) that were deemed responsive and responsible and (2) that were non-responsive. City Staff recommends council approval of a master price agreement with True Haul, LLC and Knepp's Construction & Excavating of Florida, LLC. Since this is a price agreement, City staff from all departments will be able to utilize this agreement to purchase items on an as-needed basis using budgeted funds appropriated by City Council.			
Recommended Action: ADOPT RESOLUTION 2025-XX APPROVING MASTER PRICE AGREEMENTS FOR AGGREGATES AND ROAD BASE MATERIALS			

City of Palm Coast, Florida

Agenda Item

Agenda Date: August 19, 2025

Department	INFORMATION TECHNOLOGY	Amount
Division		Account #
Subject: RESOLUTION 2025-XX APPROVING A LICENSE AGREEMENT WITH FDOT FOR SHARING OF FDOT CAMERA FEEDS		
Presenter: Doug Akins, Director of Information Technology		
Attachments: 1. Resolution 2. License Agreement		
Background: The Florida Department of Transportation (FDOT) maintains a network of traffic cameras along Interstate 95 within the City of Palm Coast and Flagler County. Access to these camera feeds during emergency events would enhance the City's ability to monitor real-time traffic conditions and roadway activity, thereby supporting improved situational awareness and response coordination. Flagler County Emergency Management has also expressed interest in accessing these feeds for similar purposes during emergency operations. Utilizing the City's existing fiber infrastructure, the necessary connectivity can be established to facilitate access to FDOT's camera system for both the City and the County. This initiative also positions the City for future integration and collaboration with FDOT on Intelligent Transportation System (ITS) initiatives. The License Agreement presented outlines the roles and responsibilities of each party and authorizes the City's connection to FDOT's ITS infrastructure.		
Recommended Action: ADOPT RESOLUTION 2025-XX APPROVING A LICENSE AGREEMENT WITH FDOT FOR SHARING OF FDOT CAMERA FEEDS		

City of Palm Coast, Florida Agenda Item

Agenda Date: August 19, 2025

Department	CITY ADMINISTRATION	Amount
Division		Account #
Subject:	RESOLUTION 2025-XX APPROVING THE 2026 LOCAL LEGISLATIVE PRIORITIES	
Presenter:	Lauren Johnston, Acting City Manager	
Attachments:	1. Resolution	
Background:	Staff will present the proposed 2026 legislative priorities for discussion and adoption.	
Recommended Action:	ADOPT RESOLUTION 2025-XX APPROVING THE 2026 LOCAL LEGISLATIVE PRIORITIES	

City of Palm Coast, Florida Agenda Item

Agenda Date: August 19, 2025

Department	FINANCIAL SERVICES	Amount
Division		Account #
Subject:	REPORTING OF EMERGENCY AND SOLE SOURCE PURCHASES FOR JULY 2025	
Presenter:	Lauren Johnston, Acting City Manager	
Attachments:	1. Emergency and Sole Source Purchase Report	
Background:	Attached is a list of all emergency and sole source purchases for the month of July 2025, in accordance with Sec. 2.25 of Chapter 2, Article 1 Division 3 of the Code of Ordinances of the City of Palm Coast (Procurement Policy).	
Recommended Action:	FOR REPORTING ONLY - VIA CITY MANAGER COMMENTS	