



City of Palm Coast

Agenda

City Council Workshop

City Hall
160 Lake Avenue
Palm Coast, FL 32164
www.palmcoast.gov

Mayor Michael Norris
Vice Mayor Theresa Pontieri
Council Member Charles Gambaro
Council Member Ty Miller
Council Member David Sullivan

Tuesday, September 9, 2025

6:00 PM

City Hall - Jon Netts Community Wing

City Staff

Lauren Johnston, Acting City Manager

Marcus Duffy, City Attorney

Kaley Cook, City Clerk

- Public Participation shall be in accordance with Section 286.0114 Florida Statutes.
- Other matters of concern may be discussed as determined by City Council.
- If you wish to obtain more information regarding the City Council's agenda, please contact the City Clerk's Office at 386-986-3713.
- In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons needing a reasonable accommodation to participate in any of these proceedings or meeting should contact the City Clerk at 386-986-3713, at least 48 hours prior to the meeting.
- City Council Meetings are streamed live on YouTube at <https://www.youtube.com/@PalmCoastFL>.
- It is proper meeting etiquette to silence all electronic devices, including cell phones while Council is in session.
- Any person who decides to appeal any decision of the City Council with respect to any matter considered at this meeting will need a record of the proceedings, and for such purpose, may need to hire a court reporter to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

NOTICE: This meeting is being live streamed on the City of Palm Coast YouTube channel and audio recorded for public record and transparency.

A CALL TO ORDER

B PLEDGE OF ALLEGIANCE TO THE FLAG AND A MOMENT OF SILENCE

C ROLL CALL

D PUBLIC PARTICIPATION

Public Participation shall be held in accordance with Section 286.0114 Florida Statutes. And pursuant to the City Council's Meeting Policies and Procedures:

(1) This agenda item has a thirty (30) minute limit.

- (2) Each speaker shall at the podium, provide their name and may speak for up to 3 minutes.
- (3) The Public may provide comments to the City Council relative to matters not on the agenda at the times indicated in this Agenda. Following any comments from the public, there may be discussion by the City Council.
- (4) Public speakers may address their comments to the Council as a whole, the Mayor, or to an individual Council Member
- (5) When addressing the City Council on specific, enumerated Agenda items, speakers shall:
 - (a) make their comments concise and to the point;
 - (b) not speak more than once on the same subject;
 - (c) not, by speech or otherwise, delay or interrupt the proceedings or the peace of the City Council;
 - (d) obey the orders of the Mayor or the City Council; and
 - (e) not make any irrelevant, impertinent or slanderous comments while addressing the City Council; which pursuant to Council rules, shall be considered disorderly.
- (6) Any person who becomes disorderly or who fails to confine his or her comments to the identified subject or business, shall be cautioned by the Mayor and thereafter must conclude his or her remarks on the subject within the remaining designated time limit.

Any speaker failing to comply, as cautioned, shall be barred from making any additional comments during the meeting and may be removed, as necessary, for the remainder of the meeting.

Members of the public may make comments during the public comment portion of the meeting. Please be advised that public comment will only be permitted during the public comment portions of the agenda at the times indicated by the Chair during the meeting.

E PRESENTATIONS

- 1 DISCUSSION - CITY MANAGER SEARCH**
- 2 PRESENTATION - THE SOUTHERN RECREATION CENTER**
- 3 PRESENTATION - ADMINISTRATION OF THE CULTURAL ART GRANT PROGRAM AGREEMENT WITH FLAGLER COUNTY CULTURAL COUNCIL**
- 4 PRESENTATION - ORDINANCE 2025-XX AMENDING CHAPTER 42, CREATING SECTION 42-7 OF THE CODE OF ORDINANCES PROVIDING FOR THE USE AND OPERATION OF BICYCLES AND ELECTRIC POWERED CYCLES**

F PUBLIC PARTICIPATION

Remainder of Public Comments is limited to three (3) minutes each.

G DISCUSSION BY CITY COUNCIL OF MATTERS NOT ON THE AGENDA

H DISCUSSION BY CITY ATTORNEY OF MATTERS NOT ON THE AGENDA

I DISCUSSION BY CITY MANAGER OF MATTERS NOT ON THE AGENDA

J ADJOURNMENT

5 AGENDA WORKSHEET AND CALENDAR

City of Palm Coast, Florida

Agenda Item

Agenda Date: September 9, 2025

Department	HUMAN RESOURCES	Amount
Division		Account #
Subject: DISCUSSION - CITY MANAGER SEARCH		
Presenter: Renina Fuller, Director of Human Resources		
Attachments: 1. List of top candidates		
Background: At the August 26, 2025, City Council Workshop, the Council decided to review top candidates at the September 9, 2025, workshop. Direction Needed: 1. Scoring and Selection of Semi-Finalists • Narrow list from 25 to top 5 -8 • Select an exercise to narrow down to semi-finalist 2. Interview Techniques for Final Candidate Selection • Council to discuss and provided direction on interview methods, which may include: ○ Structured panel interviews ○ Scenario-based questions and case studies ○ Community or stakeholder meet-and-greet sessions ○ One-on-one interviews with individual Council Members		
Recommended Action: FOR PRESENTATION AND DIRECTION		

City of Palm Coast, Florida

Agenda Item

Agenda Date: September 9, 2025

Department	PARKS & RECREATION	Amount
Division	SOUTHERN RECREATION CENTER	Account #
Subject: PRESENTATION - THE SOUTHERN RECREATION CENTER		
Presenter: James Hirst, Director of Parks & Recreation		
Attachments: 1. Presentation - City 2. Presentation - USTA		
Background: <u>UPDATED BACKGROUND FROM THE AUGUST 26, 2025, WORKSHOP MEETING:</u> City Council requested to move this item to the September 9, 2025, Workshop Meeting. No changes have been made to the item. <u>UPDATED BACKGROUND FROM THE DECEMBER 10, 2024, WORKSHOP MEETING:</u> At the June 17, 2025, Business Meeting, City Council requested that City staff prepare a presentation on the Southern Recreation Center. The presentation will include an overview of current operations, programming, and community use of the facility. Additionally, the USTA will provide a presentation outlining a proposed role in the facility's management. <u>ORIGINAL BACKGROUND FROM THE DECEMBER 10, 2024, WORKSHOP MEETING:</u> As part of the USTA grant awarded to the Southern Recreation Center, the USTA will provide a presentation on the grant, a program and serviced approach, and future opportunities.		
Recommended Action: FOR PRESENTATION		

City of Palm Coast, Florida Agenda Item

Agenda Date: September 9, 2025

Department PARKS & RECREATION Division	Amount Account #
Subject: PRESENTATION - ADMINISTRATION OF THE CULTURAL ART GRANT PROGRAM AGREEMENT WITH FLAGLER COUNTY CULTURAL COUNCIL	
Presenter: James Hirst, Director of Parks & Recreation	
Attachments: 1. Presentation 2. Agreement	
Background: At the August 19, 2025, City Council Business Meeting, City Council requested that Staff provide a presentation on the agreement with the Flagler County Cultural Council (FC3) for the Administration of the Cultural Art Grant Program. The presentation will include the current terms of the agreement for City Council's consideration and direction.	
Recommended Action: FOR PRESENTATION	

City of Palm Coast, Florida Agenda Item

Agenda Date: September 9, 2025

Department	CITY ATTORNEY	Amount
Division		Account #
Subject: PRESENTATION - ORDINANCE 2025-XX AMENDING CHAPTER 42, CREATING SECTION 42-7 OF THE CODE OF ORDINANCES PROVIDING FOR THE USE AND OPERATION OF BICYCLES AND ELECTRIC POWERED CYCLES		
Presenter: Marcus Duffy, City Attorney		
Attachments: 1. Presentation 2. Ordinance		
Background: The City Council has expressed a desire to adopt an Ordinance regulating the operation of bicycles and electric bicycles. Attached to this item is a presentation and Ordinance for Council consideration.		
Recommended Action: FOR PRESENTATION		