



Charter Review Committee Minutes

City Hall
160 Lake Avenue
Palm Coast, FL 32164
www.palmcoast.gov

Chair Donald O'Brien

Vice Chair Perry Mitrano

Committee Member Ramon Marrero

Committee Member Mike Martin

Committee Member Patrick Miller

Monday, January 12, 2026

6:00 PM

City Hall - Jon Netts Community Wing

Georgette Dumont, Facilitator

Kaley Cook, City Clerk

- Public Participation shall be in accordance with Section 286.0114 Florida Statutes.
- Other matters of concern may be discussed as determined by the Committee.
- If you wish to obtain more information regarding the agenda, please contact the City Clerk's Office at 386-986-3713.
- In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons needing a reasonable accommodation to participate in any of these proceedings or meeting should contact the City Clerk at 386-986-3713, at least 48 hours prior to the meeting.
- It is proper meeting etiquette to silence all electronic devices, including cell phones while the Committee Meeting is in session.
- Any person who decides to appeal any decision of the Committee with respect to any matter considered at this meeting will need a record of the proceedings, and for such purpose, may need to hire a court reporter to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

NOTICE: This meeting is being audio recorded for public record and transparency.

A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Chair O'Brien called the meeting to order at 6:00 p.m.

B. ROLL CALL

Kaley Cook, City Clerk, called the roll. All members were present.

C. APPROVE MINUTES OF THE DECEMBER 15, 2025, COMMITTEE MEETING

Motion by Committee Member Miller, seconded by Committee Member Martin. The motion passed unanimously.

D. CITY MANAGER UPDATES

Chair O'Brien introduced Mr. McGlothlin, City Manager. Mr. McGlothlin shared brief comments and that he is available to the committee.

Ms. Johnston, Deputy City Manager, shared a brief presentation with the Committee. Topics presented included: the Charter Review Committee scope of work, timeline, required hearings of the City Council, completed actions, next steps and discussion.

Committee Members held discussion on the following topics: the comprehensive report, proposals, option to have Dr. Dumont present the report to City Council, Committee attendance at the Council presentation, deadlines, differences between the two documents, meeting schedule, and clarifying what will be presented to Council.

Chair O'Brien sought consensus on the deliverable that will be given to City Council and to have Dr. Dumont present the report to City Council. The committee provided consensus.

Ms. Johnston offered to provide the committee with presentations related to funding and revenue restrictions as it relates to the charter.

Marcus Duffy, City Attorney, provided response to previous questions of the committee on qualification requirements, suspension procedure, and resign to run law.

E. CHARTER REVIEW

Dr. Dumont presented the topic to the Committee.

The Charter Review Committee held discussion on the following topics: resign to run, holding dual office, mileage for charter offices, budget assumptions to be included in the budget message, and attorney qualifications.

Public comment was held on Article V:

Chantal Preuninger asked why there would be a meeting without the Mayor or Vice Mayor and discussed debt and a balanced budget.

Mr. Martin and Ms. Preuninger held discussion on the need for Council Meetings and procedure if the Mayor or Vice Mayor were absent.

Jeani Duarte discussed unauthorized officials on the Council, believed this should be tabled until the next regularly scheduled election, and discussed prior Charter referenda items.

Tony Amaral discussed qualifications for City Manager to include the words "at least similar size".

The committee members agreed with the comments of Mr. Amaral and held discussion on the language.

Jeani Duarte agreed with adding the wording and wanted the City Manager to live in Palm Coast.

The committee continued discussion on the budget size and funding options.

Motion by Vice Chair Mitrano to table the discussion on Article VI Budget and appropriations, seconded by Committee Member Marrero. The motion passed unanimously.

Public comment on article VI:

Chantal Preuninger asked what the General Fund is, discussed debt, borrowing cap, and multiyear contracts.

Committee Member Martin provided the total budget and general fund budgets and the intent of proposed adjustments to the borrowing language.

The Committee held discussion with Ms. Preuninger on gas tax.

Chair O'Brien reiterated that this item has been tabled and recommended that this topic come back at the next meeting.

Public comment on article VII:

Tony Amaral asked about section 7.

Committee Member Miller stated that the City Attorney is wrong about qualifying fees.

Jeani Duarte discussed staggered seats and differences in the wording.

Dr. Dumont provided clarity on the section referenced.

Chantal Preuninger discussed remainder of the term.

Committee Member Martin provided an explanation for staggered terms.

Public comment on article VIII

Darlene Shelley sought clarification on voting districts, difficulty finding district maps, and asked what body approved changes to voting districts.

The committee and City Clerk held discussion with Ms. Shelley on maps, voting districts, and the redistricting committee.

Public comment on article IX:

There were none.

Dr. Dumont shared that she will provide a clean draft document of changes at the 1/28 meeting.

Chair O'Brien asked the the Committee Members to review the materials from Dr. Dumont and Ms. Johnston to begin to formulate their own rankings to discuss at the next meeting.

The Committee and Dr. Dumont agreed to review the substantive changes at the January 26, 2026, Committee Meeting, and finalize the rankings at a special workshop on January 28, 2026, if needed.

F. PUBLIC COMMENT

There were none.

G. DISCUSSION BY COMMITTEE MEMBERS OF MATTERS NOT ON THE AGENDA

Vice Chair Mitrano thanked those who attended the meeting.

Chair O'Brien shared appreciation for Dr. Dumont for her hard work this evening.

H. ADJOURNMENT

The meeting adjourned at 8:15 p.m.