



City of Palm Coast Minutes City Council Workshop

City Hall
160 Lake Avenue
Palm Coast, FL 32164
www.palmcoastgov.com

Mayor Michael Norris
Vice Mayor Theresa Pontieri
Council Member Charles Gambaro
Council Member Ty Miller
Council Member David Sullivan

Tuesday, January 13, 2026

9:00 AM

**City Hall - Jon Netts
Community Wing**

City Staff

Michael McGlothlin, City Manager

Marcus Duffy, City Attorney

Kaley Cook, City Clerk

- Public Participation shall be in accordance with Section 286.0114 Florida Statutes.
- Other matters of concern may be discussed as determined by City Council.
- If you wish to obtain more information regarding the City Council's agenda, please contact the City Clerk's Office at 386-986-3713.
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- City Council Meetings are streamed live on YouTube at <https://www.youtube.com/@PalmCoastFL>.
- It is proper meeting etiquette to silence all electronic devices, including cell phones while Council is in session.
- Any person who decides to appeal any decision of the City Council with respect to any matter considered at this meeting will need a record of the proceedings, and for such purpose, may need to hire a court reporter to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

NOTICE: This meeting is being live streamed on the City of Palm Coast YouTube channel and audio recorded for public record and transparency.

A CALL TO ORDER

Mayor Norris called the meeting to order at 9:00 a.m.

B PLEDGE OF ALLEGIANCE TO THE FLAG AND A MOMENT OF SILENCE

C ROLL CALL

Deputy City Clerk Alison Palmer called the roll. All members were present.

D PUBLIC PARTICIPATION

Public Participation shall be held in accordance with Section 286.0114 Florida Statutes. And pursuant to the City Council's Meeting Policies and Procedures:

- (1) This agenda item has a thirty (30) minute limit.
- (2) Each speaker shall at the podium, provide their name and may speak for up to 3 minutes.
- (3) The Public may provide comments to the City Council relative to matters not on the agenda at the times indicated in this Agenda. Following any comments from the public, there may be discussion by the City Council.
- (4) Public speakers may address their comments to the Council as a whole, the Mayor, or to an individual Council Member
- (5) When addressing the City Council on specific, enumerated Agenda items, speakers shall:
 - (a) make their comments concise and to the point;
 - (b) not speak more than once on the same subject;
 - (c) not, by speech or otherwise, delay or interrupt the proceedings or the peace of the City Council;
 - (d) obey the orders of the Mayor or the City Council; and
 - (e) not make any irrelevant, impertinent or slanderous comments while addressing the City Council; which pursuant to Council rules, shall be considered disorderly.
- (6) Any person who becomes disorderly or who fails to confine his or her comments to the identified subject or business, shall be cautioned by the Mayor and thereafter must conclude his or her remarks on the subject within the remaining designated time limit.

Any speaker failing to comply, as cautioned, shall be barred from making any additional comments during the meeting and may be removed, as necessary, for the remainder of the meeting.

Members of the public may make comments during the public comment portion of the meeting. Please be advised that public comment will only be permitted during the public comment portions of the agenda at the times indicated by the Chair during the meeting.

Mayor Norris provided the rules and procedures of public participation.

Public participation opened at 9:02 a.m.

Jeani Duarte discussed documents she has provided to Council, district 4, charter review, public records requests, local water, and asked for transparency. Ms. Duarte provided documents to Council that are attached to these Minutes.

Chantal Preuninger agreed with the prior speaker, discussed overnight parking in the swales, mosquito treatment, and asked for feedback from Council.

Public participation ended at 9:06 a.m.

Mr. McGlothlin shared that he would follow up with Ms. Preuninger.

Council Member Gambaro responded to Ms. Duarte regarding his seat on City Council.

Ms. Duarte returned to the podium and responded to Council Member Gambaro.

Mayor Norris and City Attorney Duffy directed Ms. Duarte to adhere to meeting decorum. Mayor Norris asked Commander Woodward to escort Ms. Duarte out of the building after Ms. Duarte continued to address Council.

E PRESENTATIONS

1 PRESENTATION - UPDATE ON CURRENT DEBT MARKET AND OVERVIEW OF THE FINANCING PLAN FOR THE SERIES 2026 UTILITY BONDS

Mayor Norris introduced the item.

Helena Alves, Director of Financial Services, and Joel Tindal, Managing Director, Hilltop Securities, presented the item to Council.

Topics presented included: market update, weekly benchmark interest rates, change in 20-year MMD, tax-exempt market overview, historical AAA MMD rates, overview of the utility system bonds financing plan, preliminary financing summary, preliminary financing schedule and financing participants, and regulatory disclosures.

Ms. Alves and Mr. Tindal provided a response to Council questions.

Public comment:

There were none

2 PRESENTATION - UTILITY FIVE-YEAR CAPITAL IMPROVEMENT PLAN (CIP)

Mayor Norris introduced the item.

Brian Roche, Director of Utility, presented the item to Council.

Topics presented included: strategic action plan priorities, water system infrastructure, wastewater system infrastructure, plans, projects, and people, utility strategic focus area - system plans, preliminary five-year FY26-FY30 CIP project list, Utility focus area - projects, Utility strategic focus area - project delivery, financial plan with assumptions, FY2027 Utility revenue requirements - cost recovery, and Utility strategic focus area/actions and people.

Mr. Roche provided a response to Council questions.

Public comment:

There were none

3 RESOLUTION 2026-XX ESTABLISHMENT OF A PARKS & RECREATION ADVISORY BOARD

Mayor Norris introduced the item.

James Hirst, Director of Parks & Recreation, presented the item to Council.

Topics presented included: the Parks & Recreation Advisory Board (PRAB), PRAB's main focus, membership, structure, by-laws, procedures, Council action, and next steps.

Mr. Hirst provided a response to Council questions.

Council gave unanimous consensus to have five members with one from each district, and 2 at-large non-voting alternates.

Public comment:

Dylana Galery asked about the term for members and about youth participation.

Council responded to public comment.

4 RESOLUTION 2026-XX APPROVING THE PROCESS OF THE TRANSFER OF CITY CANAL BULKHEADS

Mayor Norris introduced the item.

Virginia Smith, Land Management Administrator, and Lynn Stevens, Deputy Director of Stormwater & Engineering, presented the item to Council.

Topics presented included: history of canal bulkheads, process, benefits, location map, and staff recommendations.

Ms. Smith and Ms. Stevens provided a response to Council questions.

Council gave unanimous consensus to make changes to the language in Exhibit A regarding the requirement to maintain and landscape the property, and changes to the contract section 4.16, second paragraph, pertaining to the properties being sold 'as-is' and the paragraph surviving closing extended from 6 months to 5 years.

Public comment:

There were none.

F PUBLIC PARTICIPATION

Remainder of Public Comments is limited to three (3) minutes each.

There were none.

G DISCUSSION BY CITY COUNCIL OF MATTERS NOT ON THE AGENDA

Mayor Norris apologized to Council for the earlier disruption to the meeting.

Council Member Miller discussed the executive session for the Volusia-Flagler Transportation Planning Organization and provided a briefing of current projects and timelines.

Vice Mayor Pontieri discussed the 1/12 Board of County Commissioners meeting that included a discussion of health insurance and consolidating plans for City and County staff, and asked for consensus for staff to reach out the County to discuss cost

savings. Council gave unanimous consensus and held discussion on the topic of budgeting and health insurance.

Vice Mayor Pontieri also discussed the ILA with the County for joint planning efforts and asked for consensus to have staff work with the County to add specific timelines to the ILA and to apply pressure to Bunnell to agree to a similar ILA. Council gave unanimous consensus and held discussion on the topic.

Council Member Sullivan asked if there is a briefing for the upcoming trip to Tallahassee. Council Member Miller asked for a legislative briefing and analysis on statewide bills that may be detrimental to Palm Coast. Council asked the City Manager to add this as an item to the 2/3 Business meeting.

Deputy City Manager Johnston provided a recap of meeting requests for Tallahassee, will provide an itinerary to Council, and include legislative priorities in the 2/3 Business meeting item.

Council Member Gambaro discussed the affordable housing presentations scheduled for the 1/20 Business meeting, the recent NEFRC Board of Directors meeting and grant opportunities, and that Mr. McGlothlin is joining the 2026 Regional Leadership Academy.

Council Member Miller asked for consensus to find out if the City manages any federal grant funds. Council gave unanimous consensus.

H DISCUSSION BY CITY ATTORNEY OF MATTERS NOT ON THE AGENDA

There were none.

I DISCUSSION BY CITY MANAGER OF MATTERS NOT ON THE AGENDA

Mr. McGlothlin shared that health insurance will be on the agenda for discussion in March, that he will follow up on public participation comments, and will discuss deliverables with E team at their 1/14 meeting.

J ADJOURNMENT

The meeting was adjourned at 11:24 a.m.

*Respectfully submitted by: Alison Palmer
Deputy City Clerk*

Gambaro

By now you have all received packets of information from me containing a few subject matters.

1. Our Council Seat District 4 is seated by an unauthorized appointee. His appointment expired November 5, 2024, per the Charter.

Side by Side 2018 vs 2024

Both versions expire the appointment at the next scheduled election.

According to 2018

September 19, is when last mayor should have called for special elect. September 23rd — should have been when the Supervisor of Elections was alerted.

I attend Charter Review Meetings.

Most suggestions lead us back to restoring the language of the Charter to prior to the 2018 changes.

Why is this important?

1. Last year's attempt by our current Vice Mayor and council to remove Provision 3(e) from our Charter.

Had they succeeded it would have

1. Removed electors' rights to vote on issues by referendum
2. Removed spending cap
3. Removed the 36-month repayment deadline
4. Removed restrictions on the City to enter into P3s

I have the ordinance and a recent Public Private Partnership guideline, showing they already are doing it. Even though the electors voted NO!

Florida Department of Health

2. You all received a chart of data taken from the Florida Department of Health, showing in red how Flagler County outnumbers other nearby counties and those with similar populations in various disease rates.

I still have not gotten the copies

Boil Water Notices / Chemical Alerts

Double filtering my water and boil because my water is
Slippery / sticky / Greenish & Yellow/ Smells like bleach

But did you know that filtering doesn't remove all bacteria
and boiling intensifies some chemicals.

People are getting sick, people are dying.

We need to Transparency, Responsibility, accountability, Consistency, And done
ethically here in Palm Coast