



City of Palm Coast Amended Agenda City Council Business

City Hall
160 Lake Avenue
Palm Coast, FL 32164
www.palmcoast.gov

Mayor Michael Norris
Vice Mayor Theresa Pontieri
Council Member Charles Gambaro
Council Member Ty Miller
Council Member David Sullivan

Tuesday, February 3, 2026

6:00 PM

City Hall - Jon Netts Community Wing

City Staff

Michael McGlothlin, City Manager

Marcus Duffy, City Attorney

Kaley Cook, City Clerk

- Public Participation shall be in accordance with Section 286.0114 Florida Statutes.
- Other matters of concern may be discussed as determined by City Council.
- If you wish to obtain more information regarding the City Council's agenda, please contact the City Clerk's Office at 386-986-3713.
- In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons needing a reasonable accommodation to participate in any of these proceedings or meeting should contact the City Clerk at 386-986-3713, at least 48 hours prior to the meeting.
- City Council Meetings are streamed live on YouTube at <https://www.youtube.com/@PalmCoastFL>.
- It is proper meeting etiquette to silence all electronic devices, including cell phones while Council is in session.
- Any person who decides to appeal any decision of the City Council with respect to any matter considered at this meeting will need a record of the proceedings, and for such purpose, may need to hire a court reporter to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

NOTICE: This meeting is being live streamed on the City of Palm Coast YouTube channel and audio recorded for public record and transparency.

A. PROCLAMATIONS AND PRESENTATIONS - 5:30 P.M.

- 1. PRESENTATION - ANNUAL HEALTH AND SAFETY EMPLOYEE CALENDAR**
- 2. PRESENTATION - LEGISLATIVE UPDATES**

B. CALL TO ORDER THE CITY COUNCIL BUSINESS MEETING - 6:00 P.M.

C. PLEDGE OF ALLEGIANCE TO THE FLAG AND A MOMENT OF SILENCE

D. ROLL CALL

E. PUBLIC PARTICIPATION

Public Participation shall be held in accordance with Section 286.0114 Florida Statutes. And pursuant to the City Council’s Meeting Policies and Procedures:

- (1) This agenda item has a thirty (30) minute limit.
- (2) Each speaker shall at the podium, provide their name and may speak for up to 3 minutes.
- (3) The Public may provide comments to the City Council relative to matters not on the agenda at the times indicated in this Agenda. Following any comments from the public, there may be discussion by the City Council.
- (4) Public speakers may address their comments to the Council as a whole, the Mayor, or to an individual Council Member
- (5) When addressing the City Council on specific, enumerated Agenda items, speakers shall:
 - (a) make their comments concise and to the point;
 - (b) not speak more than once on the same subject;
 - (c) not, by speech or otherwise, delay or interrupt the proceedings or the peace of the City Council;
 - (d) obey the orders of the Mayor or the City Council; and
 - (e) not make any irrelevant, impertinent or slanderous comments while addressing the City Council; which pursuant to Council rules, shall be considered disorderly.
- (6) Any person who becomes disorderly or who fails to confine his or her comments to the identified subject or business, shall be cautioned by the Mayor and thereafter must conclude his or her remarks on the subject within the remaining designated time limit.

Any speaker failing to comply, as cautioned, shall be barred from making any additional comments during the meeting and may be removed, as necessary, for the remainder of the meeting.

Members of the public may make comments during the public comment portion of the meeting. Please be advised that public comment will only be permitted during the public comment portions of the agenda at the times indicated by the Chair during the meeting.

F. MINUTES

- 3. MINUTES OF THE CITY COUNCIL:
JANUARY 20, 2026, BUSINESS MEETING**

G. ORDINANCES SECOND READ

- 4. ORDINANCE 2026-XX MOBILE FOOD DISPENSING VEHICLES**

H. ORDINANCES FIRST READ

- 5. EASTHAMPTON MASTER PLANNED DEVELOPMENT (MPD) AMENDMENT -**

APPLICATION #6302

I. RESOLUTIONS

- 6. RESOLUTION 2026-XX ACCEPTING A DONATION FROM THE TOWN CENTER AT PALM COAST COMMUNITY DEVELOPMENT DISTRICT FOR ENHANCEMENTS TO THE STAGE AT TOWN CENTER**
- 7. RESOLUTION 2026-XX APPOINTING PRESTON ZEPP AS CITY HISTORIAN**
- 8. RESOLUTION 2026-XX APPROVING A CONTRACT WITH HALIFAX PAVING, INC., A PROJECT CONTINGENCY, AND APPROVAL OF EXPENSES FOR CEI SERVICES FOR THE MILLING AND RESURFACING OF ARTERIAL AND RESIDENTIAL ROADS THROUGHOUT THE CITY**

J. CONSENT

- 9. RESOLUTION 2026-XX APPROVING ADOPTION OF THE FLAGLER COUNTY LOCAL MITIGATION STRATEGY PLAN**
- 10. RESOLUTION 2026-XX APPROVING A MASTER SERVICES AGREEMENT WITH MEDIQUICK URGENT CARE CENTERS, INC., FOR OCCUPATIONAL HEALTH SERVICES**
- 11. RESOLUTION 2026-XX APPROVING A MASTER PRICE AGREEMENT WITH SPARKS CONCRETE & ASPHALT FOR CONCRETE 4000 PSI WITH FIBER MESH**

K. PUBLIC PARTICIPATION

Remainder of Public Comments is limited to three (3) minutes each.

L. DISCUSSION BY CITY COUNCIL OF MATTERS NOT ON THE AGENDA

M. DISCUSSION BY CITY ATTORNEY OF MATTERS NOT ON THE AGENDA

N. DISCUSSION BY CITY MANAGER OF MATTERS NOT ON THE AGENDA

O. ADJOURNMENT

- 12. AGENDA WORKSHEET AND CALENDAR**

City of Palm Coast, Florida Agenda Item

Agenda Date: February 3, 2026

Department CITY ADMINISTRATION Division	Amount Account #
Subject: PRESENTATION - ANNUAL HEALTH AND SAFETY EMPLOYEE CALENDAR	
Presenter: Carol Mini, Urban Forester	
Attachments: 1. Presentation	
Background: <p>The City of Palm Coast Wellness, Health, and Morale (WHAM) Team is proud to present the Annual Health and Safety Employee Calendar. Relatives of City Employees, 18 years and younger, were invited to participate by submitting a drawing or painting about health, safety, and workplace safety that may affect them personally or their family members.</p> <p>The calendars are fun, generate excitement, and bring out the competitive spirit in our kids and employees. We will honor the winners with their own copy of the Health and Safety Calendar along with a craft related gift for all winners and an honorable mention for each age category. The winners will be announced at the City Council's business meeting.</p>	
Recommended Action: FOR PRESENTATION ONLY	

City of Palm Coast, Florida Agenda Item

Agenda Date: February 3, 2026

Department CITY ADMINISTRATION Division	Amount Account #
Subject: PRESENTATION - LEGISLATIVE UPDATES	
Presenter: Lauren Johnston, Deputy City Manager	
Attachments: <ol style="list-style-type: none">1. Presentation2. Legislative Priority Rack Cards	
Background: Ms. Johnston will provide an update on the legislative priorities and itinerary as requested by City Council during the January 13, 2026, Workshop Meeting.	
Recommended Action: FOR PRESENTATION ONLY	

City of Palm Coast, Florida Agenda Item

Agenda Date: February 3, 2026

Department CITY ADMINISTRATION Division	Amount Account #
Subject: MINUTES OF THE CITY COUNCIL: JANUARY 20, 2026, BUSINESS MEETING	
Presenter: Kaley Cook, City Clerk	
Attachments: 1. Minutes (1)	
Background:	
Recommended Action: APPROVE MINUTES OF THE CITY COUNCIL: JANUARY 20, 2026, BUSINESS MEETING	

City of Palm Coast, Florida Agenda Item

Agenda Date: February 3, 2026

Department	COMMUNITY DEVELOPMENT	Amount
Division	PLANNING	Account #

Subject: ORDINANCE 2026-XX MOBILE FOOD DISPENSING VEHICLES

Presenter: Michael Hanson, AICP, Senior Planner

Attachments:

1. Presentation
2. Ordinance (Redline and Clean Copy)
3. Business Impact Statement

Background:

This is a legislative item.

UPDATED BACKGROUND FROM THE JANUARY 20, 2026, BUSINESS MEETING:

City Council heard the first reading of the item at the January 20, 2026 Business Meeting. The Ordinance has been updated per Council direction and the redline and clean copies are attached to this item.

ORIGINAL BACKGROUND FROM THE JANUARY 20, 2026, BUSINESS MEETING:

§509.102 Florida Statutes (F.S.) provides regulations and preemptions regarding Mobile Food Dispensing Vehicles and Temporary Commercial Kitchens (MFDV). The law preempts licensing to the state and prohibits municipalities from being able to prohibit MFDVs from the entirety of their jurisdiction. The City of Palm Coast allows for MFDVs within the City through a special event permit, regulated by the Code of Ordinances Chapter 28 Article II. Due to the City's inclusion of MFDVs in special events, the City is in compliance with the requirement of §509.102 F.S. to not prohibit the use in the entirety of the city.

Food Truck Tuesday has been a staple in Central Park since 2013. It happens on the third Tuesday of every month with a constantly rotating roster of food trucks. Each month a beneficiary is selected from various local non-profit organizations as a community fundraiser.

To address the growing demand of MFDVs within the City staff was asked to analyze the feasibility of adopting an ordinance to regulate MFDV operations outside of special event permits. A draft ordinance was presented to the City Council on October 28th, 2025. City Council provided direction to modify the draft ordinance to additionally provide the ability for MFDVs to operate as an accessory use to existing businesses. The updated draft ordinance was emailed out to a group of approximately 65 MFDV vendors that have previously registered with the City for inclusion in MFDV operations during Special Event Permits. The group's feedback was requested, and they were invited to the Planning and Land Development Regulation Board (PLDRB) meeting on December 17, 2025. That stakeholder group was also invited to the City Council business meetings for MFDVs.

The PLDRB voted unanimously to recommend approval of the draft ordinance with a

recommendation to strike the six-hour limit on private catered events and to have any amplified noise/music be regulated by the City's noise ordinance similar to a bar or restaurant.

Recommended Action:

ADOPT ORDINANCE 2026-XX MOBILE FOOD DISPENSING VEHICLES

City of Palm Coast, Florida Agenda Item

Agenda Date: February 3, 2026

Department	COMMUNITY DEVELOPMENT	Amount
Division	PLANNING	Account #

Subject: EASTHAMPTON MASTER PLANNED DEVELOPMENT (MPD) AMENDMENT - APPLICATION #6302

Presenter: Michael Hanson, AICP, Senior Planner

Attachments:

1. Presentation
2. Ordinance
3. MPD Development Agreement Amendment
4. Settlement Agreement Amendment
5. Staff Report
6. Map Series
7. Cover Letter, Application, Authorization
8. Applicant Analysis, Traffic Memo, School Concurrency Letter
9. Public Participation – Neighborhood Meeting and Placard Documentation
10. Recorded MPD and Settlement Agreements
11. Boundary Survey and Title Opinion
12. Business Impact Estimate

Background:

This is a quasi-judicial item, please disclose any ex parte communication

Request: James Stowers, Esquire, as agent for CP and HG Residential Lots LLC (a subsidiary of ICI Homes), is proposing to amend the CP and HG Residential Lots LLC MPD. The proposed MPD Amendment would:

- Increase residential entitlements from the existing 58 dwelling units to 71 units, resulting in an increase of 13 dwelling units.
- Reduce the minimum lot size of 8,250 square feet to 5,500 square feet.
- Reduce the minimum internal lot width from 60 feet to 50 feet and reduce the minimum lot width on the north and west perimeter lots from 80 feet to 60 feet.
- Reduce the minimum side interior building setback from 7.5 feet to 5 feet and the minimum side street setback from 15 feet to 10 feet.

As this MPD is resultant of a Settlement Agreement, the request also amends the maximum number of residential units the MPD may have from 58 dwelling units to 71 units and replaces the attached concept plan with the updated proposed concept plan.

Background: The City adopted the 2020 Comprehensive Plan on April 6, 2004, which redesignated the land from Flagler County Residential-Low Density (which allowed 1-3 units/acre) to City Greenbelt (which allows 1 unit/acre). The pending property owner at that time (MHK of Volusia, Inc., a subsidiary of ICI Homes) filed a challenge to the state's Department of Community Affairs on June 29, 2004. The litigation was filed with the Division of Administrative Hearings, Case # 04-2265GM. In June 2009, MHK of Volusia County Inc.

transferred ownership to the current owner CP and HG Residential Lots LLC (another subsidiary of ICI Homes). Based on the outcome of that challenge, CP and HG Residential Lots LLC and the City reached a Settlement Agreement (attached) that is dated March 20, 2012. This agreement resulted in a land swap to protect existing wetlands, a rezoning, and limited the residential entitlements for the land to 58 dwelling units. The property was rezoned to MPD on the same day as the Settlement Agreement and the Development Agreement is attached.

If City Council approves the requested MPD Amendment, an amendment to the Settlement Agreement will be necessary. Section 11 allows for amendment to the Settlement Agreement based on mutual consent of CP and HG Residential Lots LLC and the City of Palm Coast. The draft Settlement Agreement and Development Agreements have been attached as part of the overall agenda item.

Project Description: The property owner requests to increase the residential density from 58 dwelling units (DU) to 71 DU, which is an increase of 13 DU (or 22.4 percent). The existing gross density of the property owner's land is 1.56 DU per acre. The requested increase would create an overall gross density of 1.91 DU per acre.

The existing MPD DA requires the northerly and westerly perimeter lots to have an 80-foot lot width by a 110-foot depth, while internal lots are allowed a 60-foot lot width by a 110-foot depth. The request to modify perimeter lot width to 60 feet and internal lot width to 50 feet results in lots that are 25 and 16.7 percent narrower than currently allowed, respectively. The reduction in internal and side street setbacks (7.5 and 15 feet respectively) to five feet and 10 feet result in a narrowing of spacing between the proposed residences of 33.33 percent and places corner lots the same 33.33 percent closer to a side street.

Public Participation: The applicant hosted a neighborhood meeting as required by LDC Section 2.05.02 at 5:30 p.m. on Thursday November 20, 2025, in the conference room of the Hilton Garden Inn Hotel. The applicant also met the public notice requirements of LDC Section 2.05.03. 47 members of the public signed the sign-in sheet for the neighborhood meeting hosted by the applicant. City staff attended to be on-site to address process related questions and counted approximately ±55 individuals, not including the three representatives from the developer and City staff. Documentation summarizing the neighborhood meeting has been attached to the agenda item. Staff additionally received two emails from the public requesting access to application materials on November 5, 2025, which staff provided on the same day. Staff has not received further public participation at this time.

Planning and Land Development Regulation Board: The Planning and Land Development Regulation Board reviewed this application at its regularly scheduled meeting at 5:30 PM on December 17th, 2025, and unanimously found it out of compliance with the Comprehensive Plan and recommended denial to the City Council.

Recommended Action:
THE CITY COUNCIL MAY DETERMINE THAT THE PROPOSED MPD AMENDMENT (APPLICATION NO. 6302) IS CONSISTENT WITH THE COMPREHENSIVE PLAN AND APPROVE THE APPLICATION OR DETERMINE THAT THE PROPOSED MPD AMENDMENT IS NOT CONSISTENT WITH THE COMPREHENSIVE PLAN AND DENY THE APPLICATION.

City of Palm Coast, Florida Agenda Item

Agenda Date: February 3, 2026

Department CITY ADMINISTRATION	Amount
Division	Account #
Subject: RESOLUTION 2026-XX ACCEPTING A DONATION FROM THE TOWN CENTER AT PALM COAST COMMUNITY DEVELOPMENT DISTRICT FOR ENHANCEMENTS TO THE STAGE AT TOWN CENTER	
Presenter: Lauren Johnston, Deputy City Manager	
Attachments: <ol style="list-style-type: none">1. Resolution2. Conceptual Plan	
Background: <p>As Town Center continues to evolve into the vibrant destination originally envisioned by the Community Development District, the Stage at Town Center remains a centerpiece of activity for our residents and visitors.</p> <p>The City's plan proposes the creation of a dedicated food truck vendor area adjacent to the Stage. The design calls for approximately 9,600 square feet of paved surface accessed from Central Avenue, providing space for up to eight vendors, a patron queuing zone, and a centrally located seating area. This layout will better serve guests attending City-hosted events and provide a defined, safe, and attractive environment that connects to the existing stage and restroom facilities.</p> <p>The Town Center at Palm Coast Community Development District have offered a \$55,000 donation to the City of Palm Coast in partnership for the proposed enhancements to Town Center.</p>	
Recommended Action: ADOPT RESOLUTION 2026-XX ACCEPTING A DONATION FROM THE TOWN CENTER AT PALM COAST COMMUNITY DEVELOPMENT DISTRICT FOR ENHANCEMENTS TO THE STAGE AT TOWN CENTER	

City of Palm Coast, Florida Agenda Item

Agenda Date: February 3, 2026

Department CITY ADMINISTRATION Division	Amount Account #
Subject: RESOLUTION 2026-XX APPOINTING PRESTON ZEPP AS CITY HISTORIAN	
Presenter: Michael McGlothlin, City Manager	
Attachments: 1. Resolution	
Background: In October 2000 the City Council adopted Resolution 2000-29 appointing Co-City Historians and supporting the continuation of documenting and preserving the City's history for future residents and citizens of Palm Coast. The Historical Society Officers and Board of Directors recommend appointing Preston Zepp as the City Historian.	
Recommended Action: ADOPT RESOLUTION 2026-XX APPOINTING PRESTON ZEPP AS CITY HISTORIAN	

City of Palm Coast, Florida Agenda Item

Agenda Date: February 3, 2026

Department	CONSTRUCTION MANAGEMENT & ENGINEERING	Amount	\$6,562,179.30
Division	ENGINEERING	Account #	21055011-034000- 54104
Subject:	RESOLUTION 2026-XX APPROVING A CONTRACT WITH HALIFAX PAVING, INC., A PROJECT CONTINGENCY, AND APPROVAL OF EXPENSES FOR CEI SERVICES FOR THE MILLING AND RESURFACING OF ARTERIAL AND RESIDENTIAL ROADS THROUGHOUT THE CITY		
Presenter:	Scott Kehoe, Traffic Engineer III		
Attachments:	<ol style="list-style-type: none">1. Resolution2. Draft Contract3. Notice of Intent to Award4. Project Overview		
Background:	<p>Council Priority: D. Sustainable Environment and Infrastructure</p> <p>On August 19, 2025, Council approved a contract with Sparks Concrete, LLC and a work order with GAI for construction administrative services for the 2025 Street Resurfacing project. Sparks has since withdrawn their contract.</p> <p>Staff advertised Bid #ITB-SWE-26-09 for the 2026 Street Resurfacing Project to include the previous scope from Bid #ITB-25-55. Staff received four (4) bids that were responsive and responsible. The project bid overview and notice of intent to award are attached. Staff recommends awarding the contract to the Halifax Paving, Inc., along with a request of a 10% project contingency for unseen field conditions.</p> <p>City staff is recommending approval for the asphalt milling of 1.5 inches and resurfacing of Palm Coast Parkway with 1.5 inches of asphalt from US 1 to the Hammock Dunes Toll Bridge. The following side streets in between Palm Coast Parkway westbound and eastbound, Bridgehaven Drive, Corporate Drive, Pinecone Drive, Diandra Taxiway, Harbor Center Way, Florida Park Drive, Clubhouse Drive, Colbert Lane, and Fairways Circle will be milled 1.5 inches and replaced with 1.5 inches of asphalt. Work on these arterials will include asphalt base repair, and temporary and permanent roadway striping. Work will include the replacement of roadway striping and adjustment of water valves. Add alternate bids will include striping of Club House Drive, the roundabouts at Town Center and Landing Boulevard, along with two requested pedestrian crosswalks by Best Foot Forward at Old Kings Road/Town Center intersection and Birds of Paradise; alternative for creating a non-mountable curb along Palm Coast Parkway (Florida Park Drive to Palm Harbor Drive) for</p>		

future street lighting requirements.

On August 19, 2025, under the existing contract RFSQ-SWE-24-75 council approved \$284,400.00 with GAI Consultant, Inc., Inc. to provide construction administrative services for the 2025 Street Resurfacing Project. City staff is requesting additional funds in the amount of \$59,985.00 for a scope increase for 2026 street resurfacing portion. City staff has determined that the cost for the services is reasonable and fair and is consistent with these types of services for a project of this size and scope.

This item is for approval of a total project amount of \$6,562,179.30 for the following:

Base Bid	\$ 5,489,744.00
Alt 1 - Striping	\$ 90,034.00
Alt 3 -Concrete Curb Work	\$ 300,000.00
CEI – (\$284,400, previously approved	\$ 59,985.00
Contingency	\$ 622,416.30

SOURCE OF FUNDS WORKSHEET FY 2026

Street Impr fund - 21055011-034000 -54104	\$8,777,495.00
Total Expense/Encumbered to date	\$364,383.42
Pending Work Orders/Contracts	\$121,849.73
Current Contract	<u>\$6,562,179.30</u>
Balance	\$1,729,082.55

Recommended Action:

ADOPT RESOLUTION 2026-XX APPROVING A CONTRACT WITH HALIFAX PAVING, INC., A PROJECT CONTINGENCY, AND APPROVAL OF EXPENSES FOR CEI SERVICES FOR THE MILLING AND RESURFACING OF ARTERIAL AND RESIDENTIAL ROADS THROUGHOUT THE CITY

City of Palm Coast, Florida Agenda Item

Agenda Date: February 3, 2026

Department	CONSTRUCTION MANAGEMENT & ENGINEERING	Amount
Division	ENGINEERING	Account #

Subject: RESOLUTION 2026-XX APPROVING ADOPTION OF THE FLAGLER COUNTY LOCAL MITIGATION STRATEGY PLAN

Presenter: Carmelo Morales, Stormwater Engineer III

Attachments:

1. Resolution
2. Land Mitigation Strategy Plan <http://www.palmcoastgov.com/files/share/sent/761d6fff-599e-477c-a2b9-acd0f890d470>

Background:

The Local Mitigation Strategy (LMS) is a document developed and managed by the Emergency Management Office, to ensure compliance with their accreditation program and as a requirement to maintain eligibility to apply for funding consideration under specific federal grant programs.

The LMS outlines Flagler County's strategy towards identifying community disaster risks and hazards that also identifies the processes to prioritize funding for projects that will reduce those risks. The LMS, which must be submitted at least every 5 years, applies to the entirety of Flagler County, including its municipalities; all of whom were a part of the update process. The LMS is key to ensuring that a coordinated system is in place to mitigate critical assets from the impacts of future disasters.

Chapter 27P-22, F.A.C. and Section 322 of the Robert T. Stafford Disaster Relief and Emergency Assistance Act 42 U.S.C. 5165, as amended, outline the processes for application, project selection, and distribution of funds under the Hazard Mitigation Grant Program (HMGP), to include the minimum components of an LMS. To qualify to apply for HMGP funds, each county must have a FEMA approved LMS and a formal LMS Working Group. The State of Florida has delegated authority, from FEMA, to review and approve a County's LMS.

Recommended Action:

ADOPT RESOLUTION 2026-XX APPROVING ADOPTION OF THE FLAGLER COUNTY LOCAL MITIGATION STRATEGY PLAN

City of Palm Coast, Florida Agenda Item

Agenda Date: February 3, 2026

Department	HUMAN RESOURCES	Amount	OVER 50K
Division		Account #	MULTIPLE
Subject:	RESOLUTION 2026-XX APPROVING A MASTER SERVICES AGREEMENT WITH MEDIQUICK URGENT CARE CENTERS, INC., FOR OCCUPATIONAL HEALTH SERVICES		
Presenter:	Renina Fuller, Director of Human Resources		
Attachments:	<ol style="list-style-type: none">1. Resolution2. MSA3. Notice of Intent to Award4. Project Overview		
Background:	<p>The City of Palm Coast Human Resources department is seeking approval to the terms and conditions of Master Services Agreement between MediQuick Urgent Care Centers, Inc., and the City of Palm Coast for Occupational Health Services. The services include new hire and post-accident drug screens, new hire physicals, HepB, and random drug screens.</p>		
Recommended Action:	ADOPT RESOLUTION 2026-XX APPROVING A MASTER SERVICES AGREEMENT WITH MEDIQUICK URGENT CARE CENTERS, INC., FOR OCCUPATIONAL HEALTH SERVICES		

City of Palm Coast, Florida Agenda Item

Agenda Date: February 3, 2026

Department	CONSTRUCTION MANAGEMENT & ENGINEERING	Amount	AS NEEDED
Division	ENGINEERING	Account #	MULTIPLE CITY-WIDE USE
Subject:	RESOLUTION 2026-XX APPROVING A MASTER PRICE AGREEMENT WITH SPARKS CONCRETE & ASPHALT FOR CONCRETE 4000 PSI WITH FIBER MESH		
Presenter:	Lynn Stevens, Deputy Director of Stormwater & Engineering		
Attachments:	<ol style="list-style-type: none">1. Resolution2. Draft Contract3. Notice of Intent to Award4. Project Overview		
Background: Council Priority: D. Sustainable Environment and Infrastructure:	<p>Staff has determined the need to purchase 4,000 PSI concrete with fiber mesh for the repair of sidewalks, driveways, paths, headways, spillways, and other stormwater structures at various job locations throughout the city. These materials are required for day-to-day operations city-wide.</p> <p>Staff advertised and solicited bids (ITB-SWE-26-19) for concrete 4000 PSI with fiber mesh in accordance with the City's Purchasing Policy. City Staff received one (1) bid that was deemed responsive and responsible and recommends council approval of a master price agreement with Sparks Concrete & Asphalt.</p> <p>Since this is a price agreement, City staff from all departments will be able to utilize this agreement to purchase items on an as-needed basis using budgeted funds appropriated by City Council.</p>		
Recommended Action:	ADOPT RESOLUTION 2026-XX APPROVING A MASTER PRICE AGREEMENT WITH SPARKS CONCRETE & ASPHALT FOR CONCRETE 4000 PSI WITH FIBER MESH		