City of Palm Coast
Agenda
City Council Business

City Hall
160 Lake Avenue
Palm Coast, FL 32164
www.palmcoast.gov

Mayor Michael Norris
Vice Mayor Theresa Pontieri
Council Member Charles Gambaro
Council Member Ty Miller
Council Member David Sullivan

Tuesday, February 17, 2026	**9:00 AM**	**City Hall - Jon Netts Community Wing**

City Staff
Michael McGlothlin, City Manager
Marcus Duffy, City Attorney
Kaley Cook, City Clerk

- Public Participation shall be in accordance with Section 286.0114 Florida Statutes.
- Other matters of concern may be discussed as determined by City Council.
- If you wish to obtain more information regarding the City Council's agenda, please contact the City Clerk's Office at 386-986-3713.
- In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons needing a reasonable accommodation to participate in any of these proceedings or meeting should contact the City Clerk at 386-986-3713, at least 48 hours prior to the meeting.
- City Council Meetings are streamed live on YouTube at https://www.youtube.com/@PalmCoastFL.
- It is proper meeting etiquette to silence all electronic devices, including cell phones while Council is in session.
- Any person who decides to appeal any decision of the City Council with respect to any matter considered at this meeting will need a record of the proceedings, and for such purpose, may need to hire a court reporter to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

NOTICE: This meeting is being live streamed on the City of Palm Coast YouTube channel and audio recorded for public record and transparency.

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE TO THE FLAG AND A MOMENT OF SILENCE

C. ROLL CALL

D. PROCLAMATIONS AND PRESENTATIONS

1. PROCLAMATION - FEBRUARY 9-13, 2026, AS PHLEBOTOMISTS RECOGNITION WEEK

2. PRESENTATION - SAP Q1 COUNCIL PRIORITY UPDATE

E. PUBLIC PARTICIPATION

Public Participation shall be held in accordance with Section 286.0114 Florida Statutes. And pursuant to the City Council's Meeting Policies and Procedures:

(1) This agenda item has a thirty (30) minute limit.
(2) Each speaker shall at the podium, provide their name and may speak for up to 3 minutes.
(3) The Public may provide comments to the City Council relative to matters not on the agenda at the times indicated in this Agenda. Following any comments from the public, there may be discussion by the City Council.
(4) Public speakers may address their comments to the Council as a whole, the Mayor, or to an individual Council Member
(5) When addressing the City Council on specific, enumerated Agenda items, speakers shall:
(a) make their comments concise and to the point;
(b) not speak more than once on the same subject;
(c) not, by speech or otherwise, delay or interrupt the proceedings or the peace of the City Council;
(d) obey the orders of the Mayor or the City Council; and
(e) not make any irrelevant, impertinent or slanderous comments while addressing the City Council; which pursuant to Council rules, shall be considered disorderly.
(6) Any person who becomes disorderly or who fails to confine his or her comments to the identified subject or business, shall be cautioned by the Mayor and thereafter must conclude his or her remarks on the subject within the remaining designated time limit.

Any speaker failing to comply, as cautioned, shall be barred from making any additional comments during the meeting and may be removed, as necessary, for the remainder of the meeting.

Members of the public may make comments during the public comment portion of the meeting. Please be advised that public comment will only be permitted during the public comment portions of the agenda at the times indicated by the Chair during the meeting.

F. MINUTES

**3. MINUTES OF THE CITY COUNCIL:
FEBRUARY 3, 2026, BUSINESS MEETING**

G. ORDINANCES SECOND READ

4. EASTHAMPTON MASTER PLANNED DEVELOPMENT (MPD) AMENDMENT - APPLICATION #6302

H. ORDINANCES FIRST READ

5. **ORDINANCE 2026-XX GOVERNING THE SALE OF CITY-OWNED UTILITY**

I. RESOLUTIONS

6. **RESOLUTION 2026-XX SETTLEMENT AGREEMENT TO CASE NO. 2022-CA-00773**

J. CONSENT

7. **RESOLUTION 2026-XX APPROVING A MASTER SERVICES AGREEMENT WITH PBM CONSTRUCTORS, INC., TO REHAB MASTER PUMP STATION 37-4**

8. **RESOLUTION 2026-XX APPROVING THE PIGGYBACK CONTRACT WITH W.W. GAY MECHANICAL CONTRACTOR, INC., FOR PLUMBING, MECHANICAL, HVAC, AND REFRIGERATION SERVICES AS NEEDED**

9. **RESOLUTION 2026-XX APPROVING A WORK ORDER WITH CONNECT CONSULTING, INC., FOR THE EVALUATION, REHABILITATION, AND PUMP REPLACEMENT OF WELLS SW-8R AND SW-29R, EVALUATION AND REHABILITATION OF WELL SW-32R, AND THE REBUILD OF WELL SW-25**

10. **RESOLUTION 2026-XX APPROVING MASTER SERVICES AGREEMENTS WITH MULTIPLE FIRMS FOR UTILITY SERVICES CONTRACTOR QUALIFICATION AND ONBOARDING**

11. **RESOLUTION 2026-XX APPROVING THE PIGGYBACK CONTRACT WITH CITY OF CLERMONT, FLORIDA AND ALTERNATIVE POWER SOLUTIONS, INC., FOR GENERATOR MAINTENANCE AND REPAIR SERVICES AS NEEDED**

12. **RESOLUTION 2026-XX APPROVING EXPENSES RELATED TO THE WATER TREATMENT PLANT 3 SERVER CONNECTION TO CITY HALL DATA CENTER**

13. **RESOLUTION 2026-XX AUTHORIZATION TO SUBMIT AN APPLICATION TO THE UNITED STATES DEPARTMENT OF TRANSPORTATION FOR A FISCAL YEAR 2026 BUILD GRANT FOR THE OLD KINGS ROAD CORRIDOR IMPROVEMENTS PROJECT**

K. PUBLIC PARTICIPATION

Remainder of Public Comments is limited to three (3) minutes each.

L. DISCUSSION BY CITY COUNCIL OF MATTERS NOT ON THE AGENDA

M. DISCUSSION BY CITY ATTORNEY OF MATTERS NOT ON THE AGENDA

N. DISCUSSION BY CITY MANAGER OF MATTERS NOT ON THE AGENDA

14. **REPORTING OF EMERGENCY AND SOLE SOURCE FOR JANUARY 2026**

O. ADJOURNMENT

15. AGENDA WORKSHEET AND CALENDAR

City of Palm Coast, Florida
Agenda Item

Agenda Date: February 17, 2026

Department **Division**	CITY ADMINISTRATION	**Amount** **Account #**	

Subject: PROCLAMATION - FEBRUARY 9-13, 2026, AS PHLEBOTOMISTS RECOGNITION WEEK

Presenter: **Mayor and City Council**

Attachments:
1. Proclamation

Background:

The City of Palm Coast would like to proclaim February 9-13 as Phlebotomists Recognition Week.

Recommended Action:
PROCLAIM FEBRUARY 9-13, 2026, AS PHLEBOTOMISTS RECOGNITION WEEK

City of Palm Coast, Florida
Agenda Item

Agenda Date: February 17, 2026

Department	CITY ADMINISTRATION	**Amount**	
Division		**Account #**	

Subject: PRESENTATION - SAP Q1 COUNCIL PRIORITY UPDATE

Presenter: Lauren Johnston, Deputy City Manager

Attachments:

1. Presentation

Background:

Ms. Johnston will provide updates on City Council’s Strategic Action Plan priorities.

Recommended Action:
FOR PRESENTATION

City of Palm Coast, Florida
Agenda Item

Agenda Date: February 17, 2026

Department **Division**	CITY ADMINISTRATION	**Amount** **Account #**	
Subject:	MINUTES OF THE CITY COUNCIL: FEBRUARY 3, 2026, BUSINESS MEETING		
Presenter:	**Kaley Cook, City Clerk**		

Attachments:
1. Minutes (1)

Background:

Recommended Action:
APPROVE MINUTES OF THE CITY COUNCIL:
FEBRUARY 3, 2026, BUSINESS MEETING

City of Palm Coast, Florida
Agenda Item

Agenda Date: February 17, 2026

Department	COMMUNITY DEVELOPMENT	**Amount**	
Division	PLANNING	**Account #**	

Subject: EASTHAMPTON MASTER PLANNED DEVELOPMENT (MPD) AMENDMENT - APPLICATION #6302

Presenter: Michael Hanson, AICP, Senior Planner

Attachments:
1. Presentation
2. Ordinance
3. MPD Development Agreement Amendment
4. Settlement Agreement Amendment
5. Staff Report
6. Map Series
7. Cover Letter, Application, Authorization
8. Applicant Analysis, Traffic Memo, School Concurrency Letter
9. Public Participation – Neighborhood Meeting and Placard Documentation
10. Recorded MPD and Settlement Agreements
11. Boundary Survey and Title Opinion
12. Business Impact Estimate
13. Email Correspondence – Non-Vehicular Access Easement

Background:
This is a quasi-judicial item, please disclose any ex parte communication

UPDATED BACKGROUND FROM THE FEBRUARY 3, 2026, BUSINESS MEETING:
City Council heard the first reading of this item at the February 3, 2026, Business Meeting and the applicant has updated the proposed amendment to the MPD Development Agreement and Conceptual Plan. The changes establish a minimum lot size of 6,000 square feet. To achieve this the interior lots were deepened from 110 feet to 120 feet. The applicants also plan to provide a recreational trail around the stormwater pond that would connect to the development's internal sidewalks as a means of passive recreation in effort to provide a public benefit for the proposed amendment. The applicant also agreed via email to provide a one-foot non-vehicular access easement along the south of their property during the platting process via email.

ORIGINAL BACKGROUND FROM THE FEBRUARY 3, 2026, BUSINESS MEETING:
Request: James Stowers, Esquire, as agent for CP and HG Residential Lots LLC (a subsidiary of ICI Homes), is proposing to amend the CP and HG Residential Lots LLC MPD. The proposed MPD Amendment would:
- Increase residential entitlements from the existing 58 dwelling units to 71 units, resulting in an increase of 13 dwelling units.
- Reduce the minimum lot size of 8,250 square feet to 5,500 square feet.

- Reduce the minimum internal lot width from 60 feet to 50 feet and reduce the minimum lot width on the north and west perimeter lots from 80 feet to 60 feet.
- Reduce the minimum side interior building setback from 7.5 feet to 5 feet and the minimum side street setback from 15 feet to 10 feet.

As this MPD is resultant of a Settlement Agreement, the request also amends the maximum number of residential units the MPD may have from 58 dwelling units to 71 units and replaces the attached concept plan with the updated proposed concept plan.

Background: The City adopted the 2020 Comprehensive Plan on April 6, 2004, which redesignated the land from Flagler County Residential-Low Density (which allowed 1-3 units/acre) to City Greenbelt (which allows 1 unit/acre). The pending property owner at that time (MHK of Volusia, Inc., a subsidiary of ICI Homes) filed a challenge to the state's Department of Community Affairs on June 29, 2004. The litigation was filed with the Division of Administrative Hearings, Case # 04-2265GM. In June 2009, MHK of Volusia County Inc. transferred ownership to the current owner CP and HG Residential Lots LLC (another subsidiary of ICI Homes). Based on the outcome of that challenge, CP and HG Residential Lots LLC and the City reached a Settlement Agreement (attached) that is dated March 20, 2012. This agreement resulted in a land swap to protect existing wetlands, a rezoning, and limited the residential entitlements for the land to 58 dwelling units. The property was rezoned to MPD on the same day as the Settlement Agreement and the Development Agreement is attached.

If City Council approves the requested MPD Amendment, an amendment to the Settlement Agreement will be necessary. Section 11 allows for amendment to the Settlement Agreement based on mutual consent of CP and HG Residential Lots LLC and the City of Palm Coast. The draft Settlement Agreement and Development Agreements have been attached as part of the overall agenda item.

Project Description: The property owner requests to increase the residential density from 58 dwelling units (DU) to 71 DU, which is an increase of 13 DU (or 22.4 percent). The existing gross density of the property owner's land is 1.56 DU per acre. The requested increase would create an overall gross density of 1.91 DU per acre.

The existing MPD DA requires the northerly and westerly perimeter lots to have an 80-foot lot width by a 110-foot depth, while internal lots are allowed a 60-foot lot width by a 110-foot depth. The request to modify perimeter lot width to 60 feet and internal lot width to 50 feet results in lots that are 25 and 16.7 percent narrower than currently allowed, respectively.
The reduction in internal and side street setbacks (7.5 and 15 feet respectively) to five feet and 10 feet result in a narrowing of spacing between the proposed residences of 33.33 percent and places corner lots the same 33.33 percent closer to a side street.

Public Participation: The applicant hosted a neighborhood meeting as required by LDC Section 2.05.02 at 5:30 p.m. on Thursday November 20, 2025, in the conference room of the Hilton Garden Inn Hotel. The applicant also met the public notice requirements of LDC Section 2.05.03. 47 members of the public signed the sign-in sheet for the neighborhood meeting hosted by the applicant. City staff attended to be on-site to address process related questions and counted approximately ±55 individuals, not including the three representatives from the developer and City staff. Documentation summarizing the neighborhood meeting has been attached to the agenda item. Staff additionally received two emails from the public requesting access to application materials on November 5, 2025, which staff provided on the same day. Staff has not received further public participation at this time.

Planning and Land Development Regulation Board: The Planning and Land Development Regulation Board reviewed this application at its regularly scheduled meeting at 5:30 PM on December 17th, 2025, and unanimously found it out of compliance with the Comprehensive Plan and recommended denial to the City Council.

Recommended Action:
THE CITY COUNCIL MAY DETERMINE THAT THE PROPOSED MPD AMENDMENT (APPLICATION NO. 6302) IS CONSISTENT WITH THE COMPREHENSIVE PLAN AND APPROVE THE APPLICATION OR DETERMINE THAT THE PROPOSED MPD AMENDMENT IS NOT CONSISTENT WITH THE COMPREHENSIVE PLAN AND DENY THE APPLICATION.

City of Palm Coast, Florida
Agenda Item

Agenda Date: February 17, 2026

Department	CITY ADMINISTRATION	**Amount**	
Division		**Account #**	

Subject: ORDINANCE 2026-XX GOVERNING THE SALE OF CITY-OWNED UTILITY

Presenter: Marcus Duffy, City Attorney

Attachments:

1. Ordinance

Background:

During the November 18, 2025, City Council Business Meeting, the Council provided unanimous consent to consider an Ordinance governing the sale of a City-owned utility. The proposed Ordinance is attached for review and consideration.

Recommended Action:
ADOPT ORDINANCE 2026-XX GOVERNING THE SALE OF CITY-OWNED UTILITY

City of Palm Coast, Florida
Agenda Item

Agenda Date: February 17, 2026

Department **Division**	CITY ATTORNEY	**Amount** **Account #**	

Subject: RESOLUTION 2026-XX SETTLEMENT AGREEMENT TO CASE NO. 2022-CA-00773

Presenter: Marcus Duffy, City Attorney

Attachments:
1. Resolution
2. Agreements

Background:

The City of Palm Coast previously entered into an agreement for the construction and management of the James F. Holland Park Splash Pad. Following completion of the project, the City identified various construction and design concerns related to the facility.

In November 2022, the City initiated litigation (Case No. 2022-CA-000773) in connection with these issues. The parties have engaged in discussions to resolve the dispute and the proposed Settlement Agreements represent a negotiated resolution.

The City Attorney and City Administration recommend approval of the Settlement Agreements, finding that the terms are fair, reasonable, and are in the best interest of the City. Approval by the City Council will finalize the settlements and will resolve the litigation in this matter against all parties.

Recommended Action:
ADOPT RESOLUTION 2026-XX SETTLEMENT AGREEMENT TO CASE NO. 2022-CA-00773

City of Palm Coast, Florida
Agenda Item

Agenda Date: February 17, 2026

Department	WATER AND WASTEWATER UTILITY	**Amount**	$275,000.00
Division		**Account #**	54029082 063030 82026

Subject: RESOLUTION 2026-XX APPROVING A MASTER SERVICES AGREEMENT WITH PBM CONSTRUCTORS, INC., TO REHAB MASTER PUMP STATION 37-4

Presenter: James Melley, Wastewater Collections & Pumping Manager

Attachments:
1. Resolution
2. Contract (on file with the City Clerk's Office)
3. Notice of Intent to Award
4. Project Overview

Background:
Council Priority:
D. Sustainable Environment and Infrastructure

The primary driver for the rehabilitation of Master Pump Station 37-4 (Matanzas Master) is the deterioration of critical wet well structural and mechanical components due to age and prolonged exposure to corrosive wastewater conditions. The existing wet well liner, floor, and pump mounting hardware have reached the end of their useful life, resulting in increased maintenance demands and reduced system reliability.

This rehabilitation project is intended to extend the service life of the pump station, improve operational efficiency, and reduce long-term maintenance costs while ensuring safe and reliable wastewater conveyance for the community.

In accordance with the City's purchasing policy, City staff advertised and solicited bids from qualified contractors to perform the rehabilitation of Master Pump Station 37-4. Bids were evaluated for responsiveness and responsibility. Staff recommends that City Council approve a Master Services Agreement with PBM Constructors, Inc.

SOURCE OF FUNDS WORKSHEET FY 2026	
EDUCTOR MATANZAS & AU-5	**$850,000.00**
Total Expended/Encumbered to Date	$255,560.00
Pending	$0.00
Current (WO/Contract)	$275,000.00
Balance	**$319,440.00**

Recommended Action:
ADOPT RESOLUTION 2026-XX APPROVING A MASTER SERVICES AGREEMENT WITH PBM CONSTRUCTORS, INC., TO REHAB MASTER PUMP STATION 37-4

City of Palm Coast, Florida
Agenda Item

Agenda Date: February 17, 2026

Department	WATER AND WASTEWATER UTILITY	**Amount**	AS NEEDED
Division		**Account #**	CITYWIDE

Subject: RESOLUTION 2026-XX APPROVING THE PIGGYBACK CONTRACT WITH W.W. GAY MECHANICAL CONTRACTOR, INC., FOR PLUMBING, MECHANICAL, HVAC, AND REFRIGERATION SERVICES AS NEEDED

Presenter: James Melley, Wastewater Collections & Pumping Manager

Attachments:
1. Resolution
2. Contract (on file with the City Clerk's Office)

Background:
Council Priority:
B. Safe and Reliable Services

The City of Palm Coast seeks to utilize a piggyback contract with W.W. Gay Mechanical Contractor, Inc. and the State of Florida, Florida School for the Deaf and Blind to provide plumbing, mechanical, HVAC, and refrigeration maintenance and repair services for city facilities as needed. These services are required to promptly address unforeseen equipment failures, system malfunctions, and conditions that may pose a risk to staff and public safety, regulatory compliance, or continuity of essential operations.

This item utilizes a piggyback contract, allowing the City to adopt competitively solicited agreements established by other governmental entities. This method reduces administrative burden, accelerates procurement timelines, and provides access to pre-negotiated pricing, terms, and vendor performance standards. All piggyback contracts are reviewed by the City Attorney to ensure legal sufficiency and compliance with applicable laws. When the original contract originates from an agency outside the State of Florida, the City incorporates necessary provisions to ensure conformity with Florida law and local procurement requirements. This approach maintains compliance with state purchasing standards while promoting cost efficiency and enabling staff to focus on core service delivery.

Recommended Action:
ADOPT RESOLUTION 2026-XX APPROVING THE PIGGYBACK CONTRACT WITH W.W. GAY MECHANICAL CONTRACTOR, INC., FOR PLUMBING, MECHANICAL, HVAC, AND REFRIGERATION SERVICES AS NEEDED

City of Palm Coast, Florida
Agenda Item

Agenda Date: February 17, 2026

Department	WATER AND WASTEWATER UTILITY	**Amount**	$636,160.00
Division		**Account #**	54029088 063030 81019

Subject: RESOLUTION 2026-XX APPROVING A WORK ORDER WITH CONNECT CONSULTING, INC., FOR THE EVALUATION, REHABILITATION, AND PUMP REPLACEMENT OF WELLS SW-8R AND SW-29R, EVALUATION AND REHABILITATION OF WELL SW-32R, AND THE REBUILD OF WELL SW-25

Presenter: Brian Roche, Utility Director and Peter Roussell, Utility Deputy Director

Attachments:
1. Resolution
2. Contract (on file with the City Clerk's Office)
3. Proposals (4)

Background:
Council Priority:
D. Sustainable Environment and Infrastructure

SW-8R, SW-29R and SW-32R are Public Water Supply Wells that supply raw water to Water Treatment Plant #1. These wells have been identified to need rehabilitation because of a decrease in specific capacity and pump replacement. These wells were originally constructed as screen filter packed into the confined surficial aquifer. Connect Consulting will provide hydrogeological services and engage a well driller to rehabilitate the wells using hydrochloric acid and high-pressure jetting in combination with air lift inductor to redevelop the wells and clean the accumulated calcium off the well screen.

SW-25 is a well that was constructed in 1979 and was never equipped or used for supply. Upon evaluation, it was found to be a very productive well with the need to be redeveloped before adding it to the wells used for Water Treatment Plant #1.

Under the existing contract RFSQ-SWE-25-15, staff negotiated a scope and fee for these projects with Connect Consulting, Inc., to not-to-exceed as follows:

SW-8R $158,260.00 - proposal 101.62
SW-29R $142,600.00 - proposal 101.63
SW-32R $136,000.00 - proposal 101.64
SW-25 $199,300.00 - proposal 101.65

Proposals total amount for these projects is $636,160.00

Funds for these projects have been budgeted for out of FY 2026 Utility Capital Projects-

Renewal and Replacement account.

SOURCE OF FUNDS WORKSHEET FY 2026

Utility Capital-Renewal and Replacement	**54029088 063030 8101!**	**$2,183,000.00**
Total Expended/Encumbered to Date		$57,590.00
Pending Work Orders/Contracts		$0.00
Current (WO/Contract)		$636,160.00
Balance		**$1,489,250.00**

Recommended Action:
ADOPT RESOLUTION 2026-XX APPROVING A WORK ORDER WITH CONNECT CONSULTING, INC., FOR THE EVALUATION, REHABILITATION, AND PUMP REPLACEMENT OF WELLS SW-8R AND SW-29R, EVALUATION AND REHABILITATION OF WELL SW-32R, AND THE REBUILD OF WELL SW-25

City of Palm Coast, Florida
Agenda Item

Agenda Date: February 17, 2026

Department	WATER AND WASTEWATER UTILITY	**Amount**	AS NEEDED
Division		**Account #**	MULTIPLE ACCOUNTS

Subject: RESOLUTION 2026-XX APPROVING MASTER SERVICES AGREEMENTS WITH MULTIPLE FIRMS FOR UTILITY SERVICES CONTRACTOR QUALIFICATION AND ONBOARDING

Presenter: James Melley, Wastewater Collections & Pumping Manager

Attachments:
1. Resolution
2. Contracts (on file with the City Clerk's Office)
3. Notice of Intent to Award
4. Project Overview

Background:
Council Priority:
B. Safe and Reliable Services

The City of Palm Coast Utility Department is requesting approval to issue a request for statements of qualifications to prequalify (RFSQ) and onboard additional contractors into the City's existing contractor pool. This effort is intended to ensure the availability of qualified firms to provide utility rehabilitation and construction services on an as-needed basis**.**

The scope of services will include, but is not limited to water, wastewater, and reclaimed water facilities and pipelines; manhole, gravity sewer, and lateral rehabilitation; horizontal directional drilling (HDD) and associated connections; and industrial electrical installation, maintenance, and repair.

Prequalifying contractors through this RFSQ will enhance the Utility Department's ability to respond efficiently to capital improvement projects, system rehabilitation needs, emergency repairs, and regulatory requirements while maintaining competitive procurement practices. Staff will present City Council with work orders for consideration as needed and in accordance with the City's purchasing policy.

Water, Wastewater, and Reclaimed Water Facilities Firms and Ranking:
1. PBM Constructors, Inc.
2. RCM Utilities LLC
3. Sawcross, Inc.
4. All State Civil Construction, Inc.
5. ClearWater Solutions, LLC
6. Southern Underground Industries
7. DB Civil Construction, LLC

Water, Wastewater, and Reclaimed Water Pipelines Service Firms and Ranking:

1. All State Civil Construction, Inc.
2. S.E. Cline Construction, Inc.
3. ClearWater Solutions, LLC
4. Southern Underground Industries
5. DB Civil Construction, LLC
6. R & M Service Solutions

Manhole/ Gravity Sewer/ Lateral Rehabilitation Service Firms and Ranking:

1. RCM Utilities, LLC
2. Insituform Technologies, LLC
3. All State Civil Construction, Inc.
4. S.E. Cline Construction, Inc.
5. GML Coatings, LLC

Horizontal Directional Drilling (HDD) and Connections Service Firms and Ranking:

1. All State Civil Construction, Inc.
2. Southern Underground Industries
3. DB Civil Construction, LLC
4. American Civil Construction Inc.

Industrial Electrical Installation and Repair Services Firm and Ranking:

1. RCM Utilities, LLC

Recommended Action:
ADOPT RESOLUTION 2026-XX APPROVING MASTER SERVICES AGREEMENTS WITH MULTIPLE FIRMS FOR UTILITY SERVICES CONTRACTOR QUALIFICATION AND ONBOARDING

City of Palm Coast, Florida
Agenda Item

Agenda Date: February 17, 2026

Department	WATER AND WASTEWATER UTILITY	**Amount**	AS NEEDED
Division		**Account #**	CITYWIDE

Subject: RESOLUTION 2026-XX APPROVING THE PIGGYBACK CONTRACT WITH CITY OF CLERMONT, FLORIDA AND ALTERNATIVE POWER SOLUTIONS, INC., FOR GENERATOR MAINTENANCE AND REPAIR SERVICES AS NEEDED

Presenter: James Melley, Wastewater Collections & Pumping Manager

Attachments:
1. Resolution
2. Contract (on file with the City Clerk's Office)

Background:
Council Priority:
B. Safe and Reliable Services

To ensure the continued reliability and proper operation of the Utility emergency generators, routine maintenance and occasional repair services are required on an as-needed basis. These generators are critical to maintaining uninterrupted operations at essential facilities during power outages and emergency events.

The City of Clermont has an established agreement with Alternative Power Solutions, Inc. for Generator Maintenance and Repair Services, which was competitively procured and includes favorable terms, conditions, scope of services, and pricing. This contract will be used citywide, with the Wastewater Pumping department planning to spend $80,000.00 in fiscal year 2026 with this vendor.

This item utilizes a piggyback contract, allowing the City to adopt competitively solicited agreements established by other governmental entities. This method reduces administrative burden, accelerates procurement timelines, and provides access to pre-negotiated pricing, terms, and vendor performance standards. All piggyback contracts are reviewed by the City Attorney to ensure legal sufficiency and compliance with applicable laws. When the original contract originates from an agency outside the State of Florida, the City incorporates necessary provisions to ensure conformity with Florida law and local procurement requirements. This approach maintains compliance with state purchasing standards while promoting cost efficiency and enabling staff to focus on core service delivery.

Recommended Action:
ADOPT RESOLUTION 2026-XX APPROVING THE PIGGYBACK CONTRACT WITH CITY OF CLERMONT, FLORIDA AND ALTERNATIVE POWER SOLUTIONS, INC., FOR GENERATOR MAINTENANCE AND REPAIR SERVICES AS NEEDED

City of Palm Coast, Florida
Agenda Item

Agenda Date: February 17, 2026

Department Division	INFORMATION TECHNOLOGY	**Amount** **Account #**	$365,000 43000099-063000-99033

Subject: RESOLUTION 2026-XX APPROVING EXPENSES RELATED TO THE WATER TREATMENT PLANT 3 SERVER CONNECTION TO CITY HALL DATA CENTER

Presenter: Doug Akins, Director of Information Technology

Attachments:
1. Resolution
2. Draft Proposals

Background:
Council Priority:
D. Sustainable Environment and Infrastructure:

City staff are requesting approval of expenses associated with the Water Treatment Plant 3 Serve Connection to City Hall Data Center. These purchases and services are required to complete the project to fully outfit both data centers and establish connectivity between them. The request includes hardware, required software licensing (including Microsoft and VMware), and professional services for installation and configuration.

All procurement will follow the City's approved Purchasing Policy and will be completed using existing competitively awarded contracts. Staff anticipates utilizing current contracts with SHI International, Dell Re-Design, and Empire Computing for the associated equipment, software, and services.

Staff received estimates totaling $347,088.80 for equipment, services. and software licensing. Approval is requested in the amount of $365,000 (not to exceed) to cover the estimated costs and additional expenses needed to complete the project (e.g., taxes, shipping, minor scope adjustments, and final configuration needs).

Funding for this project is included in the FY2026 Capital Projects Fund.

Source of Funds Worksheet FY26	
Capital 43000099-063000-99033	**$365,000.00**
Total Expended/Encumbered to Date	$0.00
Pending Work Orders/Contracts	$0.00
Current (WO/Contract)	$365,000.00
Balance	**$0.00**

Recommended Action:
ADOPT RESOLUTION 2026-XX APPROVING EXPENSES RELATED TO THE WATER TREATMENT PLANT 3 / CITY HALL DATA CENTER UPGRADE

City of Palm Coast, Florida
Agenda Item

Agenda Date: February 17, 2026

Department	CONSTRUCTION MANAGEMENT & ENGINEERING	**Amount**	
Division	TRANSPORTATION	**Account #**	

Subject: RESOLUTION 2026-XX AUTHORIZATION TO SUBMIT AN APPLICATION TO THE UNITED STATES DEPARTMENT OF TRANSPORTATION FOR A FISCAL YEAR 2026 BUILD GRANT FOR THE OLD KINGS ROAD CORRIDOR IMPROVEMENTS PROJECT

Presenter: Scott Kehoe, Traffic Engineer III

Attachments:

1. Resolution

Background:
Council Priority:
B. Safe and Reliable Services

Old Kings Road is a critical north-south arterial corridor within the city that supports daily commuter traffic, emergency response, access to employment centers, healthcare services, and regional travel. The City of Palm Coast has identified the Old Kings Road Corridor Improvements Project to address operational deficiencies, enhance safety, improve intersection performance, and strengthen long-term reliability. The project has been designed with all permits and ROW secured. The project was previously approved by council but had to be split in phases due to lack of funds. The next phase of the project will complete the lane expansion north of Palm Coast Parkway. This is the final phase of constructing the 4-lanes on Old Kings Road.

The United States Department of Transportation (USDOT) has announced the availability of federal funding under the fiscal year 2026 Better Utilizing Investments to Leverage Development (BUILD) Grant program to support nationally and regionally significant transportation infrastructure projects.

This item is to request approval to submit a BUILD Grant application which has a potential award of 25M. The estimated project cost is $31,410,658.13 with a proposed City commit of approximately $6,410,658.13 for an 80/20 split with a maximum of the grant capping at 25M.

Recommended Action:
ADOPT RESOLUTION 2026-XX AUTHORIZATION TO SUBMIT AN APPLICATION TO THE UNITED STATES DEPARTMENT OF TRANSPORTATION FOR A FISCAL YEAR 2026 BUILD GRANT FOR THE OLD KINGS ROAD CORRIDOR IMPROVEMENTS PROJECT

City of Palm Coast, Florida
Agenda Item

Agenda Date: February 17, 2026

Department	FINANCIAL SERVICES	**Amount**	
Division		**Account #**	
Subject:	REPORTING OF EMERGENCY AND SOLE SOURCE FOR JANUARY 2026		
Presenter:	**Michael McGlothlin, City Manager**		

Attachments:

1. Emergency and Sole Source Purchase Report

Background:

Attached is a list of all emergency and sole source purchases for the month of January 2026, in accordance with Sec. 2.25 of Chapter 2, Article 1 Division 3 of the Code of Ordinances of the City of Palm Coast (Procurement Policy).

Recommended Action:
FOR REPORTING ONLY - VIA CITY MANAGER COMMENTS